

Family Resources Survey
April 2008 – March 2009
Guide to Question Changes

April 2008

Contents

1	SUMMARY	3
1A.	NOTE ON THE GUIDE TO CHANGES	3
1B.	WHAT'S CHANGED?	4
1C.	ADDITIONAL INFORMATION AND INSTRUCTIONS	4
2.	HOUSEHOLD SCHEDULE.....	5
2A.	ADULT RESPONDENT'S AGE	5
2B.	6-MONTH RESIDENCY RULE	5
2C.	BENEFIT UNIT ALLOCATION OF HOME SCHOOLED OVER 16S	7
2D.	REMOVAL OF REFERENCE TO FEU DUTIES.....	8
2E.	LOCAL HOUSING ALLOWANCE AND HOUSING BENEFIT	8
2F.	PRE-SCHOOL CHILDCARE	10
3.	BENEFIT UNIT SCHEDULE.....	11
3A.	DISABILITY DISCRIMINATION ACT	11
3B.	IMPROVED EDUCATION VARIABLE	12
3C.	ADULT LEARNING OPTION	14
3D.	LAST PAID JOB	15
3E.	AGENCY WORK	15
3F.	BENEFITS IN KIND HELPSCREEN	16
3G.	CHILDCARE VOUCHER SALARY SACRIFICE	17
3H.	TAX CREDITS	19
3I.	FROZEN PENSIONS	21
3J.	WAR PENSIONS SCHEME	22
3K.	DISABILITY LIVING ALLOWANCE	23
3L.	INCAPACITY BENEFIT CHANGING TO ESA IN AUTUMN 2008.....	24
3M.	PERSONAL AND COMMERCIAL LOANS	26
3N.	NUMBER OF WEEKS FOR IS AND JSA RECEIPT	27
3O.	CHILD MAINTENANCE	28
3P.	ALLOWANCE FROM LOCAL AUTHORITY FOR A FOSTER CHILD	32
3Q.	ADULT SOCIAL DEPRIVATION.....	33
3R.	TELEVISION QUESTIONS.....	33
3S.	SAVINGS AND INVESTMENTS: PEPs AND ISAs	34
3T.	CHILD TRUST FUNDS	36
3U.	ASSETS BLOCK.....	37
3V.	DATA LINKAGE	37
3W.	ADMIN BLOCK.....	39
4.	DETAILS OF CHANGES TO SHOWCARDS	41

1 Summary

This booklet describes the main changes to the FRS questionnaire from April 2008.

The 2008-9 survey year is the final year in the existing contract from April 2006 to March 2009 which NatCen and ONS won in September 2005.

The changes have been made to meet the changing information needs of policy makers for example to reflect the changes in benefit recipient rules. Changes have also been made to improve the survey by actioning suggestions made by interviewers in the last survey year, via the Field Report, telephone and e-mail and also through suggestions made during briefings.

When at all possible, suggested changes are made and these are acknowledged in the Guide to Changes. Sometimes it is not possible to act on suggested changes, for example if the suggested change will:

- create inconsistencies with other surveys, for example where the change will affect a harmonised question;
- increase the length of the questionnaire;
- conflict with information needs of FRS data users;
- have a negative effect on other parts of the survey.

Experienced interviewers are also involved in testing the program before the start of the survey year and during the survey year to monitor how well the changes have been incorporated.

Thank you to all the interviewers who worked on the 2007-8 FRS. I hope you continue to enjoy working on the survey throughout the new survey year.




1a. Note on the Guide to Changes

Details of new questions and changed questions for 2008/9 survey year will be described. Questions removed from the questionnaire will also be shown but will be crossed through to clearly indicate that they are no longer asked.





As a quick visual guide to the type of change made icons have been included throughout this document.

Key of icons

Changes made to questions will be identified by the following icons:

Icon	Description
	Removed
	Added
	Changed

The icons below have been added to the Guide to Changes to help you when looking for information to answer points of clarification.

Icon	Description
	Important: Please Note
	Check with respondent
	Include this information in the answers recorded
	Exclude this information from the answers recorded

1b. What's changed?

- ◆ Adult Respondent's Age
- ◆ BU Allocation of Home Schooled Over 16s
- ◆ Removal of reference to feu duties
- ◆ New Question on Housing Benefit
- ◆ (Pre-School) Childcare
- ◆ Improved Education Variable
- ◆ Adult Learning Option
- ◆ Last Paid Job
- ◆ Agency Work
- ◆ Childcare Voucher Salary Sacrifice
- ◆ Childcare Element of Tax Credits
- ◆ Frozen Pensions
- ◆ War Pensions Scheme
- ◆ Disability Living Allowance
- ◆ New check for incapacity benefit amount
- ◆ Personal and Commercial Loans
- ◆ Number of weeks for IS and JSA receipt
- ◆ Child Maintenance
- ◆ Adult Social Deprivation
- ◆ Television Questions
- ◆ Joint account information
- ◆ Child Trust Funds
- ◆ Assets Block

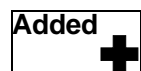
1c. Additional information and instructions

- ◆ Pre-School Child Care
- ◆ Benefits in Kind
- ◆ Tax Credits
- ◆ Black and White TVs

2. Household Schedule

2a. Adult Respondent's Age

All members of the household, including adults, will now be asked for their date of birth. Age will only be asked if date of birth is not known or refused. The date of birth recorded here will also be used to match FRS and DWP data together if consent to data linkage is given.



DoB

May I check, what is [Respondents Name] date of birth?

Interviewer: If day not known, enter 15th.



(AgeOf will only be asked where no value is recorded for DoB)

AgeOf

What was [Respondents Name] age last birthday?

Interviewer: If age not given, probe for an estimate.

For later routing, you must know whether:

A) Men are aged 16-64 or 65+

B) are aged 16-59 or 60+

2b. 6-month residency rule

For some time, government departments have required data on temporary foreign workers, who are thought to be having a significant impact on the UK labour market. This has been of most significance for surveys like the Labour Force Survey (LFS) which is conducted by the Office for National Statistics. In addition to the data requirements of UK customers, from January 2008, Eurostat (EU Statistics Commission) have changed and tightened their definition of the resident population as follows:

"A person belongs to the resident population of a given country if he is staying, or intends to stay, on the economic territory of that country for a period of one year or more. ... This definition fits the UNECE/Eurostat Recommendations for the 2011 round of census.

For the LFS to start meeting these data requirements, the 6 month residency has been removed so that all residents are included in the eligible survey population. The LFS, in changing eligibility rules will collect data on length of stay in the UK so that temporary employment can be measured. It is expected that other household surveys (such as the FRS) will also adopt this approach in order to meet the data requirements of key UK customers and to meet new Eurostat Commission regulations.

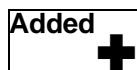


From April 2008 the 6-month residency rule will no longer apply on the Family Resources Survey (further information will be included in the 2008/9 FRS Field Instructions).

Additional questions have been included in the household questionnaire to record length of residency in the UK. These will be asked before the current National Identity question (NatID).



Unlike the National Identity question (NatID) the new questions COrign, CameYr, ContUK, CameYr2 and CameMt are NOT opinion questions.

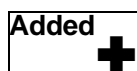


Ask All Adults

COrign

In which country were you born?

1. England
2. Wales
3. Scotland
4. Northern Ireland
5. UK, Britain
6. Republic of Ireland
7. Hong Kong
8. China
9. Other

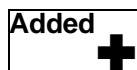


If Corign=6, 7, 8, 9

CameYr

In which year did you first arrive in this country?

Interviewer: Enter in 4 digit format e.g. 2000

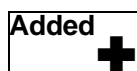


If Corign=6, 7, 8, 9

ContUK

Apart from holidays and short visits [name] have you lived in the UK continuously since then?

1. Yes
2. No

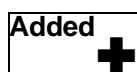


If Corign=6, 7, 8, 9 and ContUK=2

CameYr2

Which year did [name] last arrive in this country?

Enter in 4 digit format e.g. 2000



Ask if CameYr=response or CameYr2=response

CameMt

And which month was that?

1. January
2. February
3. March
4. April
5. May
6. June
7. July
8. August
9. September
10. October
11. November
12. December

NatID

ShowCard A2

What do you consider your **national identity** to be? Please choose your answer from this card, choose as many or as few as apply.

INTERVIEWER: Probe: Which/Any others?

1. English
2. Scottish
3. Welsh
4. Irish
5. British
6. Other answer

2c. Benefit Unit Allocation of Home Schooled Over 16s

Interviewers alerted us to the fact that home schooled children aged 16 or over appeared to be incorrectly assigned to their own benefit unit. The benefit unit calculations for those aged under 20 years take into account whether that person is in non-advanced education or in training, which would then mean that their parent(s) would be receiving Child Benefit and so need to be assigned to their parent's benefit. In order to make sure that home-schooled children aged over 16 are correctly assigned to either their parent's benefit unit or to their own, the routing to the question SchChk, concerning Child Benefit receipt, will now also be asked for any home schooled children aged 16 to 19.

This question is used to ensure the correct Benefit Unit is calculated.



Benefit Units will continue to be calculated for you in the CAPI programme.



(To also be asked for home schooled 16-19 year olds)

SchChk

Interviewer Note: Please check: Is Child Benefit still received for this person? (IF yes, this confirms they still belong to someone else's benefit unit).

1. Yes, child benefit still received,
2. No

2d. Removal of reference to Feu Duties

Respondents had previously been asked if they paid Feu duties as a charge on their accommodation at the question Charge. From August 2007 this answer category has been out of use as Feu duties no longer exist. The category has now been permanently deleted and the other answer categories have moved position.



Charge

<Helpscreen F9>
SHOW CARD B13

In connection with this accommodation do you pay any of the charges shown on this card?

Interviewer: Code all that apply.

1. Ground Rent,
~~FeuDuty THIS CODE IS NOT USED,~~
2. Chief Rent,
3. Service charge,
4. Compulsory or regular maintenance charges,
5. Site rent (caravans),
6. Factoring (Payments to a land steward),
7. Any other regular payments,
8. Combined charges (eg. ground rent, service charge, maintenance charge, factoring etc.),
9. None of these

2e. Local Housing Allowance and Housing Benefit

Local Housing Allowance (LHA) is a new type of Housing Benefit (HB) that applies from 7th April 2008 to new claims/changes of address in the private rented sector in Great Britain and Northern Ireland (although there will be differences in how LHA is administered in Northern Ireland and Great Britain).

Although the policy will be implemented nationally from April 2008, it is initially only being rolled out to new cases and where people have changed addresses. This means that some housing benefit claimants in the private rented sector will be on the old HB system whilst some will be on the new LHA system.

The main differences between other types of HB in the private rented sector and the LHA scheme in Great Britain are outlined below:

Direct Payments

Under LHA the claimant will be paid directly by their local authority and must then use that money to pay rent to their landlord. This will not be the case if the LHA claimants are vulnerable claimants or it has been found that the claimant is unlikely to pay based on past records that show they have not been able to manage their financial affairs. This means that the majority of tenants will be paid their benefit directly.

Under the current schemes in the private sector, tenants can elect to have payments made to their landlord and many of them do this. Direct payments to tenants are not new, but the choice of having payments made direct to the landlord is removed under the LHA.

Currently in the deregulated private rented sector, each property in a housing benefit claim is referred to a Rent Officer for a determination before a claimant's benefit entitlement is calculated. This means a claimant does not know in advance of making a claim how much housing benefit they are entitled to. The LHA scheme is different because the LHA rates will be published indicating maximum benefit rates for claimants in a local area.

Maximum benefit

Under the LHA, a claimant may receive more LHA than their rent because LHA rates are set at standard local amounts and do not relate to that particular property unlike other private rented sector cases. The amount extra they can receive is capped at £15 per week. Therefore, when reporting the amount of benefit a claimant receives, it should be no more than £15 per week above their rent.

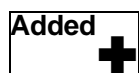
The exception to the above is in areas where the LHA has been piloted. The pilot model of the scheme had no cap and this meant a claimant could receive the full LHA rate even if their rent was substantially below that amount. Upon national roll out these cases will continue to receive the uncapped amounts for the first year upon which transitional protection rules will come into force. The LHA was piloted in the following areas:

Argyll & Bute	East Riding of Yorkshire	Pembrokeshire
Blackpool	Guildford	Salford
Brighton and Hove	Leeds	South Norfolk
Conway	Lewisham	St Helens
Coventry	North East Lincolnshire	Teignbridge
City of Edinburgh	Norwich	Wandsworth

It is important for DWP to be able to distinguish between the two types of claimants in the FRS as this will yield more details about their characteristics and the differences between them than are available in DWP administrative data. The LHA claimants will be identified by the date that they started claiming LHA / Housing Benefit. If the respondent answers at the question HBWeeks that they have been in receipt of Housing Benefit for less than two years we will follow this up with two new questions to determine the actual year and month they began their Housing Benefit (Local Housing Allowance) claim.

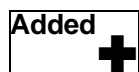


'Housing Benefit' is referred to at these questions to refer to both Housing Benefit and Local Housing Allowance.



HBYear

Can I just check, in which year did you begin your current Housing Benefit claim?
2006..2009



HBMnth

And which month was that?

1. January
2. February
3. March
4. April
5. May
6. June
7. July
8. August
9. September
10. October
11. November
12. December

2f. Pre-School Childcare

Interviewers found that some respondents were confused about the type of pre-school group or class their child(ren) attended. Further information on the range of pre-school groups has been added to the helpscreen to help respondents answer the question.

The pre-school groups helpscreen accompanies the question ChAtt:

ChAtt

<Helpscreen F9>

Show Card C1

At any time during the seven days ending Sunday the [Date Sunday], did [Child's name] attend any of the places shown on this card?

Interviewer Note: Code all that apply.



The new **helpscreen** will read as follows:

**Count all after school activities as 'After school clubs'.
This includes all study support or recreational activities after school hours.**

Pre-school care:

Pre-school and play groups

- Attended by children between two and five years old.
- They offer sessions from two-and-a-half hours to four hours, during term time, every day or for several days a week.

Day nurseries

- Attended by children between the ages of six weeks and five years.
- Run by the council, the community, based in the workplace or privately run.
- Opening times are from around 7am to 7pm, 50 weeks of the year. Children can attend full or part time.

Nursery schools and classes

- Attended by children between three and five years old.
- Run as part of the state education system or by private or voluntary sector organisations.
- Open during school hours, usually 9am to 3:30pm in term time for full or half-day sessions.

The question ChInKnd regarding non-monetary forms of payment for childcare have been removed from the childcare section. The data users no longer require this information.



ChInKnd

Interviewer Note: [Child's Name]

~~SHOW CARD C3~~

~~And apart from any money which you paid, do you do any of the things on this card to repay [Child's Name] [Care Giver] for looking after him/ her?~~

~~Interviewer Note: This is an opinion question. Code anything which is not found in categories 1, 2 or 3 as Other and make a note as necessary.~~

- ~~1 Looked after his/her child(ren) in return,~~
- ~~2 Did him/her a favour,~~
- ~~3 Gave him/her a gift or treat,~~
- ~~4 Other,~~
- ~~5 No, nothing~~

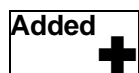
3. Benefit Unit Schedule

3a. Disability Discrimination Act

The Government is required under the Disability Equality Duty to gather evidence of the impact of their policies on disabled people. To comply with the duty it is essential that public bodies consider the impact of their decisions on the full Disability Discrimination Act population.

The FRS has been changed in recent years to accommodate the Disability Discrimination Act definitions, but a further change is now required to allow DWP to meet its obligations to provide information on the impact of their policies on disabled people. For example, DWP would need to measure whether people are being prevented from receiving particular benefits to which they would be entitled.

The Disability Discrimination Act states '...a person with a progressive condition such as HIV infection, multiple sclerosis (MS) or cancer is to be treated as disabled where the impairment has an effect on his ability to carry out normal day-to-day activities, even where it is less than substantial, provided that the effects are likely to become substantial in the future'. A new question has been added to identify whether a person has a progressive condition that in some way impacts on their day-to-day activities. Adding this question will allow DWP to identify the full DDA population. The new question is asked of adults and children.



If Health=2 ('No') or DDATre=2 ('No')

DDAProg

Can I just check, have you ever been diagnosed with a health condition which could substantially affect your day-to-day activities in the future?

- 1. Yes
- 2. No



If CHealth=2 ('No') or CDDATre=2 ('No')

CDDAPrg

Can I just check, has [child's name] ever been diagnosed with a health condition which could substantially affect his/her day-to-day activities in the future?

1. Yes
2. No

3b. Improved Education Variable

The FRS, with its wealth of information on individuals' income, socio-economic class, job characteristics, etc. is a very valuable, yet relatively unexplored dataset for education-related research. Part of the reason for this is the paucity of information the FRS contains on individuals' education. The collection of better information on education would allow DWP and other government departments to considerably improve their knowledge of the relationship between family resources, education, job characteristics and socio-economic class.

The existing education questions EdAttn1 and Edattn2, which asked about qualifications for which a certificate was received, and Edattn3, which asked for the highest level of qualification, have been removed. These Questions have been replaced with the more detailed questions HiQual1 and HiQual2. HiQual1 is a multicode question asking from which organisations the respondent has qualifications and HiQual2 asks for the highest level of qualification from a detailed list. A showcard has been produced to accompany HiQual2 and a helpscreen has been added to help respondents and interviewers to establish equivalence between qualifications.

The question HiQual2 offers the answer category 'Other qualifications (including foreign qualifications below degree level)'. If this answer is selected you will be routed to the new question OthQual which asks for the type of other qualification received.



EdAttn1

~~Do you have any educational qualifications for which you received a certificate?~~

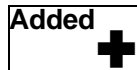
- ~~1. Yes~~
- ~~2. No~~



EdAttn2

~~Do you have any professional, vocational or other work-related qualifications for which you received a certificate?~~

- ~~1. Yes~~
- ~~2. No~~



HiQual1

I would now like to ask you about education and work-related training.

Do you have any qualifications...

INTERVIEWER: Individual Prompt – Code all that apply. Include traditional trade and modern apprenticeships at code 4

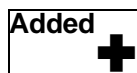
1. From school, college or university?
2. Connected with work?
3. From government schemes?
4. From an Apprenticeship?
5. From having been educated at home, when you were of school age?
6. No qualifications
7. Don't know



EdAttn3

~~Was your highest qualification....~~

- ~~1. at degree level or above~~
- ~~2. or another kind of qualification?~~



If HiQual1 is not 'No Qualifications' or 'Don't Know'

HiQual2

What is the highest level of qualification that you have received from school, college or since leaving education? Please include any work-based training?

SHOWCARD F1

1. Degree level qualification (or equivalent)
2. Higher educational qualification below degree level
3. A-Levels or Highers
4. ONC / National Level BTEC
5. O Level or GCSE equivalent (Grade A-C) or O Grade/CSE equivalent (Grade 1) or Standard Grade level 1-3
6. GCSE grade D-G or CSE grade 2-5 or Standard Grade level 4-6
7. Other qualifications (including foreign qualifications below degree level).
8. No formal qualifications.



{If HiQual2 is 'Other qualifications'}

OthQual

You said you have some 'other qualification', is this a ...

INTERVIEWER: Code all that apply

1. work-related or vocational qualification?
2. a professional qualification?
3. a foreign qualification?
4. None of these

AnyEd

Are you at present receiving any full- or part-time education - including leisure classes and holiday courses?



Interviewer Instruction:

Include correspondence courses and open learning as well as other forms of full-time or part-time education

1. Yes
2. No

3c. Adult Learning Option

The new training option 'Adult Learning Option' (ALO) has been added as an answer category to the question Train. The DWP introduced ALO as a pilot from September 2006. ALO is available for up to 52 weeks to help jobless and inactive benefit recipients to study full time in order to obtain a Level 2 (equivalent to 5 GCSEs) qualification. The ALO pilot will run in the following areas for two academic years:

London

- Central London
- Lambeth
- Southwark & Wandsworth

Greater Manchester East & West

- Gloucestershire
- Wiltshire & Swindon
- Birmingham

There will be no change to the question NITrain (asked in the Northern Ireland FRS) as ALO operates only in Great Britain.



Train

Help F9

SHOWCARD F2

Were you on any of the government schemes for employment training shown on this card?

1. Work based learning for young people / Youth Training
2. Work based learning for adults (WBLA) / Training for Work (TfW)
3. Work Trial
4. New Deal 25+ / Employment Zones / Project Work
5. Career Development Loans / Youth Credits
6. New Deal for Young People (18-24)
7. New Deal 50+
8. New Deal for Disabled People
- 9. Adult Learning Option (ALO)**
10. Any other training scheme
11. None of these



Respondents on the Adult Learning Option will receive a payment of Training Premium in addition to any benefits received. As a result, the benefit amounts reported by respondents on ALO may include the training premium. In these circumstances, record the amount of benefit reported by the respondent, checking that Training Premium is received, and make a note that Training Premium is received. It is not necessary to attempt to record Training Premium separately. A prompt has been added before the benefit amount questions as a reminder of this.



Soft Check

If Train = 9 'Adult Learning Option' and receives any benefits

INTERVIEWER: This respondent receives training under the Adult Learning Option. They might receive a Training Premium. If the respondent includes Training Premium with their benefit amount and exceeds the benefit limit triggering a soft check, please check whether the respondent receives Training Premium and make a note that the respondent has included this in their answer.

3d. Last Paid Job

DWP found that a number of non-credible responses were recorded for question LstWrk2 (year left last paid employment) when compared with values for FTWK (number of years in full-time work). The wording of LstWrk2 has therefore been changed to include the year of leaving or retiring from last paid employment.

A soft check has been added at FtWk to highlight unusual values.



LstWrk2

Which year did you leave **or retire from** your last PAID job, either as an employee or self-employed?



Soft Check

When for FTWK (number of years in full-time work) is greater than 52 show:
Warning: The answer is much higher than the figures usually given at this question. Please check that your figure is correct and not the respondent's retirement age. If correct, suppress warning and continue.

3e. Agency Work

Interviewers commented that it was unclear how to record the start date for continuous employment where respondents are doing different jobs for an **employment agency**. For the purposes of answering this question the **employment agency** should be considered as the employer. An instruction has been added at questions PrevYr and WorkYr as a reminder of this.

PrevYr

In which year did you start working continuously for your previous employer / as a self-employed person?

WorkYr

In which year did you start working continuously for your previous employer / as a self-employed person?



Interviewer Instruction:

For agency workers please record the year they began continuous work with the agency rather than the year they started with a specific employer.

3f. Benefits in kind helpscreen

The helpscreen at the question ExpBen has been changed to include a list of possible applicable options for 'Any other benefits in kind'. Interviewers had commented that the existing description of 'any other benefits in kind' was too general and that it was sometimes difficult to determine whether certain responses should be recorded as a benefit in kind or not.



The list now given on the helpscreen includes all items that should be recorded. Any responses given by participants that cannot be recorded at categories 1 to 11 or do not appear on the list 'Any other benefit in kind' should be recorded as 13 'None of these'.



ExpBen

<Helpscreen F9>

Show Card G5

In the last 12 months, that is since [Date 1 year ago], have you received any of the things on this card from your present employer?

Interviewer Note: Code all that apply. Company vehicles do not include motorbikes/scooters.

See helpscreen for more information about smart pensions.

1. Company car,
2. Company van,
3. Fuel for private use,
4. Business mileage payments,
5. Travel and business trip expenses,
6. Smart pension or salary sacrifice pension arrangement (where the employee agrees to a cut in gross pay and in return the employer pays the employee's pension contribution,
7. Medical or dental insurance for self or family,
8. Workplace nursery,
9. Childcare vouchers/employer contracted childcare, **including payments in place of wages (salary sacrifice)**
10. Mobile phone,
11. Vouchers,
12. Any other benefits in kind,
13. None of these.



The new **helpscreen** content will read as follows:

Category 12: 'Any other benefits in kind' may include any items from the list below. Goods or services not listed should not be recorded as other benefits in kind.

- Subsidised canteen meals provided for an employer's staff generally,
- Car parking at or near an employee's place of work,
- Medical check-ups and health screening (including eye tests),
- Home telephone,
- Credit cards,
- Beneficial loans (i.e. cheap or interest free loans provided by the employer to an employee),
- Entertainment provided for employees (including annual parties and functions),
- Subscriptions,
- Provided accommodation,
- Cycles and cycle safety equipment,
- Free or subsidised bus services and tickets,
- Sporting or other recreational facilities on employer's premises.

3g. Childcare Voucher Salary Sacrifice

Changes have been made to category wordings and on-screen interviewer instructions to improve reporting of childcare payments where salary sacrifice childcare vouchers are received via an employer.

A change has been made at the question ChAmt1 in the childcare block to instruct interviewers to include childcare vouchers if received via a salary sacrifice. This will ensure that the TOTAL amount paid for childcare is recorded at ChAmt1. Salary sacrifice voucher amounts should be included in the respondent's answer because they are not "money off" the total childcare cost, but are part of the total amount paid by the respondent. For example, a respondent's total childcare costs might be £400, being made up of a £243 salary sacrifice voucher and £157 top-up paid by the respondent.



It is important that the FRS records total costs incurred by the respondent.



Include childcare vouchers received as a salary sacrifice.

The wording of the childcare category at ExpBen has been changed to remind respondents to report any childcare vouchers received as salary sacrifice. Respondents might not otherwise report childcare vouchers if they do not think of them as being given to them by their employer.



ChAmt1

[Child's name]

How much was your most recent payment for the childcare in [child's name's] [childcare provider]?

INTERVIEWER: If unable to attribute costs per child, then enter an estimate by dividing total childcare costs by number of children

Only include payments made by the parents/guardian. Exclude payments made by others e.g. grandparents or where payment is made with childcare vouchers **unless received as a salary sacrifice**.

0..99997.00



ExpBen

Show Card G5

In the last 12 months, that is since [Date 1 year ago], have you received any of the things on this card from your present employer?

INTERVIEWER: Code all that apply. Company vehicles do not include motorbikes/scooters.

See helpscreen for more information about smart pensions.

1. Company car
2. Company van
3. Fuel for private use
4. Business mileage payments
5. Travel and business trip expenses
6. Smart pension or salary sacrifice pension arrangement (where the employee agrees to a cut in gross pay and in return the employer pays the employee's pension contribution)
7. Medical or dental insurance for self or family
8. Workplace nursery
9. Childcare vouchers/employer contracted childcare, **including payments in place of wages (salary sacrifice)**
10. Mobile phone
11. Vouchers
12. Any other benefits in kind
13. None of these

{If ExpBen=9 ('Childcare')}

ChVSac

Is the childcare voucher received instead of some of your salary or wage?

1. Yes
2. No

{If ChvSac=Yes}



ChVAmt

What was the value of the childcare voucher(s) **or salary sacrifice** you received last time from your employer?

0.01..9997.00

3h. Tax Credits

Following requests by interviewers further information on eligibility criteria for tax credits has been added to the Tax Credits helpscreen. This has been done to help respondents distinguish between Working Tax Credit and Child Tax Credit and determine which household member receives which benefit.

The wording of categories at the questions TaxCred, TCEver and TCThsYr have been changed to ensure the correct terminology is used and to encourage accurate reporting of the childcare element of tax credits.



Childcare element is part of the Working Tax Credit award calculation but is paid to the person getting the Child Tax Credit. The FRS collects information on payments rather than awards so it is important that where childcare element is received as part of a Working Tax Credit **award** that it is recorded in the FRS as a Child Tax Credit **payment**.



Record Childcare element of Working Tax Credit as a payment of Child Tax Credit, by recording 2. 'Child Tax Credit (including any childcare element of Working Tax Credit)'. You will then be routed correctly to record amount of Child Tax Credit and amount of child element of Working Tax Credit received.

If the respondent receives Working Tax Credit and receives childcare element you should record both 1. 'Working Tax Credit' and 2' Child Tax Credit' at TaxCred to include all amounts of Tax Credit received by the respondent.



TaxCred

Helpscreen F9

Show Card H1

Are you at present receiving any of these tax credit payments in your own right. Please include any lump sum payments under £105 received in the last year?

1. Working Tax Credit (excluding any childcare **element of Working Tax Credit**)
2. Child Tax Credit (including any childcare **element of Working Tax Credit**)
3. (None of these)



The new **helpscreen** will read as follows:

Child Tax Credits:

Child Tax Credits replaced Children's Tax Credit and Childcare Tax Credit from April 2003.

Who Can Claim?

- Families and carers responsible (full-time or part-time) for at least one child or eligible young person.
- Can be claimed even if not working.

How is Payment Made?

- Payments are made to the main care giver in a couple, or to a lone parent.
- Payments are made weekly or every four weeks into a bank, building society, or Post Office card account.

How Much is Received?

- The amount received will depend upon factors such as income, the number and age of children and whether any of the children have a disability.
- Child Tax Credits are paid in addition to any Child Benefit.

Working Tax Credits:

Working Tax Credits replaced Working Families Tax Credit and Disabled Persons Tax Credit from April 2003.

Who can Claim?

- Workers on a low income (whether employed or self-employed).
- Usually only paid to over 25s working at least 30 hours per week (however may be paid to people working 16 hours a week if, they over 16 years and responsible for a child or have a disability, or over 50 years and returning to work after a period on benefits).
- Can be claimed even if not responsible for any children.

How is Payment Made?

- Payments are made directly into a bank, building society, or Post Office card account.

How Much is Received?

- The amount received will depend upon factors such as income, age, number of hours worked, disability and whether there are any child care costs.
- Claimants who have responsibility for a child will also be eligible for Child Tax Credits.



WTCLum

SHOWCARD H2

Please look at this card and tell me in which of these ways you are currently receiving your Working Tax Credit?

INTERVIEWER: Prompt: I Do you receive it in any other ways?



~~If via employer ask: Are you receiving regular payments to your bank as well?~~

INTERVIEWER: If the respondent receives their tax credit as a regular payment then they should have received the latest payment within the last 4 weeks.



1. Lump Sum under £105 covering payments for the whole year
2. Regular payments via your bank, post office account or Giro.



TCEver

SHOWCARD H1

Have you received any tax credit payments since April 2003 (when Working Tax Credit and Child Tax Credit were introduced)?

INTERVIEWER: We are only interested in Working Tax Credit and Child Tax Credit at this question.

Exclude Working Families' Tax Credit, Disabled Person's Tax Credit and Children's Tax Credit which were replaced from April 2003 by Working Tax Credit and Child Tax Credit.

1. Working Tax Credit (excluding any childcare **element of Working Tax Credit**)
2. Child Tax Credit (including any childcare **element of Working Tax Credit**)
3. (None of these)



TCThsYr

SHOWCARD H1

Have you received any tax credit payments since April **2008**?

1. Working Tax Credit (excluding any **childcare element of Working Tax Credit**)
2. Child Tax Credit (including any **childcare element of Working Tax Credit**)
3. (None of these)

3i. Frozen Pensions

Interviewers queried what should be recorded in a scenario where a respondent had a pension from their previous employer which they were not contributing to on leaving to work for another employer who offered their own pension scheme. Thus, the pension from the previous employer was 'frozen'. It was not clear whether to include frozen pensions at these questions. It is intended that frozen pensions are not included at the pensions section. Therefore an interviewer instruction explaining that frozen pensions should be excluded has been added. The new instruction is included so that it will always appear at the first relevant pensions question.

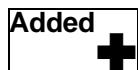
For example:

- 1) Respondents who are aged under 70 and employees, and doctors and dentists in practice will enter the pensions section at question 'EmpSchm'

EmpSchm

Does your employer run a pension scheme for any employees?

1. Yes
2. No
3. Don't Know



Interviewer Instruction:

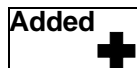
**Do not record details of frozen pensions in the pensions section.
Only record if contributions are paid into the pension.**

2) Respondents who are aged under 70 and are either not in employment or are self-employed will enter the pensions section at question 'PrivPen'.

PrivPen

Do you have a pension that you have arranged for yourself, for example with a pension company or financial advisor? Do not include the State Pension.

1. Yes
2. No
3. Don't Know



Interviewer Instruction:

**Do not record details of frozen pensions in the pensions section.
Only record if contributions are paid into the pension.**

3) Respondents who are not self-employed and are over 69 years of age, and those who have never worked will enter the pensions section at question 'StakeP'. The existing interviewer note at this question has been changed to include the additional information about frozen pensions.

StakeP

Now I have some questions about possible pension arrangements.
Are you paying contributions into a stakeholder pension fund?
Do not include pensions where you are receiving payments.

1. Yes
2. No



Interviewer Instruction:

Do not record details of frozen pensions in the pensions section.
Only record 'Yes' if contributions are paid into the pension. Do not record if money gained from a pension.

3j. War Pensions Scheme

Changes have been made to the answer categories to reflect the fact that 'War Disablement Pension' became known as 'Armed Forces Compensation Scheme' from 6th April 2005.



Ben1Q

SHOW CARD J1

Looking at the card, are you at present receiving any of these state benefits in your own right: That is, where you are the named recipient?

1. Child Benefit
2. Guardian's Allowance
3. Invalid Care Allowance/Carer's Allowance
4. Retirement Pension (NI), or Old Person's Pension
5. Widow's Pension, Bereavement Allowance or Widowed Parent's (formally Widowed Mother's) Allowance
6. **Armed Forces Compensation Scheme (formerly War Disablement Pension)** or War Widow's / Widower's Pension (and any related allowances) or Guaranteed Income Payment (GIP)
7. Severe Disablement Allowance
8. None of these



War

Interviewer: Ask or record which one was received:

1. **Armed Forces Compensation Scheme (formerly War Disablement Pension) or Guaranteed Income Payment (GIP) paid to Service or ex-service personnel**
2. War Widow's/Widower's Pension or Guaranteed Income Payment (GIP) paid to surviving partners of Service personnel

3k. Disability Living Allowance

It has been found that respondents are not reporting receipt of both Care Component of Disability Living Allowance and Mobility Component of Disability Living Allowance. To encourage accurate reporting of Disability Living Allowance a change has been made to the way Disability Living Allowance receipt is recorded. Although the questions Ben2Q, B2QFut and ChDLA are 'code all that apply' and so allow for both DLA components to be recorded it seems that some respondents might not be reporting both because they do not know that we want to know about receipt of both components of DLA.

In an attempt to encourage respondents to think about both Care component and Mobility Component of DLA, an additional category (3 'Both Care Component and Mobility component of Disability Living Allowance') has been included at Ben2Q, B2QFut and ChDLA. The new category will be included on the showcard and on screen as a prompt for the respondent. However, you **SHOULD NOT USE** Code 3. To ensure that **amounts** received for Care component and Mobility component of Disability Living Allowance continue to be **recorded separately** we need interviewers to record BOTH Code 1 'Care component of Disability Living Allowance' AND Code 2 'Mobility component of Disability Living Allowance' where the respondent receives BOTH Mobility and Care component of Disability Living Allowance.



A hard check has been included to prevent Code 3 'Both Care Component and Mobility component of Disability Living Allowance' being used. It is important that Code 1 AND Code 2 are both recorded where BOTH Care and Mobility component of DLA are received by the respondent so that income amounts are recorded correctly as separate amounts.



Ben2Q

SHOWCARD J2

And looking at this card, are you at present receiving any of the state benefits shown on this card - either in your own right or on behalf of someone else in your household?

CODE ALL THAT APPLY

1. Care component of Disability Living Allowance
2. Mobility component of Disability Living Allowance
3. **Both Care Component and Mobility component of Disability Living Allowance**
4. Attendance Allowance
5. None of these

B2QFut
SHOWCARD J2

Can I just check, have you been awarded any of these allowances to start at some future date, either for yourself or for some other household member?

CODE ALL THAT APPLY

1. Care component of Disability Living Allowance
2. Mobility component of Disability Living Allowance
3. **Both Care Component and Mobility component of Disability Living Allowance**
4. Attendance Allowance
5. None of these

ChDLA

Does [CHILD'S NAME] receive any of the following payments in [HIS/HER] own right?

CODE ALL THAT APPLY

1. Care Component of Disability Living Allowance (DLA)
2. Mobility Component of Disability Living Allowance (DLA)
3. **Both Care Component and Mobility component of Disability Living Allowance**
4. None of these

3I. Incapacity Benefit changing to ESA in Autumn 2008
--

Incapacity benefit and Income Support (on the basis of illness or disability) are to be replaced by the new Employment and Support Allowance (ESA).

ESA is to be paid to new claimants from October or November 2008, with existing Incapacity Benefit (IB) and Income Support (IS) claimants being migrated to ESA over time.

There will be two categories of ESA:

- i) A contributions-based ESA replacing IB
- ii) An income-based (means tested) ESA replacing IS for illness or disability

Assessment phase

New claimants for either category of ESA will initially enter a 13 week 'assessment phase'. During this phase ESA will be paid at the same rate as Jobseekers Allowance (for claimant's age group) and entitlement will be assessed.

The majority of claimants will be medically assessed by the DWP during this phase using a 'Personal Capacity Assessment' (PCA). The PCA will determine whether the claimant is entitled to go onto the 'main phase' of ESA which of two new components within ESA they will receive.

In week 8 of the assessment phase claimants will attend a Work Focused Interview (WFI) to discuss their aspirations for work, steps they would take to fulfil these, and support they may need.

Main phase

Claimants of Main Phase ESA will receive a basic payment at JSA (25+) rates, an additional 'work related activity component' or 'support component' and, in some cases, an extra premium.

Work related activity component

Those assessed at the PCA as having 'limited capability for work' will receive this component. Continued receipt will be conditional on the claimant attending a series of WFIs and drawing up an action plan for eventual return to work. Non-compliance will result in a reduction in or loss of the component and the possibility of a person's ESA payments returning to a rate equivalent to JSA.

Support component

Awarded to a minority of claimants who are assessed at the PCA as having 'limited capability for work' and 'limited capability for work-related activity'. Claimants can opt for help in returning to work, but this is not mandatory, nor are they required to attend WFIs.

Extra Premiums

Severe Disability Premium (SDP), Enhanced Disability Premium (EDP), Carer Premium, Pensioner Premium and Higher Pensioner Premium currently payable with IS and IB will still be payable as a premium on top of ESA. However, the age related and dependants additions currently payable with IB will no longer be payable under ESA.

Employment and Support Allowance has been included at the benefits questions Ben3Q, Ben3Qfut but a hard check will only allow you to enter ESA from October 2008 when it comes into existence. A soft check is included to check benefit amounts for both ESA.



The check employed for Incapacity Benefit has been amended to take into account eligibility rules for this benefit.

A new question ESAType has also been included to establish which type of ESA the respondent receives (e.g. contributory or income based).

The amount of benefit received for ESA will also be requested.



Ben3Q

<Help F9>

SHOWCARD J3

Now looking at this card, are you at present receiving any of these benefits in your own right: that is where you are the named recipient?

INTERVIEWER: DO NOT include Reduced Earnings Allowance in code 6. Enter it later at Ben5Q as 'any other NI or State Benefit'.

Press F9 for information on Pension Credit.

1. Jobseeker's Allowance
2. Pension Credit
3. Income Support
4. Incapacity Benefit
- 5. Employment and Support Allowance**
6. Maternity Allowance
7. Industrial Injuries Disablement Benefit
8. None of these



B3QFut

<Help F9>

SHOWCARD J3

And may I check, are you awaiting the outcome of a claim for any of these?

1. Jobseeker's Allowance
2. Pension Credit
3. Income Support
4. Incapacity Benefit
- 5. Employment and Support Allowance**
6. Maternity Allowance
7. Industrial Injuries Disablement Benefit
8. None of these



{If Ben3q=5 'Employment and Support Allowance' and sample month not April to September}

ESAType

There are two types of Employment and Support Allowance. Is your Allowance...

1. ...'contributory', that is based on your National Insurance contributions,
2. ...or is it 'income based' Employment and Support Allowance; which is based on an assessment of your income?

3m. Personal and Commercial Loans

In December 2006, Parliament introduced regulatory changes that allowed for personal and commercial loan repayments to be deducted from benefits. An extra answer category covering these repayments has been added at the question GovPay which asks about deductions from benefits.



GovPay

SHOW CARD K1

Are the DWP paying directly for any of the things shown on this Card?

IF YES: Which?

Interviewer: Code all that apply.

These are paid for by deductions from [Benefit name]

1. Mortgage interest,
2. Rent arrears,
3. Fees for nursing home or residential care,
4. Gas or electricity bills,
5. Service charges for heating or fuel,
6. Water charges,
7. Council Tax arrears,
8. Fines,
9. Maintenance payments,
- 10. Personal and commercial loan repayments,**
11. Yes – but don't know which,
12. No – none of these.

3n. Number of weeks for IS and JSA receipt

DWP have asked for a change to the way duration of receipt of Income Support, Pension Credit and Job Seekers's Allowance are reported, so that the number of weeks recorded are defined within an annualised period (e.g. 52 weeks per year). Previously, number of weeks in receipt of Income Support, Pension Credit and Job Seekers's Allowance had been requested (at questions ISWeeks and JSAWeeks) as 'How many weeks have you been receiving [benefit] for (this time)'. From April 2008, the period of receipt of Income Support, Pension Credit and Job Seekers's Allowance will be asked in two parts, first establishing number of years the respondent has received these benefits (at new questions ISWks and JSAWks). If the respondent has received the benefit for less than 2 years they will be asked to specify the number of weeks in this two-year period that they have received the benefit (at new questions ISWks2 and JSAWks2).



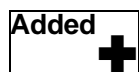
A hard check has been included at the new questions (ISWks2 and JSAWks2) to prevent values above 104 weeks during the two year period to be recorded.



ISWeeks

~~How many weeks have you been receiving [Income Support/Pension Credit] for (this time)?~~

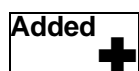
~~INTERVIEWER: Enter, to nearest whole week (if 97 or more, enter 97).
0..97~~



ISWks

For how long have you been receiving [Income Support/Pension Credit]?

1. Up to 2 years
2. 2 years but less than 3
3. 3 years but less than 4
4. 4 years but less than 5
5. 5 or more years



If ISWks = 1 ('Up to 2 years')

ISWks2

Please tell me how many weeks you have been receiving [Income Support/Pension Credit]?

0..997



JSAWeeks

~~How many weeks have you been receiving Jobseekers's Allowance for (this time)?~~

~~0..97~~



JSAWks

For how long have you been receiving Jobseekers's Allowance?

1. Up to 2 years
2. 2 years but less than 3
3. 3 years but less than 4
4. 4 years but less than 5
5. 5 or more years



IF JSAWks = 1 ('Up to 2 years') THEN

JSAWks2

Please tell me how many weeks you have been receiving Jobseekers's Allowance?

0..997

3o. Child Maintenance

The Child Maintenance and Enforcement Commission

Following a review of the child maintenance system in the UK by Sir David Henshaw, changes are being made to child maintenance arrangements which will have particular relevance for parents on income related benefits. The key principles of the new system are to enable all parents with care to choose the maintenance arrangement that is most suitable for them. Parents who receive income related benefits will no longer be mandated to use the Child Support Agency (CSA) and will be encouraged instead to make their own voluntary child maintenance arrangements where appropriate.

The Child Support Agency is to be replaced with the Child Maintenance and Enforcement Commission (CMEC).

The aim of the Child Maintenance and Enforcement Commission is to seek to maximise the effective number of maintenance arrangements in place – where effective maintenance is either the regular receipt of maintenance or less formal monetary support such as contributions towards other expenditure.

The name by which CMEC will be known publicly (i.e. the name respondents will know) has not yet been decided. Reference to 'CMEC (formerly CSA)' is used throughout the revised child maintenance questions but this nomenclature may need to be altered during the 2008/9 survey year if the DWP change the name it is to be known as.



The FRS will be an important source of information to monitor the effectiveness of the new childcare maintenance system. As a result of this changed information requirement the child maintenance section has been reviewed. Questions which are no longer relevant or of limited value for data users have been removed from the questionnaire.

Child maintenance payment types

The child maintenance questions will continue to be asked for child maintenance received as well as child maintenance paid. A question has been included to identify whether a child maintenance arrangement has been made and the type of child maintenance arrangement as there is currently no way in the FRS to estimate the number of private maintenance arrangements made between parents. The new questions will also identify whether regular or irregular child maintenance payments are made or received. Additionally, monetary and non-monetary payments/arrangements will be able to be identified by the changes made to this section.



All child maintenance questions have been changed to relate only to child maintenance. Spousal maintenance payments will no longer be collected on the FRS. If a payment is made to the spouse for the child(ren) this should be included.

Non-resident parents

The focus of much research on child maintenance is on the parent with care and little on the non-resident parent. DWP have little quantitative evidence on non-resident parents, and in particular those who do not use the Child Support Agency. A new question has been added to the FRS to identify whether respondents have children outside of the household living with another parent.

It is only intended that we include non-resident parents where their child is in the care of their other parent, where a child maintenance arrangement could possibly be made. Non-resident parents of children who are being cared for by others (e.g the child being in care or living with their grandparents) should not be recorded at this question. With this information, DWP will be able to establish the proportion of non-resident parents who make child maintenance payments.



Exclude children not living with their other parent. For example, children who are in care or living with another relative.

DWP further uses of child maintenance information

Identifying non-resident parents who are making maintenance payments will help DWP measure child poverty, and in particular, '2nd family poverty'. For example, DWP want to understand the impact on living standards when payment of maintenance is made from one family to another. Also, by collecting information on those who receive maintenance and those who do not, DWP will be able to use FRS information to look at disadvantage amongst people who do not receive maintenance. DWP will be able to look at whether people who do not receive child maintenance work more hours or whether they have lower incomes than those in receipt of maintenance and the poverty impact that the lower income can have.

Payments received



MntRec

<Help F9>

Now, I'd like you to think about **any child** maintenance ~~and separation allowances~~ : [apart from the maintenance included in your income support] are you receiving any formal or informal money payments from a previous partner **for your [child/children]. Please include payments you receive regularly and those you receive only now and again?**

~~Either on behalf of yourself, or any children.~~

It doesn't matter whether they're through a court or not.

INTERVIEWER: Include regular and irregular payments at this question.



Irregular payments may be received to buy or contribute to particular items. For example:

- Food (including school meals)
- Mortgage, rent, bills or other household costs
- Transport costs
- Childcare costs
- Clothes or shoes (including school uniform)
- Substantial items
- School trips
- Activities/outings/socialising
- Holidays
- Pocket money for child

Savings account for child
Mobile phone (including paying phone bills and top-ups)
Toys, games or books
Presents on birthdays or on religious festivals (e.g. Christmas)

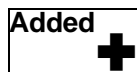
1. Yes
2. No
3. Use this code if it's clear that there are no previous partner(s) **and** no children from any previous liaison/partnership.



~~MntCt~~

~~Do you have any sort of court order or Child Support Assessment, requiring a previous partner to make [any other] money payments whether you're actually receiving them or not.~~

- ~~1. Yes~~
- ~~2. No~~



If MntRec=1

MntArr

SHOWCARD L5

Looking at this card, which of these arrangements do you have for receiving maintenance for your [child/children]?

INTERVIEWER: CODE ALL THAT APPLY

1. Child Maintenance and Enforcement Commission (C-MEC) (formerly Child Support Agency (CSA)) making arrangements for maintenance payments on [your/my] behalf
2. A court order requiring previous partner to make payments
3. A voluntary agreement between [yourself/myself] and previous partner
4. Other arrangement
5. No arrangement made



MntGOV

Do you receive these payments yourself, or are they paid via the DWP or the **Child Maintenance and Enforcement Commission (C-MEC)** (formerly Child Support Agency)?

INTERVIEWER: If both, i.e. 2+ payments received, code both.

1. Paid to self
2. Paid via the DWP/ **C-MEC (formerly CSA)**



~~MntTotal~~

~~In general, would you say that the amount of maintenance you receive is~~
~~INTERVIEWER:Running prompt...~~

~~Interviewer: This is a question of opinion.~~

- ~~1. ...MORE than [what the court ordered/ you'd have expected]~~
- ~~2. ...LESS than [what the court ordered/ you'd have expected]~~
- ~~3. ...or about the same as [what the court ordered/ you'd have expected]?~~


Removed 

MntFor

~~Who are the payments for?~~

- ~~1. Self only~~
- ~~2. Child(ren) only~~
- ~~3. Self and child(ren)~~

Making payments

Added 

MntNRP

Do you have any (other) children aged 19 or under who live OUTSIDE this household with their other parent?

INTERVIEWER: EXCLUDE children outside this household in care or living with other relatives

1. Yes
2. No

Changed 

{ROUTING CHANGE} If MntNRP=1

MntPay

Are you currently making any formal or informal maintenance payments to a former partner **for** any children from a former marriage or partnership, either directly, or through the DWP/ **C-MEC (formerly CSA)**?

INTERVIEWER: Exclude payments made only to former partner

1. Yes
2. No

Removed 

MrR

~~Now I'd like to ask you, in turn, about each set of maintenance payments that you make...~~

~~Thinking of the [MAINTENANCE] payments, who are the payments for?~~

~~INTERVIEWER: Code one only.~~

~~Interviewer, check as appropriate: Can I just check, are all of these people covered by the same payment?~~

~~Enter here **only** those people covered by the **same** payment. Start a fresh line for each separate set of payments.~~

- ~~1. Former partner only~~
- ~~2. Child(ren) only~~
- ~~3. Former partner + children~~



MrChWhy

Why is that? What other reasons?

INTERVIEWER: This is a question of opinion.

Code all that apply, then describe more fully in A note.

1. **Order from court** - amount of Order changed
2. **Child Maintenance and Enforcement Commission (C-MEC) (formerly Child Support Agency)** - amount changed
3. **My circumstances** - was able to pay more
4. could only afford to pay LESS
5. **Recepient's circumstances** - needed more/reduced income/greater liabilities
6. - needed less/fewer liabilities/increased income
7. Other - moved/lost contact
8. - broken off contact/refuse to continue payments
8. - all other answers

3p. Allowance from Local Authority for a foster child

A new check has been added to reduce inconsistencies in data collected on allowances received for a foster child and non-reporting of foster relationships in the household grid.



An automated soft check will alert you to instances where a respondent claims to be in receipt of an allowance for a foster child (ALLOW=3), but there is no reference of foster child/ foster parent on the relationship question.



Please check details of the foster child and foster parent where it is appropriate to do so. Record details of who the foster relationship applies to in the household, as well as the name and person number as recorded in the household grid.



IMPORTANT: DO NOT change the household grid information yourself at this stage in the interview as this could corrupt the household and Benefit Unit calculations. CAPI occasionally cannot cope with recalculating the household grid and benefit unit information. To avoid any difficulties in the interview and thus avoiding a potential early termination of the interview record details sufficient to allow the FRS editors to amend the relationships.

The relationships will be amended by the editors where this check is triggered.



If Allow=3 ('an allowance from [Social Services/Local Authority] for a foster child) AND NOT R=FChild (foster child) or R=Fparent (Foster parent)

Automated soft check

The respondent is in receipt of an allowance for a foster child but foster parent/foster child is not recorded in the relationship grid. Please check details of the foster child and foster parent. Record their name or person number (as recorded in the household grid) and relationship).

The relationships will be amended by the editors. DO NOT change the household grid information yourself at this stage in the interview as this could corrupt the household and Benefit Unit calculations.

3q. Adult Social Deprivation

Changes to the Social Deprivation questions are expected during 2008/9, these changes will come into effect in May 2008. Full details will be provided in an FRS 2008/9 Guide to Changes May Update.

3r. Television Questions

Some interviewers commented that asking about black and white televisions seemed out of date, and irrelevant after respondents had confirmed they had colour televisions. A routing amendment has been made to the television ownership questions so that respondents are only asked about black and white television ownership if they do not own a colour television. This information is needed to help calculate household income, as a licence for a colour television costs more than a licence for a black and white television. A helpscreen explaining this has been added at question BWTV.

Interviewers had also commented that respondents found the wording of the question TVLic, regarding concessionary licences, confusing and misleading. The wording of this question has therefore been changed to improve respondent understanding. The interviewer note has been removed as the information it contained is now included in the question itself.

CoITV

How many colour TV sets does your household have?

INTERVIEWER: Include items stored but in working order, and items under repair.

1. One only
2. More than one
3. None



BWTV {Only if ColTV = 'none'}

How many black and white TV sets does your household have?

INTERVIEWER: Include items stored but in working order, and items under repair.

1. One only
2. More than one
3. None



Helpscreen content:

The information gathered on TV ownership is used help calculate household income. People that only have a black and white television will only require a black and white television licence. These people will have a reduced price licence, which means their household income will be different from those paying for a colour TV licence.



TVLic {Only If someone in the household is aged 75 or over}

2007/8 Question:

Do you claim a concessionary television licence?

2008/9 Question:

Do you have a free over 75's television licence?



TVLic interviewer note removed:

~~These are free tv licences for those aged 75 or over.~~

3s. Savings and Investments: PEPs and ISAs

All PEP accounts will automatically become stocks and shares ISAs on 6 April 2008, and become subject to ISA rules. The savings and investments questions 'Accounts' and 'Invests' which collect information on PEPs and ISAs have a 12 month reference period, so it is possible that the respondent will report that they had a PEP in the last 12 months.



If a respondent reports having a PEP and an ISA we need to make sure that the respondent is referring to different accounts. Given that PEPs will no longer exist and will become stocks and shares ISAs it is possible that a respondent with just a PEP prior to 6 April 2008, might report that they have both a PEP and a stocks and shares ISA when interviewed after 6 April 2008.



A soft check has been added to the program to alert you to instances where a PEP and ISA are reported. Please check with the respondent that they are reporting different accounts and investments, as we do not want to double-count savings and investments.

If the respondent had a PEP prior to 6 April 2008, they may not be aware that this will now be known as a stocks and shares ISA. In such cases, you should accept the respondent's report that he/she has a PEP, and record PEP at the question 'Invests'.

Accounts

Help F9

SHOWCARD N1

Which of these accounts do you have now, or have you had in the last 12 months?

INTERVIEWER: Code all that apply. If respondent has an internet or telephone account determine what the account is predominantly used for (e.g. savings or current account). See help screen for further instructions and definitions.

1. Current account with a bank, building society, supermarket/store or other organisation (incl. phone & internet banking)
2. Basic Bank Accounts including introductory / starter accounts (incl. phone & internet banking)
3. Post Office card accounts
4. National Savings Bank (Post Office) - Easy Access Savings or Ordinary Account (incl. phone & internet banking)
5. National Savings Bank (Post Office) - Investment Account (incl. phone & internet banking)
6. ISA (Individual Savings Account) (incl. phone & internet banking)
7. Savings account, investment account/bond, any other account with bank, building society, supermarket/store or other organisation (incl. phone & internet banking)
8. Credit Union
9. Internet or telephone banking - type of account not known
10. None of these

Invests

Help F9

SHOWCARD N2

Do you have now, or have you had in the past 12 months any money in any of the investments shown on this card?

They can be in your own name only, or jointly with someone else.

INTERVIEWER: Code all that apply.

1. Government Gilt-edged stock (inc. war loans)
2. Unit Trusts/Investment Trusts
3. Stocks, shares, bonds, debentures, other securities
4. PEP (Personal Equity Plan)
5. Profit sharing
6. Company share option plans
7. Member of share club
8. None of these



NEW SOFT CHECK

If Accounts=6 'ISA' AND Invests=4 'PEP'

INTERVIEWER: From 6 April 2008, all PEPs automatically become stocks and shares ISAs. Please check with the respondent that the PEP and ISA mentioned are different accounts. We do not want to double-count the savings and investments.

3t. Child Trust Funds

Interviewers felt that respondents had very limited knowledge of their child(ren)'s Child Trust Fund account. Interviewers found that respondents who had invested the voucher did not remember the details of the type of account that was set up - the concern being that the information reported may not be accurate. Several changes have therefore been made to the set of questions on Child Trust Funds to help improve reporting of Child Trust Fund types.

The interviewer instruction at CFund, asking whether the child has a Child Trust Fund, has been changed. Interviewers are now asked to record Code 2 'no' if the parents have not or are not going to set up an account. This is because where a voucher is issued and not invested the government will automatically set up an account for the child.



We only want to collect information about the Child Trust Fund set up by the respondent.

Cfund

Does your child [Child's Name] have a Child Trust Fund?



The new **Interviewer note** will read as follows:

Interviewer Note: **Only** code 'yes' if the parent/guardian has set up the Child Trust Fund account themselves using the voucher.

Code 'no' if they have the voucher but have not set up an account yet, **or are not going to set up an account.**

1. Yes
2. No

The data collected on the types of Child Trust Funds set up seemed to be inaccurate when compared with other data sets. It is believed that there may have been an overreporting of Non-stakeholder Cash accounts possibly caused by respondents who were unsure of the correct answer seizing on the more familiar term 'cash'. A new answer category Code 4 'Don't Know' has been added to CFundTP on type of Child Trust Fund account set up. This has been done to prevent respondents who are unsure about the type of account from guessing and compromising the accuracy of the data.

It is expected that most Child Trust Funds will be stakeholder accounts but this will not always be the case.



CfundTp

Does [Child's Name] have...

Interviewer Note: Only one savings account is allowed per child.

1. a Stakeholder Account,
2. a Non-stakeholder Cash Account,
3. a Non-Stakeholder Stocks and Shares account?)
4. **Don't know**

3u. Assets Block

In order to ensure consistency in reporting and analysis of savings and assets, DWP requested that the 'Does not wish to give details of such accounts' be removed from the savings amounts introduction. If 'does not wish to say' is recorded at the total savings question (TotSav), respondents will be routed to the savings questions as is currently the case if a 'don't know' or 'refusal' response is recorded.

'Don't know' and 'refusal' answers are permitted at subsequent questions and will not count towards a partial interview.

Intro

Now I'd like to ask you about your [SAVINGS ACCOUNTS] that you mentioned earlier.

Do you still have these accounts?

1. STILL has any such accounts
2. ALL such accounts now disposed of
3. ~~Does not wish to give details of such accounts~~



3v. Data linkage

A large amount of research was conducted between August 2007 and January 2008 to identify a method of asking data linkage consent on FRS which would yield a higher consent rate than was achieved during November 2006 to July 2007. Interviewers and respondents participated in in-depth interviews where the issues for understanding and administering the consent question were explored. The findings of this research informed a revised approach to the FRS data linkage request which was successfully piloted in January 2008. This research has resulted in a revised data linkage consent question and a new data linkage consent procedure which will be included on the FRS from April 2008. Detailed instructions will be provided in your work packs. Described here is a summary of the main changes and the new wording.

Some important differences in this new data linkage request to the one used from November 2006 to July 2007 are:

- Personal details required for matching will be collected during the interview not after the request has been made.
- Respondents will no longer be asked to give their National Insurance number
- Signed consent forms are no longer required. Agreement or refusal to data linkage will be recorded only in the CAPI interview as an electronic record of consent.
- The question has been reworded to be more informal and simple to help respondents understand what is being asked of them.
- The description of data linkage and the request have been included on separate screens so that the respondent does not have to take everything in at once. It also provides an opportunity to describe the background and answer any queries.
- Accompanying materials to help respondent understanding of the request and to assist interviewers in giving a full explanation have been provided.



If Pprox=1 'Personal'

PreDWP

Help F9

Thank you for your help, there is another way you can help us.

The Department for Work and Pensions would like to add the records they already hold on your benefits, tax and employment to your answers to this [study/survey]. Adding everyone's records in this way will help us with further research to get a more accurate picture of people's living standards.

If you agree to help, we will need to pass your name and address to the Department for Work and Pensions. This is so they can find your records to add them to your answers. All information will be used for research and statistical purposes only. Your personal details will, of course, be kept completely confidential.

INTERVIEWER: If required, give the respondent additional information to help them understand the request. Use the flow chart and written version of the request for this.

Always leave the information leaflet (which includes further confidentiality assurances) with the household where the respondent has agreed to data linkage.

Reason for needing personal details and confidentiality assurances are in the Helpscreen.

: (Continue)

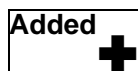


If Pprox=1 'Personal'

LnkDWP

Would it be okay to pass your name and address to the Department for Work and Pensions?

1. Yes
2. No



If LnkDWP=2 'No'

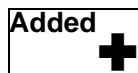
LnkRef

INTERVIEWER: Record reason for refusal. Probe for reason if respondent has not freely given you one.

If reason given is not in the list below code 'other'.

CODE ALL THAT APPLY

1. Concerns about security of their personal details
2. Concerns about privacy
3. Anti-government
4. Too much information being requested
5. Didn't understand data linkage request
6. Can't be bothered
7. Will result in unwanted further contact
8. Influenced by other HH member
9. Other reason given (Please specify)



If LnkRef=9 'Other reason given'

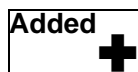
LnkRefOth

INTERVIEWER: Please record other reason for refusal.

Open up a note if necessary to record a complete description.

3w. Admin Block

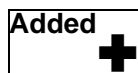
In order to look at ways in which we can increase participation in the FRS for respondents who do not speak any or much English we have included some questions to record in which language the interview was conducted and who conducted the necessary translation. The proposed new questions will provide information on languages spoken when an interview has been undertaken by translation and where no interview was possible due to 'language difficulties'.



NonEng

Was the interview carried out in a language other than English?

1. Yes
2. No



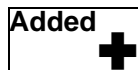
If NonEng=Yes

WhLang

Which language(s) was the interview conducted in?

CODE ALL THAT APPLY

1. Punjabi (Gurmukhi script)
2. Punjabi (Urdu script)
3. Gujarati
4. Bengali
5. Urdu
6. Hindi
7. Cantonese
8. Mandarin
9. Welsh
10. Other languages (apart from English and Welsh)

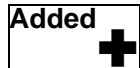


If WhLang=10 'Other languages'

WhlangO

INTERVIEWER: Record other language

STRING[30]

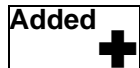


If NonEng=Yes

WhoTrans

Who carried out the translation or interpretation for the interview?

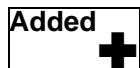
1. Main interviewer (you)
2. Another interviewer accompanying the main interviewer/you
2. Family member (or similar) of respondent living in household
3. Family member or friend living outside household
4. Other



NmTrans

For how many adults in this household were translations required?

0..10



For unproductives/refusals if 'language difficulties'

LngDf

Which language(s) do the residents speak?

1. Punjabi (Gurmukhi script)
2. Punjabi (Urdu script)
3. Gujarati
4. Bengali
5. Urdu
6. Hindi
7. Cantonese
8. Mandarin
9. Welsh
10. Other languages (apart from English and Welsh)

If LngDf=10 'Other languages'

LngDfO

INTERVIEWER: Record other language

4. Details of changes to showcards

2008-2009	2007-2008	Question name	Source code file	AMENDMENT (in bold)
A1	A1	'TypeEd'	<i>HHGrid</i>	KEEP
A2	A2	'Natld'	<i>ethnic</i>	KEEP
A3	A3	'Ethgrp'	<i>ethnic</i>	KEEP
B1	B1	'Tenure'	<i>owns1 address.</i>	KEEP
B2	B2	'Landlord'	<i>rents</i>	KEEP
B3	B3	'TenType'	<i>rents</i>	KEEP
B4	B4	'OthWay'	<i>rents</i>	KEEP
B5	B5	'RMPur'	<i>owns1</i>	KEEP
B6	B6	'MortType'	<i>owns1</i>	KEEP
B7	B7	'EndwPrin'	<i>owns1</i>	KEEP
B8	B8	'MorAll'	<i>owns1</i>	KEEP
B9	B9	'MorAll'	<i>owns1</i>	KEEP
B10	B10	'SerInc'	<i>rents</i>	KEEP
B11	B11	'OthPur'	<i>owns1</i>	KEEP
B12	B12	'CTDisc' 'CT25D50D'	<i>countax</i>	KEEP
B13	B13	'Charge'	<i>owns2</i>	{ANSWER CATEGORY NUMBERS CHANGED} <ol style="list-style-type: none"> 1. Ground Rent 2. Chief Rent 3. Service charge 4. Compulsory or regular maintenance charges 5. Site rent (caravans) 6. Factoring (Payments to a land steward) 7. Any other regular payments 8. Combined charges (eg. ground rent, service charge, maintenance charge, factoring etc.)
C1	C1	'Chatt'	<i>chcare</i>	KEEP
C2	C2	'ChPeo'	<i>chcare</i>	KEEP
REMOVED	C3	'ChInKnd'	<i>chcare</i>	SHOWCARD REMOVED
D1	D1	'NeedHelp', 'GiveHelp'	<i>qcare</i>	KEEP
D2	D2	'Hour'	<i>qcarer</i>	KEEP
D3	D3	'HowLng'	<i>qcare</i>	KEEP
E1	E1	'DisDif'	<i>ihealth</i>	KEEP
E2	E2	'Rstrct'	<i>ihealth</i>	KEEP
F1	NEW	'HiQual2'	<i>ieducq</i>	Education Variable (NEW SHOWCARD) <ol style="list-style-type: none"> 1. Degree level qualification (or equivalent) 2. Higher educational qualification below degree level 3. A-Levels or Highers 4. ONC / National Level BTEC 5. O Level or GCSE equivalent (Grade A-C) or O Grade/CSE equivalent (Grade 1) or Standard Grade level 1-3

2008-2009	2007-2008	Question name	Source code file	AMENDMENT (in bold)
				6. GCSE grade D-G or CSE grade 2-5 or Standard Grade level 4-6 7. Other Qualifications (including foreign qualifications below degree level)
F2	F1	'Train'	<i>icurst</i>	Adult Learning Option { NEW CATEGORY ADDED } {CARD NUMBER CHANGED} 1. Work based learning for young people / Youth Training 2. Work based learning for adults (WBLA) / Training for Work (TfW) 3. Work Trial 4. New Deal 25+ / Employment Zones / Project Work 5. Career Development Loans / Youth Credits 6. New Deal for Young People (18-24) 7. New Deal 50+ 8. New Deal for Disabled People 9. Adult Learning Option (ALO) 10. Any other training scheme
F3	F2	'NewDType'	<i>icurst</i>	{CARD NUMBER CHANGED}
F4	F3	'RetReas'	<i>icurst</i>	{CARD NUMBER CHANGED}
G1	G1	'EType'	<i>ijobdes</i>	KEEP
G2	G2	'WatDid'	<i>ijobdes</i>	KEEP
G3	G3	'InclPay', 'InclPay1'	<i>iempjob</i>	KEEP
G4	G4	'HHInc'	<i>iempjob</i>	KEEP
G5	G5	'ExpBen'	<i>iempjob</i>	Childcare vouchers {WORDING OF CATEGORY CHANGED} 1. Company car 2. Company van 3. Fuel for private use 4. Business mileage payments 5. Travel and business trip expenses 6. Smart pension or salary sacrifice pension arrangement (where the employee agrees to a cut in gross pay and in return the employer pays the employee's pension contribution) 7. Medical or dental insurance for self or family 8. Workplace nursery 9. Childcare vouchers/employer contracted childcare, including payments in place of wages (salary sacrifice), 10. Mobile phone 11. Vouchers 12. Any other benefits in kind
G6	G6	'OwnSum'	<i>iselfjob</i>	KEEP
H1	H1	'TaxCred'	<i>itaxcred</i>	Tax Credits { WORDING OF

2008-2009	2007-2008	Question name	Source code file	AMENDMENT (in bold)
				CATEGORY CHANGED } 1. Working Tax Credit (excluding any childcare element of Working Tax Credit) 2. Child Tax Credit (including any childcare element of Working Tax Credit)
H2	H2	'WTCLum'	<i>itaxcred</i>	{ANSWER CATEGORY NUMBER CHANGED} 1. Lump Sum under £105 covering payments for the whole year 2. Regular payments via your bank, post office account or Giro.
H3	H3	'CTCLum'	<i>itaxcred</i>	KEEP
I1	I1	'EmpPen'	<i>ipension</i>	KEEP
I2	I2	'EmpArr'	<i>ipension</i>	KEEP
I3	I3	'EPLong' 'PPDat' 'SPDat'	<i>ipension</i>	KEEP
I4	I4	'EpType'	<i>ipension</i>	KEEP
J1	J1	'Ben1Q'	<i>ibenef1</i>	Armed Forces Compensation Scheme (formerly War Disablement Pension) {CATEGORY WORDING AMENDED} 1. Child Benefit 2. Guardian's Allowance 3. Invalid Care Allowance/Carer's Allowance 4. Retirement Pension (NI), or Old Person's Pension 5. Widow's Pension, Bereavement Allowance or Widowed Parent's (formally Widowed Mother's) Allowance 6. Armed Forces Compensation Scheme (formerly War Disablement Pension) or War Widow's /Widower's Pension (and any related allowances) or Guaranteed Income Payment 7. Severe Disablement Allowance
J2	J2	'Ben2Q', 'B2QFut'	<i>ibenef1</i>	Care Component and Mobility component of Disability Living Allowance {NEW CATEGORY ADDED} 1. Care component of Disability Living Allowance 2. Mobility component of Disability Living Allowance 3. Both Care Component and Mobility component of Disability Living Allowance

2008-2009	2007-2008	Question name	Source code file	AMENDMENT (in bold)
				4. Attendance Allowance
J3	J3	'Ben3Q', 'B3QFut'	<i>ibenef1</i>	Employment and Support Allowance {NEW CATEGORY ADDED} 1. Jobseeker's Allowance 2. Pension Credit 3. Income Support 4. Incapacity Benefit 5. Employment and Support Allowance 6. Maternity Allowance 7. Industrial Injuries Disablement Benefit
J4	J4	'Ben4Q'	<i>ibenef1</i>	KEEP
J5	J5	'Ben5Q'	<i>ibenef</i>	KEEP
K1	K1	'GOVPay'	<i>benblock</i>	Personal and commercial loan repayments {NEW CATEGORY ADDED} 1. Mortgage interest 2. Rent arrears 3. Fees for nursing home or residential care 4. Gas or electricity bills 5. Service charges for heating or fuel 6. Water charges 7. Council Tax arrears 8. Fines 9. Maintenance payments 10. Personal and commercial loan repayments
K2	K2	'Ben7Q'	<i>ibenef4</i>	KEEP
L1	L1	'AnyPen'	<i>iothinc1</i>	KEEP
L2	L2	'Royal'	<i>iothinc1</i>	KEEP
L3	L3	'PropRent'	<i>iothinc1</i>	KEEP
L4	L4	'Allow'	<i>iothinc2</i>	KEEP
L5	NEW	'MntArr'	<i>iothinc2</i>	{NEW SHOWCARD} 1. Child Maintenance and Enforcement Commission (C-MEC) (formerly Child Support Agency (CSA)) making arrangements for maintenance payments on [your/my] behalf 2. A court order requiring previous partner to make payments 3. A voluntary agreement between [yourself/myself] and previous partner 4. Other arrangement
L6	L5	'OddJob'	<i>iothinc2</i>	{CARD NUMBER CHANGED}
M1	M1	'AddHol' 'AdDmel' 'AdShoe'	<i>afford</i>	KEEP

2008-2009	2007-2008	Question name	Source code file	AMENDMENT (in bold)
		'AdDDec' 'AdDIns'		
M2	M2	'AdDMon' 'AdepFur' 'Af1'	<i>afford</i>	KEEP
M3	M3	'AddHol' 'AdDmel' 'AdShoe' 'AdDDec' 'AdDIns' 'AfDep2' 'AdDepLes'	<i>afford</i>	KEEP
M4	M4	'AdDmon' 'AdepFur' 'Af1'	<i>afford</i>	KEEP
M5	M5	'CDepHol' 'CDepBed' 'CDepEqp' 'CDepCel'	<i>afford</i>	KEEP
M6	M6	'CDepSum' 'CDepLes' 'CDepTEa' 'CPlay' 'CDepTrp'	<i>afford</i>	KEEP
M7	M7	'Debt'	<i>afford</i>	KEEP
N1	N1	'Accounts'	<i>iadint</i>	KEEP
N2	N2	'Invests'	<i>iadint</i>	KEEP
N3	N3	'OtInvA'	<i>iadint</i>	KEEP
N4	N4	'GivCFnd'	<i>ichint</i>	KEEP
N5	N5	'Totsave'	<i>ichint</i>	KEEP
N6	N6	'TotSav'	<i>isave</i>	KEEP
N7	N7	'IncChnge'	<i>isave</i>	KEEP
N8	N8	'IncHiLo'	<i>isave</i>	KEEP
N9	N9	'IncOld'	<i>isave</i>	KEEP
N10	N10	'NSAmt'	<i>isave</i>	KEEP