

# Understanding Society Wave 7 Advanced Letters

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CAPI first adult previous wave responding HH £10



<Date>

# Dear <NAME>,

You are an important part of the Understanding Society Study.

# Your £10 voucher

We've enclosed a £10 voucher to say thank you for your help and let you know we value your contribution.

# What happens next?

An interviewer will be in touch with you soon to arrange a convenient time for an interview.

Over 60,000 participants take part in this study every year but each individual matters to us. Your participation is crucial to the success of the study, its value to researchers and accuracy of their research findings. If we lose you, we can't replace you. At the bottom of this letter is a change-ofaddress card. Please let us know if you change any of your contact details, either by using this card or using the "Contact us" details below. If you have any questions about the study, please don't hesitate to get in touch with Sandra Jones or Colette Lo from our Participant Helpline.

With many thanks,

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**Professor Nick Buck** Director, Understanding Society Institute for Social and Economic Research University of Essex



«Serial\_number»«ChkL»/ «FF\_personno»«FF\_PID»

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# <125325/Letter 1>

# Moving home? Take us with you.

www.understandingsociety.ac.uk contact@understandingsociety.ac.uk

FREEPOST RRXX-KEKJ-JGKS Understanding Society, University of Essex Wivenhoe Park, Colchester, CO4 3SQ

You make the survey more complete and useful. Without you, the study is less complete.

You have been specially selected to help us make sure that Understanding Society accurately represents experiences of all types of people. This way, we can see how factors such as the economy or housing affect lives across the whole of the UK.

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# What is the study about?

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The information we collect is used by academics and researchers to inform policy debates on issues that matter to you.

# Why do you interview young people?

Young people's opinions matter to us, too. If there are young people aged 10–15 in your household, we hope that they can complete their part of the survey. We'll ask them about their hobbies, friends, school life and hopes for the future. Each child that takes part will receive a £5 voucher.



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E-mail address:	
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CAPI first adult previous wave non-contact HH  $\pounds 20$ 



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CAPI first rising 16 previous wave responding HH £10



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We would really like you to take part, so we've also enclosed a £10 voucher to say thank you for sharing your views. Plus, to welcome you to the adult survey, you will automatically be entered into a prize draw for an iPad when you complete your interview.

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<125325/Letter 4>

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CAPI first rising 16 previous wave non-contact HH £20



RESP\_NAME FF\_ADDRESS1 FF\_ADDRESS2 FF\_ADDRESS3 FF\_ADDRESS4 FF\_ADDRESS5 FF\_POSTCODE «Serial\_number»«ChkL»/ «FF\_personno»«FF\_PID»

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The survey is available online at the website shown below, so you can complete it at a time that's best for you. (Please use a computer, rather than a mobile device.)

# www.understandingsociety.ac.uk/Society

When you've reached the website, you'll be asked to enter your unique username and password:

# Username: <USERNAME>

# Password: <PASSWORD>

If you are unable to complete your questionnaire on-line, an interviewer will be in touch with you to arrange a convenient time for an interview. Over 60,000 participants take part in this study every year but each individual matters to us. Your participation is crucial to the success of the study, its value to researchers and accuracy of their research findings. If we lose you, we can't replace you. At the bottom of this letter is a change-of-address card. Please let us know if you change any of your contact details, either by using this card or using the "Contact us" details below. If you have any questions about the study, please don't hesitate to get in touch with Sandra Jones or Colette Lo from our Participant Helpline.

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# To access the survey please type www.understandingsociety.ac.uk/Society into

the navigation bar on your Internet Browser.

On arrival at the survey homepage please input your username and password into the space provided — and press the Next (>) button.

# How long will it take?

The survey should take 45 minutes to an hour, depending on your circumstances.

# Do I have to do it all in one go?

No, you can exit the survey at any time. To log back in to complete it, just access the web-site and re-enter your username and password.

# If I exit the survey, will I need to start from the beginning?

No, your answers will be saved and you will be able to continue with the survey at the point where you stopped.

# Why isn't there a progress bar?

The interview is tailored to you and your circumstances. Each person's interview will be different. This means that it is difficult to calculate at any point how long the rest of the survey will be.

# **Completing the Survey online:**



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Name: RESP\_NAME PID: FF\_PID MOVING FROM... FF\_ADDRESS1 FF\_ADDRESS3 FF\_POSTCODE

MOVING TO	
New Address:	
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Date of move:	

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Mobile:	
Name:	
Mobile:	

CAWI first adult previous wave refusal HH  $\pounds 20$ 



Dear <NAME>,

We missed you last year but hope that you can take part in the Understanding Society study this year.

# Your £20 voucher

We've enclosed a £20 voucher to say thank you for your help and let you know we value your contribution.

# What happens next?

The survey is available online at the website shown below, so you can complete it at a time that's best for you. (Please use a computer, rather than a mobile device.)

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# Username: <USERNAME>

# Password: <PASSWORD>

If you are unable to complete your questionnaire on-line, an interviewer will be in touch with you to arrange a convenient time for an interview. Over 60,000 participants take part in this study every year but each individual matters to us. Your participation is crucial to the success of the study, its value to researchers and accuracy of their research findings. If we lose you, we can't replace you. At the bottom of this letter is a change-of-address card. Please let us know if you change any of your contact details, either by using this card or using the "Contact us" details below. If you have any questions about the study, please don't hesitate to get in touch with Sandra Jones or Colette Lo from our Participant Helpline.

With many thanks,

N.N Bu

**Professor Nick Buck** 

Director, Understanding Society Institute for Social and Economic Research University of Essex «Serial\_number»«ChkL»/ «FF\_personno»«FF\_PID»

# We need<br/>your helpImage: Constant of the surveyHave your<br/>say onlineImage: Constant of the surveyEnter your<br/>username<br/>and passwordImage: Constant of the surveyComplete<br/>the surveyImage: Constant of the surveyHere's £20Image: Constant of the surveyFind out moreImage: Constant of the survey

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This study is being conducted in accordance with the Data Protection Act. This means your personal details will be kept strictly confidential and you and your household will not be identifiable from the data.

<125325/Letter 8>

# Moving home?

<Date>

# Take us with you.

www.understandingsociety.ac.uk contact@understandingsociety.ac.uk

FREEPOST RRXX-KEKJ-JGKS Understanding Society, University of Essex Wivenhoe Park, Colchester, CO4 3SQ

You make the survey more complete and useful. Without you, the study is less complete.

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The survey should take 45 minutes to an hour, depending on your circumstances.

# Do I have to do it all in one go?

No, you can exit the survey at any time. To log back in to complete it, just access the web-site and re-enter your username and password.

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CAWI first rising 16 previous wave non-contact HH  $\pounds$ 20



# <Date>

#### Dear <NAME>,

Over the past few years you may have completed a short questionnaire for Understanding Society. As you turn 16, you are now old enough to join the adult survey.

# Your £20 voucher and chance to win an iPad

To thank you for your help and to let you know that we value your contribution, if you're able to take part we will send you a £20 voucher. Plus, to welcome you to the adult survey, you will automatically be entered into a prize draw for an iPad when you complete your interview.

# 3 reasons to be part of Understanding Society

- 1. We can't replace you. No-one else can take your place as no-one else has your mix of circumstances. As you move into adulthood, we're really interested in your experiences during this time.
- Your contribution helps build a more detailed picture of life in the UK. Each year the study becomes more valuable to researchers who are interested in the choices that young people make. It's only by talking to you and other young people that we can learn about how society is changing from a young person's perspective.
- 3. **Understanding Society gives you a voice on issues that matter.** Whether it's how you're coping with changes at school, college or work, or what facilities are missing from your neighbourhood, Understanding Society is letting people who make decisions about your future get a better understanding of young people.

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With many thanks,

N.W IIn

**Professor Nick Buck** Director, Understanding Society Institute for Social and Economic Research University of Essex

I enjoy the time with my interviewer – it gives me a rare chance to reflect on life

«Serial\_number»«ChkL»/ «FF personno»«FF PID»

I've been part of the study since it started and I feel like I'm doing something useful for society at large

It's interesting to hear how policy makers are using the study and how it's making a difference – it makes me know my time is well spent

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< 125325/ Letter 9>

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CAWI first rising 16 previous wave refusal HH £20



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#### Your £20 voucher and chance to win an iPad

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**Professor Nick Buck** Director, Understanding Society Institute for Social and Economic Research University of Essex

«Serial\_number»«ChkL»/ «FF\_personno»«FF\_PID»

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#### < 125325/ Letter 10>

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E-mail address:	
Date of move:	

Name:	
Mobile:	
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Mobile:	
Mobile:	
Name:	
Mobile:	

CAWI only adult previous wave unproductive HH £10



<Date>

# Dear <NAME>,

We've not been able to talk to you for a couple of years - but we wanted to let you know that you're now able to take part in Understanding Society online. We hope that this is a more convenient way for you to help us with this important social study.

# Your £10 voucher

To thank you for your help and to let you know that we value your contribution, if you're able to take part this year we will send you a £10 voucher.

# What happens next?

The survey is available online at the website shown below, so you can complete it at a time that's best for you. (Please use a computer, rather than a mobile device.)

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With many thanks,

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**Professor Nick Buck** Director, Understanding Society Institute for Social and Economic Research University of Essex

We need<br/>your helpImage: Complete<br/>say onlineHave your<br/>say onlineImage: Complete<br/>the surveyComplete<br/>the surveyImage: Complete<br/>the survey£10 if you<br/>take partImage: Complete<br/>te<br/>take partFind out moreImage: Complete<br/>te<br/>take

«Serial\_number»«ChkL»/ «FF personno»«FF PID»

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#### <125325/Letter 11>

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Mobile:	

CAWI only rising 16 previous wave unproductive HH £10



<Date>

Dear <NAME>,

In the past you may have completed a short Understanding Society questionnaire for 10-15 year olds. As you turn 16 this year, you are now old enough to join the adult survey for the first time.

# Your £10 voucher and chance to win an iPad

To thank you for your help and to let you know that we value your contribution, if you're able to take part this year we will send you a £10 voucher. Plus, to welcome you to the adult survey, you will automatically be entered into a prize draw for an iPad when you complete your interview.

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CAWI first adult previous wave responding HH  $\pounds10$ 



<Date>

#### Dear <NAME>,

You are an important part of the Understanding Society study.

#### Your £10 voucher

We've enclosed a  $\pm 10$  voucher to say thank you for your help and let you know we value your contribution.

#### 3 reasons to be part of Understanding Society

- 1. We can't replace you. No-one else can take your place as no-one else has your mix of circumstances.
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Mobile:	
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CAWI first rising 16 previous wave responding HH £10



#### <Date>

#### Dear <NAME>,

You may know that for many years your family have been part of the "Understanding Society" study. We speak to them every year in order to find out how their lives change and what they think about life in the UK today.

As you turn 16, you become one of our specially selected people with whom we would like to speak. So far others in your household may have told us a little bit about you, but now you can have a voice of your own. We hope that you will use this opportunity to tell us and others about what it is like to be young in the UK.

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- We can't replace you. No-one else can take your place as no-one else has your mix of circumstances.
- 2. Your contribution helps build a more detailed picture of life in the UK. Each year the study becomes more valuable to researchers who are interested in how changes in society are affecting the lives of people in the UK and the choices they make.
- 3. **Understanding Society gives you a voice on issues that matter.** Whether it's how you're coping with changes at home or work, or what facilities are missing from your neighbourhood, Understanding Society is letting people who make decisions get a better understanding of our lives.

#### What happens next?

This year the survey is available online at the website shown below, so you can complete it at a time that's best for you. (Please use a computer, rather than a mobile device.)

#### www.understandingsociety.ac.uk/Society

When you've reached the website, you'll be asked to enter your unique username and password:

#### Username: <USERNAME>

#### Password: <PASSWORD>

If you are unable to complete your questionnaire on-line, an interviewer will be in touch with you to arrange a convenient time for an interview.

With many thanks,

**Professor Nick Buck** Director, Understanding Society Institute for Social and Economic Research University of Essex

This study is being conducted in accordance with the Data Protection Act. This means your personal details will be kept strictly confidential and you and your household will not be identifiable from the data.

I enjoy the time with my interviewer – it gives me a rare chance to reflect on life

«Serial\_number»«ChkL»/ «FF personno»«FF PID»

I've been part of the study since it started and I feel like I'm doing something useful for society at large

It's interesting to hear how policy makers are using the study and how it's making a difference – it makes me know my time is well spent

#### **Contact us:**

Participant helpline (Sandra & Colette): 0800 252 853 Web: understandingsociety.ac.uk Email: contact@understandingsociety.ac.uk You can also follow us on Twitter @usociety.

< 125325/ Letter 14>

# Moving home? Take us with you.

www.understandingsociety.ac.uk contact@understandingsociety.ac.uk

FREEPOST RRXX-KEKJ-JGKS Understanding Society, University of Essex Wivenhoe Park, Colchester, CO4 3SQ

You make the survey more complete and useful. Without you, the study is less complete.

You have been specially selected to help us make sure that Understanding Society accurately represents experiences of all types of people. This way, we can see how factors such as the economy or housing affect lives across the whole of the UK.

Your participation is crucial to the success of the study, its value to researchers and accuracy of their research findings. If we lose you, we can't replace you.

# What is the study about?

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#### How long will it take?

The survey should take 45 minutes to an hour, depending on your circumstances.

#### Do I have to do it all in one go?

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#### If I exit the survey, will I need to start from the beginning?

No, your answers will be saved and you will be able to continue with the survey at the point where you stopped.

#### Why isn't there a progress bar?

The interview is tailored to you and your circumstances. Each person's interview will be different. This means that it is difficult to calculate at any point how long the rest of the survey will be.

# **Completing the Survey online:**



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Name: RESP\_NAME PID: FF\_PID MOVING FROM... FF\_ADDRESS1 FF\_ADDRESS3 FF\_POSTCODE

MOVING TO	
New Address:	
(inc STD code)	
Mobile:	
E-mail address:	
Date of move:	

Name:	
Mobile:	
Name:	
Mobile:	
Mobile:	
Name:	
Mobile:	

CAPI first and CAWI first new entrant previous wave unproductive HH  $\pounds 20$ 



<Date>

#### Dear <NAME>,

I am writing to ask for your help with a world-leading study about life in the UK. This is the largest survey of its kind in the world and covers a wide range of issues such as housing, family life, education, health, employment, the environment, health and well-being. Other members of your household are already part of Understanding Society. Your participation is completely voluntary but we hope you will find the time to take part in this important study, and that you find it both interesting and enjoyable.

#### Your £20 voucher

To thank you for your help and let you know that we value your contribution, if you're able to take part, we will send you a £20 voucher.

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N.M Ibu

**Professor Nick Buck** 

Director, Understanding Society Institute for Social and Economic Research University of Essex

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<125325/Letter 15>



«Serial\_number»«ChkL»/ «FF personno»«FF PID»

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Name: RESP\_NAME PID: FF\_PID MOVING FROM... FF\_ADDRESS1 FF\_ADDRESS3 FF\_POSTCODE

MOVING TO	
New Address:	
(inc STD code)	
Mobile:	
E-mail address:	
Date of move:	

Name:	
Mobile:	
Name:	
Mobile:	
Mobile:	
Name:	
Mobile:	

CAWI only new entrant previous wave unproductive HH £10



<Date>

We need

your help

Have your

say online

**Enter your** 

username

Complete

the survey

£10 if you

take part

**Contact us:** 

0800 252 853

Web:

Participant helpline

(Sandra & Colette):

Find out more

and password

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2

«Serial\_number»«ChkL»/ «FF personno»«FF PID»

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<125325/Letter 16>

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MOVING TO	
New Address:	
(inc STD code)	
Mobile:	
E-mail address:	
Date of move:	

Name:	
Mobile:	
Name:	
Mobile:	
Mobile:	
Name:	
Mobile:	

CAWI first new entrant previous wave responding HH  $\pounds10$ 



<Date>

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#### <125325/Letter 17>

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New Address:	
(inc STD code)	
Mobile:	
E-mail address:	
Date of move:	

Name:	
Mobile:	
Name:	
Mobile:	
Mobile:	
Name:	
Mobile:	

CAPI first web reissue letter



«Serial\_number»«ChkL»/ «FF\_personno»«FF\_PID»

#### <Date>

#### Dear <NAME>,

#### UNIVERSITY OF ESSEX NEEDS YOUR HELP

One of our interviewers has tried to contact you a number of times in the last few weeks hoping to conduct this year's Understanding Society interview with you but so far they have been unsuccessful. We hope you do not mind us trying once more.

#### MAKE YOUR VOICE HEARD

We are persevering in this way because your views and experiences are very important to us. By taking part, you will help us ensure that the study represents all types of people across the UK, and thus paints an accurate picture of what our society looks like today and how it is gradually changing. To find out more about how what you have told us has been used so far, visit www.understandingsociety.ac.uk/participants

#### COMPLETE YOUR INTERVIEW ONLINE

This year, there is an opportunity to take part in Understanding Society on-line. We hope that this means that you will be able to complete your interview at a time which is most convenient to you. To access the survey, go to the website below:

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With many thanks,

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#### <125325/Letter 18>

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New Address:	
(inc STD code)	
Mobile:	
E-mail address:	
Date of move:	

Name:	
Mobile:	
Name:	
Mobile:	
Mobile:	
Name:	
Mobile:	