# ANNUA SURVEY C F URS A н EARNINGS (ASHE) ATASET OTFS

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### **Contact information**

If you cannot find what you are looking for or require further help or information about ASHE microdata please contact us:

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### Changes to the 2016/2017 datasets

The contracted out of state pension variable (cosp) is no longer available from 2016.

New variables have been added to the datasets from 2016. The variables are as follows:

ppstart - this variable provides the start date of the employee's pay period. It takes the form DDMMYY.

**hrpayx** - this is the derived hourly rate used in the low pay calculation (see **Annex E**), excluding overtime and shift premium pay.

**nlpflag** - the 'not low pay' flag indicates employees that have a derived hourly rate below the minimum wage but are not classed as low paid as, legally, employees are only entitled to the new rate for pay reference periods that start on or after 1 April.

**pcflag (2017 only)** – the 'payroll calculator' flag indicates employees who are paid according to a payroll calculation (weekly hours x stated hourly rate x 52 weeks)/12 months) which differs slightly from the calculation stated on the ASHE questionnaire for calculating the paid hours worked. This results in their derived hourly rate coming out below the NLW/NMW.

**autopen** – this variable identifies whether an employee has been automatically enrolled into a workplace pension by their organisation.

The following geography variables have changed from 2016: English Clinical Commissioning Groups (**wccg** and **hccg**) Scottish Health Board/Welsh Local Health Board/English NHS area teams (**whith** and **hhith**) Local Enterprise Partnerships (**wleps1**, **wleps2**, **hleps1** and **hleps2**)

The following geography variables were added from 2016 (and made available back to 2012/2013): National Assembly for Wales Constituencies (**wwac** and **hwac**) National Assembly for Wales Electoral Regions (**wwer** and **hwer**) Scottish Parliamentary Constituencies (**wspc** and **hspc**) Scottish Parliamentary Regions (**wspr** and **hspr**)

### Updates to the Information Document - October 2017

Geography names/codes (with the exception of region) are no longer included in the annexes but instead provided as separate Excel lookups.

Five new annexes have been added which provide the SAS syntax we use for the following derivations:
Medians and percentiles (Annex C)
Mean hourly earnings (Annex D)
Proportion of jobs with hourly earnings below the NLW/NMW (Annex E)
Proportion of jobs with hourly earnings below the living wage (Annex F)
Change in median earnings for those in "continuous employment" (Annex G)

### DISCONTINUITIES

There are three discontinuities in the ASHE datasets resulting from changes to the ASHE methodology. In 2004 supplementary information was included in the ASHE for the first time and in 2006 data from respondents with 'special arrangements' were treated as an extra stratum and occupations were coded using an automatic coding tool. In 2011 Page 3 of 24

the Standard Occupational Classification 2010 (SOC 2010) replaced the Standard Occupational Classification 2000 (SOC 2000).

For continuity with the back-series, two datasets have been generated at the time of these discontinuities (for 2004, 2006 and 2011). The 1997 to 2004 series of datasets, excluding supplementary information, is identified by **numstrata = 1**. The 2004 to 2006 series of datasets, which includes supplementary information, is identified by **numstrata = 3**. The series for 2006 and later years is identified by **numstrata = 4**.

Since the SOC forms part of the methodology by which ASHE data are weighted to produce estimates for the UK, two full sets of provisional results were produced for 2011. The dataset 1997- 2011, on a SOC 2000 basis provides a timeseries from 1997-2011 (2011 data is provisional). The 2011 revised data is only available on a SOC2010 basis. This marks the beginning of a new time series, meaning that care should be taken when making comparisons with earlier years.

From the revised 2012 dataset the geography codes are based on the 2011 Census output areas and the codes used are the official ONS 9-digit geography codes.

# FILTERS AND WEIGHTS

The ASHE published tables apply filters, documented as footnotes, to both weekly (which also includes hourly) and annual pay variables.

The weekly filter is employees on adult rates whose pay for the pay period was not affected by absence. Additionally, employees who do not have a valid work region and who are less than 16 years old are filtered out because the age and region variables are required for weighting:

### adr = 1 AND lop = 2 AND wgor > 0 AND age > 15

The annual filter is employees on adult rates who have been in the same job for more than one year. Additionally, employees who do not have a valid work region and who are less than 16 years old are filtered out. Employees with missing or zero annual gross salaries are also filtered out:

### adr = 1 AND sjd = 1 AND agp > 0 AND wgor > 0 AND age > 15

In order to replicate published ASHE estimates, the weighting variable '**calwght**' should be used. The only exception to this is when estimating numbers of jobs with pay below the NLW/NMW or living wage, for which '**lpcalwght**' should be used.

### **JOB COUNTS**

Weighted figures for numbers of jobs provide a broad idea of the numbers of employee jobs within specified domains. However, these are indicative only and they should not be considered accurate estimates of numbers of jobs. Caution should be applied when using these numbers.

### **DESCRIPTION OF VARIABLES**

| Name      | Description                          | Comments   |
|-----------|--------------------------------------|--|
| Year      | Year                                 | Year for which the survey was conducted. The survey        |
|           |                                      | reference date is always in April.                         |
|           |                                      | No missing values.   |
| NumStrata | Stratification of dataset identifier | 1 = 1997-2004 series excluding supplementary information   |
|           |                                      | 3 = 2004-2006 series including supplementary information   |
|           |                                      | 4 = 2006- series with special arrangements as new stratum  |
|           |                                      | and occupations coded using automatic coding tool          |
|           |                                      | (ACTR).  |
| Piden     | Personal identifier                  | Random identifier created to identify multiple occurrences |
|           |                                      | of the same person within the dataset. This allows         |
|           |                                      | comparison over time.                                      |
| Sex       | Sex                                  | 1 = Male   |
|           |                                      | 2 = Female   |
|           |                                      | No missing values.   |

| Age     | Age                          | From 1997-2003 the data was collected from the New<br>Earnings Survey which used 1 January as the reference<br>date for age. Since the introduction of ASHE in 2004, age is<br>as at the survey reference date in April.<br>The dataset only contains people aged 16 and over at the<br>survey reference date. |
|---------|------------------------------|--|
| Serno   | ONS Serial Number            | Uniquely identifies records within each year within the ONS datasets   |
| Ft      | Full / part time marker      | 1 = Full time<br>2 = Part time<br>Full-time employees are defined as those who work more<br>than 30 paid hours per week or those in teaching<br>professions working 25 paid hours or more per week.<br>No missing values.  |
| Pt      | Permanent / temporary marker | 1 = Permanent<br>2 = Temporary / casual  |
| Adr     | Adult rate marker            | 1 = Full adult rate<br>2 = Trainee / junior rates<br>No missing values.  |
| Lop     | Loss of pay marker           | <ul><li>1 = Earnings were affected by absence</li><li>2 = Earnings were not affected by absence</li><li>No missing values</li></ul>  |
| Sjd     | Same job marker              | Has the employee worked in the same job for more than<br>one year<br>1 = Same job<br>2 = Not same job  |
| Djob    | Double job marker            | Indicates people with more than one job<br>0 = one job<br>1 = more than one job  |
| Mjob    | Main job marker              | Indicates the main job, but only for people with more than<br>one job.<br>0 = Not main job<br>1 = Main job   |
| Empsta  | Employee start date          | Month and year in which employee started working for the organisation, MMYYYY  |
| Colag   | Collective agreement         | Whether the employee's pay is set with reference to a collective agreement.<br>See <b>Annex A</b>  |
| Арр     | Apprentice marker            | Is the employee an apprentice?<br>0 = Missing<br>1= Yes<br>2 = No<br>Available from 2013   |
| Appdate | Apprenticeship start date    | Format 'MMYYYY' Available from 2013  |
| Sic03   | Industry                     | Between 1997 and 2008 industry is based on<br>Standard Industrial Classification 2003. Link to<br><u>SIC archive</u>   |
| Sic07   | Industry                     | From 2008 industry is based on <u>Standard Industrial</u><br><u>Classification 2007</u>  |
| Occ90   | Occupation                   | 1997 – 2001 occupation based on <u>Standard Occupational</u><br><u>Classification 1990</u> .<br>Vol 1 Page 25  |
| Occ00   | Occupation                   | Occupation based on <u>Standard Occupational Classification</u><br>2000.<br>(2002 -2011)<br>NB Occ00 codes present for 1997-2001 are imputed for<br>weighting purposes only and should NOT be used for<br>tabulation or analysis.  |

| <b>a</b> (a |  |  |
|-------------|--|--|
| Occ10       | Occupation   | 2011 onwards occupation is based on <u>Standard</u><br><u>Occupational Classification 2010</u> . Vol 1 Page 12<br>NB: 2011 coded to both SOC2000 and SOC2010   |
| Sano        | Special arrangement number   | ONS number allocated to contributors with special arrangements for responding to ASHE  |
| Sernol      | Serial number  | ONS serial number for jobs in previous year. If same job<br>appeared in previous year's datset, then sernol gives<br>previous year's serial number of that particular job  |
| Раур        | Pay period   | Type of pay period that original returned data was based<br>on. NB. all pay and paid hour variables in the dataset are<br>already converted to weekly averages<br>1 = One week<br>2 = Two weeks  |
|             |  | 3 = Four weeks<br>4 = Calendar month   |
| Bhr         | Basic paid hours   | Basic weekly paid hours worked<br>Missing values of Bhr are imputed, unless lop = 1  |
| Ovhrs       | Paid overtime hours  | Weekly paid overtime hours worked during the reference period  |
| Thrs        | Total paid hours   | Total paid hours worked during the reference period (Bhr + Ovhrs)  |
| Врау        | Basic Pay  | Basic Weekly Earnings<br>Missing values of Bpay are imputed, unless lop = 1  |
| Bpayinc     | Basic Pay including Other Pay (from 2004)                                | Basic Pay including Other Pay<br>Missing values of Bpay are imputed, unless lop = 1  |
| Othpay      | Other Pav  | Pay received in the pay period for other reasons   |
| Gpay        | Gross pay  | Gross weekly earnings for the reference period<br>1997-2003, 2004 strata1 definition (Bpay + Ipin + Ipop +<br>Sppay + Ovpay)<br>2004 definition (Bpay + Ipin + Sppay + Ovpay + imputed<br>Othpay)<br>Current (from 2005) definition (Bpay + Ipayin + Sppay<br>+Ovpay + Othpay) |
| Gpox        | Gross pay excluding overtime   | Gross weekly earnings excluding overtime for the reference period  |
| Ovpav       | Overtime pav   | Weekly overtime pay for the pay period   |
| Ipay        | Incentive pay paid this pay<br>period (1997-2004 back series)            | Total incentive pay paid in this pay period, including any relating to another pay period  |
| lpin        | Incentive pay paid in this pay period (1997-2004 back series)            | Incentive pay paid in this pay period that relates to this pay period  |
| Ірор        | Incentive pay paid outside this<br>pay period (1997-2004 back<br>series) | Incentive pay that relates to this pay period, where the amount was paid outside this pay period   |
| lpayall     | All incentive pay paid in this pay period                                | Total incentive pay paid in this pay period, including any relating to another pay period  |
| Ipayin      | Incentive pay paid in this period relating to the pay period             | Incentive pay that relates to this pay period  |
| Sppay       | Shift and premium payments   | Additional premium payments during the pay period for shift work and night or weekend work not treated as overtime   |
| Не          | Hourly earnings  | Hourly earnings for the reference period<br>(Gpay / Thrs)  |
| Нехо        | Hourly earnings excluding overtime                                       | Hourly earnings for the reference period, excluding<br>overtime<br>(Gpox / Bhr)  |
| Трау        | Stated total pay   | Total pay as stated by respondent  |
| Hpay        | Stated hourly rate of pay  | Hourly rate of pay as stated by respondent   |
| Agp         | Annual gross pay   | Gross annual earnings paid for the tax year ending 5 April of the reference year   |

| Anipay    | Annual incentive pay  | Component of gross annual earnings that comes from  |
|-----------|---|---|
| Bikfilter | Benefits in kind filter   | Did the employee receive any benefits in kind in the tax<br>year ending 5 April? For example, a company car or<br>subsidised housing.<br>1 = Yes<br>2 = No<br>0 = Missing   |
| Bik       | Annual value of benefits in kind                                | Annual value of benefits in kind for the tax year ending 5<br>April   |
| Ppfilter  | Pension provision filter  | Was the employee a member of any pension scheme run or<br>facilitated by their organisation<br>1 = Yes<br>2 = No  |
| Pens      | Pension category for 1997-2004<br>back series                   | Pension provision of the employee within the company<br>1 = Contracted out salary related scheme only<br>2 = Contracted out money purchase scheme only<br>3 = Not contracted out salary related scheme<br>4 = Not contracted out money purchase scheme<br>5 = Contracted out salary related scheme and a not<br>contracted out occupational pension<br>6 = Contracted out money purchase scheme and a not<br>contracted out occupational pension<br>7 = Group personal pension arrangement only and<br>contracted out of SERPS<br>8 = Group personal pension arrangement only and not<br>contracted out of SERPS<br>9 = None of the above |
| Tpen      | Type of pension scheme –<br>2005-2012                           | <ul> <li>1 = Defined benefit scheme</li> <li>2 = Defined contribution scheme</li> <li>3 = Group personal pension scheme</li> <li>4 = Stakeholder pension</li> <li>5 = Pension category unknown</li> <li>0 = No pension with employer</li> </ul>   |
| Tpen      | Type of pension scheme – from 2013                              | <ul> <li>1 = Defined Benefit scheme</li> <li>2 = Defined Contribution scheme</li> <li>3 = Group Personal Pension scheme</li> <li>4 = Group Stakeholder Pension</li> <li>5 = Group Self Invested Personal Pension (SIPP)</li> <li>6 = National Employment Savings Trust (NEST)</li> <li>7 = Pension category unknown</li> <li>0 = No pension with employer</li> </ul>  |
| Spens     | Stakeholder pension marker for 1997-2004 back series            | 1 = Employee has stakeholder pension<br>2 = Employee does not have stakeholder pension  |
| Spayd     | Stakeholder payment marker for<br>1997-2004 back series         | <ul> <li>1 = Stakeholder pension paid through payroll deductions</li> <li>2 = Stakeholder pension not paid through payroll deductions</li> </ul>  |
| Penpay    | Pensionable pay - post 2004                                     | The amount of employee's weekly pay that was pensionable  |
| Ownpay    | Employee contributions - post 2004                              | Weekly employee's pension contributions   |
| Compay    | Employer contributions - post 2004                              | Weekly employer's pension contributions   |
| Ownperc   | Employee's percentage pension contribution - post 2004          | The employee's contributions made in the pay period as a percentage of pensionable pay  |
| Comperc   | Employer's percentage pension contribution - post 2004          | The employer's contributions made in the pay period as a percentage of pensionable pay  |
| Cosp      | Contracted Out of State Second<br>Pension – no longer available | 1 = Yes<br>2 = No   |

|           | from 2016                       | 0 = Missing  |
|-----------|---------------------------------|--|
| Autopen   | Automatically enrolled in a     |  |
| Autopen   | pension scheme - from 2016      | $2 = N_0$  |
|           |                                 | 0 = Missing  |
| Salsac    | Salary sacrifice (from 2013)    | Were employee contributions made through a salary                  |
|           |                                 | sacrifice arrangement  |
|           |                                 | 1 = Yes  |
|           |                                 | 2 = No   |
|           |                                 | 0 = Missing  |
| Idbrsta   | Inter-Departmental Business     | Legal status of the enterprise on the IDBR                         |
|           | Register (IDBR) legal status    | 1 = Private company  |
|           |                                 | 2 = Sole proprietor  |
|           |                                 | 3 = Partnership  |
|           |                                 | 4 = Public corporation & nationalised industries                   |
|           |                                 | 5 = Central government   |
|           |                                 | 6 = Local authority  |
|           |                                 | 7 = Non-profit body or mutual association                          |
| Idbrnemp  | IDBR employment                 | Number of employees in the enterprise on the IDBR                  |
| Luret     | Local unit reference            | Number generated to indicate multiple occurrences of the           |
| Aldev     |                                 | Annual leave (deve)  |
| Aluay     | Public Private 1007 2013        | Annual leave (uays) $1 = \text{Public (logal status } 4, 5 and 6)$ |
| Fubpliv   | Fublic Flivate 1997-2013        | 2 = Private (legal status 4, 5 and 6)                              |
|           |                                 | 0 = 1 Inclassified (includes legal status 7)                       |
| Pubnriv   | Public Private from 2014        | 1 = Public (legal status 4, 5 and 6)                               |
|           |                                 | 2 = Private (legal status 4, 5 and 3)                              |
|           |                                 | 3 = Not for profit (legal status 7)                                |
|           |                                 | 0 = Unclassified   |
| Stratum   | Relates to the way in which the | 0= Special arrangements for large employers                        |
|           | data was collected from 2004    | 1= Main despatch (employee in the same job between                 |
|           |                                 | January (initial sample date) and April (survey reference          |
|           |                                 | date))   |
|           |                                 | 2= Employee changed job between January and April                  |
|           |                                 | 3= New employee job between January and April                      |
| Calwght   | Calibration weight              | Weights used to calibrate ASHE returns to job totals from          |
|           |                                 | the Labour Force Survey based on a combination of                  |
| <b>D</b>  |                                 | dweight and gweight  |
| Dweight   | Calibration weight              | Based on stratum   |
| Gweight   |                                 | Based on LFS population totals                                     |
| Lpcalwgni | Low pay calibration weight      | Osed for low pay analyses. Cases with loss of pay due to           |
|           |                                 | removed before calculating weights that sum to the number          |
|           |                                 | of jobs in the labour market (based on a combination of            |
|           |                                 | Indweight and Ingweight)   |
| Lpdweight | Low pay calibration weight      | Based on stratum   |
| Lpaweight | Low pay calibration weight      | Based on LFS population totals                                     |
| Postart   | Pav period start date           | This variable provides the start date of the employee's pay        |
| •         | 51                              | period. It takes the form DDMMYY.                                  |
| Hrpayx    | The derived hourly rate used in | The derived hourly rate is hourly pay excluding overtime           |
|           | the low pay calculation         | and shift premium pay.   |
|           |                                 |  |
| Nlpflag   | I he 'not low pay' flag         | See Annex E for the derivation.                                    |
|           |                                 | 1 = Not low pay  |
| Deflect   | Demolity should be              |  |
| Potlag    | Payroll calculator flag         | Payroll calculator flag  |
|           |                                 | I – Subject to a different payroll calculation                     |
|           |                                 | o – Not identified as being subject to a different payroll         |
|           |                                 | calculation  |

| Miss_ind           | Imputation indicator                                      | Indicates which variable(s) (bpay, bhr, ovpay, ovhrs and/or   |
|--------------------|---|---|
| Imp                | Successful imputation flag                                | Indicates if the variable(s) has been successfully imputed  |
| imp                | Successial imputation hag                                 | 1 = Record imputed  |
|                    |   | = Record not imputed  |
| Waor               | Work region   | See Annex B   |
| Hgor               | Home region   | See Annex B   |
| Warea              | Work area   | See geography lookups   |
| Harea              | Home area   | See geography lookups   |
| Wla                | Work local authority                                      | See geography lookups   |
| Hla                | Home local authority                                      | See geography lookups   |
| Wpc                | Work parliamentary constituency                           | See geography lookups   |
| Нрс                | Home parliamentary  | See geography lookups   |
|                    | constituency  |   |
| Wtec               | Work training enterprise council                          | See geography lookups   |
| Htec               | Home training enterprise council                          | See geography lookups   |
| Wttw               | Work travel-to-work area                                  | See geography lookups   |
| Httw               | Home travel-to work area                                  | See geography lookups   |
| Wha                | Work Health Authority                                     | See geography lookups   |
| Hha                | Home Health Authority                                     | See geography lookups   |
| Whlth              | Work Health Geography                                     | See geography lookups   |
|                    |   | Introduced April 2013 but applied from 2012 revised   |
| Hhlth              | Home Health Geography                                     | See geography lookups<br>Introduced April 2013 but applied from 2012 revised  |
| Wpct               | Work Primary Care Trust                                   | See geography lookups   |
| Hpct               | Home Primary Care Trust                                   | See geography lookups   |
| Wccg               | Work Clinical Commissioning                               | See geography lookups (England only)  |
|                    | Group   | Introduced April 2013 but applied from 2012 revised   |
| Hccg               | Home Clinical Commissioning                               | See geography lookups (England only)  |
|                    | Group   | Introduced April 2013 but applied from 2012 revised   |
| Wcoa               | Work census output area                                   |   |
| Hcoa               | Home census output area                                   |   |
| Wisoa              | Work lower super output area                              |   |
| Hisoa              | Home lower super output area                              |   |
| vvmsoa             | Work middle super output area                             |   |
| Hmsoa              | Home middle super output area                             |   |
|                    | Units for Statistics                                      | See geography lookups   |
| Wnuts2 and 3       | Work Nomenclature of Territorial                          | See geography lookups   |
|                    | Units for Statistics                                      |   |
| Wnuts4             | Work Nomenclature of Territorial Units for Statistics     | See geography lookups   |
| Hnuts 1            | Home Nomenclature of                                      | See geography lookups   |
|                    | Territorial Units for Statistics                          |   |
| Hnuts2 and 3       | Home Nomenclature of                                      | See geography lookups   |
| Hnuts 4            | Home Nomenclature of                                      | See geography lookups   |
|                    | Territorial Units for Statistics                          | occ geography lookups   |
| Hlau1 2012-2013    | Home Local Administrative Unit<br>(formally NUTS level 4) | See geography lookups   |
| Wlau1 2012-2013    | Work Local Administrative Unit                            | See geography lookups   |
|                    | (formally NUTS level 4)                                   | -   |
| Hlau1nat from 2014 | Home Local Administrative Unit                            | See geography lookups   |
| Wlau1nat from      | Work Local Administrative Unit                            | See geography lookups   |
| 2014               | (formally NUTS level 4)                                   | 39. while in the second s |
| Wleps1 and 2       | Work local enterprise                                     | See geography lookups   |
|                    | partnerships codes from 2012                              |   |

| Hleps1 and 2 | Home local enterprise<br>partnerships codes from 2012                   | See geography lookups |
|--------------|---|-----------------------|
| Wwac         | Work National Assembly for<br>Wales Constituency code from<br>2012      | See geography lookups |
| Hwac         | Home National Assembly for<br>Wales Constituency code from<br>2012      | See geography lookups |
| Wwer         | Work National Assembly for<br>Wales Electoral Region codes<br>from 2013 | See geography lookups |
| Hwer         | Home National Assembly for<br>Wales Electoral Region codes<br>from 2013 | See geography lookups |
| Wspc         | Work Scottish Parliamentary<br>Constituency codes from 2012             | See geography lookups |
| Hspc         | Home Scottish Parliamentary<br>Constituency codes from 2012             | See geography lookups |
| Wspr         | Work Scottish Parliamentary<br>Region codes from 2013                   | See geography lookups |
| Hspr         | Home Scottish Parliamentary<br>Region codes from 2013                   | See geography lookups |
| Lgd14w       | Work NI Local government<br>districts                                   | See geography lookups |
| Lgd14h       | Home NI Local government<br>districts                                   | See geography lookups |

### Annex A

### Collective Agreement 1997 - 2004 - colag

No. Organisation 465 **British Broadcasting Corporation** Local authorities' service - England & Wales 448 442 Local authorities' service - England & Wales Local authorities' service - Scotland 410 411 Local authorities' service - Scotland 420 London Regional Transport 427 National Health Service 428 National Health Service 429 National Health Service 430 National Health Service 431 National Health Service 432 National Health Service 433 National Health Service 434 National Health Service 463 National Health Service 456 Police & Fire Services Police & Fire Services 457 officer 458 Police & Fire Services 459 Police & Fire Services staff 415 Prison Service 412 **Civil Service** 491 Post Office 492 Post Office 493 Post Office 494 Post Office 495 Post Office 496 Post Office 435 Teaching - England & Wales Teaching - England & Wales 438 437 Teaching - Scotland 460 Universities (old) 461 Universities (old) 466 Universities (old) 467 Universities (old) 468 Universities (old) 469 Universities (old) 470 Universities (new) staff 471 Universities (new) 479 Universities (new) 401 Others (not included in other categories listed) 402 Others (not included in other categories listed) 403 Others (not included in other categories listed) Page 11 of 24

### Agreement detail

National joint agreement Local Authority Single Status National Agreement Craft & associated employees JNC Local Authority Single Status Agreement Craft operatives JNC Railways, general & operating grades Professional & Technical Staff A Whitley Council Professional & Technical Staff B Whitley Council Hospital doctors & dentists Other doctors & dentists Administrative & clerical staffs Whitley Council Nurses & midwifery staff Ancillary staffs Whitley Council Maintenance staff Ambulance staff Whitley Council Police service (ranks below superintendent only) Fire services - operational ranks below station Fire services - operational ranks from station officer to senior divisional officer Fire services - control room & non-operational Prison service - prison officers Inland Revenue Royal Mail clerical Royal Mail supervisory / specialist Royal Mail engineering & allied **Royal Mail manuals** Counters clerical Parcel force manuals Primary, secondary & special schools Staff in sixth form colleges JNC Primary & secondary schools SJNC Clinical academic staff Computer operatives Academic & academic related staff Clerical staff Technical staff Manual staff Administrative, professional, technical & clerical Lecturers Manual staff National/industry agreement District agreement Company agreement

404 Others (not included in other categories listed)
405 Others (not included in other categories listed)
405 Others (not included in other categories listed)
406 National/industry agreement supplemented by district/company or establishment agreement

### Collective Agreement 2005 and later - colag

### No. Agreement detail

- 1 National or industry agreement
- 2 Sub-national agreement
- 3 Organisational agreement
- 4 Workplace agreement
- 5 National or industry supplemented by a sub-national, organisational or workplace agreement

## Annex B

# Region – wgor hgor

- 1 North East
- 2 North West
- 3 Yorkshire and The Humber
- 4 East Midlands
- 5 West Midlands
- 6 South West
- 7 East
- 8 London
- 9 South East
- 10 Wales
- 11 Scotland
- 12 Northern Ireland

### Annex C – Median and percentile code

The ASHE system uses a methodology which produces slightly different median values to those produced by most statistical packages. So that users can replicate our published estimates, a brief description of the method is set out below followed by the SAS syntax. Hopefully the code will make sense even if you are not a SAS user but please let us know if you have any questions.

/\*In SAS (proc means) the steps are roughly:

1. Sorts data values in ascending order 2. Calculates the cumulative weight 3. Works out the median point by dividing the sum of the weights by two 4. The median value is then the value where the associated cumulative weight contains the mid-point value The ASHE system is similar, but attempts to model for the fact that earnings are continuous rather than discrete. The steps taken are: 1. Sorts data values in ascending order 2. Calculates the cumulative weight 3. Works out the median point by dividing the sum of the weights by two 4. The median is calculated by interpolating between the two data values depending on where the mid-point falls in relation to the cumulative weights This is a rough explanation but this is why you may get slight differences between the figures you have calculated and those published on the ONS website. /\*This part remains the same for every median you require, only the keep statements need to be updated\*/ %macro median(input=,filter=,class=num,var=,output=,pcl=); %if &class=num %then %do; data ashe; set &input(keep=lop adr ft calwght &var wgor gpay sjd agp sex); /\*update keep statement if you need to include extra breakdowns such as occupation in your analysis\*/ &filter num=1;run; %end; %else %do; data ashe; set &input(keep=lop adr ft calwght &var &class wgor gpay sjd agp sex); /\*update keep statement if you need to include extra breakdowns such as occupation in your analysis\*/ &filter run; %end; proc means data=ashe n nway noprint; class &class; var calwght; output out=agg (drop=\_type\_ \_freq\_) sum=; run; data agg; set agg; median=calwght\*&pcl; run; Page 14 of 24

```
proc sort data=ashe;by &class;run;
proc sort data=agg;by &class;run;
data ashe_2;
      merge ashe(keep=lop adr ft calwght &var &class in=a) agg(keep=&class median);
      by &class;
run;
proc sort data=ashe_2;by &class &var;run;
data ashe_3;
     retain count 0 count2;
      set ashe 2;
     by &class &var;
      count+calwght;
      if first.&class then count2=count-calwght;
run;
data ashe_4(drop=count2);
      format status $6.;
      set ashe 3;
      count=count-count2;
      if count le median then status='lower';
      if count gt median then status='higher';
run;
proc sort data=ashe_4;by &class descending status &var;run;
data ashe_5(drop=del rename=(&var=highest count=higher));
      retain lower lowest;
      set ashe_4;
      by &class descending status &var;
      if last.status and status='lower' then del=1;
      if first.status and status='higher' then del=1;
      if last.status then do;lower=count;lowest=&var;end;
      if del ne 1 then delete;
      if status='lower' then delete;
run;
proc sort data=ashe_5;by &class;run;
data &output(keep=&class &var);
      set ashe 5;
      if highest-lowest=0 or higher-lower=0 then &var=lowest;
      else &var=lowest+((highest-lowest)/(higher-lower))*(median-lower);
run;
%mend median;
libname ds16 'M:\Datasets\2016';
data ashe16;
/*this would be your ASHE microdata set*/
set ds16.asheuk16_imp_wgt;
/*any additional coding should be done here*/
* Create Occupations;
                  if Occ00 = . then do;
                  Occ1 = substr(put(Occ10, 4.), 1, 1);
                  Occ2 = substr(put(Occ10, 4.), 1, 2);
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```

```
Occ3 = substr(put(Occ10, 4.), 1, 3);
                  Occ4 = substr(put(Occ10, 4.), 1, 4);
                  Occ1_10 = substr(put(Occ10, 4.), 1, 1);
                  Occ2_10 = substr(put(Occ10, 4.), 1, 2);
                  Occ3_10 = substr(put(Occ10, 4.), 1, 3);
                  Occ4_10 = substr(put(Occ10, 4.), 1, 4);
                  Occ1_00 = .;
                  Occ2_{00} = .;
                  0cc3 \ 00 = .;
                  0cc4 \ 00 = .;
            end;
            else do;
                  Occl = substr(put(Occ00, 4.), 1, 1);
                  Occ2 = substr(put(Occ00, 4.), 1, 2);
                  Occ3 = substr(put(Occ00, 4.), 1, 3);
                  Occ4 = substr(put(Occ00, 4.), 1, 4);
                  Occ1 00 = substr(put(Occ00, 4.), 1, 1);
                  Occ2 \ 00 = substr(put(Occ00, 4.), 1, 2);
                  Occ3 \ 00 = substr(put(Occ00, 4.), 1, 3);
                  Occ4_00 = substr(put(Occ00, 4.), 1, 4);
                  Occ1 10 = .;
                  0cc2_{10} = .;
                  0cc3_{10} = .;
                  Occ4_{10} = .;
            end;
run;
/*For the lines of code below, you'll need to make sure that you enter the correct
filter dependent on which variable (annual or weekly) you're using
Ensure you change the pcl field to reflect whether you're extracting the median or a
specific percentile*/
/*The variables entered in the class field is the breakdown you require*/
*median AGP by 1 digit Occupation;
median(input=ashel6,filter=where adr eq 1 and sjd eq 1 and wgor gt 0 and agp gt
0;,class=Occ1,var=agp,output=ashe_16_occ1_agp_median, pcl=0.5);
*10th percentile AGP by 1 digit Occupation;
median(input=ashel6,filter=where adr eq 1 and sjd eq 1 and wgor gt 0 and agp gt
0;,class=Occ1,var=agp,output=ashe_16_occ1_agp_pcl, pcl=0.1);
*median GPAY by 1 digit Occupation;
%median(input=ashe16,filter=where adr eq 1 and lop eq 2 and wgor gt
0;,class=Occ1,var=gpay,output=ashe_16_occ1_gpay_median, pcl=0.5);
*The code falls over when you include more than one variable in the class field,
therefore the additional variables are included in the filter and then the tables are
appended together; This is when you need to alter the keep statement for new or dropped
variables;
*median GPAY by 1 digit Occupation and sex;
median(input=ashel6, filter=where adr eq 1 and lop eq 2 and wgor gt 0 and <math>m
sex=1;,class=Occ1,var=gpay,output=ashe_16_occ1_m_gpay_median, pcl=0.5);
median(input=ashel6, filter=where adr eq 1 and lop eq 2 and wgor gt 0 and <math>0
sex=2;,class=Occ1,var=gpay,output=ashe_16_occ1_f_gpay_median, pcl=0.5);
*You will then need to merge these together to produce one table of all the medians you
require;
data ashe_16_occ1_sex_gpay_median;
set ashe_16_occ1_m_gpay_median;
sex=1;
run;
data ashe_16_occ1_f_gpay_median;
set ashe_16_occ1_f_gpay_median;
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```

sex=2;
run;
proc append base=ashe\_16\_occ1\_sex\_gpay\_median data=ashe\_16\_occ1\_f\_gpay\_median;run;

/\*We'd suggest trying to match a few of our published figures with the output from the code first to make sure it works within your systems\*/

### Annex D – Mean of hourly pay

For the majority of our pay variables the SAS proc means function can be used directly to calculate the mean of those pay variables.

For both hourly pay (**he**) and hourly pay excluding overtime (**hexo**), the calculation of the mean must be done slightly differently.

You must first calculate the sum of the pay and hours then use these to derive the mean of hourly pay/hourly pay excluding overtime.

The SAS code below can be used to replicate our published figures.

```
/*HE*/
proc means data=ashe17 noprint;
weight calwght;
var gpay thrs;
where adr=1 and lop=2 and wgor>0 and age>15;
output out=ashe17_he sum(gpay)= sum(thrs)= /autoname;
run;
data ashe17_he_mean;
set ashe17 he;
mean=gpay_sum/thrs_sum;
run;
/*HEXO*/
proc means data=ashe17 noprint;
weight calwght;
var gpox bhr;
where adr=1 and lop=2 and wgor>0 and age>15;
output out=ashe17_hexo sum(gpox)= sum(bhr)= /autoname;
run;
data ashe17_hexo_mean;
```

data ashel/\_nexo\_mean; set ashel7\_hexo; mean=gpox\_sum/bhr\_sum; run;

### Annex E – Low pay derivations

Below is the SAS syntax we use to derive the variables used in the calculation of the number of jobs with hourly earnings below the NLW/NMW. Code has been provided for 2016 and 2017. Before the introduction of the NLW in 2016 the calculation was different. If you require the code for previous years please let us know.

### **hrpayx** (derived hourly rate)

This is the derived hourly rate used in the low pay calculation. It is hourly pay excluding overtime and shift premium pay. It is derived as follows:

if bhr>0 then hrpay = 100\*(gpox-sppay)/bhr; hrpayx = round(hrpay\*10000)/10000;

### nlpflag ('not low pay' flag)

This identifies those employees whose pay period started before 1 April and whose derived rate is below the current NMW/NLW but who are paid at least the previous NMW/NLW rate and therefore are classified as not low paid for the purposes of low pay statistics. It is derived as follows:

### /\*2017\*/

data ashe17nlpflag; set ashe17; appmonthchar = substr(PUT(appdate, 6.), 1, 2); appyearchar = substr(PUT(appdate, 6.), 3, 4); appmonth = INPUT(appmonthchar, 2.);appvear = INPUT(appvearchar.4.): IF ((appmonth > 4 AND appmonth < 13 AND appyear = 2016) OR (appmonth > 0 AND appmonth < 5 AND appyear = 2017)) OR (app = 1 AND age = 16) THEN firstyear = 1; ELSE firstvear = 0: if ((age > 24 and app ne 1 and substr(ppstart,3,2)='03' and substr(ppstart,5,2)='17' and hrpayx ge 720 and hrpayx It 750) or (age > 20 and age < 25 and app ne 1 and substr(ppstart, 3,2)='03' and substr(ppstart, 5,2)='17' and hrpayx ge 695 and hrpayx It 705) or (age > 17 and age < 21 and app ne 1 and substr(ppstart,3,2)='03' and substr(ppstart,5,2)='17' and hrpayx ge 555 and hrpayx It 560) or (age < 18 and app ne 1 and substr(ppstart,3,2)='03' and substr(ppstart,5,2)='17' and hrpayx ge 400 and hrpayx It 405) or (age > 15 and age < 19 and app = 1 and substr(ppstart,3,2)='03' and substr(ppstart,5,2)='17' and hrpayx ge 340 and hrpayx It 350) or (age > 18 and app = 1 and firstyear = 1 and substr(ppstart, 3, 2)='03' and substr(ppstart, 5, 2)='17' and hrpayx ge 340 and hrpayx It 350) or (age > 18 and age < 21 and app = 1 and firstyear = 0 and substr(ppstart, 3, 2)='03' and substr(ppstart, 5, 2)='17' and hrpayx ge 555 and hrpayx It 560) or (age > 20 and age < 25 and app = 1 and firstyear = 0 and substr(ppstart, 3,2)='03' and substr(ppstart, 5,2)='17' and hrpayx ge 695 and hrpayx It 705) or (age > 24 and app = 1 and firstyear = 0 and substr(ppstart, 3,2)='03' and substr(ppstart, 5,2)='17' and hrpavx ge 720 and hrpavx It 750)) then nlpflag=1: else nlpflag = 0; run;

### /\*2016\*/

```
data ashe16nlpflag;
set ashe16;
if (age > 24 and substr(ppstart,3,2)='03' and substr(ppstart,5,2)='16' and hrpayx ge 670 and hrpayx lt 720) then
nlpflag=1;
else nlpflag = 0;
run;
```

**Ipmgx** (low pay flag)

The code we used to produce the estimates for the number of jobs paid below the NMW/NLW (i.e. **Ipmgx = 1**) in 2016 and 2017 is as follows:

/\*2017\*/

```
DATA lp2017;
         SET ashe17:
         WHERE age>15 and wgor>0 and lop=2 and lpcalwght NE . and hrpayx>0;
RUN:
DATA lp2017v2;
         SET lp2017;
         num=1:
         IF(bhr>0) THEN hrpay = 100*(gpox-sppay)/bhr;
         hrpayx = ROUND(hrpay*10000)/10000;
                                                                /*Note - hrpayx already on dataset*/
         lpmgx = 0;
         IF age>15 and age<18 THEN agegroup=1;
         IF age>17 and age<21 THEN agegroup=2;
         IF age>20 and age<25 THEN agegroup=3;
         IF age>24 THEN agegroup=4;
         appmonthchar = substr(PUT(appdate, 6.), 1, 2);
         appyearchar = substr(PUT(appdate, 6.), 3, 4);
         appmonth = INPUT(appmonthchar,2.);
         appyear = INPUT(appyearchar, 4.);
         IF ((appmonth > 4 AND appmonth < 13 AND appyear = 2016) OR (appmonth > 0 AND appmonth < 5 AND
       appyear = 2017) OR (app = 1 AND age = 16) THEN firstyear = 1;
         ELSE firstyear = 0;
         IF((agegroup = 1 AND app ne 1 AND hrpayx < 405 AND hrpayx > 0) OR
           (agegroup = 2 AND app ne 1 AND hrpayx < 560 AND hrpayx > 0) OR
           (agegroup = 3 AND app ne 1 AND hrpayx < 705 AND hrpayx > 0) OR
           (agegroup = 4 AND app ne 1 AND hrpayx < 750 AND hrpayx > 0) OR
           (age > 15 AND age < 19 AND app = 1 AND hrpayx < 350 AND hrpayx > 0) OR
           (age > 18 AND app = 1 AND firstyear = 1 AND hrpayx < 350 AND hrpayx > 0) OR
           (age > 18 AND age < 21 AND app = 1 AND firstyear = 0 AND hrpayx < 560 AND hrpayx > 0) OR
           (agegroup = 3 AND app = 1 AND firstyear = 0 AND hrpayx < 705 AND hrpayx > 0) OR
           (agegroup = 4 AND app = 1 AND firstyear = 0 AND hrpayx < 750 AND hrpayx > 0)) THEN lpmgx = 1;
         IF nlpflag=1 THEN lpmgx = 0;
```

RUN;

```
/*2016*/
```

DATA lp2016;

```
SET ashe16;
```

WHERE age>15 and wgor>0 and lop=2 and lpcalwght NE . and hrpayx>0;

RUN;

```
DATA lp2016v2;
```

```
SET Ip2016;

num=1;

IF(bhr>0) THEN hrpay = 100*(gpox-sppay)/bhr;

hrpayx = ROUND(hrpay*10000)/10000;

Ipmgx = 0;

IF age>15 and age<18 THEN agegroup=1;

IF age>17 and age<21 THEN agegroup=2;

IF age>20 and age<25 THEN agegroup=3;

IF age>24 THEN agegroup=4;

appmonthchar = substr(PUT(appdate,6.),1,2);

appyearchar = substr(PUT(appdate,6.),3,4);

appmonth = INPUT(appmonthchar,2.);
```

/\*Note - hrpayx already on dataset\*/

appyear = INPUT(appyearchar,4.);

```
IF ((appmonth > 4 AND appmonth < 13 AND appyear = 2015) OR (appmonth > 0 AND appmonth < 5 AND
appyear = 2016)) OR (app = 1 AND age = 16) THEN firstyear = 1;
ELSE firstyear = 0;
IF((agegroup = 1 AND app ne 1 AND hrpayx < 387 AND hrpayx > 0) OR
(agegroup = 2 AND app ne 1 AND hrpayx < 530 AND hrpayx > 0) OR
(agegroup = 3 AND app ne 1 AND hrpayx < 670 AND hrpayx > 0) OR
(agegroup = 4 AND app ne 1 AND hrpayx < 720 AND hrpayx > 0) OR
(age > 15 AND age < 19 AND app = 1 AND hrpayx < 330 AND hrpayx > 0) OR
(age > 18 AND app = 1 AND firstyear = 1 AND hrpayx < 330 AND hrpayx > 0) OR
(age > 18 AND age < 21 AND app = 1 AND firstyear = 0 AND hrpayx < 530 AND hrpayx > 0) OR
(agegroup = 3 AND app = 1 AND firstyear = 0 AND hrpayx < 500 AND hrpayx > 0) OR
(agegroup = 3 AND app = 1 AND firstyear = 0 AND hrpayx < 500 AND hrpayx > 0) OR
(agegroup = 3 AND app = 1 AND firstyear = 0 AND hrpayx < 500 AND hrpayx > 0) OR
(agegroup = 3 AND app = 1 AND firstyear = 0 AND hrpayx < 500 AND hrpayx > 0) OR
(agegroup = 3 AND app = 1 AND firstyear = 0 AND hrpayx < 670 AND hrpayx > 0) OR
```

RUN;

### Annex F – Living wage derivations

ONS publishes estimates, on request, of proportions of employee jobs with earnings less than the living wage (as promoted by the Living Wage Foundation). In 2015 we consulted with key stakeholders and agreed on a single method for this calculation. Below is the SAS syntax we use to perform the calculation for 2016 and 2017.

```
libname ds16 'M:\Datasets\2016';
libname ds17 'M:\Datasets\2017';
/*2016*/
DATA lw16;
      SET ds16.asheuk16_imp_wgt;
     num=1;
     LW = 0;
      if wgor=8 and Hrpayx < 940 then LW = 1;
      if wgor ne 8 and Hrpayx < 825 then LW = 1;
      WHERE adr = 1 AND lop = 2 AND wgor > 0 AND age > 17 AND hrpayx ne . AND lpcalwght
ne ;
RUN;
proc means data = lw16 noprint;
class lw;
weight lpcalwght;
var num;
output out = lw16 (drop=_type_) sum=;
run;
/*2017*/
DATA lw17;
      SET ds17.asheuk17prov_imp_wgt;
      num=1;
      LW = 0;
      if wgor=8 and Hrpayx < 975 then LW = 1;
      if wgor ne 8 and Hrpayx < 845 then LW = 1;
      WHERE adr = 1 AND lop = 2 AND wgor > 0 AND age > 17 AND hrpayx ne . AND lpcalwght
ne .;
RUN;
proc means data = lw17 noprint;
class lw;
weight lpcalwght;
var num;
output out = lw17 (drop=_type_) sum=;
run;
```

### Annex G – Continuous employment

In our ASHE bulletin we include a section on the change in median earnings for those employees in "continuous employment", i.e. in the same post for at least one year. There are a number of different ways that this could be calculated depending on the assumptions made. We use a paired year approach as, in the absence of longitudinal weights on ASHE, there is a greater risk that analysis over a longer time period could be biased due to sample attrition. Below is the SAS syntax we used to produce the 2016-2017 continuous employment datasets, on which the change in median earnings was calculated.

```
libname ds16 'M:\Datasets\2016';
libname ds17 'M:\Datasets\2017';
data al6orig;
set ds16.asheuk16_imp_wgt;
run;
proc sort data = al6orig;by serno;run;
data al7orig;
set ds17.asheuk17prov_imp_wgt;
run;
proc sort data = al7orig;by serno;run;
data al6 (keep=sernol ft adr lop);
set al6orig;
rename serno=sernol;
run;
proc sort data = a16;by sernol;run;
data a17 (keep=serno sernol ft sjd adr lop);
set al7orig;
run;
data a17v2;
set a17;
rename ft=ftt adr=adrt lop=lopt;
run;
proc sort data = a17v2;by sernol;run;
*Merge to get file of continuous employment from 2016 to 2017;
data d16_17;
merge al6(in=a) a17v2(in=b);
by sernol;
if a and b;
run;
data d16_17v2;
set d16 17;
where adrt=adr and lopt=lop and ftt=ft and sjd=1;
run;
data cont16(keep=sernol);
set d16_17v2;
run;
data cont17(keep=serno);
```

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set d16\_17v2; run; \*Merge these files onto datasets to produce full datasets with continuous employment; proc sort data = cont16;by sernol;run; proc sort data = cont17;by serno;run; data cont16; set cont16; rename sernol=serno; run; data cont17from16; merge cont17 (in=a) a17orig (in=b); by serno; if a; run; data cont16v2; set cont16; run; data cont16into17; merge cont16v2 (in=a) al6orig (in=b); by serno; if a; run;