

Family Resources Survey (FRS)

Guide to Changes

Prepared for survey year April 2014 – March 2015

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Summary

This booklet describes the main changes made to the FRS questionnaire for the new survey year.

While many of these changes have been made to meet the information needs of policy makers, for example, to reflect changes in benefit receipt, amendments have also been made in response to interviewer feedback – made via the Field Report, which was conducted mid-year, and during briefings.

There are also a number of significant changes linked to the collection of EU-SILC data through the FRS. Every year a whole module of EU-SILC questions is removed and replaced by another – this year we're going to be looking at material deprivation and losing the well-being questions.

Key of icons

Changes made to questions will be identified by the following icons:

lcon	Description		
\succ	Removed		
•	Added		
***	Changed		

Also bear in mind:

Generally, <u>underlining</u> is new text that has been added

Strikethrough is old text that has been removed this year

Thank you to all the interviewers who worked on the 2013-14 FRS. We hope you continue to enjoy working on the survey.

Household Grid

As of March this year, it will be possible for same sex couples to marry. Later in 2014, same sex civil partnerships can be changed to a marriage. The wording of a soft check at **'R'** in the household grid has been changed to reflect this change in law.

Changed K Soft check

At 'R' which codes residents relationships to each other, If members of the same sex are coded as 'spouses'

- Civil partners must have obtained legal recognition of their partnership. Please check whether partnership was registered under the new provisions that came into force as from December 2005.

As of 29 March 2014 same sex couples can marry in **England** and **Wales**. There are also plans to allow the conversion of civil partnerships to marriages by the end of 2014. Please check if the couple are married or are in a civil partnership, and code appropriately.

National Identity and Ethnicity

We have changed the country look up so that you only need to type 'UK' for the United Kingdom and US for the United States. Additional countries have also been added.



Passport and country of origin look ups At CitizenS/Citi2s/COrignOS

Enter at least 3 characters of country's name, except for the United Kingdom and the United States, for which you can use UK and US.

Tenure and Address Information

The interviewer instruction at **Rooms** (how many rooms in the accommodation) has been changed as it was felt to be too complex and not very clear. A new question has been added after **Kitchens** (how many rooms in the house are kitchens that are for cooking only), to ask how many rooms in the house are utility rooms. This was needed to make the EU-SILC data that is produced from these questions more accurate.

Changed Interviewer instruction

At Rooms

How many rooms do you have altogether in your accommodation, that's excluding bathrooms and toilets, but including kitchens?

INTERVIEWER: 'YOUR ACCOMMODATION' MEANS THE ACCOMODATION OCCUPIED BY THIS HOUSEHOLD. EXCLUDE ANY ROOMS LET/SUBLET TO OTHER HOUSEHOLDS.

CONSULT INSTRUCTIONS FOR TREATMENT OF EQUIVOCAL ROOMS, E.G. ATTICS, CONSERVATORIES, BASEMENTS.

INTERVIEWER: 'YOUR ACCOMMODATION' MEANS THE ACCOMODATION OCCUPIED BY THIS HOUSEHOLD. EXCLUDE ANY ROOMS LET/SUBLET TO OTHER HOUSEHOLDS.

Rooms like attics, conservatories and basements that are used and considered to be habitable **should** be included.

The following should **not** be included: halls, landings, alcoves and verandas

Added **●** ? If any utility rooms ⊷ Utility

And how many of the rooms you mentioned are a utility room?

INTERVIEWER: A utility room might be where the washing machine and freezer are kept (or other large appliances that are usually found in a kitchen), or might be similar to a cloakroom.

Owned Accommodation and Mortgages

The soft check at **MortProt** (does this mortgage have a protection policy) has been removed, so that it will no longer be triggered if a respondent says they do not have Payment Protection Insurance (PPI). It is now more likely that someone will not have PPI, so the check was outdated.

Removed × Soft check At MortProt

INTERVIEWER: for this type of mortgage there is normally a protection policy. Please check – was it included in the last mortgage payment? (If no policy, suppress warning and continue).

Often premiums are included with the monthly mortgage payment (or payment into a pension plan, Unit Trust or ISA) – ask the respondent to check, particularly if the mortgage is quite old. Sometimes no policy is needed, for example if the mortgage is small, or if the capital can be paid off in another way.

Council tax and utilities costs

A series of questions have been added to ask respondents if they pay for utilities like electricity and gas. If they answer yes, they are asked how much (for each one, if they answered more than one service) and then the period that was covered by the last payment. A check has been added if the respondent reports paying more than £50 a week for any of the utilities they mention.

Added 🛨 ? If paying for utilities

- ⊷ SerPay
- SHOW CARD B12

Do you pay for any of the services on this card [automatically filled if a renting tenant: excluding those services that are included in your rent]?

- 1. Electricity
- 2. Gas
- 3. Heating/hot water
- 4. Liquid or solid fuel
- 5. None of these services

Added 🛨 ? Amount paid for utilities

⊷ SerPayAmt

How much did you pay for your [automatically filled: Electricity/Gas/Heating or hot water/liquid or solid fuel] last time?

Added 🛨 ? Utility payment period

H SerPer

What period did this cover?

- 1: One week
- 2: Two weeks
- 3: Three weeks
- 4: Four weeks
- 5: Calendar month
- 7: Two calendar months
- 8: Eight times a year
- 9: Nine times a year
- 10: Ten times a year
- 13: Three months/13 weeks
- 26: Six months/26 weeks
- 52: One Year/12 months/52 weeks
- 90: Less than one week
- 95: One off/lump sum
- 97: None of these (EXPLAIN IN A NOTE <Ctrl+M>)

Added 🖶 Soft check

If amount paid for any utility is higher than £50 a week

The answer is much higher than the figures usually given at this question. Please check that your figure is correct. If so, suppress warning and continue

Water and Sewerage charges

An interviewer instruction has been added at **Sewerpay** (whether respondent pays sewerage rates or charges), to say that any charges incurred for a septic tank should be included here.

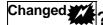
Added 🖶 Interviewer instruction

At SewerPay

INTERVIEWER: Please include septic tank charges if applicable.

Childcare

The question wording for two of the questions about childcare have been changed, to take into account the free early education that is being introduced. All 3 and 4-year-olds in England are entitled to 15 hours of free early education each week for 38 weeks of the year. Some 2-year-olds are also eligible. A new question has also been added, to ask if the cost of any childcare they receive is 'covered' by the free early education offer.



? Introduction to Childcare

🛏 Disp

The next questions are about childcare for your children. This includes all types of childcare, such as playschool or nursery school or a childminder, the free 15 hours a week of early years education for some two year olds and three to four year olds, as well as relatives or friends who look after your child(ren).



? Cost of Childcare

⊶ Cost

Thinking of the childcare in [Child's name] [type of childcare], does this cost you anything?

INTERVIEWER: Record the total cost to the parents/guardian. INCLUDE in the parent/guardian's total childcare cost any-money received via Tax Credits to pay for the childcare (i.e. Childcare element of Working Tax Credit) and payments made with salary sacrifice vouchers (employer supported childcare/childcare vouchers).

EXCLUDE payments made by others e.g. grandparents or where payment is made with <u>non-salary sacrifice</u> childcare vouchers, unless received as a salary sacrifice.

Added 🛨 ? Free childcare

⊷ FreeCC

Of the childcare your child(ren) receive does any of this include the free early years education offer? This is available for three and four year olds, and some two years olds.

IF YES: is that all of the childcare or some of the childcare?

- 1. Yes all
- 2. Yes some
- 3. No
- 4. Don't know

Help Given and Received

An interviewer instruction has been added at **Hour** (hours in a week spent caring for someone) at the request of some interviewers. Before, it was not clear how to code those who said that they cared for someone informally, but only on a very occasional basis. The interviewer instruction now says to code this as '0-4 hours per week' in instances like this.

Added 🖶 Interviewer instruction

At Hour

INTERVIEWER: If the respondent informally cares only occasionally, please code as 0-4 hours.

- 1. 0-4 hours per week
- 2. 5-9 hours per week
- 3. 10-19 hours per week
- 4. 20-34 hours per week
- 5. 35-49 hours per week
- 6. 50-99 hours per week
- 7. 100 or more hours per week
- 8. Varies under 20 hours per week
- 9. Varies 20-34 hours per week
- 10. Varies 35 hours a week or more

Health and Ability to Work

Four questions about how satisfied the respondent is with different aspects of their wellbeing will now be asked in the Health and Ability to Work block, after the question **EUHealth**, 'How is your health in general?'. These questions can be quite sensitive to ask, so they will not be asked by proxy. Answers should be given on a scale of 0 to 10.

Added 🕂 ? How satisfied

⊷ Satis

Next I would like to ask you four questions about your feelings on aspects of your life. There are no right or wrong answers. For each of these questions I'd like you to give an answer on a scale of nought to 10, where nought is 'not at all' and 10 is 'completely'.

Overall, how satisfied are you with your life nowadays? Where nought is 'not at all satisfied' and 10 is 'completely satisfied.

Added 🕈 ? How worthwhile

🗝 Worth

Overall, to what extent do you feel that the things you do in your life are worthwhile? Where nought is 'not at all worthwhile' and 10 is 'completely worthwhile.

Added 🛨 ? How happy

🛏 Happy

Overall, how happy did you feel yesterday? Where nought is 'not at all happy' and 10 is 'completely happy'.

Added 🖶 ? How anxious

🛏 Anxious

On a scale where nought is 'not at all anxious' and 10 is 'completely anxious', overall, how anxious did you feel yesterday?

/Question information for Satis, Worth, Happy and Anxious

Well-being questions were included for the first time in the 2013-14 questionnaire as part of a wider ad-hoc module for EU-SILC. The following questions will be asked on an ongoing basis and are commonly asked on many large UK surveys. The aim of these questions is to measure people's wider sense of well-being in addition to financial and material circumstances.

The questions are only to be asked at a person level - never by proxy.

It is important to note that these are quite personal questions. The respondent can answer however they wish: we are not trying to push them into a particular response.

It is therefore very important that the interviewer does not try to influence the respondent in any way. A few general points on asking well-being questions:

If the respondent is having difficulty answering questions and is embarrassed or worried about this, you need to stress that there is no right or wrong answer, you are interested in what they think. You can always deal with this by sympathising and saying you would also find the questions difficult.

If the respondent does not understand the question, you should repeat the question once, exactly as it is written. If after repeating the question once the respondent still cannot answer it, you should enter "don't know", make a note and move on. Try not to paraphrase the question as this may have an unintended effect on the respondent's answer.

These well-being questions need to be answered on a scale of 0 (nought) to 10. It is important to stress that the scale starts at nought, as it is easy for respondents to incorrectly assume that the scale runs from 1 to 10.

These questions are only to be asked during personal interviews, never by proxy.

Education, Awards and Loans

The education block of questions has seen the most changes this year. A number of new qualification types have been introduced and there have been changes to various qualification levels. You will not need to ask all of the questions below that have 'added' next to them, as they are routed to from the second question in the block, **HiQual3** and also from **CurQual**, so it will depend how many (if any) qualifications the respondent has or is studying toward. Note that whereas **HiQual3** used to ask for the respondent's highest qualification, it now asks for *all* of their qualifications.

Changed *****? Any qualifications

HiQual1

I would now like to ask you about education and work-related training. <u>Please think about ALL qualifications you have ever gained, even if it</u> was a long time ago or you are not using them now (Please exclude <u>expired qualifications</u>). Do you have any gualifications

Do you have any qualifications...

INTERVIEWER: Code all that apply.

INTERVIEWER: Please remind the respondent that as well as the obvious main stream qualifications such as GCSE's, A Levels, etc.,

education/qualifications include a variety of different achievements such as:

-Basic Skills Certificates (skills for life/literacy/numeracy/language)

-Entry level qualifications

-Key Skills/Basic Skills

- Youth Training certificates.

There is also the opportunity to record "Other work-related, professional, foreign or vocational qualifications.

- 1. From school, college or university?
- 2. Connected with work?
- 3. From government schemes?
- 4. From an apprenticeship?
- 5. From having been educated at home, when you were of school age?
- 6. Gained in your leisure time, or by teaching yourself?

7. Or in some other way?

- 8. No qualifications (Spontaneous only)
- 9. Don't know (Spontaneous only)

Changed ******? Highest qualification

HiQual3

Show card F1 and Show card F2 Which qualifications do (you think) you have? Please record ALL qualifications.

1. Degree level qualification including foundation degrees, graduate membership of a professional institute or PGCE or higher.

- 2. Diploma in higher education
- 3. HNC/HND
- 4. ONC/OND
- 5. BTEC/ BEC/ TEC / EdExcel/ LQL
- 6. SCOTVEC/ SCOTEC/ SCOTBEC (Scotland)
- 7. Teaching qualification (excluding PGCE)
- 8. Nursing or other medical qualification not yet mentioned
- 9. Other higher education gualification below degree level
- 10.A level / Vocational A-level GCE in Applied Subjects or equivalent
- 11.New Diploma
- 12. Welsh Baccalaureate
- 13. International Baccalaureate
- 14.Highers (Scotland)
- 14. NVQ/SVQ
- 15.GNVQ/GSVQ
- 16.AS level Avocational AS level or equivalent
- 17. Advanced Highers or Certificate of Sixth Year Studies (CSYS) (Scotland)

18.Access to HE

- 19.0 level or equivalent
- 20.Intermediate 2 NQs (Scotland)
- 21.Intermediate 1 NQs (Scotland)
- 20. Standard Grade or Ordinary Grade / Lower (Scotland)
- 21. GCSE / Vocational GCSE

22.CSE

23.Advanced Higher/Higher/Intermediate/Access gualificationsNational Qualifications (including SGA) (Scotland) 24.RSA/ OCR

25.City and Guilds

26.YT Certificate/YTP

27.Key Skills/ Core Basic Skills (Scotland)

28. Basic skills (skills for life/literacy/numeracy/language)

29. Entry Level Qualifications

30. Award, Certificate or Diploma, at entry level and level 1 to 8

31. Any other professional/vocational qualifications/ foreign qualifications

32. Don't know

Changed *******? Higher degree

Changed:

🛏 HighO

Was your higher degree...

INTERVIEWER: Code first that applies

- 1. a Doctorate or MPhil?
- 2. a Masters?
- 3. a Postgraduate Certificate in Education?
- 4. some other postgraduate degree or professional qualification?
- 5. Don't know

? Level of BTEC

H BTEC

Is your highest BTEC/BEC/ TEC / EdExcel/ LQL gualification...

- **INTERVIEWER:** Code first that applies
- 1. a higher level (level 4 or above)?
- 2. a National Certificate or National Diploma level (level 3)?
- 3. a first diploma or general diploma (level 2)?
- 4. a first certificate or general certificate (below level 2)?
- 5. Don't know

Changed ******? Level of SCOTVEC

F SCOTVEC

Is your highest SCOTVEC/ SCOTEC/ SCOTBEC qualification...

INTERVIEWER: Code first that applies

- 1. a higher level (level 4)?
- 2. a full National Certificate (level 3)?
- 3. a first diploma or general diploma (level 2)?
- 4. a first certificate or general certificate (below level 2)?
- 5. Modules towards a National Certificate?
- 6. Don't know

Changed ******? Level of NVQ/SVQ

H NVQlev

NVQlev

What is your highest level of full NVQ/SVQ? **INTERVIEWER:** Code first that applies

- 1. Level 15?
- 2. Level 2-4?
- 3. Level 3?
- 4. Level 4-2?
- 5. Level 5-1?
- 6. Don't know

Changed ? Level of RSA

₽ RSA

Is your highest RSA / OCR

INTERVIEWER: Code first that applies

- 1. a higher diploma/ OCR level 4?
- 2. an advanced diploma or advanced certificate / OCR level 3?
- 3. a diploma / OCR level 2?
- 4. some other RSA (including Stage I,II & III) / OCR level 1?
- 5. Don't Know

Added 🛨 ? New Diploma

H NewDepl

You said that you obtained a new diploma. Is this ...

INTERVIEWER: Code first that applies

- 1. an Advanced diploma (level 3)?
- 2. a Progression diploma (level 3)?
- 3. a Higher diploma (level 2)?
- 4. a Foundation Diploma (level 1)?
- 5. Don't know

Added 🛨 ? Welsh Baccalaureate

➡ WELSHBAC

Is your Welsh Baccalaureate...

INTERVIEWER: Code first that applies

- 1. at the Advanced level?
- 2. at the Intermediate level?
- 3. at the foundation level?
- 4. Don't know

Added 🛨 ? GNVQ level

⊷ GNVQ

Is your highest GNVQ/GSVQ... **INTERVIEWER:** Code first that applies Note that 'Full' relates to 6 units completed and 'part' relates to 3 units completed.

- 1. Advanced?
- 2. Full Intermediate?
- 3. Part One Intermediate?
- 4. Full Foundation?
- 5. Part One Foundation?
- 6. Don't know

Added 🛨 ? GCSE level

⊷GCSE Do you have... **INTERVIEWER:** Code first that applies

- 1. GCSE's grade C or above?
- 2. CSE's grade 1?
- 3. Standards grade 3 or above/O Grades C and above?
- 4. Intermediate 1 grade A or above?
- 5. Intermediate 2 grade D or above?
- 6. None of these

Added 🖶 ? Number of GCSEs

⊷NumOs

You mentioned that you have passes at:

GCSE grade C or above/ CSE grade 1/ Standard grade 3 or above or O Grade C or above/ Intermediate 1 grade A or above/ Intermediate 2 grade D or above [filled automatically]

How many passes do you have in total at this level?

INTERVIEWER: Running prompt

- 1. Fewer than 5
- 2. Or five or more
- 3. Don't know (spontaneous only)

Added 🛨? City and Guilds

⊷ CandG

Is your highest City and Guilds qualification.... INTERVIEWER: Code first that applies

- IN IERVIEWER: Code first that ap
- 1. advanced craft/part 3?
- 2. craft/part 2?
- 3. foundation/part 1?
- 4. Don't know

Added 🛨 ? Work qualification level

⊷ OthCheckWV

Is your other work-related or vocational qualification... INTERVIEWER: Code first that applies

- 1. Degree level or above?
- 2. Below degree level?
- 3. Don't know

Added 🛨 ? Professional qualification level

⊷ OthCheckP

Is your other professional qualification... INTERVIEWER: Code first that applies

- 1. Degree level or above?
- 2. Below degree level?
- 3. Don't know

Added 🛨 ? Foreign qualification level

⊷ OthCheckF

Is your foreign qualification...

INTERVIEWER: Code first that applies

- 1. Degree level or above?
- 2. Below degree level?
- 3. Don't know

Added 🛨 ? School leaving qualification

⊷OthCheck2

Do you have a qualification gained on leaving secondary school such as a Certificate of Secondary Education, High School Diploma, Matura or Baccalaureate?

- 1. Yes
- 2. No
- 3. Don't know

/Question information for school leaving qualification

Matura is the school exit exam or 'maturity exam' in several European countries. Baccalaureate is the school exit exam in France and some other countries. There is also an international version.

Added 🛨? Recent highest qualification

⊷ HighQual

Your highest qualifications according to the classification used for this study are: [automatically filled].

Which one of these qualifications did you obtain most recently? **INTERVIEWER:** If the respondent achieved their qualifications at the same time please ask them to choose the qualification they deem to be the highest: [Qual1] [Qual2]

[Qual3] [Qual4]

Added **+**? Age at highest qualification

► AgeHighQ2

And how old were you when you obtained your [highest qualification, automatically filled]?

INTERVIEWER: If a respondent cannot remember the exact age then accept an estimate.

Added **+**? Age at highest qualification2

► AgeHighQ1

Your highest qualification according to the classification used for this study is [automatically filled].

Please can you tell me how old you were when you achieved this qualification?

INTERVIEWER: If a respondent cannot remember the exact age then accept an estimate.

Changed ****** ? Current gualifications

⊷ CurQual SHOW CARD F1/F2 What qualification [are you/is [NAME]] studying for?

INTERVIEWER: If the respondent is currently studying for more than one gualification, please ask them to record which gualification they consider to be the highest.

- 1. Degree level qualification including foundation degrees, graduate membership of a professional institute or PGCE or higher.
- 2. Diploma in higher education
- 3. HNC/HND
- 4. ONC/OND
- 5. BTEC/ BEC/ TEC / EdExcel/ LQL
- 6. SCOTVEC/ SCOTEC/ SCOTBEC (Scotland)
- 7. Teaching qualification (excluding PGCE)
- 8. Nursing or other medical gualification not yet mentioned

- 9. Other higher education qualification below degree level
- 10.A level / Vocational A-level GCE in Applied Subjects or equivalent
- 11.New Diploma
- 12.Welsh Baccalaureate
- 13. International Baccalaureate Highers (Scotland)
- 14.NVQ/SVQ
- 15.GNVQ/GSVQ
- 16.AS level Avocational AS level or equivalent
- 17. Advanced Highers or Certificate of Sixth Year Studies (CSYS) (Scotland)
- 18.Access to HE
- 19.0 level or equivalent

Intermediate 2 NQs (Scotland)

Intermediate 1 NQs (Scotland)

- 20. Standard Grade or Ordinary Grade / Lower (Scotland)
- 21. GCSE / Vocational GCSE
- 22. CSE
- 23. <u>Advanced Higher/Higher/Intermediate/Access qualifications</u>National Qualifications (including SGA) (Scotland)
- 24. RSA/ OCR
- 25. City and Guilds
- 26. YT Certificate/YTP
- 27. Key Skills/ Core Basic Skills (Scotland)
- 28. Basic skills (skills for life/literacy/numeracy/language)
- 29. Entry Level Qualifications
- 30. Award, Certificate or Diploma, at entry level and level 1 to 8
- 31. Any other professional/vocational qualifications/ foreign qualifications
- 32. Don't know

Changed 🗰 ? Type of higher degree

⊷HighONow

Is your higher degree...

INTERVIEWER: Code first that applies

- 1. a Doctorate or MPhil?
- 2. a Masters?
- 3. a Postgraduate Certificate in Education?
- 4. some other postgraduate degree or professional qualification?
- 5. Don't know

Changed ******? Type of BTEC

⊷ BTECNow

What level BTEC/TEC/EDEXCEL/LQL are you studying for...

INTERVIEWER: Code first that applies

- 1. a higher level (level 4 or above)?
- 2. a National Certificate or National Diploma level (level 3)?
- 3. a first diploma or general diploma (level 2)?
- 4. a first certificate or general certificate (below level 2)?
- 5. Don't know

Changed 🗱 ? Type of Scottish qualification

⊷SCOTVECNow

What level SCOTVEC/SCOTEC/SCOTBEC you studying for...

INTERVIEWER: Code first that applies

- 1. a higher level (level 4)?
- 2. a full National Certificate (level 3)?

- 3. a first diploma or general diploma (level 2)?
- 4. a first certificate or general certificate (below level 2)?
- 5. Modules towards a National Certificate?
- 6. Don't know

Changed 🚧 ? Level of NVQ or SVQ

H NVQlevNow

What level NVQ/SVQ are you working towards... INTERVIEWER: Code first that applies

- 1. Level 15?
- 2. Level 2 4 ?
- 3. Level 3?
- 4. Level 4-2?
- Level 5–<u>1?</u>
- 6. Don't know

Changed 🗰 ? Type of RSA or OCR

H RSANow

What level RSA/OCR you working towards...

INTERVIEWER: Code first that applies

- 1. a RSA higher diploma / OCR level 4?
- 2. an advanced diploma or advanced certificate / OCR level 3?
- 3. a diploma / OCR level 2?
- 4. some other RSA (including Stage I,II & III) / OCR level 1?
- 5. Don't Know

Added 🛨 ? Diploma level

⊷NewDepINow

Is your new diploma....

INTERVIEWER: Code first that applies

- 1. an Advanced diploma (level 3)?
- 2. a Progression diploma (level 3)?
- 3. a Higher diploma (level 2)?
- 4. a Foundation Diploma (level 1)?
- 5. Don't know

Added **+**? Welsh Baccalaureate level

⊷WELSHBACNow

Is your Welsh Baccalaureate...

INTERVIEWER: Code first that applies

- 1. at the Advanced level?
- 2. at the Intermediate level?
- 3. at the foundation level?
- 4. Don't know

Added 🛨 ? Level of GNVQ

⊷GNVQNow

What level GNVQ/GSVQ are you working towards...

INTERVIEWER: Code first that applies

Note that 'Full' relates to 6 units completed and 'part' relates to 3 units completed.

1. Advanced?

- 2. Full Intermediate?
- 3. Part One Intermediate?

- 4. Full Foundation?
- 5. Part One Foundation?
- 6. Don't know

Added +? City and Guilds level

► CandGNow
 What level City & Guilds qualification are you working towards...
 INTERVIEWER: Code first that applies
 1. advanced craft/part 3?

- 2. craft/part 2?
- 3. foundation/part 1?

Added Provide the Provided HTML Provided HT

- 1. Degree level or above?
- 2. Below degree level?
- 3. Don't know

Added 🛨 ? Professional qualification level

⊷ CurOthCheckP

Is your other professional qualification...

INTERVIEWER: Code first that applies

- 1. Degree level or above?
- 2. Below degree level?
- 3. Don't know

Added **+** ? Professional qualification level

CurOthCheckF Is your foreign qualification... INTERVIEWER: Code first that applies

- 1. Degree level or above?
- 2. Degree level of above
- 2. Below degree level?
- 3. Don't know

A number of questions that ask about funding for further and higher education courses have been updated, to reflect the changes to tuition fees, maintenance loans and grants in recent years.



🛏 Grant

Are you/ Is [child's name] receiving a scholarship, bursary, grant or similar award?

INTERVIEWER: EXCLUDE LOANS, FOR EXAMPLE MAINTENANCE OR TUITION FEE LOANS. INTERVIEWER: INCLUDE HOLIDAY PERIODS.

INTERVIEWER: INCLUDE AWARDS COVERING TUITION FEES ONLY

Help screen information Added 🛨 At Grant

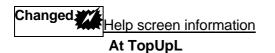
/Question information for Grant

Information about maintenance loans and grants

'Maintenance grants' were introduced in 2012, to support full-time higher education students from low income households. They are provided to help with living costs. Maintenance grants are different from 'maintenance loans', although both are paid directly to the student. Unlike the maintenance loan, a maintenance grant does not need to be paid back but the higher the grant that is awarded, the lower the amount of maintenance loan that will be given. In Scotland the Maintenance Grant is called a bursary and in Wales they are called an Assembly Learning Grant.

Other awards

Other awards to record here might include Disabled Student Allowances, bursaries for care leavers or Parental Learning Allowances. Do not include payments made to assist with hardship here.



/Question information for TopUpL about tuition fees and maintenance loans

Students may take out a student loan from the Student Loans Company in Glasgow, or some private financial institutions. They are repaid once the borrower starts earning over a certain amount, and have their interest rates kept in line with the RPI which means that in real terms students pay back no more than they borrow.

Tuition fee and maintenance loans should be included at this guestion but not maintenance grants. Tuition fee and maintenance loans are usually offered by the Student Loans Company but may also be obtained from some private financial institutions.

Both maintenance and tuition fee loans are repaid once the borrower starts earning.



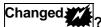
At TUBorr

You have entered that the person is borrowing more than £8,240 <u>£16,751</u> per year in tuition fee and maintenance loans. Please check that your figure is correct. If so, suppress warning and continue.

Changed ?? Any Other Educational Loans

H Loan Do you have any other loan to enable you to attend a course of education?

INTERVIEWER: Include loans to covering tuition fees only and those which will need to be repaid.



? Educational Access Funds

- Access

Some students get money from an access fund provided by their college or university to relieve hardship. Do you receive any *regular* payment from such an access fund?

INTERVIEWER: Do not include lump sum payments or loans <u>that must be</u> paid back.

Employment status

An answer option has been added at **AbsPay** (whether being paid while absent from work), and the wording at one answer option has been changed, to clarify what it is we're looking for.

Changed Absent with Pay
 AbsPay
 Are you receiving ... READ OUT (RUNNING PROMPT)...
 1. ... full pay from your employer
 2. ... part pay or made-up pay, more than or equal to 50% of normal pay,
 3. ... part pay or made-up pay, less than 50% of normal pay,
 4....or no pay?

An interviewer instruction has been added at **LstWrk1** (in which month did you leave your last job) at the request of some interviewers. Before, it was hard to know what answer option to choose if a respondent said that they couldn't remember in which month they had left the job. It now asks you to prompt the respondent for the season, and then to code the middle month in that season, as a last resort.

Added
Interviewer instruction
At LstWrk1

INTERVIEWER: if respondent doesn't know, ask: 'Was it Winter, Spring...?' and then enter the mid-season month. Mid-season months: Winter: Jan (01) Spring: Apr (04)

Summer: July (07) Autumn: Oct (10)

.....

The question wording at **FtWk** (how many years the respondent has worked on a full-time basis) and **PtWk** (how many years they have worked part-time) has been changed. This is because people that did not report receiving full-time education at **TEA** (in the household grid) were not being asked how many years they had worked for.

As such, the question wording needed to take into account that people might not have been in education. The first half of the sentence will be automatically filled depending on whether they have received education or not.



? Years in Full-Time Work

⊶ FtWk

Looking back to the time when you finished continuous full-time education how many years since then have you spent in paid FULL-TIME work?

[Can I just check/ Since finishing continuous full time education] how many years have you spent in paid FULL-TIME work?

IINTERVIEWER: Enter to the nearest whole year. Years spent in National Service count as Full-Time work.

{Does not appear if they have not received education}: [NAME] finished fulltime education at age [XX]. It has been around [XX] years since [NAME] left full-time education.

Changed ******* ? Years in Part-Time Work

⊶ PtWk

Looking back to the time when you finished continuous full-time education how many years since then have you spent in paid PART-TIME work?

[Can I just check/ Since finishing continuous full time education] how many years have you spent in paid PART-TIME work?

INTERVIEWER: Enter to nearest whole year. These years may overlap with fulltime work, if kinds of job were held concurrently. Years spent in National Service count as Full-Time work.

{Does not appear if they have not received education}: [NAME] finished full-time education at age [XX]. It has been around [XX] YEARS since [NAME] left full-time education.

.....

The question wording at **Claimant** (whether signed on at the Jobcentre in the last seven days) has been changed to reflect that 'Employment Service local offices' no longer exist, as they have all been replaced by Jobcentre Plus.

Changed: ? Signed on at Employment Service/Jobcentre

🛏 Claimant

May I just check, were you signed on at an Employment Service local office or a Jobcentre Plus in the 7 days ending Sunday the (date/month) ...

Details of Employment

A new question has been added to ask if the respondent has changed:

- a) their job, if they are an employee or,
- b) the nature of their work, if they are self-employed.

The question wording for **YJbChnge** (reason for changing or leaving their form of employment) has also been changed, to take into account the new question.



⊷ JbChnge

In the last 12 months, have you...

Automatically filled: [changed employer or have you changed your contract with the same employer?]

or

Automatically filled: [changed the nature of your work?]

Changed 🗱 ? Reason for Leaving Job

 → YJbChnge SHOW CARD G2 CODE ONE ONLY What is the main reason for leaving your last job?

For what reason did you make your last change in (if self-employed) job / (if self-employed) the nature of your work?

- 1. To take up or seek better job
- 2. End of a temporary contract

3. Obliged to stop by employer (e.g. redundancy, business closure, early retirement, dismissal etc)

- 4. Sale or closure of family business
- 5. To care for child or other dependent
- 6. Partner's job required move to another area
- 7. Marriage
- 8. Other reason

.....

A soft check has been added at **SelfDEmp** (self-defined employment status) if their answer does not coincide their answers at **Working** (any paid work done in the last seven days) and/ or at **Jobaway** (was away from their job in the last seven days).

So, if they define themselves as employed but said earlier at Working that they are not, or were not otherwise away from a job then this check will be triggered:

Added - Soft check

At SelfDEmp

You said earlier that you have not done any paid work in the last seven days, and are not away from a job or waiting to take one up. Are you sure that you consider yourself to be [automatically filled: self-defined employment status]?

However, if they say earlier on that they are employed, or are otherwise away from their job, but don't then later define themselves as employed, this check will be triggered:

Added Soft check At SelfDEmp

You said earlier that you have done paid work in the last seven days, or that you are away from a job. Are you sure that you consider yourself to be [automatically filled: self-defined employment status]?

Pension Schemes

The value in the interviewer instruction at **EligSchm** (eligible to belong to a pension scheme run by employer) has changed. This reflects the change to the minimum income that someone must be earning before they're eligible to be automatically enrolled into a workplace pension scheme, from £8,105 previously to £9,440.



At EligSchm

INTERVIEWER: Following auto-enrolment, employees are eligible for a workplace pension provided by the employer if they are not already in a qualifying workplace pension, are aged 22 or over and under state pension age, earn more than a minimum amount each year (currently £8,105 £9,440) and work or usually work in the UK.

State and Other Benefits

Working Age benefits

The wording of answer option 4 at WAgeBen (whether claiming working age benefits) has been changed slightly, so that it refers to the 'childcare element of Working Tax Credit' rather than Child Tax Credit, which was a mistake. At the request of some interviewers, we have added more information to the help screen at WAgeBen, which explains the difference between Child Benefit and Child/ Working Tax Credit.

Changed ? Working age benefits H WAgeBen SHOW CARD H1 Looking at this card, are you at present receiving any of these state benefits in your own right: that is, where you are the named recipient? 1. Universal Credit 2. Housing benefit

- 3. Working Tax Credit (excluding any childcare element of Working Tax Credit)
- 4. Child tax Credit (including any childcare element of Child-Working Tax Credit)
- 5. Income Support
- 6. Jobseekers Allowance
- 7. Employment and Support Allowance
- 8. Carer's Allowance
- 9. None of these

10. (SPONTANEOUS) One of these / more than one of these, but don't know which



The following text has been added to the existing help screen information:

/Question information for working age benefits

'NOTE that Child Benefit is not the same as Child Tax Credit or Working Tax Credit. Information about Child Benefit is included below, so you can help the respondent decide which it is they receive (although it can be both).

Child Benefit

Child Benefit is a payment that you can claim for your child(ren). It is usually paid every four weeks but can sometimes be paid weekly. There are separate rates payable for each child. The payment can be claimed by anyone who qualifies, whatever their income or savings. It is usually only paid for children that are under the age of 16.

The Child Benefit High Income Charge was introduced in January 2013. While affected respondents can still receive Child Benefit, they will pay a tax charge if they do so, or they can choose not to receive Child Benefit.

.....

Three soft checks have been added at WAgeBen if:

- 1) More than one member of a benefit unit responds that they are receiving Universal Credit. Universal Credit is starting to replace many of the working age benefits and will only be paid to the household (or benefit unit), rather than individuals, and:
- 2) If each partner in a benefit unit says they are claiming housing benefit, as this is only paid once, to the couple.
- 3) The respondent records that they are receiving housing benefit (answer option 2) but they said earlier in the survey they own their own property outright or with the help of a mortgage. This is because housing benefit is not paid to homeowners.

Added Soft check

At WAgeBen

^{CP} Universal Credit is only usually paid to one member of a household. Please check who receives the payment and, if it is received jointly, attribute it to only one member of the Benefit Unit.

Added Soft check

At WAgeBen

Both partners are recorded as receiving housing benefit. Only one partner will be receiving housing benefit for an accommodation in which they both live. Please check this and recode if necessary.

Added

At WAgeBen

The respondent has said they are receiving housing benefit when earlier they said they own their property, or are buying it (Tenure=1 or 2). Please check as housing benefit is not available to those who own their home. If the respondent is receiving help with their mortgage, please record this at **Outsmort**.

.....

Two more soft checks have been added if the answer the respondent gives at **WAgeBen** about receiving housing benefit (or not) is different to the answer they gave earlier in the survey at **HbenChk**.

Added Soft check

If 'housing benefit' is chosen at WAgeBen but not mentioned earlier in the survey

Please confirm that the respondent is receiving Housing Benefit. Earlier they said they did not receive state benefits to help with rent.

Added Soft check

If 'housing benefit' is not chosen at WAgeBen but is mentioned earlier in the survey

Please confirm that the respondent is not receiving Housing Benefit. Earlier they said they received state benefits to help with rent.

A soft check has been added if a respondent says they receive Universal Credit over a period that is different to a calendar month. Only very rarely would Universal Credit be paid other than calendar monthly.

Added

At BenPd

^{CP} Universal Credit is nearly always paid on a calendar month basis. Please check that the respondent receives their payment less/more often and make a note if correct.

Two new questions have also been added if someone reports that they are in receipt of Universal Credit at **WAgeBen**. The questions aim to find out who in the household receives the benefit and if it can be accessed (via a joint account) by the other member of a benefit unit, where applicable. The questions will then be followed by the usual loop about how much they received the last time and the period that it covered.

Added **+**? UC payment method H AccUC **SHOW CARD H9** How do you receive the Universal Credit payment you have just mentioned? Into a...

- 1. Bank account
- 2. Building society account
- 3. Post Office card account
- 4. Other method (including the Simple Payment Service)

Added 🗬 ? UC account type

- **⊷**UCJoint
- And can I just ask, is this account held jointly with anyone else?
- 1. Yes
- 2. No

If respondents answer 'Universal Credit' at WAgeBen, they will also be asked GOVPay, GovAmt, GovPd, GovBefor, SFRepay, RepayAmt and SFInc (which are all currently asked if someone responds that they are receiving the other working age benefits at WAgeBen).

Changed 💓 ? Government Pay ➡ GOVPav

SHOW CARD J1 Are the DWP paying directly for any of the things shown on this card? If yes, which? INTERVIEWER: CODE ALL THAT APPLY THESE ARE PAID FOR BY DEDUCTIONS FROM UNIVERSAL CREDIT/INCOME SUPPORT/PENSION CREDIT/JOBSEEKER'S ALLOWANCE. 1. Mortgage interest

- 2. Rent arrears
- 3. Fees for nursing home or residential care
- 4. Gas or electricity bills
- 5. Service charges for heating or fuel
- 6. Water charges
- 7. Council Tax arrears
- 8. Fines
- 9. Maintenance payments
- 10. Personal and commercial loan repayments
- 11. Yes but don't know which
- 12. No none of these

Changed ? Government Payment Amount

GOVAmt

How much (in total) is the DWP paying for this/these things?

Changed 💥 ? Government Payment Period

← GOVPd

How long does this cover?

Changed

? Benefits before or after Government Pay

← GOVBefor

Just now, you said that you got [£amount] Universal Credit/ Income Support/Pension Credit/Jobseeker's Allowance last time. Was that BEFORE or AFTER taking off what the DWP pay for directly?

1. BEFORE deducting what DWP pay for directly (i.e. respondent's gross entitlement)

2. AFTER deducting what DWP pay for directly (i.e. net amount received by respondent).

Changed

? Social Fund Loan Repayments

➡ SFRepay

Are you at present making any repayments on any Social Fund loan(s)?

- Yes 1.
- 2. No

Changed ******? Social Fund Loan Repayment Amount

➡ RePayAmt

How much in total do you repay per week?

IF REPAYING MORE THAN ONE LOAN, GIVE COMBINED AMOUNT

Changed

? Benefits Before or After Social Fund Loan Repayments

₽ SFInc

Just now you said that you got [amount of Universal Credit/ Income Support/JSA/PC] last time. Was that BEFORE or AFTER taking off your Social Fund loan repayments?

- 1. BEFORE taking off amount for loan repayment
- AFTER taking off amount for loan repayment 2.

References to benefits being paid via a giro have been removed, as this is no longer a valid payment method. References to giro payments have been removed from the answer options at WTCLum and CTCLum, and also from the help screen at JSAType:

Changed ******? Working Tax Credit Lump Sum

⊶ WTCLum

In which of these ways are you currently receiving your Working Tax Credit?

INTERVIEWER: If the respondent receives their tax credit as a regular payment then they should have received the latest payment within the last 4 weeks.

1. Lump Sum under £105 covering payments for the whole year

2. Regular payments via your bank or post office account-or Giro

Changed **?** Child Tax Credit Lump Sum

⊶ CTCLum

In which of these ways you receive your Child Tax Credit?

INTERVIEWER: If the respondent receives their tax credit as a regular payment then they should have received the latest payment within the last 4 weeks.

1. Lump Sum under £105 covering payments for the whole year

3. Regular payments via your bank or post office account-or Giro



/ Question Information for Type of Jobseeker's Allowance

There are two types of JSA:

<u>Contribution-based</u>, which is dependent on the claimant having paid enough Class 1 National Insurance contributions in the previous two years. (Those who formerly received Unemployment Benefit were transferred to this type of JSA.) It is payable for up to 6 months.

<u>Income-based</u>, which is dependent on the level of the claimant's income or savings. (Those who received Income Support as an unemployed person were transferred to this type of JSA.)

<u>Only one type may be awarded at a time</u>. Once the maximum time on contribution-based JSA has passed the claim will be reviewed to see if the person is eligible for income-based JSA. A claimant who satisfies the contribution conditions but whose income does not meet their needs will be awarded income-based JSA, which will include an element based on the contribution record. It is not possible to receive JSA and Income Support simultaneously.

There are fixed age-related rates for the allowance. For income-based JSA only, the claimant may get extra for an adult dependant and various other premiums. Payment is by giro cheque or direct to a bank account.

Small amounts may be earned from part-time work before affecting the benefit, the maximum that can be earned varying from £5 to £15 a week depending on which type of JSA is received, marital status, the number of hours worked by a partner, dependant children and other criteria.

Disability benefits

A soft check has been introduced if a respondent says there are in receipt of Incapacity Benefit at **DisBen**. This is because Incapacity Benefit (IB) is being replaced by Employment Support Allowance (ESA) and it is much more likely that someone will actually be claiming this.



At DisBen

If a respondent chooses option 5, incapacity benefit, the following soft check will appear:

Please check with the respondent that they are receiving IB and not ESA as Incapacity Benefit is being phased out.

.....

Child related benefits

At the request of interviewers, we have added a help screen at KidBen. It includes information that should help you to distinguish between Child Benefit and Child/ Working Tax Credit, which some interviewers told us they struggle explaining to respondents.



/ Question information for Child Benefits

NOTE that Child Benefit is not the same as Child Tax Credit or Working Tax Credit. Information about Child Tax Credit and Working Tax Credit is included below, so you can help the respondent decide which it is they receive (although it can be both).

Child Tax Credit

Child Tax Credit is a payment to support families with children. Parents can claim Child Tax Credit if they are responsible for one or more children, and do not have to be working. Child Tax Credit was introduced to provide support for children up until their 16th birthday, and young persons aged 16-18 years who are either in full time non-advanced education or have left full time education but do not have a job (providing they are not claiming income support or tax credits in their own right). The awarding of Child Tax Credit will not affect a respondent's right to Child Benefit (which will be still paid separately if they also receive Child Tax Credit).

Child Tax Credit is paid directly to the person who has main responsibility for caring for the children in the family (into a bank or building society account). The recipient can choose whether to receive the payments weekly or every four weeks. If the respondent qualifies for Income Support or income-based Jobseeker's Allowance, they will be entitled to the maximum amount of Child Credit for their children.

Working Tax Credit

Working Tax Credit is a payment to top up the earnings of working people on low incomes, including those who do not have children. There are extra credits for those recipients in working households where someone has a disability (known as the disability element). Tax Credit is available to employees and the self-employed, and includes support for the costs of qualifying childcare.

People who are responsible for a child or young person can claim Working Tax Credit if they are aged 16 or over and work at least 16 hours per week. People without children can claim Working Tax Credit if they are

- i) aged 25 or over and work at least 30 hours a week;
- ii) aged 16 or over, work at least 16 hours a week and have a disability which puts them at a disadvantage in securing employment; or
- iii) either the claimant or their partner are aged 50 or more, work at least 16 hours per week and are returning to work after time spent on qualifying out-of-work benefits.

Working Tax Credit is paid in addition to any Child Tax Credit the recipient may be entitled to and is based on the number of hours normally worked and income (joint income for couples). The recipient will normally receive the payment of Working Tax Credit into an account (through a bank, building society, or post office account) in a similar manner as a benefit payment. If the respondents are part of a couple that both work at least 16 hours per week, they can decide who will receive the payments of Working Tax Credit.

Working Tax Credit also makes an allowance for extra financial help towards the costs of approved or registered child care. **This is known as the child care element within Working Tax Credit.** Respondents will only be entitled to this if they are working at least 16 hours per week. If a respondent is eligible to receive the child care element of Working Tax Credit, this will always be paid to the person who is mainly responsible for caring for the child or children, and will form part of their payment of Child Tax Credit (i.e. it is not paid as an element of Working Tax Credit).'

Other benefits

Changed

? Other Benefit

How CARD H7

Looking at this card, have you received any of these benefits in the last 6 months in your own right: that is, where you are the named recipient?

- 1. 'Extended payment' of Housing Benefit / rent rebate (4 week payment only)
- 2. Bereavement Payment
- 3. Lone Parent's Benefit Run-On / Job Grant
- 3. In-Work Credit
- 4. Return to Work payment
- 5. Any National Insurance or State Benefit not mentioned earlier
- 6. None of these
- 7. (SPONTANEOUS) One or more of these, but don't know which

Removed Soft check

At OtherBen

Lone Parent's Benefit Run-On / Job Grant:

Please check with the respondent, this benefit is no longer available after October 2013.

The wording of answer option 9 at GovPay (does the DWP pay directly for any of these things) has been changed, to make it clearer that 'maintenance payments' are referring to Child Maintenance payments.

Changed Covernment Pay

- GOVPay **SHOW CARD J1** Are the DWP paying directly for any of the things shown on this card? If yes, which?

INTERVIEWER: CODE ALL THAT APPLY

- 1. Mortgage interest
- 2. Rent arrears
- 3. Fees for nursing home or residential care
- 4. Gas or electricity bills
- 5. Service charges for heating or fuel
- 6. Water charges
- 7. Council Tax arrears
- 8. Fines
- 9. Child Maintenance payments
- 10. Personal and commercial loan repayments
- 11. Yes but don't know which
- 12. No none of these

The guestion **TtBPrx** (which asks recipients to estimate how much in benefits they receive in total) will also now be asked if anyone answers 'One of these/ more than one of these, but don't know which' at any of the main benefits questions: WAgeBen, DisBen, PenBen, KidBen, OtherBen and SocFund. It has only previously been asked if someone identified one/ more benefits.

Changed **?** Total benefit amount

H TtBPrx

Thinking about all the [benefits] you receive, approximately how much would you say you receive from these sources per week?

INTERVIEWER: An approximate figure to the nearest pound is acceptable at this question. Only an estimate is needed.

INTERVIEWER: Do not refer back to or change benefit amounts already provided.

INTERVIEWER: If the respondent cannot arrive at a figure immediately code as 'Don't know. If necessary, explain to the respondent that this question will give the DWP added confidence in the tax credits and benefit amounts already provided.

Maintenance, Allowances and Other Sources of Income

The changes about paying and receiving child maintenance have been considerably revised, as the Department for Work and Pensions no longer pays it directly to the recipient. Instead, the Child Support Agency (CSA) and Child Maintenance Service (CMS) do this. Note that the CSA is no longer dealing with new cases --the CMS will do this. A number of questions have been removed, and some added. The new questions deal with the satisfaction of the parent receiving maintenance payments.

Changed

? Receiving any <u>Child</u> Maintenance

Here Mot Rec SHOW CARD K4

Now, I'd like you to think about any child maintenance: are you receiving any formal or informal money payments from a previous partner for your [child/children]? Please include payments you receive regularly and those you receive only now and again. It doesn't matter whether payments are received directly, passed on by a court, the Child Support Agency (CSA) or the Child Maintenance Service (CMS). or DWP

INTERVIEWER: Include both formal and informal payments received either regularly or irregularly at this guestion. Exclude presents on birthdays or on religious festivals (e.g. Christmas)

INTERVIEWER: The Child Maintenance Service (CMS) is the new government statutory child maintenance service. Since November 2013 the Child Support Agency (CSA) no longer takes on new cases but still handles existing cases.

INTERVIEWER: Exclude any allowances or alimony that the respondent receives on their own behalf - that is any payments that are not for the child/children. This will be collected later at Alimny.

1 Yes - receives child maintenance money from previous partner

2. No - does not receive child maintenance money from a previous partner 3. Use this code if it's clear that there are no previous partner(s) and no children from any previous liaison /partnership who are members of the household, or in the custody of the respondent.

Changed Helpscreen information At MntRec

/ Question Information for Receiving any Child Maintenance

Use Code 1: 'Yes' if:

Any payments are being received from a previous partner either directly, or passed on by a court, the Child Support Agency (CSA) or the Child Maintenance Service (CMS).

Use Code 2: 'No' if:

a) There is any previous partner who might therefore potentially be liable to make or, indeed, to receive, maintenance payments or,

b) If the respondent has any children from a previous partnership or liaison (however brief) but no formal or informal money payments are received from the previous partner. Such children

must do not need to be members of the household, or in the custody of your current respondent (e.g. they might be with the ex-partner).

Use Code 3 only when the respondent explicitly states that there are NO-circumstances (former partners or children by previous liaisons who are members of the household, or in the custody of your current respondent. which could make the respondent potentially liable either to PAY or to RECEIVE maintenance. This will prevent any further question on this topic coming up for this respondent.

Changed 💥 ? Child Maintenance Arrangements

⊶ MntArr **SHOW CARD K5** Looking at this card, which of these child maintenance arrangements do you have for receiving maintenance for your [child/children]?

INTERVIEWER: Code all that apply

INTERVIEWER: Some respondents may not be receiving money even though an agreement to pay is in place. E.g. a former partner refusing to comply with a court order or CSA/CMS assessment.

- 1. Child Support Agency (CSA) / Child Maintenance Service (CMS) making arrangement for maintenance payments on [your/my] behalf
- 2. A court order requiring previous partners to make payments
- 3. A voluntary FINANCIAL agreement between [yourself/myself] and previous partner
- 4. A voluntary NON-FINANCIAL agreement between [yourself/ myself] and previous partner
- 5. Other arrangement
- 6. no arrangement made

Removed

? Maintenance via Government

- MntGOV

Do you receive these payments yourself, or are they paid via the DWP or the Child Support Agency?

IF BOTH i.e. 2+ PAYMENTS RECEIVED, CODE BOTH

1. Paid to self

2. Paid via DWP/CSA

Changed ******? Maintenance Introduction

► SIntro

THE FOLLOWING QUESTIONS ARE ABOUT THE CHILD MAINTENANCE PAID TO THE RESPONDENT ('PAID TO SELF')

INTERVIEWER: The following questions are <u>asked of respondents where any</u> formal or informal money payments from a previous partner are received

Some respondents may have children in the household from more than one previous relationship. In the following questions record the total amount of money received for all children by previous relationships who are members of the household, or in the custody of your current respondent.

Removed -Government Paid Maintenance Introduction

- DIntro

THE FOLLOWING QUESTIONS ARE ABOUT MAINTENANCE PAID VIA THE DWP/CSA

Added Proportion of agreed amount received

-MntPro

Thinking about the amount you are supposed to receive for Child Maintenance, do you usually receive...

- 1. All of it,
- 2. Some of it.
- 3. Varies?

Added

? Timeliness of payments

→ MntTim

How often are the maintenance payments on time?

- 1. Always on time,
- 2. Usually on time,
- 3. Varies.
- 4. Usually late,
- 5. Always late?

Added **+** ? Number of children benefitting from Child Maintenance

-MntNoCh

How many children are covered by these child maintenance arrangement(s)?

INTERVIEWER: Include all children covered by arrangements. In some cases there may be arrangements with made with more than one previous partner or more than one type or arrangement covering the children from one previous relationship.

Added P How well child maintenance arrangements are working

MntWrk

Overall, how well do you think your child maintenance arrangement works?

INTERVIEWER: If respondent has more than one child maintenance arrangementassessment to be based on the arrangement covering the most children.

If equal number of children covered by the arrangements – assessment to be based on the arrangement covering the youngest child.

- 1. Verv well,
- 2. Fairly well,
- 3. Not very well,
- 4. Not at all well,
- 5. Don't know/too early to say?

Changed ******? Maintenance Payments Formal/Informal

MntPay

Are you currently MAKING any formal or informal child maintenance payments to a former partner for any children from a former marriage or partnership, either directly, or through the DWP/ Child Support Agency (CSA)/ Child Maintenance Service (CMS)?

As for the section on receipt of maintenance, Include here any payments made <u>either directly via a court order</u> or the <u>DWP/</u>Child Support Agency (CSA)/ Child <u>Maintenance Service (CMS)</u>.

INTERVIEWER: Exclude payments made only to former partner

Only include payments specifically intended to contribute to child maintenance. Exclude payments made to support a former partner.

Removed Remove

+ EUAlimony

[Thinking just of yourself now, are] ... you paying any formal or informal money payments as maintenance or allowance to a previous partner on your own behalf?

1. Yes

2. No

Removed C Amount of Maintenance payments

- EUAliAMt

How much did you (on your own behalf) pay last time?

Removed 🔀 2

Period of Maintenance payments

+ EUAliPd

How long did this cover?

Changed

?Type of payment for making payments for children order

🗝 MrArr

SHOW CARD K6

Looking at this card, which of these <u>child maintenance</u> arrangements do you have for making payments for your [child/children]?

INTERVIEWER: Code all that apply

1. Child Support Agency (CSA)/ Child Maintenance Service (CMS) making arrangement for maintenance payments on [your/my] behalf

2. A court order requiring [you/me] to make payments

3. A voluntary <u>FINANCIAL</u> agreement between [yourself/myself] and previous partner

4. A voluntary <u>NON-FINANCIAL</u> agreement between [yourself/myself] and previous partner

- 4. Other arrangement
- 5. No arrangement made

Removed **?** Amount Varied by Much

⊶ MrV

Since you started making these maintenance payments, has the amount you usually pay varied much?

IF YES: Has it gone up, or down?

INTERVIEWER: THIS IS A QUESTION OF OPINION. IF IN DOUBT, PROBE FOR AMOUNTS AND COUNT A CHANGE GREATER THAN +OR – 10% AS 'YES'.

1. Yes - went UP

2. Yes - went DOWN

3. No – didn't change (much)

Removed 🔀 ? Why – Reason

- MrChWhy

Why is that? What other reasons?

INTERVIEWER: THIS IS A QUESTION OF OPINION.

CODE ALL THAT APPLY, THEN DESCRIBE MORE FULLY IN A NOTE.

- 1. Order from court -amount of order changed
- 2. Child Support Agency amount changed
- 3. My circumstances was able to pay MORE
- 4. Could only afford to pay LESS
- 5. Recipients circumstances needed MORE/reduced
- income/greater liabilities
- 6. Needed less/fewer liabilities/increased income
- 7. Other moved/lost contact
- 8. Broken off contact/refuse to continue payments
- 9. All other answers

Changed

₩ ₩

Are you currently making any <u>child</u> maintenance payments to anyone else?

If the answer is 'Yes', the questions starting with **Who is Maintenance Payments For** are repeated.

Changed

🗕 AliMny

{If MntRec = 1 'Yes receives child maintenance' the sentence begins as follows} [Thinking just of yourself now, are}

{otherwise the sentence begins with} [Are] you receiving any formal or informal money payments as alimony or allowance from a previous partner on your own behalf?

INTERVIEWER: Exclude payments received for any child/children. These should have been recorded earlier.

1. Yes

2. No

<u>NOTE</u>: Only maintenance payments made to an ex-partner on their own behalf as alimony should be recorded at 'Alimny'. Maintenance Payments received for the child(ren) should be recorded at the earlier child maintenance questions

An interviewer instruction has been added at **Allow** (regular allowances received). If a respondent says that they are receiving income from electricity they have generated by solar panels you are asked to record it as option 2: a regular allowance from an organisation.

Added Interviewer instruction At Allow

CODE ALL THAT APPLY

INCLUDE - ALLOWANCE FROM A MEMBER OF THE ARMED FORCES OR MERCHANT NAVY.

EXCLUDE - ALLOWANCE FROM A SPOUSE WHO IS EITHER TEMPORARILY ABSENT OR A NON-HOUSEHOLD MEMBER. (ALREADY COVERED IF RELEVANT)

INTERVIEWER: if a respondent receives income electricity they have generated by solar panels, code it as 2: a regular allowance from an organisation

Adult and child social deprivation and household items

The show card that is referred to at three questions about social deprivation; **EUClothes**, **EUDrink** and **EUAdLes**, has been changed. This is because of the slight grammatical error where the questions ask 'do you...?' and the previous show card said 'I have this...'. In addition, **EUDrink** has been re-named to **EUMealb**.



? Replace worn-out clothes

► EUClothes SHOW CARD-M1 M2 Do [you/you and your partner]replace worn-out clothes with new ones?

- 1. We/I do this
- 2. We/I would like to do this but cannot afford this at the moment
- 3. We/I do not want / need this at the moment
- 4. [Does not apply]



? Get together with friends

Handblock EUMealb

SHOW CARD M1 M2

Do [you/you and your partner]...

...get together with friends or family around for a drink or meal at least once a month?

- 1. We/I do this
- 2. We/I would like to do this but cannot afford this at the moment
- 3. We/I do not want / need this at the moment
- 4. [Does not apply]



? Participates in a hobby

► EUAdLes
 SHOW CARD M1_M2
 And do you regularly participate in a hobby or leisure activity?
 1. We/I do this

- 2. We/I would like to do this but cannot afford this at the moment
- 3. We/I do not want / need this at the moment
- 4. [Does not apply]

.....

The following set of questions will be asked for each child in the household aged between 1 and 15 years. They have been added as part of the requirements for EU-SILC and material deprivation.

Added **+**? New clothes for children

► EUChClth SHOW CARD M5 Do <u>ALL</u> the children in your household have some new (not secondhand) clothes?

INTERVIEWER: The focus is on the affordability for the child to have <u>some</u> <u>new</u> clothes. Not all clothes must be new, some can be second-hand. This is particularly the case for young children.

- 1. Child(ren) has/have this
- 2. Child(ren) would like to have this but we cannot afford this at the moment
- 3. Child(ren) do not want / need this at the moment
- 4. [Does not apply]

Added 🛖 🤈

New shoes for children

← EUChShoe SHOW CARD M5

Do <u>ALL</u> the children in your household have at least two pairs of

properly fitting shoes (including a pair of all-weather shoes)?

INTERVIEWER: Shoes include boots, sandals and other types of footwear.

- 1. Child(ren) has/have this
- 2. Child(ren) would like to have this but we cannot afford this at the moment
- 3. Child(ren) do not want / need this at the moment
- 4. [Does not apply]

Added 📕 2 M

¶? Meal with meat ⊶EUChMeat

SHOW CARD M5

Do they <u>ALL</u> eat one meal with meat, chicken or fish (or vegetarian equivalent) at least once a day?

INTERVIEWER: The children of the household don't all have to eat meat, chicken or fish at the same time; they don't have to share the same food. The meat, chicken or fish can be eaten at different time and/or place.

- 1. Child(ren) has/have this
- 2. Child(ren) would like to have this but we cannot afford this at the moment
- 3. Child(ren) do not want / need this at the moment
- 4. [Does not apply]

Added **#**? Children's books

In EUChBook SHOW CARD M5 Do they <u>ALL</u> have books at home suitable for their age?

INTERVIEWER: "Books suitable for their age" means that the books are adapted to the age and the level of knowledge of the child. School books are not to be taken into account.

- 1. Child(ren) has/have this
- 2. Child(ren) would like to have this but we cannot afford this at the moment
- 3. Child(ren) do not want / need this at the moment
- 4. [Does not apply]

Added 📕

Added_

Indoor games ⊷ EUChGame SHOW CARD M5 Do they <u>ALL</u> have indoor games suitable for their ages?

INTERVEWER: The "Yes" answer corresponds to the situation where there is at least one indoor game (educational baby toys, building blocks, board games, computer games, etc.) for each child of the household, which is adapted to his/her age and level of knowledge.

Very cheap or self-made equipment are to be included. In addition, it is not strictly required that all children in the household have leisure equipment/games of their own. Sharing is possible.

- 1. Child(ren) has/have this
- 2. Child(ren) would like to have this but we cannot afford this at the moment
- 3. Child(ren) do not want / need this at the moment
- 4. [Does not apply]

If a child is aged 1-15 and is attending school then:

? Indoor games

⊶ EUStudy

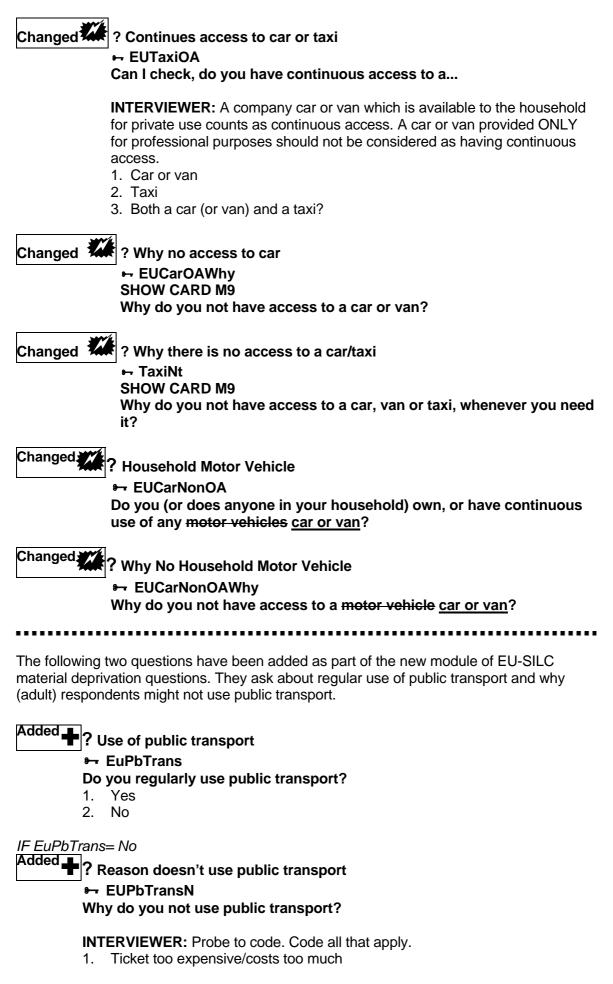
Do <u>ALL</u> the children in your household who attend school have a suitable place to study or do homework?

INTERVIEWER: A suitable place to study or do homework means a silent place with enough room and light, at home, rather than outside the house.

- 1. Yes
- 2. No

.....

The questions that ask whether a pensioner has access to a car have been changed, so that access to a van can now also be included. The same questions that are asked of pensioners referred to use of a 'motor vehicle', so these have been changed to 'car or van' also.



- 2. Station too far away
- 3. Too difficult to get to
- 4. Use own/private transport
- 5. Other reason

.....

Until now, the question **DebtArrear** (if behind on payments in the last 12 months) has only been asked if respondents say they are 'not behind with any of these' (payments) at **Debt** (if behind with any payments at the moment). **DebtArrear** will now be asked of all respondents, because we want to capture if they are behind with bills currently (or not) and have also been behind with payments previously. The answer options at **Debt** and **DebtArrear** have also been changed slightly.

Changed

? Up-to-date with bills

➡ Debt
 SHOW CARD M7
 I am now going to ask you about paying bills for things like electricity, gas, and water rates.

Sometimes people are not able to pay every bill when it falls due.

May I ask, are you up-to-date with the bills on the card, or are you behind with any of them?

- 1. Behind with the electricity bill
- 2. Behind with the gas bill
- 3. Behind with other fuel bills like coal or oil
- 4. Behind with Council Tax
- 5. Behind with insurance policies
- 6. Behind with telephone bill
- 7. Behind with television / DVD player rental or HP
- 8. Behind with other HP payments
- 9. Behind with water rates
- 10. Behind with rent
- 11. Behind with mortgage payments
- 12. Behind with credit card repayments
- 13. Behind with other loans repayments
- 14. Not behind with any of these

Changed

? Behind on Payments

► DebtArrear SHOW CARD M7 Have you been behind with the bills on the card at any point in the last 12 months?

- 1. Behind with the electricity bill
- 2. Behind with the gas bill
- 3. Behind with other fuel bills like coal or oil
- 4. Behind with Council Tax
- 5. Behind with insurance policies
- 6. Behind with telephone bill
- 7. Behind with television / DVD player rental or HP
- 8. Behind with other HP payments
- 9. Behind with water rates
- 10. Behind with rent

- 11. Behind with mortgage payments
- 12. Behind with credit card repayments
- 13. Behind with other loans repayments
- 14. Not behind with any of these

An interviewer instruction has been added at **EURegularP** (whether receiving regular payments from friends or relatives outside the home) and at EURegularPAmt (amount that is regularly received) to explain that any regular payments recorded elsewhere should not be counted again at this question.

An interviewer instruction has also been added at EUOutPay (if making any regular payments to friends or relatives) and at EUOutPAmt (how much they regularly pay) to explain that any regular payments recorded elsewhere should not be counted again at this question.

Added Interviewer instruction At EURegularP and EURegularPAmt

INTERVIEWER: do not include any regular payments recorded elsewhere, for example:

- contributions to the mortgage from family or friends
- parental contribution received by students
- allowances received from absent partners
- child maintenance received
- alimony received

Added

At EUOutPay and EUOutPAmt

INTERVIEWER: do not include any regular payments recorded elsewhere, for example:

- allowances paid to absent partners
- child maintenance paid
- alimony paid

Adults' Savings and Investments

The guestion wording at **OtInvA** (money in any other investments) has been changed slightly, at the request of some interviewers, to be more grammatically correct. Instead of saving 'shown on this card', it will say 'these cards', as there are two and it is important that respondents look at both.

Changed

? Money in Any Other Investments

₽ OtInvA

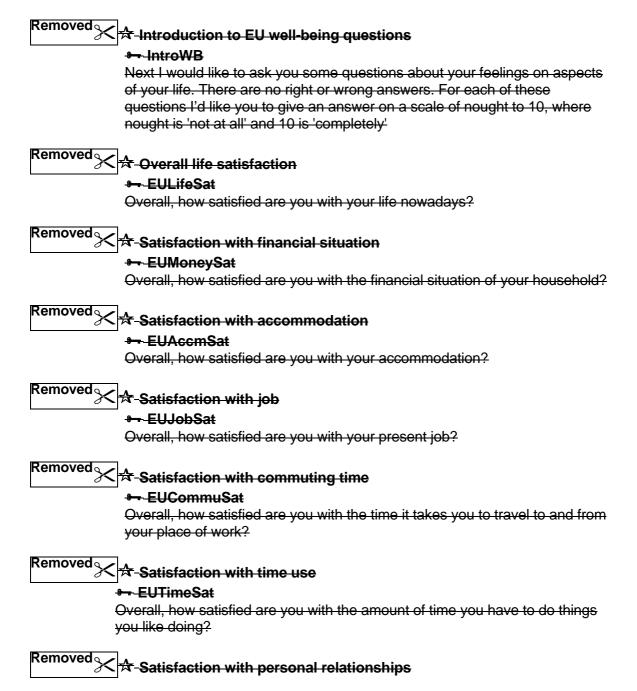
SHOW CARD N3 (Part 1 and 2) Do you at present have any money in any of the investments shown on-this these cards?

INTERVIEWER: REFER RESPONDENT TO BOTH SHOW CARDS

- 1. Capital Bonds (National Savings and Investments)
- 2. Index-linked Certificates (National Savings and Investments)
- 3. Fixed Interest Certificates (National Savings and Investments)

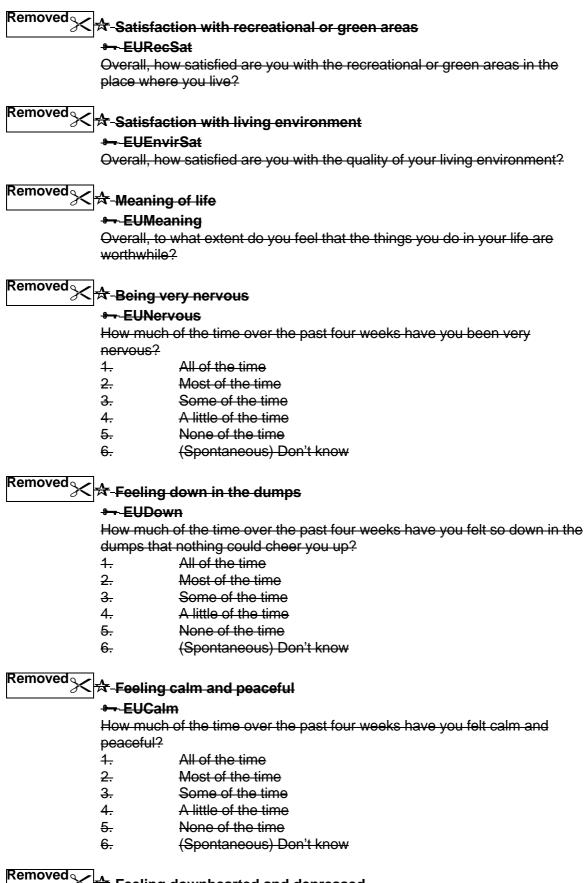
- 4. Pensioner's Guaranteed Income Bonds (National Savings and Investments)
- 5. Save-as-You-Earn (National Savings and Investments/Bank/Building Society)
- 6. Premium Bonds (National Savings and Investments)
- 7. Income Bonds (National Savings and Investments)
- 8. Deposit Bonds (National Savings and Investments)
- 9. FIRST Option Bonds (National Savings and Investments)
- 10. Yearly Plan (National Savings and Investments)
- 11. Fixed Rate Savings Bonds / Guaranteed Income Bonds / Guaranteed Growth Bonds (National Savings and Investments)
- 12. Guaranteed Equity Bonds
- 13. Endowment not linked to current property
- 14. None of these

Well-being



- EURelaSat

Overall, how satisfied are you with your personal relationships?



^{ed} 米幸-Feeling downhearted and depressed

- EUDepress

How much of the time over the past four weeks have you felt downhearted and depressed?

- 1. All of the time
- 2. Most of the time
- 3. Some of the time
- 4. A little of the time
- 5. None of the time
- 6. (Spontaneous) Don't know

- EUHappy

How much of the time over the past four weeks have you been happy?

- 1. All of the time
- 2. Most of the time
- 3. Some of the time
- 4. A little of the time
- 5. None of the time
- 6. (Spontaneous) Don't know

Removed

<本-Personal matters (anyone to discuss with)

+ EUDiscuss

Do you have anyone to discuss personal matters with?

- 1. Yes
- 2. No
 - (Spontaneous) Don't know

Removed 🛠 🕁 🖽 🛛

3.

<☆-Help from others

⊶ EUHelp

Do you have any relatives, friends or neighbours that you can ask for help?

- 1. Yes
- 2. No
- 3. (Spontaneous) Don't know
- 4. (Spontaneous) No friends, relatives or neighbours

Removed 🔀 🛧 - Physical security

+ EUSafe

How safe do you feel walking alone in your area after dark?

- 1. Very safe
- 2. Fairly safe
- 3. A bit unsafe
- 4. Very unsafe
- 5. (Spontaneous) Don't know

Removed ☆-Trust in others

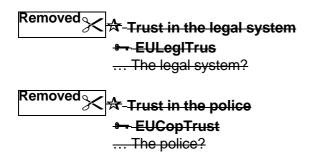
- EUOthTrust

Would you say that most people can be trusted?

Removed Strust in the political system

+ EUPoltTrus

How much do you personally trust each of the following national institutions... ... The political system?



Final Questions

The data linkage text has been tweaked, so that it provides more reassurance to respondents that there details will not be used to assess for benefit fraud.

Thank you for your help, there is another way you can help us.

The Department for Work and Pensions would like to add the records they may hold on for example, your benefits, tax and employment to your answers to this survey.

All information will be used for research and statistical purposes only. Your answers will **not** be used to check on your benefits, tax credits, pension or employment information. Any claim for benefits or tax credits you make (or have made) **will not** be affected.

Your personal details will, of course, be kept completely confidential.

Adding everyone's records in this way will help us with further research to get a more accurate picture of people's living standards.

If you agree to help, we will need to pass your name and address to the Department for Work and Pensions. This is so they can find your records to add them to your answers.

INTERVIEWER: If required, give the respondent additional information to help them understand the request. Use the information leaflet (which includes further confidentiality assurances) for this. Always leave the information leaflet with the household where the respondent has agreed to data linkage. Reason for needing personal details and confidentiality assurances are in the Helpscreen.

Changes to show cards

Assume that show cards have remained the same since last year, unless otherwise mentioned.

2012-2013	2013-2014	ACTION
N/A	B12	Content changed to
	SerPay	accommodate new
	och dy	question 'SerPay'
B12	B13	Number change
CTDisc	CTDisc	i tambér onango
012100	012100	
B13	B14	Number change
Charge	Charge	
F1 & F2	F1 & F2	Content changed
HiQual3	HiQual1	
CurQual	HiQual3	
	CurQual	
H1	H1	Contont changed
WAgeBen	WAgeBen	Content changed
WAgeben	WAgeben	
H2	H2	Content changed
WTCLum	WTCLum	
H3	H3	Content changed
CTCLum	DisBen	
H4	H4	Content changed
DisBen	PenBen	
H5	H5	Content changed
PenBen	KidBen	Content changed
Felideli	Nubeli	
H6	H6	Content changed
KidBen	SocFund	Content on anged
H7	H7	Content changed
SocFund	OtherBen	
H8	H8	Content changed
OtherBen	ClaiFut	
LI0		Content above and to
H9 ClaiEut	H9 Applie	Content changed to
ClaiFut	AccUc	accommodate new
14	14	question 'AccUC'
J1 COVPay	J1 COVPay	Content changed
GOVPay	GOVPay	
K5	K5	Content changed
MntArr	MntArr	

2012-2013	2013-2014	ACTION
K6 MrArr	K6 MrArr	Content changed
M7 Debt	M7 Debt	Content changed