

<b>SUBJECT</b>	<b>ASSETS TABLE</b>	
<b>ISSUED BY</b>	<b>JULIAN SHAW</b>	
<b>REVISION</b>	<b>20/Oct/1994</b>	<b>Original Issued</b>
	<b>03/Mar/1995</b>	<b>Daniel McKeever</b>
	<b>18-Oct-96</b>	<b>S Marriott (Version 32 )</b>
	<b>28/May/1998</b>	<b>Mehdi Hussain</b>

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## 1 SUMMARY

This note summarises the structure of the data relating to assets held in Version 32 of the FRS database. This note is intended to help users produce retrievals accessing the assets data.

## 2 QUESTIONNAIRE

In the questionnaire each adult is asked to identify assets received from a series of lists. After each list the interviewer asks a series of detailed questions about each asset. Some assets refer only to children.

## 3 ANALYSIS DATABASE

The details recorded about each type of asset have been organised into a standard tabular form. Each asset received occupies a row of the ASSETS table. The variables have been rationalised so that the same type of information about each asset is held in the same column or field, even if the original question was different.

### Key Fields

Each row in the assets table is uniquely defined by the following key fields:-

<b>SERNUM</b>	Unique serial number for the household (symbolic).
<b>BENUNIT</b>	The benefit unit number within the household (symbolic, range 1..10).
<b>PERSON</b>	The person number within the household (symbolic, range 1..20).
<b>ASSETYPE</b>	A code (symbolic, range 1..16) identifying the type of asset::

**SUBJECT**                      **BENEFITS RETRIEVALS    Version 31 (1994/95)**

**ISSUED BY**                **K. ANDERTON / A. FRYER**

**REVISION**                **S. Day                5/1/95**  
                                 **S. Day                7/6/95**

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**1        SUMMARY**

This note summarises the structure of the data relating to benefits held in Version 32 of the FRS database. This note is intended to help users produce retrievals accessing the benefits data.

**2        QUESTIONNAIRE**

In the questionnaire each adult is asked to identify benefits received from a series of lists. After each list the interviewer asks a series of detailed questions about each benefit. This pattern is followed generally but there are a number of exceptions. For example only a woman is asked about maternity benefits and as there can only be one woman in a benefit unit there is only one 'slot' for the answers. Additionally some types of benefit are not included in the lists but are asked about separately (eg Family Credit)

**3        ANALYSIS DATABASE**

The details recorded about each type of benefit have been organised into a standard tabular form. Each benefit received, occupies a row of the BENEFIT table. The variables have been rationalised so that the same information about each benefit is held in the same column of field, even if the original question was different. Table 1 shows the fields recorded for each type of benefit.

### Key Fields

Each row in the benefit table is uniquely defined by the following key fields:-

SERNUM	Unique serial number for the household
BENUNIT	The benefit unit number within the household
PERSON	The person number within the household
BENEFIT	The benefit key value is a code identifying the type of benefit received (eg 19 = Income Support )

Table 1 also lists the code allocated to each benefit type.

**N.B.** SCPR have a "BenType Codeframe" within their programs which uses codes to identify Benefit Types. Although this was originally the same as our Benefit Key Value, they have since diverged; Benefit Key Value should, therefore, be used in all instances.

### Data Fields

The following data fields exist for each row in the benefit table. Each benefit will not record information in all fields

Note that, except where otherwise stated, the Data Field has the same name as the question within the questionnaire (Rule 1). Exceptions to this rule have their Data Field name changed to be consistent (e.g. the question DSSAMT would produce an answer in the variable BENAMT).

BANKSTMT	Asks whether a bank statement can be consulted (Yes/No).
BENAMT	Holds the amount of benefit last received. The exceptions to Rule 1 are REPAYAMT (for Social Fund loan <b>repayments</b> ), DSSAMT (for total amount DSS is paying directly for services as defined in DSSPAY), PRGAMT (for Government Training, as answered to question TRAIN) and FCLUMPQ (for Family Credit Lump Sum). The amount has been converted to a <b>weekly</b> value, apart from Lump Sums and Grants. (Float 0..997.00)

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BENAMTDK	If the answer to BENAMT above is DON'T KNOW, is it because the benefit is paid in combination with another, and that a separate amount cannot be established (Yes/No).
BENLETTR	Do you have a letter from the DSS or Benefits Agency giving details of the benefit (Yes/No). This question is only asked if the benefit is paid directly into a bank or building society account.
BENPD	Holds the period covered by the original answer to the BENAMT question. So, for example, BENAMT will always hold a weekly equivalent amount if the corresponding value of BENPD represents a period (ie in range 1-11). (The exceptions to Rule 1 are for DSSPAY where it is DSSPD and TRAIN where it is PRGPD.) (Period code answer - Symbolic 1..13)
CCDIS	Does the benefit include an extra allowance for any child care expenses, such as for a childminder or nursery (Yes/No).
COMBBK	Are there any other benefits paid using the same benefit book (Yes/No).
COMBDISP	Probe for names of other benefits paid in combination and record details at the relevant part of the questionnaire.
HOWBEN	How is the benefit paid. (Symbolic values 1 - 4).
IMPFLAG1	This is an imputation flag variable. (Symbolic values: 1 - benefit amount unknown, no value imputed; 2 - benefit amount initially unknown, but imputed later in the office; 3 - benefit amount known, not imputed.
IMPFLAG2	Keeps the first value of IMPFLAG1.
NOTUSAMT	The amount usually received converted to a weekly period if different from the amount last received. (Question producing this was BENAMT for Income Support.)(Float 0..997.00)
NOTUSPD	The original period the usual amount covered before being converted to a weekly amount. (Note that this is not applicable for Income Support.)(Period code answer - Symbolic 1..13)

If the answer to USUAL is YES the BENAMT and BENPD responses are copied across to the above two fields so that they always hold the usual amounts to simplify retrievals

**NUMWEEKS** Where PRES is asked, NUMWEEKS is also asked (and where OTHPRES is asked, OTHWEEKS is asked). It holds the number of weeks in the last 12 months that the benefit has been received. (Integer 0..52).

**ORDBK** Is asked of those respondents who state that a benefit they receive is paid by order book, whether it is to hand, so that it could be consulted.

**ORDBKNO** The code on the front of the Order Book.

**PRES** BEN7Q benefits are asked additionally if the benefit is currently being received, as is "Other NI or State Benefits" where the question in OTHPRES. ( These are yes/no answers.)

NOTE. For BEN1Q, BEN2Q, BEN3Q, and BEN4Q the first question is whether the benefit is currently being received, so there is no need for an additional PRES question. Also please note that the BEN5Q question is whether these benefits have been received in the last 6 months.

**USUAL** For some NI Retirement Pension, Widow's Pension or Widowed Mothers Allowance the interviewee is asked if the amount last received was the usual amount (yes, no or no such thing as a usual amount)

VAR1-VAR4            Some questions only apply to individual benefits. Instead of creating separate fields for each different question, these questions share the four fields Var1 to Var4. The fields hold data as follows (Benefit Key Values precede benefit types) :-

*1.            Disability Living Allowance (Care)*

VAR1 Holds the response to GetICA (is there anyone getting Invalid Care Allowance for you).

*11.           Attendance Allowance*

VAR1 Holds the response to GetICA (is there anyone getting Invalid Care Allowance for you).

*12.           Invalid Care*

VAR1 Holds the response to ICAPER - Who is cared for (Person Number - Symbolic 1..20,97)

*15.           Statutory Sick Pay*

VAR1 MDUPWK - Are you Paid every week (1=yes, 2=no)

VAR2 MADEMP - Are you getting made up pay from employer (1=yes, 2=No)

VAR3 MDUPPD - For how many weeks are/were you being paid (Integer 0..97)

VAR4 SSPRAT - Is Statutory Sick Pay being paid at the Higher Rate or the Lower Rate? (1=higher, 2=lower)

*18.           Family Credit*

VAR1 CONTINFC - For how many weeks have you been in continuous receipt of Family Credit (Integer 0..997)

*20.           DSS Payments*

VAR2 DSSBEFOR - Was the amount before or after taking into account what the DSS pay for directly. (1=Before deducting, 2=After deducting)

23.           *Statutory Maternity*

VAR1 MATRAT - Where you paid the higher or lower rate. (1=higher 2=lower)

VAR2 MATSTP - How many weeks before your baby was expected did you stop work. (Integer 0..97)

VAR3 MATEMP - Are you also getting made up pay from your employer (1=yes, 2=No)

25.           *Social Fund Community care Grant*

VAR1 SFGRNUM - How many such grants have you received in the last 6 months

27           *Back to Work Bonus (accrued)*

VAR1 BTWSTMT - Do you have a statement showing the amount of the bonus

28           *Extended Council Tax Benefit/Housing Benefit/Combined*

VAR1 EXTHBCTB - Did you receive an extended payment of Housing Benefit, or Council Tax Benefit, or both

38           *Social Fund Loan: Repayment*

VAR2 SFINC - Whether the Income Support that the respondent receive last time was before or after taking off Social Fund loan repayments(1=before, 2=After)

39.           *Social Fund Loan: Budgeting*

VAR1 LOANNUM - How many Social Fund loans do you have at the moment - (Integer 1..7)

39. *Social Fund Loan: Crisis*

VAR1 LOANNUM - How many Social Fund loans do you have at the moment - (Integer 1..7)



### Subsidiary Tables

For Pensions, DSS Payments and Social Fund Loans, an additional table has been created to hold more details about the breakdown of these benefits/loans.

#### **PENAMT TABLE**

Holds details of the components making up Retirement & Old persons and widows pensions, each row in the table represents one component of the benefits. The rows are uniquely identified by the following Key fields:-

SERNUM	Unique serial number for the household																				
BENUNIT	The benefit unit number within the household																				
PERSON	The person number within the household																				
BENEFIT	The benefit type is a code identifying the type of benefit received (ie 5 = Retirement and/or Old person's, 7 = Widows)																				
AMTTYPE	Component type ie:-  <table><tr><td>1</td><td>Basic Pension</td></tr><tr><td>2</td><td>Basic Increment</td></tr><tr><td>3</td><td>Graduated Pension</td></tr><tr><td>4</td><td>Invalidity Addition</td></tr><tr><td>5</td><td>Attendance Allowance</td></tr><tr><td>6</td><td>Additional Pension</td></tr><tr><td>7</td><td>Contracted out deduction</td></tr><tr><td>8</td><td>Additional pension: after contracted out deduction</td></tr><tr><td>9</td><td>Additional pension increments</td></tr><tr><td>10</td><td>Upgrading of contracted out increments</td></tr></table>	1	Basic Pension	2	Basic Increment	3	Graduated Pension	4	Invalidity Addition	5	Attendance Allowance	6	Additional Pension	7	Contracted out deduction	8	Additional pension: after contracted out deduction	9	Additional pension increments	10	Upgrading of contracted out increments
1	Basic Pension																				
2	Basic Increment																				
3	Graduated Pension																				
4	Invalidity Addition																				
5	Attendance Allowance																				
6	Additional Pension																				
7	Contracted out deduction																				
8	Additional pension: after contracted out deduction																				
9	Additional pension increments																				
10	Upgrading of contracted out increments																				

Additional variables:

PENQ	The weekly amount (Float 0.00..97.00)
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### DSSPAY TABLE

Holds the items that the DSS pay directly, each row in the table represents one item, the individual amounts are not asked.

The rows are uniquely identified by the following key fields:-

SERNUM	Unique serial number for the household
BENUNIT	The benefit unit number within the household
PERSON	The person number within the household
BENEFIT	The benefit type is always 20
DSSPAY	Item type ie:-  1      Mortgage Interest 2      Rent Arrears 3      Fees for nursing homes 4      Gas or electricity bills 5      Service charges for heating or fuel 6      Water charges 7      Council Tax arrears 8      Fines 9      Maintenance payments 10     Item not known

Additional variables:

none

### Benefit Existence Fields

The existence of benefits can be checked by accessing the BENEFITS table, looking for relevant rows. Additionally it is possible to check if an adult has a benefit, using the ADULT table. The original responses to the Benefit list questions are held in the ADULT table, each field representing one Benefit. The fields are listed in Table 1. The possible values in each field are the standard converted multiple choice responses, ie:-

1	Yes
2	No
3	All responses in set are no
-9	Don't Know
-8	Refusal
-1	Not applicable

### Additional Responses

In addition to Benefit details there are some additional questions concerning future benefits. These are held in the BENEFIT table and are as follows:-

WHOREC, WHOREC1, WHOREC2, WHOREC3 and WHOREC4 are asked of those people claiming DLA (Care), DLA (Mobility) and Attendance Allowance, or will claim any of these benefits in the future (Person Number -Symbolic 1..20,97). The benefits can be received for upto 5 people.

**B2QFUT** From Version 31, the question is asked of BEN2Q Benefits as to whether they have been awarded to start on some future date. (Previously this question was only asked of Disability Living Allowance (Care Component and Mobility), and Attendance Allowance.)

**B3QFUT** From Version 31, the question is asked of BEN3Q Benefits as to whether they have been claimed but no decision has yet been reached as to whether there is an entitlement. (Previously this question was only asked of Family Credit.)

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**TABLE 1     BENEFIT CODES**

<b>ADULT FIELD</b>	<b>BENEFIT KEY VALUE</b>	<b>BENEFIT DESCRIPTION</b>
BEN1Q01	3	Child Benefit
BEN1Q02	4	One Parent Benefit
BEN1Q03	33	Guardian's Allowance
BEN1Q04	13	Invalid Care Allowance
BEN1Q05	5	NI Retirement & Old Person's Pension
BEN1Q06	7	Widow's Pension or Allowance
BEN1Q07	8	War Disablement Pension
BEN1Q08	9	Severe Disability Allowance
BEN1Q09	10	Disability Working Allowance
BEN2Q01	1	DLA (Self Care)
BEN2Q02	2	DLA (Mobility)
BEN2Q03	12	Attendance Allowance
BEN3Q01	14	Unemployment Benefit
BEN3Q02	19	Income Support
BEN3Q03	18	Family Credit
BEN3Q04	17	Invalidity Benefit
BEN3Q05	16	Statutory Sick Pay
BEN3Q06	14	Industrial Injury Disability Benefit

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BEN4Q01	21	Maternity Allowance
BEN4Q02	23	Statutory Maternity Pay
BEN5Q01	41	Family Credit - Lump Sum
BEN5Q02	24	Funeral Grant (Social Fund)
BEN5Q03	22	Maternity Grant (Social Fund)
BEN5Q04	25	Community Care Grant (Social Fund)
BEN5Q05	26	Any other NI or State benefit
BEN7Q01	31	Trade Union Strike/Sick Pay
BEN7Q02	32	Friendly Society Benefits
BEN7Q03	33	Private Sickness Scheme Benefits
BEN7Q04	34	Accident Insurance Scheme Benefits
BEN7Q05	35	Hospital Savings Scheme Benefits
SFREPAY	34	Repaying Social Fund Loan
TRAIN	36	Govt. Training Allowance


**TABLE 2: FULL DETAILS OF BENEFIT TABLES**

A more complete description of variables associated with each benefit is in the spreadsheet BENV31.XLS1

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1	Current account
2	Savings account
3	Child savings
4	Adult gilts/trusts/stocks/shares
5	Child gilts/trusts/stocks/shares
6	Adult National Savings Certificates
7	Child National Savings Certificates
8	SAYE
9	Adult Premium Bonds
10	Child Premium Bonds
11	Adult National Savings Income Bonds
12	Child National Savings Income Bonds
13	Adult National Savings Capital/Deposit Bonds
14	Child National Savings Capital/Deposit Bonds
15	Child Bonus Bonds
16	Pensioners Guaranteed Income Bond
17	FIRST Option Bonds
18	Adult Yearly Plan
19	Child Yearly Plan

**SEQ**                      Number of holdings of particular asset type (symbolic, 1..10).  
 Note that different asset types have different numbers of holdings  
 (see column MAX HOLD in the spreadsheet table  
 ASSETS.XLS).

### **Data Fields**

The following data fields exist for each row in the assets table. Each asset will not necessarily record information in all fields.

**HOWMANY**      How many of the asset type are held (integer, range 0..99997).

**HOWMUCH**      Interviewee's assessment of the total value of the type recorded in  
 HOWMANY (integer, 0..999997).

**HOWMUCHE**    SCPR's assessment of the total value of type recorded in HOWMANY  
 (integer, 0..999997).

**ISSDATE**        Issue date of asset type, where applicable (date value).



<b>ISSVAL</b>	Issue value of asset type, where applicable (integer, 0..999997).
<b>KINDOF</b>	<p>Holds a Symbolic value in the range 2..7. Note that no differentiation is made between accounts yielding interest before OR after tax. The KINDOF codes are as follows:</p> <ul style="list-style-type: none"><li>2 NSB / PO Ordinary Account</li><li>3 NSB / PO Investment Account</li><li>4 Tax-Exempt Special Savings Account (TESSA)</li><li>5 Building Society Account, yielding interest</li><li>6 High St Bank Savings/Investment Account, yielding interest</li><li>7 Other Savings Banks or Societies, yielding interest</li></ul>
<b>SAYETYPE</b>	<p>A code (symbolic, 1 or 2) as follows:</p> <ul style="list-style-type: none"><li>1 National Savings</li><li>2 Bank/Building Society</li></ul>
<b>PD</b>	<p>What time period is covered by the payment paid though the SAYE scheme. The codes are as follows:</p> <ul style="list-style-type: none"><li>1 1 week</li><li>2 2 weeks</li><li>3 3 weeks</li><li>4 4 weeks</li><li>5 Calendar month</li><li>6 3 months</li><li>7 6 months</li><li>8 Eight times a year</li><li>9 Nine times a year</li><li>10 Ten times a year</li><li>13 3 months</li><li>26 6 months</li><li>52 One year</li><li>95 One off or Lump sum</li><li>97 None of the above</li></ul>

See separate table for a list of the questions asked in the questionnaire that are associated with the above fields. [EXCEL file ASSETS.XLS.]