

Living Costs and Food Survey

Volume C:

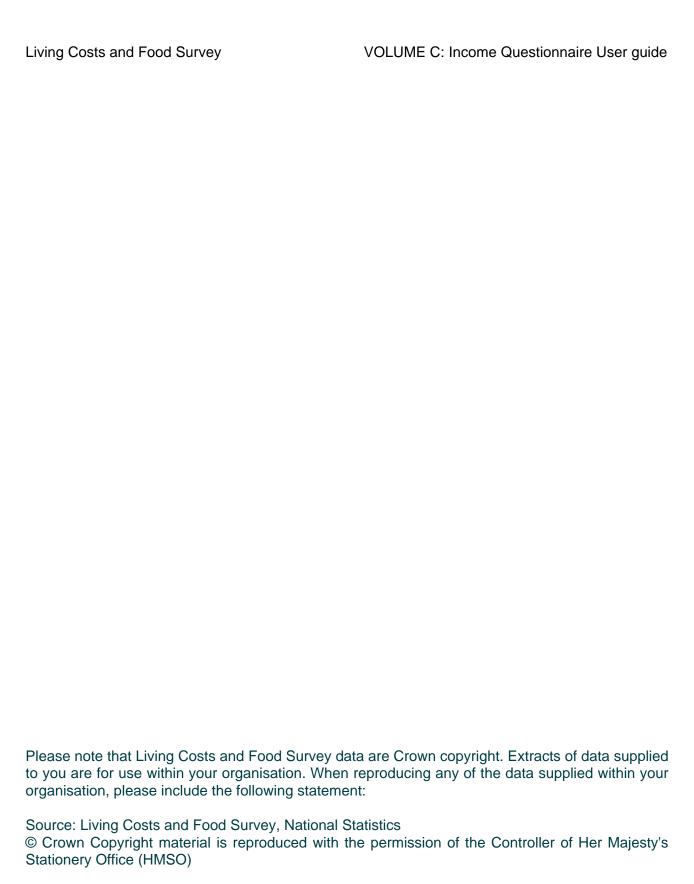
The Income Questionnaire User Guide

January – December 2010

Great Britain and Northern Ireland

ONS Social Surveys
Office for National Statistics

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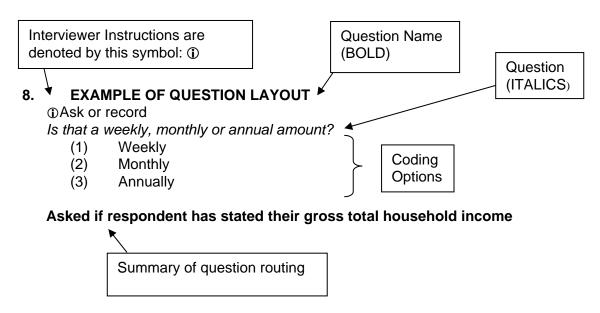
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QUESTION LAYOUT AND CONVENTIONS

All questions in the questionnaire specification are laid out using the same format.

Example of question layout



Conventions

The appearance of an asterisk before a question name indicates that the variable is not present in the anonymised datasets.

Derived variables that are calculated within the questionnaire are denoted by names beginning with DV. For example, *DvTax1* is a derived variable for *PyTax* and calculates the average weekly amount of income tax deducted from the respondent's wage/salary.

The appearance of brackets in the wording of a question denotes a form of text substitution (alternative question wording depending upon the respondent's earlier answers) carried out either by BLAISE computer package or else by the interviewer, during the questionnaire.

THE INCOME QUESTIONNAIRE

Note: All questions in the Income Questionnaire are asked of adult household members only.

INTEGRATED HOUSEHOLD SURVEY INCOME QUESTIONS

1. *SRCINC08

Code all that apply

This card shows various possible sources of income. Can you please tell me which kinds of income you personally receive?

- (1) Earnings from employment
- (2) Earnings from self-employment
- (3) Pension from former employer
- (4) Personal Pension
- (5) State Pension
- (6) Child benefit
- (7) Income Support
- (8) Tax Credits
- (9) Other state benefits
- (10) Interest from savings
- (11) Interest from investments
- (12) Other kinds of regular allowance from outside the household
- (13) Income from rent
- (14) Other sources
- (15) No source of income

2. *GROSSTEL

Prompt only if necessary. An estimate is acceptable.

Thinking of the sources you have mentioned, what is your total personal income before deductions for income tax, National Insurance etc (that can be weekly, monthly or an annual amount)?

0..99999997

Asked if respondent has (a) source(s) of income

3. *GRSSTIME

Is that a weekly, monthly or annual amount?

- (1) Weekly
- (2) Monthly
- (3) Annually

Asked if respondent has stated amount of total gross personal income AND total gross personal income is less than or equal to 99999997 (pounds)

4. *TELBAND

①Running prompt

We put answers into income bands. Would you tell me which band represents your total personal income before all deductions. Is it...

- (1) Less than £100 a week
- (2) £100 but less than £200 a week
- (3) £200 but less than £300 a week
- (4) £300 but less than £400 a week
- (5) £400 but less than £500 a week
- (6) £500 but less than £600 a week
- (7) £600 but less than £700 a week
- (8) £700 but less than £800 a week
- (9) £800 but less than £900 a week
- (10) £900 but less than £1000 a week
- (11) Over £1000 a week

Asked if respondent has refused or does not know their total gross personal income

5. *TELDV

DV for weekly amount 0..999999

6. *HHLDDV

DV for weekly amount 0..999999

7. *HHLDAMT

Prompt only if necessary. An estimate is acceptable.

Thinking of the income of the household as a whole, what is the total income of the whole household before deductions for income tax, National Insurance etc?

0..99999997

8. *HHLDPER

Ask or record

Is that a weekly, monthly or annual amount?

- (1) Weekly
- (2) Monthly
- (3) Annually

Asked if respondent has stated their gross total household income

9. *HHLDBAND

①Running prompt

We put answers into income bands. Would you tell me which band represents the total income of the household before all deductions. Is it..

- (1) Less than £100 a week
- (2) £100 but less than £200 a week
- (3) £200 but less than £300 a week
- (4) £300 but less than £400 a week
- (5) £400 but less than £500 a week
- (6) £500 but less than £600 a week
- (7) £600 but less than £700 a week
- (8) £700 but less than £800 a week
- (9) £800 but less than £900 a week
- (10) £900 but less than £1000 a week
- (11) Over £1000 a week

Asked if respondent has refused to give or does not know their gross total household income

EMPLOYEE PAY

THE FOLLOWING QUESTIONS IN THIS SECTION APPLY ONLY IF:

The respondent is classified as being 'in employment (excluding unpaid family workers)' according to International Labour Organisation classifications OR respondent is classified as being 'ILO unemployed' AND is below state pensionable age AND the date on which respondent left last PAID job was at least two years prior to the date of the interview

And if in current or last main job respondent is/was an employee

10. ANTICPAY

①If in new job & not yet paid, code 1 here and give details of anticipated pay at next questions

- (1) Anticipated pay to be given
- (2) Others

11. PYDAT

(i) If exact day of month not known, enter the 15TH of the month.

①If respondent has recently started a job and not yet been paid, enter the date on which they expect to be paid

On what date were you last paid a wage or salary?

(On what date do you expect to be paid a wage or salary?)

DATE

THE REMAINING QUESTIONS IN THIS SECTION APPLY ONLY IF:

The date on which the respondent was last paid a wage or salary was less than or equal to one year prior to the date of the interview OR if respondent did not know the exact date on which they were last paid

12. PYAMT

① Also include any tax credits included in pay e.g. Working Tax Credit OR Child Tax Credit What was your last take home pay, (what will be your take home pay) including overtime, bonus, commission, tips or other payments?

0.01..99997.00

13. PYPC

How long did this cover?

- (1) one week
- (2) two weeks
- (3) three weeks
- (4) four weeks
- (5) calendar month
- (7) two calendar months(8) eight times a year
- (9) nine times a year
- (10) ten times a year
- (13) three months/13 weeks
- (26) six months/26 weeks
- (52) one year/12 months/52 weeks
- (90) less than one week
- (95) one off/lump sum
- (97) None of these

Asked if respondent has stated amount of last take home pay (or anticipated next take home pay)

14. *DVPAY

DV for pay in most remunerative job (PYAMT) 0.01..9997.00

15. *PYTAX

How much was deducted from your wage/salary for income tax under PAYE? 0.00..9997.00

16. *DVTAX1

DV for PyTax 0.00..9997.00

Calculated if last take home pay covered between one and 52 weeks

17. TAXREF

Did your last pay include a refund of income tax?

- (1) Yes
- (2) No

18. TAXREFAM

How much was it? 0.01..9997.00

Asked if respondent's last pay included a refund of income tax

19. DVTAX

DV for tax refund (TaxRefAm) 0.01..9997.00

Calculated if last take home pay covered between one and 52 weeks

20. *PYNINO

How much was deducted as a National Insurance Contribution? 0.00..997.00

21. DVNINO

DV for NI deduction (PyNino) 0.00..997.00

Calculated if last take home pay covered between one and 52 weeks

22. DEDCH

Were there any deductions for charities?

- (1) Yes
- (2) No

23. DEDTOT

How much was deducted for charities? 0.00..997.00

Asked if deductions were made from respondent's pay for charities

24. DVDEDTOT

DV for deductions for charities (DedTot) 0.00..997.00

Calculated if last take home pay covered between one and 52 weeks

25. DEDUCTS

①Individual prompt. Code all that apply Were there any deductions such as:

- (1) Pension or Superannuation?
- (2) AVCs (Additional Voluntary Contributions)?

- (3) Union fees?
- (4) Friendly societies?
- (5) Sports clubs or specialist pastimes?
- (6) Repayment of loan from your employer?(7) Private medical insurance?
- (8) Or any other deductions which we have not mentioned so far?
- (9) NONE OF THESE

26. PENDAMT

How much was deducted for superannuation? 0.01..997.00

Asked if deductions were made from respondent's pay for pension or superannuation

27. PYDVPEN

DV for deduction for superannuation (PenDamt) 0.01..997.00

Calculated if last take home pay covered between one and 52 weeks

28. AVCAMT

How much was deducted for AVCs? 0.01..997.00

Asked if deductions were made from respondent's pay for AVCs

29. DVAVC

How much was deducted for AVCs (AVCAmt)? 0.01..997.00

Calculated if last take home pay covered between one and 52 weeks

30. UNDAMT

How much was deducted for union fees? 0.01..997.00

Asked if deductions were made from respondent's pay for union fees

31. DVUNI

DV for deduction for union fees (UnDAmt) 0.01..997.00

Calculated if last take home pay covered between one and 52 weeks

32. FRIEAT

How much was deducted for Friendly societies? 0.01..997.00

Asked if deductions were made from respondent's pay for friendly societies

33. DVFRIE

DV for deduction for Friendly societies (FrieAt) 0.01..997.00

Calculated if last take home pay covered between one and 52 weeks

34. SPTDAMT

How much was deducted for sports clubs or specialist pastimes? 0.01..997.00

Asked if deductions were made from respondent's pay for sports clubs or specialist pastimes

35. DVSPT

DV for deduction for sports etc clubs (SptDAmt) 0.01..997.00

Calculated if last take home pay covered between one and 52 weeks

36. REMAMT

How much was deducted for repaying your employer? 0.01..997.00

Asked if deductions were made from respondent's pay for the repayment of loans from their employer

37. DVREM

DV for repaying employer(RemAmt) 0.01..997.00

Calculated if last take home pay covered between one and 52 weeks

38. INSAMT

How much was deducted for private medical insurance? 0.01..997.00

Asked if deductions were made from respondent's pay for private medical insurance

39. DVINS

DV for private medical insurance (InsAmt) 0.01..997.00

Calculated if last take home pay covered between one and 52 weeks

40. *PYDTYP

What was the purpose of this other deduction? STRING[20]

Is asked for (up to) the first five 'other' deductions made from the respondent's income

41. PYDAMT

How much was deducted for [the name of the other deduction is inserted here]? 0.01..997.00

Is asked for (up to) the first five 'other' deductions made from the respondent's income

42. DVDEDO

DV for PYDAMT 0.00..997.00

43. PYANY

Were there any other deductions?

- (1) Yes
- (2) No

Is asked for (up to) the first four 'other' deductions made from the respondent's income

44. PYSLIP

Did respondent consult payslip?

- (1) Yes
- (2) No

45. *PYGRS

①Do not include tax credits in gross pay eg Working Tax Credit or Child Tax Credit
What was the gross wage/salary including any superannuation as shown on payslip?

0.01..99997.00

Asked if respondent consulted payslip

46. PYDVGS

DV for PAYGRS 0.00..99997.00

Asked if last take home pay covered between one and 52 weeks

47. PAYINC

①Code all that apply

Did your take home pay include any of the items shown on card P1?

- (1) Statutory Sick Pay
- (2) Statutory Maternity Pay
- (3) Statutory Paternity Pay
- (4) Statutory Adoption Pay
- (5) None of these

48. HHOTHINC

Did the take home pay of [£amount] include refunds for any of these items?

- (1) Yes
- (2) No

Showcard (P2) options:

- (1) Rent
- (2) Rates (NI)
- (3) Water/Sewerage rates (Eng and Wales)
- (4) Mortgage payment
- (5) Insurance on structure
- (6) Gas
- (7) Electricity
- (8) Telephone
- (9) Road Tax
- (10) Vehicle insurance
- (11) Mileage allowance/fixed motoring allowance
- (12) Travel/subsistence
- (13) Any other refund for business expenditure from your current or last employer

49. *HHO

Describe fully what was covered by the refund.

- (1) Rent
- (2) Council Tax
- (3) Rates (NI)(4) Water/sewerage rates (E & W)
- (5) Mortgage payment
- (6) Insurance on structure
- (7) Gas
- (8) Electricity

- (9) Telephone
- (10) Road Tax
- (11) Vehicle insurance
- (12) Mileage allowance/fixed motoring allowance
- (13) Travel/subsistence
- (14) Any other refund for business expenditure from your current/last employer

Is asked for (up to) the first five refunds given on respondent's last take home pay

50. *HHOVEH

Please give a brief description of the vehicle for which you received this refund, for instance, red Golf, black BMW

STRING[50]

Asked if respondent's last take home pay included (a) refund(s) for Road Tax, vehicle insurance and/or a mileage allowance/fixed motoring allowance

51. HHOAMT

What was the amount of the refund? 0.00..997.00

Is asked for (up to) the first five refunds given on respondent's last take home pay

52. DVHHO

DV for refund (HHOAMT) 0.01..997.00

Calculated if last take home pay covered between one and 52 weeks

53. PREFANY

Did the take home pay of [£amount] include refunds for any more of these items?

- (1) Yes
- (2) No

Showcard (P2) options:

- (1) Rent
- (2) Rates (NI)
- (3) Water/Sewerage rates (Eng and Wales)
- (4) Mortgage payment
- (5) Insurance on structure
- (6) Gas
- (7) Electricity
- (8) Telephone
- (9)Road Tax
- (10) Vehicle insurance

- (11) Mileage allowance/fixed motoring allowance
- (12) Travel/subsistence
- (13) Any other refund for business expenditure from your current or last employer

Is asked for (up to) the first four refunds given on respondent's last take home pay

54. LVUSED

In the last 7 days, have you used any luncheon vouchers from your employer?

- (1) Yes
- (2) No

Asked if respondent is classified as being 'in employment (excluding unpaid family workers)' according to International Labour Organisation classifications OR if the date on which respondent left last PAID job was more than 3 months prior to the date of the interview

55. LVTOTAL

What was the total value of the vouchers used? 0.01..997.00

Asked if respondent has used luncheon vouchers received from their employer in the last 7 days

56. FREEMED

Does your employer provide or pay for any free or subsidised MEDICAL INSURANCE?

- (1) Free medical insurance
- (2) Subsidised medical insurance
- (3) Neither

Asked if respondent is classified as being 'in employment (excluding unpaid family workers)' according to International Labour Organisation classifications OR if the date on which respondent left last PAID job was more than 3 months prior to the date of the interview

57. FMEDNUM

How many people (adults & children) in the household does this cover? 0..97

Asked if respondent's employer provides/pays for free medical insurance or subsidised medical insurance

58. EMFRMEAL

①Code all that apply

Have you received any of the following free food or drink from your employer in the last 7 days?

- (1) Free meals
- (2) Free tea or coffee
- (3) Free soft drinks
- (4) None

Asked if respondent is classified as being 'in employment (excluding unpaid family workers)' according to International Labour Organisation classifications OR if the date on which respondent left last PAID job was more than 3 months prior to the date of the interview

59. FREENUM

How many free meals have you received? 0..97

Asked if respondent has received free meals from employer in the last 7 days

60. INA254

Your last take home pay was [£amount]. Is/was this the amount you usually receive?

- (1) Yes
- (2) No
- (3) No usual amount

61. USNETPAY

What do/did you usually receive each time you are/were paid, AFTER all deductions? 0.01..999997.00

Asked if respondent's last take home pay was not the amount they usually receive(d)

62. USGROPAY

What do/did you usually receive each time you are/were paid, BEFORE all deductions? 0.01..999997.00

Asked if respondent's last take home pay was not the amount they usually receive(d)

63. GRSPYPER

How often are/were you usually paid?

- (1) one week
- (2) two weeks
- (3) three weeks
- (4) four weeks
- (5) calendar month
- (7) two calendar months

- (8) eight times a year
- (9) nine times a year
- (10) ten times a year
- (13) three months/13 weeks
- (26) six months/26 weeks
- (52) one year/12 months/52 weeks
- (90) less than one week
- (95) one off/lump sum
- (97) None of these

Asked if respondent has stated how much pay they usually receive(d), before all deductions

64. DVUSN

DV for usual net pay (UsNetPay) 0.01..999997.00

Calculated if respondent is usually paid between every week and every 52 weeks

65. DVUSGR

DV for usual gross pay in main job (UsGroPay) 0.01..999997.00

Calculated if respondent is usually paid between every week and every 52 weeks

66. MALLUSP

Does the usual net pay of [£amount] include any allowance for motoring?

- (1) Yes
- (2) No

Asked if respondent's last take home pay was not the amount they usually receive(d)

67. MALINNP

How much is included, usually? 0.01..997.00

Asked if respondent's usual net pay includes an allowance for motoring

68. DVMANP

DV for MALINNP

0.00..997.00

Calculated if respondent is usually paid between every week and every 52 weeks

69. BONEXTRA

① Exclude shares & income in kind

In the last 12 months, have you received any bonuses such as Christmas or quarterly bonus, profit-related pay or profit-sharing bonus or an occasional commission?

- (1) Yes
- (2) No

70. *BONDESC

Please describe this bonus STRING[20]

Is asked for (up to) the first three bonuses received by the respondent in the last 12 months, such as Christmas or quarterly bonus, profit-related pay or profit-sharing bonus or an occasional commission

71. BONAM

How much was this bonus? 0..9999997

Is asked for (up to) the first three bonuses received by the respondent in the last 12 months, such as Christmas or quarterly bonus, profit-related pay or profit-sharing bonus or an occasional commission

72. DVBON

DV for bonus amount (BonAmt) 0.01..9999997.00

73. BOBATAX

Was this amount

- (1) before tax
- (2) or after tax?

Is asked for (up to) the first three bonuses received by the respondent in the last 12 months, such as Christmas or quarterly bonus, profit-related pay or profit-sharing bonus or an occasional commission

74. BNSANY

① Exclude shares & income in kind

In the last 12 months, have you received any further bonuses such as Christmas or quarterly bonus, profit-related pay or profit-sharing bonus or an occasional commission?

- (1) Yes
- (2) No

Is asked for (up to) the first two bonuses received by the respondent in the last 12 months, such as Christmas or quarterly bonus, profit-related pay or profit-sharing bonus or an occasional commission

75. BONUPAY

Does your USUAL net pay of [£amount] include any of this bonus or commission?

- (1) Yes
- (2) No

Asked if respondent has received bonus(es) such as Christmas or quarterly bonus, profit-related pay or profit-sharing bonus or an occasional commission And if respondent's last take home pay was not the amount they usually receive(d)

76. BONUPAMT

How much is included? 0..9997

Asked if respondent's usual net pay includes some of the bonus or commission they receive

77. DVBONU

DV for bonus amount in usual net pay (BonUpAmt) 0.01..9997.00

Calculated if respondent is usually paid between every week and every 52 weeks

INCOME FROM SELF-EMPLOYMENT

THE FOLLOWING QUESTIONS IN THIS SECTION APPLY ONLY IF:

Respondent is classified as being 'in employment (excluding unpaid family workers)' according to International Labour Organisation classifications OR respondent is classified as being 'ILO unemployed' AND is below state pensionable age AND respondent is not presently in paid employment, but has had a paid job at some point in their life AND the date on which respondent left last PAID job was at least two years prior to the date of the interview

And if in current or last main job respondent is/was self-employed

78. INTRO2

① Exclude mail order agents & babysitters.

Ask the following questions about current or last main job as self-employed Press 1 to continue

1..1

79. JOBBUS

①Use this answer (or `Occupation', etc) later, as appropriate at 'Job/business' Can I check, do/did you think of yourself as having a job, or a business?

- (1) Job
- (2) A business
- (3) (Neither of these)

80. BUSACCTS

Include if prepared by accountant

In this job/business are/were annual business accounts prepared for the HMRC for tax purposes?

- (1) Yes
- (2) No
- (3) Not yet but will be

81. SOLE

Are/were you working on your own account or are/were you in partnership with someone else?

- (1) Own account (sole owner)
- (2) In partnership

82. PARTDISP

The questions that follow are about just your own share of the business - that is, not including your partner's share.

Press 1 to continue

1..1

Asked if respondent worked on annual business account in partnership with someone else

83. SE1

① Enter beginning of period

(1) If day of month not known, enter 15

What is the most recent period for which accounts have been prepared for the HMRC? DATE

Asked if in job/business the respondent prepared annual business accounts for the HMRC for tax purposes

84. SE2

①Enter end of period①If day of month not known enter 15DATE

Asked if in job/business the respondent prepared annual business accounts for the HMRC for tax purposes

85. SEWEEKS

①If covers full 12 months enter 52
May I check, how many weeks does this cover?
1..104

Asked if in job/business the respondent prepared annual business accounts for the HMRC for tax purposes

86. PROFDOCS

(1st to apply)

What was the profit or loss figure shown on these accounts for this period? It would be helpful if you could refer to a document, such as the annual accounts, or the Notice of Tax Assessment from the HMRC.

- (1) Notice of Tax Assessment (form no 300 CODA)
- (2) Annual accounts (incl. summary)
- (3) Tax Return (self-employment section)
- (4) Some other document (describe in a Note)
- (5) No document consulted

Asked if in job/business the respondent prepared annual business accounts for the HMRC for tax purposes

87. PROFIT1

- Now, enter the £ profit/loss amount
- ① From Notice of Assessment enter income figure at top of form
- Trom Accounts, enter adjusted profit/loss (if not shown enter net figure)
- ⑤ From Tax return, enter the 'Total Taxable Profit' from Box 0..9999997

Asked if in job/business the respondent prepared annual business accounts for the HMRC for tax purposes

88. PROFIT2

Did the answer in the previous question refer to profit or loss?

- (1) Profit
- (2) Loss

Asked if respondent has stated profit/loss amount and profit/loss amount is greater than 0

89. DVPROF

DV for profit 0.00..9999997.00

90. PROFTAX

Can I just check, is that the figure before deduction of income tax?

- (1) Before tax
- (2) After tax

Asked if respondent's business recorded a profit

91. PROFNI

If no lump sum NI paid, enter `3'

And is the figure before or after you paid any lump sum (Class 4) National Insurance payments based on taxable profits?

- (1) Before
- (2) After
- (3) Not applicable (no lump sum NI)

Asked if amount of profit stated is after tax

92. PRBEFORE

What was (your share of) the profit BEFORE tax? 0..9999997

Asked if amount of profit stated is after tax

93. DVPRBEF

DV for PRBEFORE 0.00..9999997.00

94. WHYNOPRO

Why was respondent unable to give a profit or loss figure?

- (1) Docs with accountant/HMRC
- (2) Other reason

Asked if respondent does not know amount of profit/loss recorded by business

95. WORKACC

Do you have separate bank or building society accounts for your work and your private finances?

- (1) Yes
- (2) No

Asked if in job/business the respondent prepared annual business accounts for the HMRC for tax purposes OR respondent has not yet prepared business accounts for the HMRC but will be doing

96. OWNSUM

①(code `yes' if any apply)

Do you draw money from your work account for any non-business purposes, such as any of the things shown on this card?

- (1) Yes
- (2) No

Showcard (Q1) options:

- (1) Used for payments to yourself and any other personal spending
- (2) Used to pay domestic bills (including standing orders)
- (3) Transferred to a private account
- (4) Used for any other NON-business purpose

Asked if respondent has separate bank or building society accounts for work and private finances

97. OWNAMT

Thinking of the last 12 months, on average how much did you take each month for these non-business purposes?

1..9997

Asked if respondent draws money from their work account for non-business purposes

98. DVOWNAMT

DV for OWNAMT 0.00..9997.00

99. OWNOTHER

Apart from drawings from the bank/building society, do/did you receive any other income from this job/business, for personal use?

- (1) Yes
- (2) No

Asked if respondent draws money from their work account for non-business purposes

100. OWNOTAMT

On average, how much is that each month? 0..9997

Asked if apart from drawings from the bank/building society, the respondent received other income from job/business, for personal use

101. DVOWNOT

DV for OWNOTAMT 0.00..9997.00

102. SEINC

① Enter an estimate if actual figure not known

Now I'd like to ask some questions about your income from your job/business, that is, after paying for any materials, equipment or goods that you use(d) in your work.

On average, what is your weekly or monthly income from this job/business over the last 12 months?

0..99997

Asked if respondent's business did not record a profit during the last accounting period AND respondent has not stated how much on average, during the last 12 months, was taken from their work account(s) for any non-business purposes

103. SEINCWM

① Interviewer ask or code:

Was that weekly or monthly income?

- (1) Weekly income
- (2) Monthly income

Asked if respondent has stated average weekly or monthly income from job/business over the last 12 months AND average weekly or monthly income is greater than 0

104. *DVSEINC

DV for SEINC 0.00..99997.00

105. CHECKTAX

①(This is `class 2' NI)

May I just check, was either income tax, or your regular National Insurance contribution deducted at source?

- (1) Income tax deducted
- (2) Regular NI deducted
- (3) No, neither deducted

Asked if respondent's business did not record a profit during the last accounting period AND respondent has not stated how much on average, during the last 12 months, was taken from their work account(s) for any non-business purposes

106. *TAXDAMT

How much income tax was deducted last time? 0..9997

Asked if income tax was deducted at source from respondent's business income

107. PERCTAXD

How long did this cover?

- (1) one week
- (2) two weeks
- (3) three weeks
- (4) four weeks
- (5) calendar month
- (7) two calendar months
- (8) eight times a year
- (9) nine times a year
- (10) ten times a year
- (13) three months/13 weeks
- (26) six months/26 weeks
- (52) one year/12 months/52 weeks
- (90) less than one week
- (95) one off/lump sum
- (97) None of these: Explain in a note

Asked if respondent has stated amount of income tax deducted last time AND income tax amount deducted last time was greater than 0 (pounds)

108. *DVTAXD

DV for TAXDAMT 0.00..9997.00

109. NIDAMT

How much National Insurance was deducted last time? 0.01..9997.00

Asked if regular NI was deducted at source from respondent's business income

110. PERCNID

How long did this cover?

- (1) one week
- (2) two weeks
- (3) three weeks
- (4) four weeks
- (5) calendar month
- (7) two calendar months
- (8) eight times a year(9) nine times a year
- (10) ten times a year
- (13) three months/13 weeks
- (26) six months/26 weeks
- (52) one year/12 months/52 weeks
- (90) less than one week
- (95) one off/lump sum
- (97) None of these: Explain in a note

Asked if respondent has stated how much National Insurance was deducted last time AND National Insurance amount was greater than 0

111. *DVNID

DV for NIDAMT 0.01..9997.00

112. **CHKINCOM**

May I check, is your average income of [amount] before or after tax or national insurance was deducted?

- (1) Before
- (2) After

Asked if income tax was deducted at source from respondent's business income OR regular NI was deducted at source from respondent's business income

113. SENIREG

①(KNOWN AS `CLASS 2')

Do you pay a regular National Insurance contribution in connection with this job?

- (1) Yes
- (2) No

Asked if in the loop for respondents who are below state pensionable age AND if in respondent's job/business a regular NI contribution is not deducted at source

114. SENIRAMT

How much was your last National Insurance payment?

0.01..997.00

Asked if respondent pays a regular National Insurance contribution in connection with

PERCSENI 115.

How long did this cover?

- (1) one week
- (2) two weeks
- (3) three weeks
- (4) four weeks
- (5) calendar month
- (7) two calendar months
- (8) eight times a year(9) nine times a year
- (10) ten times a year
- (13) three months/13 weeks
- (26) six months/26 weeks
- (52) one year/12 months/52 weeks
- (90) less than one week
- (95) one off/lump sum
- (97) None of these: Explain in a note <Ctrl> + <M>

Asked if respondent has stated the amount that they paid for National Insurance last time AND the amount of the contribution was greater than zero

116. DVSENI

DV for SENIRAMT 0.01..997.00

117. **SETAX**

(Apart from tax deducted at source) Have you made any (other) income tax payments relating to this job/business in the last 12 months?

- (1) Yes
- (2) No

118. *SETAXAMT

How much did you pay altogether in the last 12 months? 1..999997

Asked if respondent has made other income tax payments relating to the job/business in the last 12 months

119. *DVSETAX

DV for SETAXAMT 0.00..99997.00

120. SENIINC

Does that figure include a lump sum (Class 4) National Insurance contribution based on taxable profits?

- (1) Yes
- (2) No

Asked if respondent has made other income tax payments relating to the job/business in the last 12 months

121. SENIIAMT

How much was the National insurance lump sum payment? 1..9997

Asked if respondent's tax payments for the last 12 months include a lump sum (Class 4) National Insurance contribution based on taxable profits

122. DVSENII

DV for SENIIAMT 0.00..9997.00

123. SENILUMP

In the last 12 months have you paid any lump sum NI contributions based on taxable profits?

- (1) Yes
- (2) No

Asked if respondent's tax payments for the last 12 months do not include a lump sum (Class 4) National Insurance contribution based on taxable profits

124. SENILAMT

What was your total lump sum payment in the last 12 months? 0..9997

Asked if respondent has paid lump sum NI contributions based on taxable profits

125. SENILYR

Can I check, how many years did this payment of [£amount] cover? 1..97

Asked if total lump sum payment for the last 12 months is greater than 2500 (pounds)

126. DVSENIL

DV for SENILAMT 0.00..9997.00

127. SEBUSEXP

Are there any items on this card which you have claimed or will be claiming as a business expense for tax purposes?

- (1) Yes
- (2) No

Showcard (Q2) Options:

- (1) Vehicle expenses
- (2) Rent
- (3) Mortgage payments
- (4) Council Tax (GB) Rates (NI)
- (5) Water/sewerage rates (England & Wales)
- (6) Insurance on structure
- (7) Gas
- (8) Electricity
- (9) Telephone
- (10) Anything else

Asked if respondent who some paid work in the seven days ending last Sunday OR respondent had a job or business that they were away from OR respondent left last PAID job less than 3 months prior to the date of the interview

128. SEBETYP

Which items have you claimed or will you be claiming as business expenses for tax purposes?

- (1) Vehicle expenses
- (2) Rent
- (3) Mortgage payments
- (4) Council Tax (GB) Rates (NI)
- (5) Water/sewerage rates (England & Wales)
- (6) Insurance on structure
- (7) Gas
- (8) Electricity
- (9) Telephone
- (10) Anything else

Asked if respondent has claimed or will be claiming certain items (shown on the card) as a business expense for tax purposes

129. SEBEAMT

If possible obtain percentages for period ^SE1 to ^SE2.

①Actual amounts of expenses claimed can be given if percentages cannot: record these in a note

① Expenses claimed should relate to this house/flat only

What percentage have you claimed or will you be claiming?

1..100

Asked if respondent has claimed or will be claiming certain items (shown on the card) as a business expense for tax purposes

130. *EXPO

Please describe the other expense(s) STRING[20]

Asked if respondent has claimed or will be claiming 'anything else' expenses as business expenses for tax purposes

131. *SEBUVEH

Please give a brief description of the vehicle that you are claiming business expenses for, for instance, red Golf, black BMW STRING[50]

Asked if respondent has claimed or will be claiming vehicle expenses as business expenses for tax purposes

132. NOINC

①Interviewer code: Respondent has no income from this self-employment. If possible, from knowledge of household code if this is because respondent has income from

- (1) partner/other household member
- (2) investments/assets
- (3) non-household member
- (4) other source
- (5) DK

Is asked for (all of) respondent's subsidiary jobs as self-employed If respondent does not know amount of profit/loss recorded by their (main) business during the last accounting period/ OR amount of profit/loss has been stated as being 0/ OR amount of loss recorded by their (main) business has been stated as being greater than 0 AND respondent does not draw money from their work account(s) for non-business purposes/ OR respondent does not know if they draw money from their work account(s) for non-business purposes/ OR average weekly/monthly income from business (in last 12 months) has been stated as being 0 AND respondent does not have separate bank or building society accounts their work and private finances or in

this job/business annual business accounts are not prepared for the HMRC for tax purposes

133. *INCO

① Describe other sources of income STRING[40]

Is asked for (all of) respondent's subsidiary jobs as self-employed And if respondent has no income from self-employment because respondent has income from other source

INCOME FROM SELF-EMPLOYMENT (SECOND JOB)

134. SEBUSEXP

Are there any items on this card which you have claimed or will be claiming as a business expense for tax purposes?

- (1) Yes
- (2) No

Is asked for (all of) respondent's subsidiary jobs as self-employed And if respondent did some paid work in the seven days ending last Sunday OR in loop for respondents who had a job or business that they were away from OR in loop

for respondents who left last PAID job more than 3 months prior to the date of the interview

135. SEBEXTYP

Which items have you claimed or will you be claiming as business expenses for tax purposes?

- (1) Vehicle expenses
- (2) Rent
- (3) Mortgage payments
- (4) Council Tax (GB) Rates (NI)
- (5) Water/sewerage rates (England & Wales)
- (6) Insurance on structure
- (7) Gas
- (8) Electricity
- (9) Telephone
- (10) Anything else

Asked if there are certain items (listed on the card) which respondent has claimed or will be claiming as business expenses for tax purposes

136. SEBEPCA

①If possible obtain percentages for period ^SE1 to ^SE2.

①Actual amounts of expenses claimed can be given if percentages cannot: record these in a note

①Expenses claimed should relate to this house/flat only

What percentage have you claimed or will you be claiming?

1..100

Asked if respondent has claimed or will be claiming certain expenses as business expenses for tax purposes

137. *EXPO

Please describe the other expense(s) STRING[20]

Asked if respondent has claimed or will be claiming any other items/services as business expenses for tax purposes

138. *SEBXVEH

Please give a brief description of the vehicle that you are claiming business expenses for, for instance, red Golf, black BMW

STRING[50]

Asked if respondent has claimed or will be claiming vehicle expenses as business expenses for tax purposes

INCOME FROM SUBSIDIARY JOBS

THE FOLLOWING QUESTIONS IN THIS SECTION APPLY ONLY IF:

The respondent is classified as being 'in employment (excluding unpaid family workers)' according to International Labour Organisation classifications OR respondent is classified as being 'ILO unemployed' AND is below state pensionable age AND the date on which respondent left last PAID job was at least two years prior to the date of the interview

And if in current or last main job respondent is/was an employee

139. ANTICPAY

If in new job & not yet paid, code 1 here and give details of anticipated pay at next questions

- (1) Anticipated pay to be given
- (2) Others

140. SJBDAT

①If exact date of month is not known, enter the 15th of the month On what date were you last paid/On what date do you expect to be paid a wage or salary in this job?

DATE

141. SJBAMT

①If the informant is employed abroad, but was not paid in £ sterling, code DK and enter salary details in a note

What was your LAST take home pay, (what will be your take home pay) including overtime, bonus, commission or tips?

0.01..99997.00

Asked if the date on which the respondent was last paid a wage or salary for their subsidiary job was less than one year prior to the date of the interview OR if in subsidiary job respondent is a new employee and pay details refer to expected pay OR if respondent does not know the exact date on which they were last paid a wage or salary for their subsidiary job

142. SJBPC

What period did this cover?

- (1) one week
- (2) two weeks
- (3) three weeks
- (4) four weeks
- (5) calendar month
- (7) two calendar months
- (8) eight times a year
- (9) nine times a year
- (10) ten times a year
- (13) three months/13 weeks

- (26) six months/26 weeks
- (52) one year/12 months/52 weeks
- (90) less than one week
- (95) one off/lump sum
- (97) None of these: Explain in a note <Ctrl> + <M>

Asked if respondent has stated how much was received for their last take home pay in their second/subsidiary job

143. *DVPAYS

DV for pay in subsidiary job (SJbAmt) 0.01..99997.00

144. TAXFLT

Was any amount deducted for income tax under PAYE?

- (1) Yes
- (2) No

145. *SJBTAX

How much was deducted from your wage/salary for income tax under PAYE? 0.00..9997.00

Asked if some amount of income tax was deducted from respondent's last take home pay for subsidiary job(s) under PAYE

146. *DVTAXS

DV for tax deductions in subsidiary job 0.01..9997.00

Asked if respondent's last take home pay covered a period between one week and 52 weeks

147. NINOFT

Was any amount deducted for National Insurance?

- (1) Yes
- (2) No

148. *SJBNINO

How much was deducted as National Insurance Contribution? 0.00..997.00

Asked if a National Insurance contribution was deducted from respondent's last take home pay for subsidiary job(s)

149. *DVNINS

DV for NI deduction in subsidiary job (SJBNINO) 0.00..997.00

150. ODEDSUB

Were there any other deductions?

- (1) Yes
- (2) No

151. *SJBDTYP

What was the purpose of this other deduction? STRING[20]

Is asked for (up to) the first four 'other' deductions made from the respondent's wage/salary in their subsidiary job

152. SJBDAMT

How much was deducted for deduction? 0.01..997.00

Is asked for (up to) the first four 'other' deductions made from the respondent's wage/salary in their subsidiary job

153. DVDEDS

DV for other deductions in subsidiary job 0.00..997.00

154. SJBANY

Were there any other deductions?

- (1) Yes
- (2) No

Is asked for (up to) the first three 'other' deductions made from the respondent's wage/salary in their subsidiary job

155. SJBSLIP

Did respondent consult payslip?

- (1) Yes
- (2) No

156. *SJBGRS

What was the gross wage/salary including any superannuation as shown on payslip? 0.01..99997.00

Asked if respondent consulted payslip

157. DVGROS

DV for SJBGRS 0.00..99997.00

NATIONAL INSURANCE CONTRIBUTIONS

158. NICONT

Do you pay a regular National Insurance contribution?

- (1) Yes
- (2) No

Applies to all respondents who are below the state pensionable age
And if respondent is classified as being 'economically inactive' according to
International Labour Organisation classifications OR respondent is classified as being
'ILO unemployed' OR respondent is classified as being an 'unpaid family worker'
according to the ILO

159. NICONTAM

How much was the last contribution you paid? 0.00..99997.00

Asked if respondent pays a regular National Insurance contribution

160. NIPER

What period did this cover?

- (1) one week
- (2) two weeks
- (3) three weeks
- (4) four weeks
- (5) calendar month
- (7) two calendar months
- (8) eight times a year
- (9) nine times a year
- (10) ten times a year
- (13) three months/13 weeks
- (26) six months/26 weeks
- (52) one year/12 months/52 weeks
- (90) less than one week
- (95) one off/lump sum
- (97) None of these: Explain in a note <Ctrl> + <M>

Asked if respondent has stated how much National Insurance was paid last time

161. DVNIC

DV for the last NI contribution (NIContAM) 0.00..99997.00

162. NIDIRECT

①N.B. This should not duplicate any details of regular contributions entered earlier (Apart from the contributions you have mentioned) have you made any lump sum payments of N.I. contributions to HMRC or DWP during the last 12 months?

- (1) Yes
- (2) No

Applies to all respondents who are below the state pensionable age And if respondent did not do any paid work in the seven days ending last Sunday OR if employed, respondent's employment status in their main job was an employee

163. DIRNIAM

How much did you pay? 0..999997

Asked if respondent has made (a) lump sum payment(s) of NI contributions to HMRC or DWP in the last 12 months

ODD JOBS

164. ODJFILT

In the last 12 months, have you received any money for odd jobs, including mail order agent work or babysitting work, or any occasional fees for work or professional advice that we have not yet covered?

- (1) Yes
- (2) No

165. *ODDJDESC

What was the job? STRING[40]

Is asked for (up to) the first five odd jobs carried out by the respondent in the last 12 months

166. ODDJPR

Did you do this job in the last 7 days?

- (1) Yes
- (2) No

Is asked for (up to) the first five odd jobs carried out by the respondent in the last 12 months

167. ODDJRG

Is the job done on a regular basis?

- (1) Yes
- (2) No

Is asked for (up to) the first five odd jobs carried out by the respondent in the last 12 months

And if respondent has done the job/occasional work in the last 7 days

168. ODDJMP

Do you work::

- (1) as an employee
- (2) or as self-employed?

Is asked for (up to) the first five odd jobs carried out by the respondent And if job/occasional work is done on a regular basis

169. ODDJAMT

How much in total did you receive for the job in the last 12 months? 1..9997

Is asked for (up to) the first five odd jobs carried out by the respondent

170. **DVODD**

DV for ODDAMT 0.00..9997.00

171. ODDJANY

Have there been any more odd jobs or occasional fees in the last 12 months?

- (1) Yes
- (2) No

Is asked for (up to) the first four odd jobs carried out by the respondent

REDUNDANCY PAYMENTS

172. REDUND

In the last 12 months, have you received any redundancy payments?

- (1) Yes
- (2) No

173. REDAMT

How much did you receive? 0..999997

If respondent has received (a) redundancy payment(s) in the last 12 months

174. **DVRED**

DV for REDAMT 0.00..999997.00

BUS PASSES

175. BUSPASS

①Exclude season tickets

At present do you have an OAP concessionary bus pass, permit, tokens or tickets?

- (1) Yes
- (2) No
- (3) No concessionary bus travel provision in area

Asked if respondent is female and over 60 years old or male and over 65 years old

176. BTTYPE

①Running prompt

Is it a...

- (1) free bus pass or permit
- (2) half-fare bus pass or permit
- (3) flat-fare bus pass or permit
- (4) bus tokens or bus tickets
- (5) London: Bus & tube
- (6) London: Bus, tube & rail
- (7) or any other type of concessionary OAP bus pass?

Asked if respondent presently has an OAP concessionary bus pass, permit, token or tickets

177. *BPTYPO

①N.B. If more than one scheme in local authority area establish which one respondent has What sort of ticket is it?

STRING[20]

Asked if bus pass is some other type of concessionary OAP bus pass

BENEFITS

178. BEN1Q

①Code all that apply

Looking at this card, are you at present receiving any state benefits in your own right: that is, where you are the named recipient?

- (1) Child Benefit
- (2) Guardian's Allowance
- (3) Carer's Allowance
- (4) Retirement pension (National Insurance), or Old Person's pension
- (5) Widow's Pension, Bereavement Allowance or Widowed Parent's (formerly Widowed Mother's) Allowance
- (6) War Disablement Pension or War Widow's/Widower's Pension (and any related allowances)
- (7) Severe Disablement Allowance
- (8) None of these

179. DISBEN

Code all that apply

And looking at this card, are you at present receiving any of the state benefits shown on this card - either in your own right, or on behalf of someone else in the household?

- (1) Care component of Disability Living Allowance
- (2) Mobility component of Disability Living Allowance
- (3) Attendance Allowance
- (4) None of these

180. ATTALL

Is this paid as part of your pension or do you receive a separate payment?

- (1) Paid as part of pension
- (2) Separate payment

Asked if respondent receives Attendance Allowance

181. XMASBON

In the last 12 months, have you received a state Christmas bonus?

- (1) Yes
- (2) No

182. BEN2Q

①Code all that apply

Now looking at this card, are you at present receiving any of these benefits in your own right - that is, where you are the named recipient?

- (1) Jobseeker's Allowance(JSA)
- (2) Pension Credit

- (3) Income Support
- (4) Incapacity Benefit
- (5) Employment and Support Allowance
- (6) Maternity Allowance
- (7) Industrial Injury Disablement Benefit
- (8) None of these

183. ESATYPE

There are two types of Employment and Support Allowance. Is your Allowance...

- (1) ... 'contributory', that is based on your National Insurance contributions
- (2) ...or is it 'income based' Employment and Support Allowance, which is based on an assessment of your income?

Asked if respondent is currently receiving Employment and Support Allowance in their own right

184. TXCRED

Now looking at this card, are you at present receiving any of these Tax Credit payments, in your own right: please include any lump sum payments received in the last six months?

- (1) Working Tax Credit (excluding any childcare tax credit)
- (2) Child Tax Credit (including any childcare tax credit)
- (3) None of these

185. INCLUS

①Code all that apply

Did your last wage/salary include any of the items on this card?

- (1) Statutory Sick Pay
- (2) Statutory Maternity Pay
- (3) Statutory Paternity Pay
- (4) Statutory Adoption Pay
- (5) Income Tax Refund
- (6) Mileage Allowance or fixed allowance for motoring
- (7) Motoring Expenses Refund
- (8) None of these

Asked if respondent did some paid work in the seven days ending last Sunday OR if respondent had a job or business that they were away from OR respondent was on a government employment scheme in the seven days ending last Sunday OR if respondent did some unpaid work in that week for a business that they own OR if respondent did unpaid work in that week for a business that a relative owns

186. BEN12M

In the last 12 months, have you received any of the things shown on this card in your own right?

(1) A grant from the Social Fund for funeral expenses

- (2) A grant from Social Fund for maternity expenses/ Sure Start Maternity Grant
- (3) A Social Fund loan or Community Care grant
- (4) None of these

187. WINTER

In the last 12 months have you received a winter fuel payment in your own right?

- (1) Yes
- (2) No

Asked if respondent is aged 60 or over

188. BEN6M

In the last 6 months, have you received any of the things shown on this card in your own right?

- (2) 'Extended payment' of Housing Benefit/rent rebate, or Council Tax Benefit (4 week payment only)
- (3) Widow's payment or Bereavement Payment lump sum
- (4) Child Maintenance Bonus
- (5) Lone Parent's Benefit Run-On
- (6) Any National Insurance or State benefit not mentioned earlier
- (7) Work-Search Premium
- (8) In-Work Credit
- (9) Return to Work Payment
- (10) None of these

189. BAMT

①If combined with another benefit and unable to give separate amount, enter don't know How much did you get last time?

0.00..997.00

Asked if respondent is presently the named recipient of one or more state benefit(s) mentioned at Ben 1Q, DisBen, Ben 2Q, TxCred or Inclus.

190. BAMTDK

Is this `don't know` because it's paid in combination with another benefit, and you cannot establish a separate amount?

- (1) Yes (Please give full details in a Note)
- (2) No

Asked if benefit amount is refused OR amount is not known

191. BPD

How long does this cover?

- (1) one week
- (2) two weeks
- (3) three weeks
- (4) four weeks
- (5) calendar month
- (7) two calendar months
- (8) eight times a year
- (9) nine times a year
- (10) ten times a year
- (13) three months/13 weeks
- (26) six months/26 weeks
- (52) one year/12 months/52 weeks
- (90) less than one week
- (95) one off/lump sum
- (97) None of these

Asked if benefit amount is given AND amount is greater than 0

192. BENIMP

Was benefit amount imputed?

- (1) Yes
- (2) No

193. *NUMWKS

For how many weeks in the last 12 months did you receive this benefit? 1..52

Asked if respondent receives Income Support OR Job Seeker's Allowance OR Pension Credit OR Incapacity Benefit OR Statutory Sick Pay OR Maternity Allowance OR Statutory Maternity Pay OR any other NI or state benefit OR Children's Tax Credit (old) OR Working Tax Credit OR Child Tax Credit

194. *RCPTNOW

Are you receiving this benefit at present?

- (1) Yes
- (2) No

Asked if respondent receives Income Support OR Job Seeker's Allowance OR Pension Credit OR Incapacity Benefit OR Statutory Sick Pay OR Maternity Allowance OR Statutory Maternity Pay OR any other NI or state benefit OR Children's Tax Credit (old) OR Working Tax Credit OR Child Tax Credit

195. DVCHB

DV for child benefit 0.00..997.00

196. DVGUAR

DV for guardian's allowance 0.00..997.00

197. **DVICA**

DV for carer's allowance 0.00..997.00

198. BENUS

Is this the amount you usually get?

- (1) Yes
- (2) No
- (3) No such thing as usual amount

Asked if respondent is presently the named recipient of a Retirement pension (National Insurance), or Old Person's pension

And is respondent has stated how much benefit they received last time

And is respondent has stated how much benefit they received last time

199. BUAMT

①If combined with another benefit and unable to give separate amount, enter don't know How much do you usually get? 0.00..997.00

Asked if the amount stated by the respondent is not the amount they usually receive for their pension

200. BUPD

How long does this cover?

- (1) one week
- (2) two weeks
- (3) three weeks
- (4) four weeks
- (5) calendar month
- (7) two calendar months
- (8) eight times a year
- (9) nine times a year
- (10) ten times a year
- (13) three months/13 weeks
- (26) six months/26 weeks

- (52) one year/12 months/52 weeks
- (90) less than one week
- (95) one off/lump sum
- (97) None of these

Asked if respondent has stated the amount usually received is greater than 0

201. DVNIPEN

DV for NI pension 0.00..997.00

202. DVPENS

DV for pension 0.00..997.00

203. DVWID

DV for NI widows benefit 0.00..997.00

204. WPENTYPE

①Running prompt

Do you receive...

- (1) War Disablement Pension
- (2) or War Widow's Pension?

Asked if respondent is presently the named recipient of a War Disablement Pension or War Widow's/Widower's Pension

205. DVWAR

DV for war disablement pension 0.00..997.00

206. DVSVS

DV for severe disablement benefit 0.00..997.00

207. DVDLAS

DV for disability living allowance, care 0.00..997.00

208. WHORECAR

①If current household member, enter person number; otherwise enter 97. Who do you receive it for?

1..97

Asked if respondent is presently receiving the care component of Disability Living Allowance, either in own right, or on behalf of other household member

209. DVDLAM

DV for disability living allowance, mobility 0.00..997.00

210. WHOREMOB

①If current household member, enter person number; otherwise enter 97 Who do you receive it for?
1...97

Asked if respondent is presently receiving the mobility component of Disability Living Allowance, either in own right, or on behalf of other household member

211. **DVATT**

DV for attendance allowance 0.00..997.00

Asked if respondent is presently the named recipient of Attendance Allowance And this is paid separately from pension

212. WHOREATT

①If current household member, enter person number; otherwise enter 97
Who do you receive it for?
1..97

Asked if respondent is presently receiving Attendance Allowance, either in own right, or on behalf of other household member

213. JSACHK

①Running prompt

There are two types of Jobseeker's Allowance. Is the Allowance you have received:

- (1) Contributory, that is based on your N.I. contributions,
- (2) Income-based, that is based on an assessment of your income,

Asked if respondent is presently the named recipient of Jobseeker's Allowance

214. DVJSACON

DV for JSA contributions 0.00..997.00

Asked if respondent receives contributory Jobseeker's Allowance

215. DVJSAIB

DV for JSA – income based 0.00..997.00

Asked if respondent receives income-based Jobseeker's Allowance

216. DVPC

DV for pension credit 0.00..997.00

217. DVIN

DV for income support 0.00..997.00

218. DVINCAP

DV for sickness, incapacity or invalidity benefit 0.00..997.00

219. DVMATA

DV for maternity allowance 0.00..997.00

220. **DVIND**

DV for industrial injury benefit 0.00..997.00

221. TAXDOCS

Are any documents going to be used to confirm tax credit amounts?

- (1) Tax Credit Award Notice
- (2) Pay Slip
- (3) None

Asked if respondent is presently receiving Working Tax Credit (excluding any Childcare Tax Credit) in their own right or Child Tax Credit (including any Childcare Tax Credit) in their own right

222. DVWTC

DV for working tax credit 0.00..997.00

Calculated if the last amount received covered a period of between one week and 52 weeks

223. **DVCTC**

DV for child tax credit 0.00..997.00

Asked if the last amount received covered a period of between one week and 52 weeks

224. DVSICK

DV for sickness 0.00..997.00

225. DVMATST

DV for statutory maternity pay 0.00..997.00

226. DVPATST

DV for statutory paternity pay 0.00..997.00

227. DVADOPST

DV for statutory adoption pay 0.00..997.00

228. DVTAXRFD

DV for income tax refund 0.00..997.00

229. DVMILALL

DV for mileage allowance 0.00..997.00

230. *DVMOTEXS

DV for motoring expenses refund 0.00..997.00

231. *BAMT2

①If combined with another benefit and unable to give separate amount, enter don't know How much did you get last time?

0.00..9997.00

232. *BAMTDK2

Is this `don't know` because it's paid in combination with another benefit, and you cannot establish a separate amount?

- (1) Yes (Please give full details in a Note)
- (2) No

Asked if respondent refused to state how much benefit was received last time OR respondent does not know the amount

233. *BPD2

How long does this cover?

- (1) one week
- (2) two weeks
- (3) three weeks
- (4) four weeks
- (5) calendar month
- (7) two calendar months
- (8) eight times a year(9) nine times a year
- (10) ten times a year
- (13) three months/13 weeks
- (26) six months/26 weeks
- (52) one year/12 months/52 weeks
- (90) less than one week
- (95) one off/lump sum
- (97) None of these

Asked if respondent has stated benefit amount received was greater than 0 (pounds)

234. DVFUN

DV for funeral expenses 0.00..997.00

235. DVMATG

DV for grant for maternity expenses 0.00..997.00

236. **DVCCG**

DV for social fund or community care grant 0.00..9997.00

237. DVWINT

DV for winter fuel payment 0.00..9997.00

238. DVEXTHB

DV for extended payment 0.00..997.00

239. DVWIDPY

DV for widows payment 0.00..9997.00

240. DVCHDMN

DV for child maintenance bonus 0.00..997.00

241. DVLPAR

DV for lone parents benefit 0.00..997.00

242. DVOTHBEN

DV for other benefit 0.00..997.00

243. DVWSP

DV for work-search premium 0.00..9997.00

244. DVIWC

DV for in-work credit 0.00..9997.00

245. DVRWP

DV for return to work payment 0.00..9997.00

246. **COMBAM**

This is where you collect information on the total amount of combined benefits. You have stated that you receive some benefits in combination. How much did you get altogether last time? 0.00..997.00

Asked if benefits are currently being received in combination

247. **COMBPD**

How long does this cover?

- (1) one week
- (2) two weeks
- (3) three weeks
- (4) four weeks
- (5) calendar month
- (7) two calendar months
- (8) eight times a year
- (9) nine times a year(10) ten times a year
- (13) three months/13 weeks
- (26) six months/26 weeks
- (52) one year/12 months/52 weeks
- (90) less than one week
- (95) one off/lump sum
- (97) None of these: Explain in a note <Ctrl> + <M>

Asked if some benefits are currently being received in combination.

248. **FILTTU**

In the last 12 months, have you received any payments from any of these insurance schemes?

- (1) Yes
- (2) No

249. **BOTHT3**

Which benefits have you received?

- (1) Trade Union sick pay or strike pay
- (2) Friendly Society sickness benefits
- (3) Benefits under private medical scheme
- (4) Benefits under personal accident insurance

- (5) Permanent health insurance
- (6) Benefits under hospital savings scheme
- (7) Benefits under any other sickness insurance
- (8) Payments from unemployment/redundancy insurance

Asked if respondent has received payments from certain insurance schemes in the last 12 months

250. *NUMWKS

For how many weeks in the last 12 months did you receive this benefit? 1..52

Asked if respondent has received benefits/payments from one or more of the insurance schemes listed at BOthT3

251. AMTBENX

①If amount not known because paid in combination with other benefits, enter dk and open note giving total amount, period and names of benefits covered What was the amount of benefit you last received?

0.01..9997.00

Asked if respondent has received benefits/payments from one or more of the insurance schemes listed at BOthT3

252. PERBENX

What period did this cover?

- (1) one week
- (2) two weeks
- (3) three weeks
- (4) four weeks
- (5) calendar month
- (7) two calendar months
- (8) eight times a year
- (9) nine times a year
- (10) ten times a year
- (13) three months/13 weeks
- (26) six months/26 weeks
- (52) one year/12 months/52 weeks
- (90) less than one week
- (95) one off/lump sum
- (97) None of these

Asked if respondent has stated amount of benefit they last received

253. *RCPTNOW

Are you receiving this benefit at present?

- (1) Yes
- (2) No

Asked if respondent has received benefits/payments from one or more of the insurance schemes listed at BOthT3

254. DVTRAD

DV for TU sick/strike pay 0.00..997.00

255. *WHYBEN

What (was this payment/ were these payments) for? Please tell me about any specific items or services it covered or the reason why payment was made.

STRING[50]

Asked if respondent has received payments/benefits from certain insurance schemes in the last 12 months including friendly sickness schemes, private medical schemes, personal accident insurance schemes, permanent health insurance schemes, hospital saving schemes and other sickness insurance schemes

256. **DVFRS**

DV for friendly society sickness benefits 0.00..997.00

257. DVPRIV

DV for private medical scheme benefits 0.00..997.00

258. DVACC

DV for personal accident insurance benefits 0.00..997.00

259. DVPERM

DV for permanent health insurance 0.00..997.00

260. DVHOSP

DV for hospital savings scheme benefits 0.00..997.00

261. DVOTHINS

DV for any other sickness insurance 0.00..997.00

262. DVREDINS

DV for unemployment/redundancy insurance payments 0.00..997.00

PRIVATE PENSIONS

263. PENSINC

If yes, deal with each pension in turn

Are you at present receiving an income from any of these sources?

- (1) Yes
- (2) No

Showcard (U1) options:

- (1) An employee pension from a previous employer
- (2) a pension from employer of a deceased spouse or relative
- (3) a private personal pension
- (4) an annuity, home income plan, equity release plan
- (5) a pension as a member of a Trade Union or friendly society
- (6) a payment from a trust or covenant

264. PENSTYPE

Which type of pension is this?

- (1) An employee pension from a previous employer
- (2) a pension from employer of a deceased spouse or relative
- (3) a private personal pension
- (4) an annuity, home income plan, equity release plan
- (5) a pension as a member of a Trade Union or friendly society
- (6) a payment from a trust or covenant

Is asked for (up to) six separate pension sources presently being received by respondent

265. INCAMT

How much did you receive last time? 0.01..9997.00

Is asked for (up to) six separate pension sources presently being received by respondent

266. INCPD

What period did this cover?

- (1) one week
- (2) two weeks
- (3) three weeks
- (4) four weeks
- (5) calendar month
- (7) two calendar months
- (8) eight times a year
- (9) nine times a year

- (10) ten times a year
- (13) three months/13 weeks
- (26) six months/26 weeks
- (52) one year/12 months/52 weeks
- (90) less than one week
- (95) one off/lump sum
- (97) None of these: Explain in a note

Is asked for (up to) six separate pension sources presently being received by respondent

And if respondent has stated how much pension was received last time

267. DVINC

DV for INCAMT 0.00..99997.00

268. TAXED

Was tax deducted at source?

- (1) Yes
- (2) No

Is asked for (up to) six separate pension sources presently being received by respondent

And if respondent has stated how much pension was received last time

269. TAXAMT

How much tax was deducted? 0.01..99997.00

Is asked for (up to) six separate pension sources presently being received by respondent

And if tax was deducted from pension payment at source

270. DVTAXA

DV for TAXAMT 0.00..99997.00

271. PTINC

Was the last payment before or after tax was deducted?

- (1) Before
- (2) After

Is asked for (up to) six separate pension sources presently being received by respondent

And if tax was deducted from pension payment at source

272. PRVPANY

Do you have any other income from any of the sources on card U1?

- (1) Yes
- (2) No

Is asked for (up to) the first five separate pension sources presently being received by respondent

OTHER INCOME

273. RENTREC

In the last 12 months, have you received any rent from property?

- (1) Yes
- (2) No

274. RENRECAM

See help screen for allowable expenses

How much did you receive in the last 12 months, before deducting income tax but after deducting all allowable expenses?

1..9999997

Asked if respondent has received rent from property in the last 12 months

275. DVREN

DV for RENRECAM 0.00..9999997.00

276. OTHIERN

(1) If Pension is in £, enter at previous pensions question.

In the last 12 months, have you received any income not yet mentioned from any of these sources?

- (1) Royalties eg from land, books or performances
- (2) Income as a sleeping partner in a business
- (3) Occupational pension from an overseas government or company paid in foreign currency
- (4) None of these Spontaneous only

277. ROYALAMT

How much have you received in royalties in the last 12 months? 1..9999997

Asked if respondent has received other income, not yet mentioned, in form of royalties eg from land, books or performances in the last 12 months

278. **DVROY**

DV for ROYALAMT 0.00..9999997.0

279. SLEEPAMT

How much have you received as income as a sleeping partner in the last 12 months? 1..9999997

Asked if respondent has received other income, not yet mentioned, as a sleeping partner in a business in the last 12 months

280. DVSLEE

DV for SLEEPAMT 0.00..9999997.00

281. FCPENAMT

How much have you received (in £) from a foreign currency pension in the last 12 months? 1..9999997

Asked if respondent has received other income, not yet mentioned, in form of an occupational pension from an overseas government or company, paid in foreign currency in the last 12 months

282. DVFCP

DV for FCPENAMT 0.00..9999997.00

ALLOWANCES

283. ALLFILT

①Include allowance from member of armed forces or merchant navy ①Include allowance from absent spender or non-resident spouse In the last 12 months, have you received any of these allowances?

- (1) Yes
- (2) No

Showcard (V) options:

- (1) Regular allowance from a member of your household who is temporarily absent
- (2) Maintenance or separation allowance
- (3) Any other regular allowance from an individual who is not a member of this household
- (4) Allowance for foster child
- (5) Allowance for adopted child
- (6) Other regular allowance from an organisation

284. ALLTYPE

What allowances have you received?

- (1) Regular allowance from a member of your household who is temporarily absent
- (2) Maintenance or separation allowance
- (3) Any other regular allowance from an individual who is not a member of this household
- (4) Allowance for foster child
- (5) Allowance for adopted child
- (6) Other regular allowance from an organisation

Is asked for (up to) six separate allowances received by the respondent in the last 12 months

285. ALLRECAM

How much did you receive last time? 1.00..9997.00

Is asked for (up to) six separate allowances received by the respondent in the last 12 months

286. ALLOWPER

What period did this cover?

- (1) one week
- (2) two weeks
- (3) three weeks
- (4) four weeks

- (5) calendar month
- (7) two calendar months
- (8) eight times a year(9) nine times a year
- (10) ten times a year
- (13) three months/13 weeks
- (26) six months/26 weeks
- (52) one year/12 months/52 weeks
- (90) less than one week
- (95) one off/lump sum
- (97) None of these:

Is asked for (up to) six separate allowances received by the respondent in the last 12 months

And if respondent has stated how much allowance was received last time

287. ALLDVAL

DV for ALLRECAM 0.00..9997.00

ALLPRES 288.

Are you receiving this allowance at present?

- (1) Yes
- (2) No

Is asked for (up to) six separate allowances received by the respondent in the last 12

And if respondent has stated how much allowance was received last time

289. ALLANY

In the last 12 months, have you received any more of the allowances on card V?

- (1) Yes
- (2) No

Is asked for (up to) the first five separate allowances received by the respondent in the last 12 months

INCOME TAX

290. DIRTAX

① Exclude capital gains tax

(Apart from the tax payments you have mentioned), have you made any (other) income tax payments in the last 12 months?

- (1) Yes
- (2) No

291. DIRTAXAM

How much did you pay? 1..9999997

Asked if respondent has made some other income tax payments (not previously mentioned) in the last 12 months

292. DVDIRT

DV for DIRTAX 0.00..9999997.00

293. *INCSRCE

①Enter description
What was the source of income on which you were taxed?
STRING[40]

Asked if respondent has made some other income tax payments (not previously mentioned) in the last 12 months

294. DIRTAXR

Has HMRC or DWP refunded any income tax direct to you in the last 12 months?

- (1) Yes
- (2) No

295. DIRTXRAM

How much was refunded? 1..9999997

Asked if some income tax has been refunded direct to respondent by HMRC or DWP in the last 12 months

296. DVDRT

DV for DIRTXRAM 0.00..9999997.00

297. PAYEREF

Was this a refund of tax deducted under PAYE?

- (1) Yes
- (2) No

Asked if some income tax has been refunded direct to respondent by HMRC or DWP in the last 12 months

MONEY SENT ABROAD

298. CASHAWAY

①Include both occasional gifts & regular allowances In the last 12 months, have you sent any money abroad to a private individual or to a charity?

- (1) Yes
- (2) No

299. CASHAMT

How much (in £) have you sent abroad to a private individual or charity in the last 12 months?

1..9999997

Asked if respondent has sent money abroad to a private individual or charity in the last 12 months

300. DVPRI

DV for CASHAMT 0.00..9999997.00

ASSETS

301. ISAACC

①Include interest from cash and securities (stocks and shares etc)
In the last 12 months have you had any interest credited to an ISA -- that is an Individual Savings Account?

- (1) Yes
- (2) No

302. ISAAMT

①Record the combined interest from cash and securities (stocks & shares etc) accounts What was the total interest over the last 12 months?

1..99997

Asked if respondent has had interest credited to an ISA in the last 12 months

303. DVISA

DV for ISAAMT 0.00..99997.00

304. NTSVAC

In the last 12 months, have you had any interest credited to a National Savings Easy Access Savings Account?

- (1) Yes
- (2) No

305. NT1JNT

Is it (are they) in your name only, or held jointly with someone else?

- (1) Own name (only)
- (2) Joint (only)
- (3) Both sole and joint

Asked if respondent has had interest credited to a National Savings Easy Access Account in the last 12 months

306. NTAMT

If amount not known, give estimate of interest
 For any joint accounts, only give this respondent's share of the interest
 What was the total interest over the last 12 months?
 1..99997

Asked if respondent has had interest credited to a National Savings Easy Access Account in the last 12 months

307. DVNT

DV for NTAMT 0.00..999997.00

308. NSVAC

In the last 12 months, have you had any interest credited to a National Savings (Post Office) Investment account?

- (1) Yes
- (2) No

309. NT2JNT

Is it (are they) in your name only, or held jointly with someone else?

- (1) Own name (only)
- (2) Joint (only)
- (3) Both sole and joint

Asked if respondent has had interest credited to a National Savings (Post Office) Investment account in the last 12 months

310. NSAMT

①If amount not known, give estimate of interest ①For any joint accounts, only give this respondent's share of the interest What was the total interest over the last 12 months? 1..99997

Asked if respondent has had interest credited to a National Savings (Post Office) Investment account in the last 12 months

311. **DVNS**

DV for NSAMT 0.00..99997.00

312. BANKAC

Apart from the accounts mentioned earlier, in the last 12 months have you had any interest credited to any accounts with a bank, building society, supermarket/ store or other organisation?

- (1) Yes
- (2) No

313. BKJNT

Is it (are they) in your name only, or held jointly with someone else?

- (1) Own name (only)
- (2) Joint (only)
- (3) Both sole and joint

Asked if respondent has had interest credited to a Bank, Building Society or some other account in the last 12 months

314. BKAMT

- If amount not known, give estimate of interest
- To any joint accounts only give this respondent's share of the interest
- ①Please include the TOTAL amount of interest credited in the last year from ALL bank accounts.

What was the total interest over the last 12 months?

1..99997

Asked if respondent has had interest credited to a Bank, Building Society or some other account in the last 12 months

315. DVBK

DV for BKAMT 0.00..99997.00

316. BKTAX

Is the interest received AFTER or BEFORE tax?

- (1) after tax
- (2) before tax

Asked if respondent has had interest credited to a Bank, Building Society or some other account in the last 12 months

317. STKFILT

①Stocks and shares ISAs should be recorded at the ISAs question Do you have now, or have you had in the last 12 months, income from any of these investments?

- (1) Government gilt-edged stock/ war loan
- (2) Unit and Investment Trusts
- (3) Other stocks, shares and bonds including National Savings Investment
- (4) NONE OF THESE

318. *TXTFILL

Text fill for stocks section STRING[36]

Asked if respondent currently has or has had in the last 12 months income from one or more of the investments listed in StkFilt

319. OTHJNT

Is it (are they) in your name only, or held jointly with someone else?

- (1) Own name (only)
- (2) Joint (only)
- (3) Both sole and joint

Asked if respondent currently has or has had in the last 12 months income from one or more of the investments listed in StkFilt

320. OTHAMT

①If amount not known, give estimate of interest/dividend
①For any joint investments only give this respondent's share of the interest
What was the total interest/dividend over the last 12 months?
1...999997

Asked if respondent currently has or has had in the last 12 months income from one or more of the investments listed in StkFilt

321. TAXTIME

Was the interest received after or before tax was deducted?

- (1) After
- (2) Before

Asked if respondent currently has or has had in the last 12 months income from one or more of the investments listed in StkFilt

322. **DVOTH**

DV for OTHAMT 0.00..999997.00

323. *CHPARENT

Ask (one of the) adults responsible for [name] about the child's income 1..1

Is asked for all child members of the household

324. PRMPTZ1C

In the last 12 months, has [name] received an income from any of these sources?

(1) Yes

(2) No

Is asked for all child members of the household

Showcard (X) options:

- (1) A spare time job
- (2) Interest on a child's bank account, building society account or any other savings account
- (3) Income from National Savings investments including a Post Office account
- (4) Interest or dividends from gilts, stocks or shares
- (5) Income from a trust fund
- (6) Any other sources of income

325. *JOBINC

①Enter details of all sources of income What kind of job(s) or income? STRING[40]

And if child(ren) has/have received income from certain sources in the last 12 months

326. *CHDAMT

How much in total has [name] received from these sources in the last 12 months? 0.01..9997.00

And if child(ren) has/have received income from certain sources in the last 12 months

327. **DVCHI1**

DV for card Y income 0.01..9997.00

EXPENDITURE AND INCOME

*FUND 328.

①Code all that apply

The next question is concerned with income and expenditure of the household as a whole. Looking at this card, which of these, if any, does your household use to sustain its current level of spending?

- (1) Credit/Store Card Debt
- (2) Overdraft
- (3) Loans from friends/relatives
- (4) Loans from other sources (e.g. banks, loan companies)
- (5) Savings
 (6) Sell assets (e.g. property, possessions, stocks, shares, bonds)
- (7) By other means, please specify
- (8) Current household income sufficient No need to borrow or rely on credit card debt

329. *OTHERM

In what other way are/is your household able to sustain this level of spending? STRING[40]

Asked if respondent states that household sustains its current level of spending by other means