

ANNEX

**PHYSICAL SURVEY
FORM**

C. DWELLING DESCRIPTION – Answer all questions in this section

1 Form of dwelling	flat with non-residential use 4		house with non-residential use 3		flat 2	house 1	<input type="checkbox"/>	32			
2 Type of house	not a house 8	corner 5	detached 4	semi-detached 3	end terrace 2	mid terrace 1	<input type="checkbox"/>	33			
3 Type of flat	not a flat 8	flat in converted building 4		lower slab 3	4-in-block type 2	lanement 1	<input type="checkbox"/>	34			
4 Entry level to dwelling	unob 9	basement 7	six-plus 6	fifth 5	fourth 4	third 3	second 2	first 1	ground 0	<input type="checkbox"/>	35
5 Number of access steps within the curtilage to the entrance	unob 9	over 10 steps 4	8-10 steps 3	3-5 steps 2	1-2 steps 1	no steps 0	<input type="checkbox"/>	36			
6 Quality assessment of dwelling					of superior quality 3	better than basic 2	basic 1	<input type="checkbox"/>	37		
7 Date of construction of dwelling			pre-1919 5	1919-1939 4	1940-1944 3	1945-1984 2	post-1984 1	<input type="checkbox"/>	38		
8 Provision for exclusive parking associated with the dwelling	unob 9	no exclusive parking 8	space elsewhere 4	space on plot 3	garage on plot 2	integral garage 1	<input type="checkbox"/>	39			
9 Front garden depth	unob 9	not a house 8	irregular plot 5	over 5m 4	1m - 5m 3	under 1m 2	no front garden 1	<input type="checkbox"/>	40		
10 Plot width including house	unob 9	not a house 8	irregular plot 5	over 10m 4	5m - 10m 3	under 5m 2	house only 1	<input type="checkbox"/>	41		
11 Rear garden depth	unob 9	not a house 8	irregular plot 5	over 10m 4	3m - 10m 3	under 3m 2	no rear garden 1	<input type="checkbox"/>	42		
12 Frontage of dwelling	unob 9	not a house 8	irregular plot 5	specify (metres)			<input type="checkbox"/>	43/44			

D. CHARACTERISTICS OF COMMON BLOCK

1 Is the dwelling part of a common block?	no 2		yes 1		<input type="checkbox"/>	45	
		ignore section D		complete section D			
2 Type of common block (or converted dwelling)	corner 5	detached 4	semi-detached 3	end terrace 2	mid terrace 1	<input type="checkbox"/>	46
3 Is the common block wholly residential?	unob 9		no 2	yes 1	<input type="checkbox"/>	47	
4 Is there a dwelling(s) or part dwelling(s) in the roof?	unob 9		no 2	yes 1	<input type="checkbox"/>	48	
5 Is there a dwelling(s) or part dwelling(s) in the basement?	unob 9		no 2	yes 1	<input type="checkbox"/>	49	
6 Number of actual dwellings in the common block	unob 9		specify			<input type="checkbox"/>	50/52
7 Number of storeys in the common block	unob 9		specify			<input type="checkbox"/>	53/54

E. LOCALITY

1 Predominant land use	non-residential 2		residential 1		<input type="checkbox"/>	55			
		ignore section E		complete section E					
2 Predominant residential type	mixed 7	high rise 6	low-rise 5	lanement 4	detached houses 3	semi-detached houses 2	terraced houses 1	<input type="checkbox"/>	56
3 Predominant tenure	unob 9		mixed 3	public 2	private 1	<input type="checkbox"/>	57		
4 Dwelling density			high density 3	medium density 2	low density 1	<input type="checkbox"/>	58		
5 Predominant age of dwellings	unob 9	mixed 5	pre-1919 4	1919-1944 3	1945-1984 2	post-1984 1	<input type="checkbox"/>	59	
6 Evidence of residential building activity	mixed activity 5		developing 4	demolishing 3	repairing/improving 2	no activity 1	<input type="checkbox"/>	60	

F. ROOM BY ROOM RECORD

	Hall/ Landing	Kitchen	R1	R2	R3	R4	R5	Bathroom	Separate WC		
1 Room level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Room level, enter 0 entry level 1 first level 2 second level 3 third or more 7 below entry level 8 no room 9 unob	61/58
2 Room type	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Room type, enter 1 kitchen only 2 living 3 other public 4 bed 5 bath and WC 6 bath only 8 no room 9 unob	69/75

G. REPAIRS BY ROOM ('00' no repairs → '10' renewal; '88' n/a; '99' unob)

What repairs are required to the following elements?

	Hall/ Landing	Kitchen	R1	R2	R3	R4	R5	Bathroom	Separate WC	
1 Floor structure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2 Floor finish/skirtings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3 Wall finish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4 Ceiling finish/cornice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5 Doors and frames	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 Fireplaces and flues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

H. TYPES OF DEFECT/CONDITION

	Hall/ Landing	Kitchen	R1	R2	R3	R4	R5	Bathroom	Separate WC	
1 Is room structurally stable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2 Is room free from rising damp?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3 Is room free from penetrating damp?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4 Has room provision for heating?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5 Has room provision for natural light?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 Has room provision for artificial light?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 Has room provision for ventilation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8 Is arrangement of room or area satisfactory?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 Is room free from dry/wet rot?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10 Is room free from mould?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11 Has room provision for mechanical ventilation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12 Is room free from condensation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Enter
1 yes
2 no
8 no room
9 unob

Enter
1 satisfactory
2 inadequate space
3 unsuitable location
4 space and location
8 no room
9 unob

Enter
1 yes
2 no
8 no room
9 unob

Enter
1 yes
2 no - slight
3 no - moderate
4 no - severe
8 no room
9 unob

I. ROOMS/FLOORS - SUMMARY

1 Total number of rooms including kitchen	unob	99	specify	<input type="checkbox"/>	55/56				
2 Number of habitable floors in the dwelling	unob	9	specify	<input type="checkbox"/>	57				
3 Is the topmost habitable floor in the roof	unob	9	yes, part 3	yes all 2	no 1	<input type="checkbox"/>	58		
4 Number of habitable rooms in the basement	unob	99	no baser. 88	specify	<input type="checkbox"/>	59/60			
5 Approximate area of dwelling	unob	9	over 110m ² 5	90m ² - 110m ² 4	70m ² - 90m ² 3	50m ² - 60m ² 2	below 50m ² 1	<input type="checkbox"/>	61

J. REPAIRS TO WHOLE DWELLING ('00' no repairs → '10' renewal; '88' n/a; '99' unob)

What repairs are required to the following elements?	1 Internal walls/partition(s)	<input type="checkbox"/>	<input type="checkbox"/>	62/63
	2 Party wall(s)	<input type="checkbox"/>	<input type="checkbox"/>	64/65
	3 Staircase(s)	<input type="checkbox"/>	<input type="checkbox"/>	66/67

K. AMENITIES

1 Where is the bathroom located (for exclusive use)?	unob	9	no bathroom	8	shared bathroom	4	outside	3	in building	2	in dwelling	1	<input type="checkbox"/>	68
2 Where is the WC located (for exclusive use)?	unob	9	no WC	8	shared WC	4	outside	3	in building	2	in dwelling	1	<input type="checkbox"/>	69
3 Is there a second bathroom/WC within the dwelling?	unob	9	no second bathroom/WC	8	yes both	3	yes bath	2	yes WC	1			<input type="checkbox"/>	70

What repairs are required to the following exclusive amenities inside the dwelling?

	unob	no amenity	renew	major	medium	minor	no repairs		
			100%	90%	80%	25%	5%	0%	
4 WC	9	8	5	4	3	2	1	<input type="checkbox"/>	71
5 Sink	9	8	5	4	3	2	1	<input type="checkbox"/>	72
6 Hot and cold to sink	9	8	5	4	3	2	1	<input type="checkbox"/>	73
7 Fixed bath/shower in bathroom	9	8	5	4	3	2	1	<input type="checkbox"/>	74
8 Hot and cold to bath/shower	9	8	5	4	3	2	1	<input type="checkbox"/>	75
9 Wash-hand basin	9	8	5	4	3	2	1	<input type="checkbox"/>	76
10 Hot and cold to wash-hand basin	9	8	5	4	3	2	1	<input type="checkbox"/>	77
11 Second WC	9	8	5	4	3	2	1	<input type="checkbox"/>	78

L. SERVICES AND FITTINGS

1 Is the standard of the electrical system satisfactory?	unob	9	no electric system	8	no	2	yes	1	<input type="checkbox"/>	16								
2 Is the underground water main (or communal rising main to the flat) lead free?	unob	9	no water main	8	no	2	yes	1	<input type="checkbox"/>	17								
3 Is the drinking water system in the dwelling lead free?	unob	9	no drinking water system	8	no	2	yes	1	<input type="checkbox"/>	18								
4 Is the cold water tank(s) lead free?	unob	9	no tanks	8	no	2	yes	1	<input type="checkbox"/>	19								
5 Is the entire water distribution system in the dwelling lead free?	unob	9	no water system	8	no	2	yes	1	<input type="checkbox"/>	20								
6 What is the principal hot water heating source?	unob	9	no hot source	8	other	7	instant only	5	immersion boiler	4	immersion	3	back boiler	2	ind boiler	1	<input type="checkbox"/>	21
7 What mains services does the dwelling have?	unob	9	no mains services	8	gas only	3	electricity and gas	2	electricity only	1							<input type="checkbox"/>	22
8 What is the level of security for the dwelling?	unob	9	locks bolts alarm	4	alarm	3	locks bolts	2	minimal	1							<input type="checkbox"/>	23
9 Are there any smoke detectors in the dwelling?	unob	9	no	3	yes more than 1	2	yes 1	1									<input type="checkbox"/>	24
10 Has the dwelling been adapted for the disabled or handicapped?	unob	9	yes, full	3	yes, partial	2	no	1									<input type="checkbox"/>	25
11 How much fixed storage in the kitchen?	unob	9	no kitchen storage	8	less than 1m ²	3	less than 2	2	between 1	1							<input type="checkbox"/>	26

What repairs are required to the following services and fittings?

	unob	no services/fittings	renew	major	medium	minor	no repairs		
			100%	90%	80%	25%	5%	0%	
12 Kitchen storage and worktops	9	8	5	4	3	2	1	<input type="checkbox"/>	27
13 Cold water system	9	8	5	4	3	2	1	<input type="checkbox"/>	28
14 Hot water system	9	8	5	4	3	2	1	<input type="checkbox"/>	29
15 Electrical power system	9	8	5	4	3	2	1	<input type="checkbox"/>	30
16 Electrical lighting system	9	8	5	4	3	2	1	<input type="checkbox"/>	31

M. HEATING AND INSULATION

1 Does the dwelling have central heating?	unob 9	no central heating 8	partial 2	full 1	<input type="checkbox"/>	32																		
2 What is the wet central heating source?	unob 9	no wet system 8	other 7	combined with hot water source 3	back boiler 2	ind boiler 1	<input type="checkbox"/>	33																
3 What is the dry central heating type?	unob 9	no dry system 8	other 7	storage 4	ceiling 3	under floor 2	ducted 1	<input type="checkbox"/>	34															
4 Principal fuel for central heating	unob 9	no central heating 8	other/mixed 7	lpg 6	oil 5	electric off peak 4	electric standard 3	solid fuel 2	main gas 1	<input type="checkbox"/>	35													
What repairs are required to the central heating system?	<table border="1"> <tr> <td>unob</td> <td>no such central heating</td> <td>renew</td> <td>major</td> <td>medium</td> <td>minor</td> <td>no repairs</td> </tr> <tr> <td></td> <td></td> <td>100%</td> <td>90%</td> <td>80%</td> <td>25%</td> <td>5%</td> <td>0%</td> </tr> </table>							unob	no such central heating	renew	major	medium	minor	no repairs			100%	90%	80%	25%	5%	0%		
unob	no such central heating	renew	major	medium	minor	no repairs																		
		100%	90%	80%	25%	5%	0%																	
5 Wet central heating source	9	8	5	4	3	2	1	<input type="checkbox"/>	36															
6 Wet central heating distribution	9	8	5	4	3	2	1	<input type="checkbox"/>	37															
7 Dry central heating source	9	8	5	4	3	2	1	<input type="checkbox"/>	38															
8 Dry central heating distribution	9	8	5	4	3	2	1	<input type="checkbox"/>	39															
9 What is the fuel to the main fire?	unob 9	no main fire 8	electric 3	solid fuel 2	gas 1			<input type="checkbox"/>	40															
10 Is the dwelling fitted with double glazing?	unob 9	no double glazing 8	part only 4	mixed 3	yes secondary 2	yes sealed units 1		<input type="checkbox"/>	41															
11 Do the external walls have insulation?				unob 9	no 2	yes 1		<input type="checkbox"/>	42															
12 Is the loft space satisfactorily insulated?	unob 9	no loft space 8	no insulation 3	no 2	yes 1			<input type="checkbox"/>	43															
13 Is the insulation to the hot water storage satisfactory?	unob 9	no hw space 8	no insulation 3	no 2	yes 1			<input type="checkbox"/>	44															
14 Is the insulation to own tanks and pipes in the loft satisfactory?	unob 9	no loft space 8	no insulation 3	no 2	yes 1			<input type="checkbox"/>	45															

N. CHARACTERISTICS OF COMMON ACCESS

1 Is the dwelling part of a structure with common access?	no 2	yes 1	<input type="checkbox"/>	46					
	ignore N O P Q R	complete N O P Q R							
2 Means of access to the dwelling	unob 9	independent (own door) 2	common access 1	<input type="checkbox"/>	47				
3 Type of common access in the block	other 7	gallery 6	balcony 5	deck 4	passage 3	landing 2	ground only 1	<input type="checkbox"/>	48
4 Number of staircases in the block				unob 9	no staircase 8	specify		<input type="checkbox"/>	49
5 Position of common staircase	unob 9	no common staircase 8	free standing 3	part in block 2	all in block 1			<input type="checkbox"/>	50
6 Number of lifts in the block				unob 9	no lifts 8	specify		<input type="checkbox"/>	51
7 Is the arrangement of the common areas satisfactory?	unob 9	no 2	yes 1	<input type="checkbox"/>	52				
8 Is the ventilation of the common areas satisfactory?	unob 9	no 2	yes 1	<input type="checkbox"/>	53				
9 Do the common areas have emergency lighting?	unob 9	no 2	yes 1	<input type="checkbox"/>	54				
10 Is there a communal entry system?	unob 9	no 2	yes 1	<input type="checkbox"/>	55				
11 Is there a surveillance camera(s) in the common area(s)?	unob 9	no 2	yes 1	<input type="checkbox"/>	56				
12 Is there a concierge service?	unob 9	no 2	yes 1	<input type="checkbox"/>	57				
13 Estimated equivalent number of dwellings in the common block	unob 999	specify	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	58/60		

O. REPAIRS TO COMMON ACCESS – VERTICAL CIRCULATION

What repairs are required to the following elements of vertical circulation?

Repairs enter
00 = no repairs
10 = renewal
88 = n/a
99 = unob

Is the repair urgent?
Enter 1 = no
2 = yes
8 = n/a
9 = unob

Replacement period for whole element enter
1 = 0-4 years 4 = 30 year life
2 = 5-9 years 8 = n/a
3 = 10-29 years 9 = unob

- 1 Foundations (N5)
- 2 Structural shell (N5)
- 3 Stairs and landings (N4)
- 4 Stair finishes (N4)
- 5 Wall finishes
- 6 Ceiling and soffit finishes
- 7 Fire doors and screens
- 8 Windows and roof lights
- 9 Lifts (N6)
- 10 Decorations

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08X
16/18
19/21
22/25
26/29
30/33
34/37
38/41
42/45
46/49
50/53

P. REPAIRS TO COMMON ACCESS – HORIZONTAL CIRCULATION

What repairs are required to the following elements of horizontal circulation?

- 1 Structure (N3)
- 2 Floor finishes
- 3 Wall finishes
- 4 Ceiling and soffit finishes
- 5 Balustrades and glazing
- 6 Drainage
- 7 Decorations

<input type="text"/>	<input type="text"/>
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54/56
57/60
61/64
65/68
69/72
73/76
77/80

Q. REPAIRS TO OTHER COMMON PARTS

What repairs are required to the following common parts?

- 1 Service mains
- 2 Refuse chutes/chambers
- 3 Bin stores
- 4 Public lighting to common areas
- 5 Principal door to close

<input type="text"/>	<input type="text"/>
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09X
16/19
20/23
24/27
28/31
32/35

R. CONDITIONS IN COMMON AREAS

Is the common area free from the following problems?

- 1 Litter
- 2 Graffiti
- 3 Vandalism
- 4 Soiled surfaces
- 5 Dampness
- 6 Mould
- 7 Condensation

	unob	no severe	no moderate	no slight	yes
1 Litter	9	4	3	2	1
2 Graffiti	9	4	3	2	1
3 Vandalism	9	4	3	2	1
4 Soiled surfaces	9	4	3	2	1
5 Dampness	9	4	3	2	1
6 Mould	9	4	3	2	1
7 Condensation	9	4	3	2	1

36
 37
 38
 39
 40
 41
 42

S. EXTERNAL CONSTRUCTION/MATERIALS

Dwelling or Common Block

1	is more than two thirds of the attached flank wall(s) exposed?	unob	9	n/a	8	yes both flanks	3	yes, one flank	2	no	1	<input type="checkbox"/>	43								
2	External wall construction	unob	9	other	3	cavity	2	solid	1	<input type="checkbox"/>		44									
3	External wall material	unob	9	other	6	metal	5	concrete	4	timber	3	brick	2	stone	1	<input type="checkbox"/>	45				
4	Principal external wall finish	other	8	metal	7	concrete panel	6	concrete block	5	timber	4	brick	3	stone	2	render	1	<input type="checkbox"/>	46		
5	Extent of principal wall finish	unob 99 specify (tenths)										<input type="checkbox"/>	47/48								
6	Secondary external wall finish	no secondary finish	8	other	7	concrete panel	6	concrete block	5	timber	4	brick	3	stone	2	render	1	<input type="checkbox"/>	49		
7	Principal roof type	unob	9	half mansard	5	mansard	4	mono	3	flat	2	pitched	1	<input type="checkbox"/>	50						
8	Extent of principal roof type	unob 99 specify (tenths)										<input type="checkbox"/>	51/52								
9	Principal roof cover	unob	9	other	7	metal	6	asbestos	5	asphalt	4	felt	3	blee	2	slates	1	<input type="checkbox"/>	53		
10	Cover to secondary roof	unob	9	no secondary roof	8	other	7	metal	6	asbestos	5	asphalt	4	felt	3	blee	2	slates	1	<input type="checkbox"/>	54
11	Underground drainage	unob	9	no drainage	8	other	3	septic tank cesspool	2	public connector	1	<input type="checkbox"/>	55								
Dwelling Only																					
12	Principal window type to dwelling	unob	9	other/mixed	5	pivot	4	turn/tilt	3	casement	2	slant & case	1	<input type="checkbox"/>	56						
13	Principal window material to dwelling	unob	9	other/mixed	5	upvc	4	other metal	3	steel	2	wood	1	<input type="checkbox"/>	57						
14	Principal door material to dwelling	unob	9	other	7	upvc glazed	6	upvc solid	5	metal glazed	4	metal solid	3	wood glazed	2	wood solid	1	<input type="checkbox"/>	58		

T. EXTERNAL REPAIRS

10X

	VIEWPOINT 1		VIEWPOINT 2		Is the repair urgent?	Replacement period for whole element	Total Score
	front only	front & side A	back only	back & side B			
1	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	18/23
2	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	24/29
3	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	30/35
4	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	36/41
5	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	42/47
6	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	48/53
7	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	54/59
8	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	60/64
9	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	65/70
10	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	71/76
11	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	11X 16/20
12	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	21/26
13	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	27/32
14	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	33/37
What repairs are required to the following elements of the dwelling only?							
15	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	38/43
16	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	44/49
17	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	50/55
18	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	56/61
19	1	2	1	2	<input type="checkbox"/>	<input type="checkbox"/>	62/67

Repair score
 00 = no repair
 10 = renewal
 88 = n/a
 99 = unob

Urgency
 1 = no
 2 = yes
 8 = n/a
 9 = unob

Replacement period enter
 1 = 0-4 yrs
 2 = 5-9 yrs
 3 = 10-29 yrs
 4 = 30 yr life
 8 = n/a
 9 = unob

U. EXTERNAL FEATURES

What repairs are required to the following external elements?

	unob	does not exist	renew	major	medium	minor	no repairs
		100%	90%	60%	25%	5%	0%
1 Fences walls and gates	9	8	5	4	3	2	1
2 Paths paved areas ramps	9	8	5	4	3	2	1
3 Steps and plats	9	8	5	4	3	2	1
4 Surface drainage	9	8	5	4	3	2	1

- 68
 69
 70
 71

V. TOLERABLE STANDARD – STATUTORY ACTION

	unob	no (BTS)	yes		
1 Is the dwelling structurally stable?	9	2	1		
2 Is the dwelling substantially free from rising or penetrating damp?	9	2	1		
3 Has the dwelling satisfactory provision for natural and artificial light, for ventilation & for heating?	9	2	1		
4 Has the dwelling an adequate piped supply of wholesome water within the house?	9	2	1		
5 Has the dwelling a sink provided with a satisfactory supply of both hot and cold water within the house?	9	2	1		
6 Has the dwelling a water closet available for the exclusive use of the occupants of the house and suitably located within the house?	9	2	1		
7 Has the dwelling an effective system for the drainage and disposal of foul and surface water?	9	2	1		
8 Has the dwelling satisfactory facilities for the cooking of food within the house?	9	2	1		
9 Is there satisfactory access to all external doors and outbuildings?	9	2	1		
10 Would you expect action to be taken on this dwelling under the housing acts whether BTS or not?	unob 9	close or demolish 4	improvement order 3	repair notice 2	no action 1
11 Would you expect the common parts to be subject to a repairs notice?	unob 9	no common parts 8	action 2	no action 1	

12X

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W. ACTION TO AREA AND ENVIRONMENT

1 Predominant land use	non residential 2	residential 1	
	ignore section W	complete section W	
2 Is the dwelling in a similar condition to those adjacent?	no better 3	no worse 2	yes, same 1
3 Is the dwelling located in a potential housing action area?		yes 2	no 1
4 Is the dwelling in a block or group situation?		yes 2	no 1
Is the dwelling in an area requiring action to the following?	n/a	no	yes
5 Individual dwellings	8	2	1
6 Street maintenance	8	2	1
7 Street improvement	8	2	1
8 Traffic management	8	2	1
9 Parking provision	8	2	1
10 Vacant sites	8	2	1
11 Public open space/play areas	8	2	1
12 Intrusive industry	8	2	1

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X. HOUSEHOLD INTERVIEW

The following questions are to be answered by a permanent member of the household only, i.e. not a temporary resident or visitor. The household member must also be aged over 16. If not obvious in either case, then ask to confirm and complete interview with appropriate person.

1. Is the respondent a permanent resident aged over 16 years?

don't know	8	no	2	yes	1
finish			continue		

40

2. Is this dwelling your household's only residence?

don't know	3	no	2	yes	1
go to 4		go to 3		go to 4	

41

3. Is this dwelling ?
(Read out responses in grid and code appropriate answer)

don't know	8	holiday home rented by household	3	second or holiday home owned by household	2	household's main residence	1
go to 4		finish		go to 7		go to 4	

42

4. Does your household own or rent this dwelling?

don't know	8	rent free	4	rents	3	part owns/part rents	2	owns	1
go to 8		go to 5				go to 7			

43

5. From whom do you rent this dwelling?

other public	07	housing coop management	06	regional council	05	new town	04	Scotts Homes	03	housing association	02	district or island council	01
unob	99	don't know	88	housing coop other	12	employer	11	relative	10	property company	09	private landlord	08

44/45

6. Do you rent this dwelling ?
(Read out responses in grid and code appropriate answer)

don't know	8	unfurnished	2	furnished	1
go to 8					

46

7. Is there a mortgage or loan being paid for this dwelling?

don't know	8	no	2	yes	1
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47

8. Thinking of the person in your household who has lived in this dwelling longest, how long have they lived here?

don't know	88	specify	(years)
------------	----	---------	---------

48/49

9. Could you please provide me with the following information?
(Read out each category in turn recording numbers in the grid provided)

	refused	don't know	specify no
(a) How many people live in your household?	99	88	
(b) How many of these are in employment, either full or part time?	99	88	
(c) How many children aged under 16 live in this household?	99	88	
(d) How many persons aged 65 or over live in this household?	99	88	
(e) Do any other households live in this dwelling?	99	88	
(f) How many people in total live in this dwelling?	99	88	

50/51

52/53

54/55

56/57

58/59

60/61

ADDITIONAL INFORMATION
(continue on back if necessary)

FINISH INTERVIEW AND THANK RESPONDENT

Complete Sections A and B on Page 1

Please ensure all relevant parts of the form are completed before leaving the dwelling

1 Form of dwelling	flat with non residential use <input type="checkbox"/>		house with non residential use <input type="checkbox"/>		flat <input type="checkbox"/>	house <input type="checkbox"/>	<input type="checkbox"/>	32			
2 Type of house	not a house <input type="checkbox"/>	corner <input type="checkbox"/>	detached <input type="checkbox"/>	semi detached <input type="checkbox"/>	end terrace <input type="checkbox"/>	mid terrace <input type="checkbox"/>	<input type="checkbox"/>	33			
3 Type of flat	not a flat <input type="checkbox"/>	flat in converted building <input type="checkbox"/>		lower/slab <input type="checkbox"/>	4 in block type <input type="checkbox"/>	tenement <input type="checkbox"/>	<input type="checkbox"/>	34			
4 Entry level to dwelling	unob <input type="checkbox"/>	basement <input type="checkbox"/>	six plus <input type="checkbox"/>	fifth <input type="checkbox"/>	fourth <input type="checkbox"/>	third <input type="checkbox"/>	second <input type="checkbox"/>	first <input type="checkbox"/>	ground <input type="checkbox"/>	<input type="checkbox"/>	35
5 Number of access steps within the curtilage to the entrance	unob <input type="checkbox"/>	over 10 steps <input type="checkbox"/>	6 10 steps <input type="checkbox"/>	3 5 steps <input type="checkbox"/>	1 2 steps <input type="checkbox"/>	no steps <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	36
6 Quality assessment of dwelling					of superior quality <input type="checkbox"/>	better than basic <input type="checkbox"/>	basic <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	37
7 Date of construction of dwelling			pre 1919 <input type="checkbox"/>	1919-1939 <input type="checkbox"/>	1940 1944 <input type="checkbox"/>	1945 1984 <input type="checkbox"/>	post 1984 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	38
8 Provision for exclusive parking associated with the dwelling	unob <input type="checkbox"/>	no exclusive parking <input type="checkbox"/>	space elsewhere <input type="checkbox"/>	space on plot <input type="checkbox"/>	garage on plot <input type="checkbox"/>	integral garage <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	39
9 Front garden depth	unob <input type="checkbox"/>	not a house <input type="checkbox"/>	irregular plot <input type="checkbox"/>	over 5m <input type="checkbox"/>	1m - 5m <input type="checkbox"/>	under 1m <input type="checkbox"/>	no front garden <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	40
10 Plot width including house	unob <input type="checkbox"/>	not a house <input type="checkbox"/>	irregular plot <input type="checkbox"/>	over 10m <input type="checkbox"/>	5m - 10m <input type="checkbox"/>	under 5m <input type="checkbox"/>	house only <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	41
11 Rear garden depth	unob <input type="checkbox"/>	not a house <input type="checkbox"/>	irregular plot <input type="checkbox"/>	over 10m <input type="checkbox"/>	3m - 10m <input type="checkbox"/>	under 3m <input type="checkbox"/>	no rear garden <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	42
12 Frontage of dwelling	unob <input type="checkbox"/>	not a house <input type="checkbox"/>	irregular plot <input type="checkbox"/>	specify (metres)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	43/44

D. CHARACTERISTICS OF COMMON BLOCK

1 Is the dwelling part of a common block?	no <input type="checkbox"/>	yes <input type="checkbox"/>	<input type="checkbox"/>	45			
		ignore section D	complete section D				
2 Type of common block (or converted dwelling)	corner <input type="checkbox"/>	detached <input type="checkbox"/>	semi detached <input type="checkbox"/>	end terrace <input type="checkbox"/>	mid terrace <input type="checkbox"/>	<input type="checkbox"/>	46
3 Is the common block wholly residential?	unob <input type="checkbox"/>	no <input type="checkbox"/>	yes <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	47
4 Is there a dwelling(s) or part dwelling(s) in the roof?	unob <input type="checkbox"/>	no <input type="checkbox"/>	yes <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	48
5 Is there a dwelling(s) or part dwelling(s) in the basement?	unob <input type="checkbox"/>	no <input type="checkbox"/>	yes <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	49
6 Number of actual dwellings in the common block	unob <input type="checkbox"/>	specify		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	50/52
7 Number of storeys in the common block	unob <input type="checkbox"/>	specify		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	53/54

E. LOCALITY

1 Predominant land use	non residential <input type="checkbox"/>		residential <input type="checkbox"/>		<input type="checkbox"/>	55			
		ignore section E	complete section E						
2 Predominant residential type	mixed <input type="checkbox"/>	high rise <input type="checkbox"/>	low rise <input type="checkbox"/>	tenement <input type="checkbox"/>	detached houses <input type="checkbox"/>	semi-detached houses <input type="checkbox"/>	terraced houses <input type="checkbox"/>	<input type="checkbox"/>	56
3 Predominant tenure	unob <input type="checkbox"/>	mixed <input type="checkbox"/>	public <input type="checkbox"/>	private <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	57
4 Dwelling density				high density <input type="checkbox"/>	medium density <input type="checkbox"/>	low density <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	58
5 Predominant age of dwellings	unob <input type="checkbox"/>	mixed <input type="checkbox"/>	pre 1919 <input type="checkbox"/>	1919 1944 <input type="checkbox"/>	1945 1964 <input type="checkbox"/>	post 1964 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	59
6 Evidence of residential building activity	mixed activity <input type="checkbox"/>	developing <input type="checkbox"/>	demolishing <input type="checkbox"/>	repairing or improving <input type="checkbox"/>	no activity <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	60

ROOM BY ROOM RECORD

	Hall/ Landing	Kitchen	R1	R2	R3	R4	R5	Bathroom	Separate WC
1	Room level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Room type	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Room level, enter:
 0 entry level
 1 first level
 2 second level
 3 third or more
 7 below entry level
 8 no room
 9 unob.

61/68
69/75

G. REPAIRS BY ROOM ('00' no repairs → '10' renewal; '88' n/a; '99' unob)

What repairs are required to the following elements?

1	Floor structure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Floor finish/skirtings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Wall finish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Ceiling finish/cornice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Doors and frames	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Fireplaces and flues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Room type, enter:
 1 kitchen only
 2 living
 3 other public
 4 bed
 5 bath and WC
 6 bath only
 8 no room
 9 unob.

03X
16/33
34/51
52/69
16/33
34/51
52/69

H. TYPES OF DEFECT/CONDITION

1	Is room structurally stable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Is room free from rising damp?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Is room free from penetrating damp?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Has room provision for heating?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Has room provision for natural light?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Has room provision for artificial light?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Has room provision for ventilation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Is arrangement of room or area satisfactory?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Is room free from dry/wet rot?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Is room free from mould?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Has room provision for mechanical ventilation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Is room free from condensation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

05X
16/24
25/33
34/42
43/51
52/56
57/65
66/73
06X
18/24
25/33
34/42
43/45
46/54

I. ROOMS/FLOORS – SUMMARY

1	Total number of rooms including kitchen	unob	<input type="checkbox"/>	<input type="checkbox"/>	specify	<input type="checkbox"/>	<input type="checkbox"/>	55/56						
2	Number of habitable floors in the dwelling	unob	<input type="checkbox"/>	<input type="checkbox"/>	specify	<input type="checkbox"/>	<input type="checkbox"/>	57						
3	Is the topmost habitable floor in the roof	unob	<input type="checkbox"/>	yes part	<input type="checkbox"/>	yes all	<input type="checkbox"/>	no	<input type="checkbox"/>	58				
4	Number of habitable rooms in the basement	unob	<input type="checkbox"/>	<input type="checkbox"/>	no basement	<input type="checkbox"/>	specify	<input type="checkbox"/>	<input type="checkbox"/>	59/60				
5	Approximate area of dwelling	unob	<input type="checkbox"/>	over 110m ²	<input type="checkbox"/>	90m ² - 110m ²	<input type="checkbox"/>	70m ² - 89m ²	<input type="checkbox"/>	50m ² - 69m ²	<input type="checkbox"/>	below 50m ²	<input type="checkbox"/>	61

J. REPAIRS TO WHOLE DWELLING ('00' no repairs → '10' renewal; '88' n/a; '99' unob)

What repairs are required to the following elements?	1 Internal walls/partition(s)	<input type="checkbox"/>	<input type="checkbox"/>	62/63
	2 Party wall(s)	<input type="checkbox"/>	<input type="checkbox"/>	64/65
	3 Staircase(s)	<input type="checkbox"/>	<input type="checkbox"/>	66/67

K. AMENITIES

1 Where is the bathroom located (for exclusive use)?	unob 9	no bathroom 8	shared bathroom 4	outside 3	in building 2	in dwelling 1	<input type="checkbox"/>	68
2 Where is the WC located (for exclusive use)?	unob 9	no WC 8	shared WC 4	outside 3	in building 2	in dwelling 1	<input type="checkbox"/>	69
3 Is there a second bathroom/WC within the dwelling?	unob 9	no second bathroom/WC 8	yes both 3	yes bath 2	yes WC 1		<input type="checkbox"/>	70

What repairs are required to the following exclusive amenities inside the dwelling?

	unob	no amenity	renew	major	medium	minor	no repairs	
			100%	90%	60%	25%	5%	0%
4 WC	9	8	5	4	3	2	1	<input type="checkbox"/> 71
5 Sink	9	8	5	4	3	2	1	<input type="checkbox"/> 72
6 Hot and cold to sink	9	8	5	4	3	2	1	<input type="checkbox"/> 73
7 Fixed bath/shower in bathroom	9	8	5	4	3	2	1	<input type="checkbox"/> 74
8 Hot and cold to bath/shower	9	8	5	4	3	2	1	<input type="checkbox"/> 75
9 Wash-hand basin	9	8	5	4	3	2	1	<input type="checkbox"/> 76
10 Hot and cold to wash-hand basin	9	8	5	4	3	2	1	<input type="checkbox"/> 77
11 Second WC	9	8	5	4	3	2	1	<input type="checkbox"/> 78

L. SERVICES AND FITTINGS

1 Is the standard of the electrical system satisfactory?	unob 9	no electrical system 8	no 2	yes 1	<input type="checkbox"/> 16				
2 Is the underground water main (or communal rising main to the flat) lead free?	unob 9	no water main 8	no 2	yes 1	<input type="checkbox"/> 17				
3 Is the drinking water system in the dwelling lead free?	unob 9	no drinking water system 8	no 2	yes 1	<input type="checkbox"/> 18				
4 Is the cold water tank(s) lead free?	unob 9	no tanks 8	no 2	yes 1	<input type="checkbox"/> 19				
5 Is the entire water distribution system in the dwelling lead free?	unob 9	no water system 8	no 2	yes 1	<input type="checkbox"/> 20				
6 What is the principal hot water heating source?	unob 9	no hot source 8	other 7	instant only 5	immersion boiler 4	immersion 3	back boiler 2	ind boiler 1	<input type="checkbox"/> 21
7 What mains services does the dwelling have?	unob 9	no mains services 8	gas only 3	electricity and gas 2	electricity only 1	<input type="checkbox"/> 22			
8 What is the level of security for the dwelling?	unob 9	locks bolts alarm 4	alarm 3	locks bolts 2	minimal 1	<input type="checkbox"/> 23			
9 Are there any smoke detectors in the dwelling?	unob 9	no 3	yes more than 1 2	yes 1 1	<input type="checkbox"/> 24				
10 Has the dwelling been adapted for the disabled or handicapped?	unob 9	yes, full 3	yes, partial 2	no 1	<input type="checkbox"/> 25				
11 How much fixed storage in the kitchen?	unob 9	no kitchen storage 8	less than 1m ² 3	less than Bulletin 1 2	Bulletin 1 1	<input type="checkbox"/> 26			

What repairs are required to the following services and fittings?

	unob	no services/fittings	renew	major	medium	minor	no repairs	
			100%	90%	60%	25%	5%	0%
12 Kitchen storage and worktops	9	8	5	4	3	2	1	<input type="checkbox"/> 27
13 Cold water system	9	8	5	4	3	2	1	<input type="checkbox"/> 28
14 Hot water system	9	8	5	4	3	2	1	<input type="checkbox"/> 29
15 Electrical power system	9	8	5	4	3	2	1	<input type="checkbox"/> 30
16 Electrical lighting system	9	8	5	4	3	2	1	<input type="checkbox"/> 31

M. HEATING AND INSULATION

1 Does the dwelling have central heating?	unob 9	no central heating 6	partial 2	full 1	<input type="checkbox"/>	32					
2 What is the wet central heating source?	unob 9	no wet system 6	other 7	combined with hot water source 3	back boiler 2	ind boiler 1	<input type="checkbox"/>	33			
3 What is the dry central heating type?	unob 9	no dry system 6	other 7	storage 4	ceiling 3	under floor 2	ducted 1	<input type="checkbox"/>	34		
4 Principal fuel for central heating	unob 9	no central heating 6	other/mixed 7	lpg 6	oil 5	electric off peak 4	electric standard 3	solid fuel 2	mains gas 1	<input type="checkbox"/>	35

What repairs are required to the central heating system?	unob	no such central heating					renew 100%	major 90%	medium 60%	minor 25%	no repairs 5%	0%	<input type="checkbox"/>	
		9	8	5	4	3								
5 Wet central heating source	9	8	5	4	3	2	1	<input type="checkbox"/>	36					
6 Wet central heating distribution	9	8	5	4	3	2	1	<input type="checkbox"/>	37					
7 Dry central heating source	9	8	5	4	3	2	1	<input type="checkbox"/>	38					
8 Dry central heating distribution	9	8	5	4	3	2	1	<input type="checkbox"/>	39					

9 What is the fuel to the main fire?	unob 9	no main fire 8	electric 3	solid fuel 2	gas 1	<input type="checkbox"/>	40
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10 Is the dwelling fitted with double glazing?	unob 9	no double glazing 8	part only 4	mixed 3	yes secondary 2	yes sealed units 1	<input type="checkbox"/>	41
11 Do the external walls have insulation?				unob 9	no 2	yes 1	<input type="checkbox"/>	42
12 Is the loft space satisfactorily insulated?	unob 9	no loft space 8	no insulation 3	no 2	yes 1	<input type="checkbox"/>	43	
13 Is the insulation to the hot water storage satisfactory?	unob 9	no hw storage 8	no insulation 3	no 2	yes 1	<input type="checkbox"/>	44	
14 Is the insulation to own tanks and pipes in the loft satisfactory?	unob 9	no loft space 8	no insulation 3	no 2	yes 1	<input type="checkbox"/>	45	

N. CHARACTERISTICS OF COMMON ACCESS

1 Is the dwelling part of a structure with common access?	no 2	yes 1	<input type="checkbox"/>	46					
	ignore N, O, P, Q, R	complete N, O, P, Q, R							
2 Means of access to the dwelling	unob 9	independent (own door) 2	common access 1	<input type="checkbox"/>	47				
3 Type of common access in the block	other 7	gallery 6	balcony 5	deck 4	passage 3	landing 2	ground only 1	<input type="checkbox"/>	48
4 Number of staircases in the block				unob 9	no staircases 8	specify	<input type="checkbox"/>	49	
5 Position of common staircase	unob 9	no common staircase 8	free standing 3	part in block 2	all in block 1	<input type="checkbox"/>	50		
6 Number of lifts in the block				unob 9	no lifts 8	specify	<input type="checkbox"/>	51	
7 Is the arrangement of the common areas satisfactory?	unob 9	no 2	yes 1	<input type="checkbox"/>	52				
8 Is the ventilation of the common areas satisfactory?	unob 9	no 2	yes 1	<input type="checkbox"/>	53				
9 Do the common areas have emergency lighting?	unob 9	no 2	yes 1	<input type="checkbox"/>	54				
10 Is there a communal entry system?	unob 9	no 2	yes 1	<input type="checkbox"/>	55				
11 Is there a surveillance camera(s) in the common area(s)?	unob 9	no 2	yes 1	<input type="checkbox"/>	56				
12 Is there a concierge service?	unob 9	no 2	yes 1	<input type="checkbox"/>	57				
13 Estimated equivalent number of dwellings in the common block	unob 9	specify	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	58/60			

O. REPAIRS TO COMMON ACCESS - VERTICAL CIRCULATION

What repairs are required to the following elements of vertical circulation?

Repair Code:
 00 = OK
 10 = normal
 20 = MA
 30 = unob

Is the repair urgent?
 Enter: 1 = no
 2 = yes
 3 = MA
 9 = unob

Replacement period for whole element after:
 1 = 0-5 years 4 = 30 year life
 2 = 6-9 years 5 = n/a
 3 = 10-29 years 9 = unob

- 1 Foundations (N5)
- 2 Structural shell (N5)
- 3 Stairs and landings (N4)
- 4 Stair finishes (N4)
- 5 Wall finishes
- 6 Ceiling and soffit finishes
- 7 Fire doors and screens
- 8 Windows and roof lights
- 9 Lifts (N6)
- 10 Decorations

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

08X
 16/18
 19/21
 22/25
 26/29
 30/33
 34/37
 38/41
 42/45
 46/49
 50/53

P. REPAIRS TO COMMON ACCESS - HORIZONTAL CIRCULATION

What repairs are required to the following elements of horizontal circulation?

- 1 Structure (N3)
- 2 Floor finishes
- 3 Wall finishes
- 4 Ceiling and soffit finishes
- 5 Balustrades and glazing
- 6 Drainage
- 7 Decorations

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

54/56
 57/60
 61/64
 65/68
 69/72
 73/76
 77/80

Q. REPAIRS TO OTHER COMMON PARTS

What repairs are required to the following common parts?

- 1 Service mains
- 2 Refuse chutes/chambers
- 3 Bin stores
- 4 Public lighting to common areas
- 5 Principal door to close

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

09X
 16/19
 20/23
 24/27
 28/31
 32/35

R. CONDITIONS IN COMMON AREAS

Is the common area free from the following problems?

- 1 Litter
- 2 Graffiti
- 3 Vandalism
- 4 Soiled surfaces
- 5 Dampness
- 6 Mould
- 7 Condensation

	unob	no severe	no moderate	no slight	yes
<input type="checkbox"/>	0	4	3	2	1
<input type="checkbox"/>	0	4	3	2	1
<input type="checkbox"/>	0	4	3	2	1
<input type="checkbox"/>	0	4	3	2	1
<input type="checkbox"/>	0	4	3	2	1
<input type="checkbox"/>	0	4	3	2	1
<input type="checkbox"/>	0	4	3	2	1

36
 37
 38
 39
 40
 41
 42

S. EXTERNAL CONSTRUCTION/MATERIALS

Dwelling or Common Block

1	Is more than two thirds of the attached flank wall(s) exposed?	unob	9	n/a	8	yes both flanks	1	yes one flank	1	no	1	<input type="checkbox"/>	43								
2	External wall construction	unob	6	other	6	cavity	1	solid	1			<input type="checkbox"/>	44								
3	External wall material	unob	5	other	6	metal	5	concrete	1	timber	2	brick	2	stone	1	<input type="checkbox"/>	45				
4	Principal external wall finish	other	6	metal	7	concrete panel	6	concrete block	5	timber	6	brick	3	stone	1	render	1	<input type="checkbox"/>	46		
5	Extent of principal wall finish											unob	6	1	specify	(tenths)	<input type="checkbox"/>	47/48			
6	Secondary external wall finish	no secondary finish	6	other	7	concrete panel	6	concrete block	5	timber	4	brick	3	stone	2	render	1	<input type="checkbox"/>	49		
7	Principal roof type	unob	9	half mansard	5	mansard	4	mono	3	flat	2	pitched	1				<input type="checkbox"/>	50			
8	Extent of principal roof type											unob	9	9	specify	(tenths)	<input type="checkbox"/>	51/52			
9	Principal roof cover	unob	9	other	7	metal	6	asbestos	5	asphalt	4	felt	3	tiles	2	slates	1	<input type="checkbox"/>	53		
10	Cover to secondary roof	unob	9	no secondary roof	6	other	7	metal	6	asbestos	5	asphalt	4	felt	3	tiles	2	slates	1	<input type="checkbox"/>	54
11	Underground drainage	unob	9	no drainage	8	other	3	septic tank/cesspool	2	public connection	1						<input type="checkbox"/>	55			
Dwelling Only																					
12	Principal window type to dwelling	unob	9	other/mixed	5	pivot	4	turn/tilt	3	casemen	2	sash & case	1				<input type="checkbox"/>	56			
13	Principal window material to dwelling	unob	9	other/mixed	5	upvc	4	other metal	3	steel	2	wood	1				<input type="checkbox"/>	57			
14	Principal door material to dwelling	unob	9	other	7	upvc glazed	6	upvc solid	5	metal glazed	4	metal solid	3	wood glazed	2	wood solid	1	<input type="checkbox"/>	58		

T. EXTERNAL REPAIRS

10X

What repairs are required to the following elements of the dwelling or common block?

1	Principal roof covering (S9)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	18/23
2	Principal roof structure (S7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	24/29
3	Secondary roof covering (S10)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	30/35
4	Chimney Stacks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	38/41
5	Flashings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	42/47
6	Roof gutters and downpipes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	48/53
7	Soil waste and vent pipes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	54/59
8	Wall structure (S2/S3)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	60/64
9	Principal wall finish (S4)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	65/70
10	Secondary wall finish (S6)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	71/76
11	Foundations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	11X 16/20
12	DPC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	21/26
13	Masonry paint	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	27/32
14	Underground drainage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	33/37
What repairs are required to the following elements of the dwelling only?														
15	Private balcony to dwelling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	38/43
16	External doors to dwelling (S14)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	44/49
17	Windows to dwelling (S13)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	50/55
18	External paint to dwelling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	56/61
19	External stairs to own door	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62/67

U. EXTERNAL FEATURES

What repairs are required to the following external elements?

	unob	does not exist	renew	major	medium	minor	no repairs	
		100%	90%	60%	25%	5%	0%	
1 Fences, walls and gates	9	8	5	4	3	2	1	<input type="checkbox"/> 68
2 Paths, paved areas, ramps	9	8	5	4	3	2	1	<input type="checkbox"/> 69
3 Steps and plats	9	8	5	4	3	2	1	<input type="checkbox"/> 70
4 Surface drainage	9	8	5	4	3	2	1	<input type="checkbox"/> 71

V. TOLERABLE STANDARD – STATUTORY ACTION

	unob	no (BTS)	yes			
1 Is the dwelling structurally stable?	9	2	1	<input type="checkbox"/> 17		
2 Is the dwelling substantially free from rising or penetrating damp?	9	2	1	<input type="checkbox"/> 18		
3 Has the dwelling satisfactory provision for natural and artificial light, for ventilation & for heating?	9	2	1	<input type="checkbox"/> 19		
4 Has the dwelling an adequate piped supply of wholesome water within the house?	9	2	1	<input type="checkbox"/> 20		
5 Has the dwelling a sink provided with a satisfactory supply of both hot and cold water within the house?	9	2	1	<input type="checkbox"/> 21		
6 Has the dwelling a water closet available for the exclusive use of the occupants of the house and suitably located within the house?	9	2	1	<input type="checkbox"/> 22		
7 Has the dwelling an effective system for the drainage and disposal of foul and surface water?	9	2	1	<input type="checkbox"/> 23		
8 Has the dwelling satisfactory facilities for the cooking of food within the house?	9	2	1	<input type="checkbox"/> 24		
9 Is there satisfactory access to all external doors and outbuildings?	9	2	1	<input type="checkbox"/> 25		
10 Would you expect action to be taken on this dwelling under the housing acts whether BTS or not?	unob 9	close or demolish 4	improvement order 3	repair notice 2	no action 1	<input type="checkbox"/> 26
11 Would you expect the common parts to be subject to a repairs notice?	unob 9	no common parts 8	action 2	no action 1	<input type="checkbox"/> 27	

W. ACTION TO AREA AND ENVIRONMENT

1 Predominant land use	non residential 2	residential 1	<input type="checkbox"/> 28	
	ignore section W	complete section W		
2 Is the dwelling in a similar condition to those adjacent?	no, better 3	no, worse 2	yes same 1	<input type="checkbox"/> 29
3 Is the dwelling located in a potential housing action area?	yes 2	no 1	<input type="checkbox"/> 30	
4 Is the dwelling in a block or group situation?	yes 2	no 1	<input type="checkbox"/> 31	
Is the dwelling in an area requiring action to the following?	n/a	no	yes	
5 Individual dwellings	8	2	1	<input type="checkbox"/> 32
6 Street maintenance	8	2	1	<input type="checkbox"/> 33
7 Street improvement	8	2	1	<input type="checkbox"/> 34
8 Traffic management	8	2	1	<input type="checkbox"/> 35
9 Parking provision	8	2	1	<input type="checkbox"/> 36
10 Vacant sites	8	2	1	<input type="checkbox"/> 37
11 Public open space/play areas	8	2	1	<input type="checkbox"/> 38
12 Intrusive industry	8	2	1	<input type="checkbox"/> 39

X. HOUSEHOLD INTERVIEW

1 Is the respondent a permanent resident aged over 16 years?

don't know	8	no	2	yes	1
finish			continue		

40

2 Is this dwelling your household's only residence?

don't know	3	no	2	yes	1
go to 4		go to 3		go to 4	

41

3 Is this dwelling ?
(Read out responses in grid and code appropriate answer)

don't know	8	holiday home rented by household	3	second or holiday home owned by household	2	household's main residence	1
go to 4		finish		go to 7		go to 4	

42

4 Does your household own or rent this dwelling?

don't know	8	rent free	4	rents	3	part owns part rents	2	owns	1
go to 8		go to 5			go to 7				

43

5 From whom do you rent this dwelling?

other public	07	housing coop management	06	regional council	05	new town	04	Scottish Homes	03	housing association	02	district or islands council	01
unob	99	don't know	88	housing coop other	12	employer	11	relative	10	property company	09	private landlord	08

44/45

6 Do you rent this dwelling?
(Read out responses in grid and code appropriate answer)

don't know	8	unfurnished	2	furnished	1
go to 8					

46

7 Is there a mortgage or loan being paid for this dwelling?

don't know	8	no	2	yes	1
------------	---	----	---	-----	---

47

8 Thinking of the person in your household who has lived in this dwelling longest, how long have they lived here?

don't know	88	specify	(years)
------------	----	---------	---------

48/49

9 Could you please provide me with the following information?
(Read out each category in turn, recording numbers in the grid provided)

	refused	don't know	specify no
(a) How many people live in your household?	99	88	
(b) How many of these are in employment either full or part time?	99	88	
(c) How many children aged under 16 live in this household?	99	88	
(d) How many persons aged 65 or over live in this household?	99	88	
(e) Do any other households live in this dwelling?	99	88	
(f) How many people in total, live in this dwelling?	99	88	

50/51

52/53

54/55

56/57

58/59

60/61

ADDITIONAL INFORMATION

(continue on back if necessary)

FINISH INTERVIEW AND THANK RESPONDENT

Complete Sections A and B on Page 1

Please ensure all relevant parts of the form are completed before leaving the dwelling

MORI

SCOTTISH HOUSE CONDITION SURVEY
SOCIO ECONOMIC
INTERVIEWER INSTRUCTIONS

INTRODUCTION

Background

The Scottish House Condition Survey (SHCS) is the first survey to provide accurate information about the condition of housing in Scotland. It covers all types of housing - from the smallest croft to the largest castle - includes all tenures, and roughly every 100th home was incorporated into the sample. The information it reveals about different types of housing and the people who live in it will be a valuable tool to housing organisations both locally and nationally. A similar survey in England has led to changes in legislation affecting housing.

It is one of the most important surveys to be conducted in Scotland in recent years. MORI is responsible for this stage of the survey which is being carried out on behalf of Scottish Homes.

Many of you will have worked on previous parts of the SHCS. In June - August MORI screened around 17,000 properties to select dwelling units for the first part of the survey, the Physical Survey. This started in early August, with 180 surveyors being issued with 24,000 addresses.

At every address issued to them the surveyors attempted to carry out a full external and internal survey of the property - with the respondents' permission. All respondents were notified in writing about the survey and told that they would receive two visits - one from a surveyor, and one from an interviewer.

The Physical Survey of properties is now nearing completion, and we are starting the Socio-economic interview stage. In total we will be re-visiting around 18,000 addresses that have been previously surveyed by surveyors. At the same time, we need to complete part of the screening exercise that many of you worked on during the summer, and check the tenure of about 5,000 properties, carrying out full interviews where the residents rent from the private sector.

Where to interview

There are two categories of addresses that you will be issued with -

1) **Main Address:**

Properties which were issued to surveyors at the Physical Survey Stage. None of these should be untraceable as all will have been successfully located by a surveyor and be suitable for an interview. The majority of inhabitants will have already allowed a surveyor to look around their home and carry out an internal survey - and will generally expect a call from you. This means you will be able to achieve a very good response rate and should make your job easier.

However, around one in ten of the addresses issued to you will have been visited by a surveyor, but will not have had an internal survey, because the surveyor was unable to make contact with the inhabitants. (Please note that all addresses where a surveyor was refused access have been removed from the sample, as have all commercial premises, and neither of these will be issued to you.)

2) **Private Renter Screening Addresses:**

The second type of address is one that has never been visited before. A few of these may be business addresses or even demolished - the sample is taken from the Postal Address File. These are Satellite addresses, close to the Main Addresses. All that has to be done with the addresses is to check on the number of dwelling units, select one individual dwelling unit for survey if there is more than one flat or house at the address and ask the inhabitants a few questions about the tenure of the selected dwelling unit. In some cases, the inhabitants will be private renters (ie renting from the private sector) and these people will be asked to take part in the main Socio-economic interview.

For the remaining addresses in this group, if they are not private renters, then the address is accounted for.

THE CONTACT SHEETS

There are four different types of contact sheet that you will be issued with

The two headed 'SHCS Contact Sheet Main Address' (white) and 'SHCS Blank Contact Sheet' (yellow) are for use at addresses which have been included in the Physical Survey. The "Main Address" sheets are the ones which will have printed on them details of addresses where a surveyor has carried out a survey.

The "Blank Contact Sheet" (yellow) is used if it is necessary to interview more than one household at one of these addresses, it records details of your attempts to interview other households in the dwelling unit.

The form headed 'SHCS Contact Sheet Private Renter Screening Exercise' (blue) will be printed with the address details of an address where you need to check the tenure (after selecting a dwelling unit if necessary). If you do find that the dwelling unit is privately rented you will need to complete the second type of blank contact sheet you have been issued with, the "Blank Private Renter Contact Sheet" (blue), before going on to attempt an interview with the private renter at that address.

Dwelling Unit Selection

Regardless of whether the address issued to you is a Main address (already surveyed by a surveyor) or a Private Renter Screening Address, you will need to check whether the address printed on the contact sheet (including details provided under the heading 'Additional Address Information') is a single dwelling unit.

Nine times out of ten, it will be a single unit. A very few of the Main Addresses and the Private Renter Addresses may just be a block of flats or a tenement building, or perhaps a house that has been converted into flats, rather than an individual flat or house.

If this is the case, you will need to select a dwelling unit at which to interview using the Kish grid.

Please note that you must be very careful when seeking out an address that you do actually visit the exact address on the contact sheet, if the computer has picked an individual flat in a house or block you must go to that individual dwelling unit and check that address alone. Wherever the computer has chosen a particular flat in a building, and its address is printed under Address Details on the contact sheet, that flat alone is valid for the survey. All the Main Addresses have been located by surveyors - call Field & Tab if you cannot find one.

Please provide yourself with a detailed street map or, in rural areas, an Ordnance Survey map of the areas you will be working in. You may need this to locate some of the addresses. For example, in some cases, the town name given in the address details may be the Post Town for that address, but not necessarily the name of the village or area that the address is located in. Street maps with street names may help, as will asking people in the area.

For every contact sheet, always go straight to the precise address detailed on the sheet.

Section A

At a Main Address, if there is only one dwelling unit at the address identified on the contact sheet code 1 at QA1 and go straight to Section B, the Household Selection section. Only if you find there is more than one dwelling at the address should you proceed to QA2. At the Main Addresses individual dwelling units may be identified by a flat number, a householder name or even by the door colour in the Additional Address Information. In all such cases, a dwelling unit has already been selected, so simply code 1 at QA1 and go on to Section B.

On a Private Renter Address where there is only one dwelling unit at the address go to Section D.

If there is more than one dwelling unit at the address, you must follow the procedure below HOWEVER be very careful to ensure that no dwelling unit has been selected, before taking this course of action

Count the number of dwelling units (dus) at the address (By dwelling unit we mean a unit of accommodation. A house will usually contain one du, unless it has been converted into flats, or has been partitioned in some way, when it may contain more. In a tenement block, or a more modern block, each flat would be considered an individual dwelling unit.) In tenement blocks, be careful not to accidentally count bathrooms outside the du as dus

Now check to see whether there is any information printed on the contact sheet next to the MOI Number. This will tell you how many dwelling units the Post Office believe there are at the address. If it is blank it means there is only 1 dwelling unit at the address according to the Post Office

Where there is more than one dwelling unit at the specific address printed under 'Address Details' (2 or more will be printed next to the MOI Number) you should look in the ADDITIONAL ADDRESS INFORMATION space. Often the computer will have selected a dwelling unit here. If so, this is the dwelling unit that we want to interview at.

So far so good. The reason we are undertaking this exercise is because the Post Office's records are inaccurate. In some cases, although their records say there is 1 dwelling unit at an address, there may be more. Or there may be fewer than they say. Therefore, having noted the address serial number, record the number of dwelling units in the box provided and then record the MOI number in the box provided below that.

The questionnaire now gives instructions about what to do in each possible circumstance. They are outlined below

- If nothing has been printed next to the MOI number (ie one dwelling unit present) and you have checked that there really is only one dwelling unit, then go to Section B at a Main Address (Household Selection) or at a Private Renter Screening Address go straight to Section D (questions about tenure)
- If the MOI number is blank, but there is more than one dwelling unit present at the specific address, you must select a dwelling unit using the grid printed on the questionnaire
- If the MOI number is 2 or more and is identical to the number of dwelling units present, check that a dwelling unit has been selected for survey in the ADDITIONAL ADDRESS INFORMATION SPACE. On a Main Address if one is identified here go straight to QA4. On a Private Renter Screening Address go to Section C (details where the selected unit is in the building)
- If a dwelling unit has not already been selected, you should select one using the grid and then identify it.
- If the MOI number is different from the number of dwelling units you must select one using the grid. (Ignore any information relating to dwelling units in the ADDITIONAL ADDRESS INFORMATION SPACE)

How to Select a Dwelling Unit Using the Grid

First, note the last two digits of the address serial number

ie

1	6	7	5	3
---	---	---	---	---

Here you would use 53

On the grid circle the five on the vertical column at the side where it says PLEASE RING. Then circle the three on the horizontal row at the top. Where the two numbers intersect on the grid is your start point. Circle it to remind yourself which one it is. Now remind yourself how many dwelling units there are at this address. If there 9 or less, choose and circle the next single possible number (ie one not greater than the number of dwelling units) on the right as your selected dwelling unit. If there are 10 or more dwelling units, choose and circle the next possible pair of numbers. If you cannot find a suitable number (ie one not greater than the number of dwelling units) on the line you are on, start looking again on the next one down moving from left to right. Similarly, start again at the top left hand side of the grid if you come to the end of the grid. IF THERE ARE 100 OR MORE DUS, PLEASE CONTACT YOUR AREA MANAGER DO NOT CONTINUE WITH THE ADDRESS

In the example below, the last two digits of the address serial number were 53 and there were 18 dwelling units at the address. The circled five was the start point and was followed by three invalid pairs of numbers 77, 73 and 31. Therefore the first suitable pair - 15 - is the number of the dwelling unit selected.

EXAMPLE

SELECT ONE DWELLING UNIT USING GRID. REMEMBER TO CHOOSE NEXT POSSIBLE SINGLE NUMBER AFTER RANDOM START POINT IF LESS THAN 10 DWELLING UNITS. IF 10-99 DWELLING UNITS CHOOSE NEXT POSSIBLE PAIR OF NUMBERS AFTER RANDOM START POINT.

		UNITS (LAST DIGIT OF ADDRESS NUMBER)									
PLEASE RING →		0	1	2	③	4	5	6	7	8	9
	0	4	1	8	4	0	6	4	6	4	7
	1	4	6	3	5	2	3	3	0	4	9
TENS	2	1	1	0	8	7	9	6	2	9	4
(SECOND	3	5	2	7	0	1	0	8	3	3	7
FROM	4	5	7	2	7	5	3	6	8	9	8
LAST DIGIT	⑤	2	0	8	⑤	7	7	3	①	⑤	5
OF ADDRESS)	6	1	5	6	3	3	8	4	9	2	4
	7	9	2	6	9	4	4	8	2	9	7
	8	7	7	6	1	3	1	9	0	1	9
	9	1	8	6	8	8	3	2	4	8	6

QA4, Main Address or (Section C,) Private Renter Screening Address

Having selected the number of the dwelling unit, you must locate it within the building. If all the dwelling units are individually and sequentially numbered, enter the building and record which floor the selected dwelling unit is on by ticking a box or writing in as appropriate, then write in the actual number of the dwelling unit, as it appears on the door of the unit.

If the flats are not numbered, count up until you reach the selected dwelling unit, starting from the lowest floor (eg the basement if it is part of the address) and working upwards. Go from left to right along each corridor or landing/hall, and from front to back of the building. ALWAYS COUNT IN THIS ORDER. IF THE FLATS/DWELLING UNITS ARE NOT INDIVIDUALLY NUMBERED OR ARE NOT NUMBERED SEQUENTIALLY THROUGHOUT THE WHOLE ADDRESS, THE NUMBER OF THE DU SELECTED ON THE GRID MAY NOT BE THE 'REAL' NUMBER OF THE FLAT YOU EVENTUALLY ARRIVE AT

Once you have located the dwelling unit and noted the floor and number. Proceed to Section B if you are at a Main Address or Section D at a Private Renter Screening Address

You must ask Section D, relating to tenure, at all Private Renter addresses after you have selected a dwelling unit. You should make at least four calls at the selected dwelling unit at each Private Renter Screening address to do this, and at least two of these calls should be after 6pm or at a weekend.

Selecting a Household

Once you have arrived at the specified dwelling unit (usually, the one identified on the contact sheet and in a few cases the one you have selected), you must check how many households there are living in the dwelling unit.

It will be extremely rare to find more than one household at a dwelling but where you do, if there are four or less households present, the householder from each individual household should be interviewed separately. If there are more than four households present, you should list each household on the contact sheet and select either the first four or the last four households depending on whether or not the last digit of the address serial number is odd or even. NOW LOOK AT THE CONTACT SHEET TO MAKE SURE THIS IS CLEAR.

Where there are four or less households present, the household with whom you first make contact will be numbered household 01 and the others 02, 03 etc. Where there are 5 or more households, depending on which four you choose (eg the first four or last four households), the first household with which you make contact may not be number 01

Having selected which households you are going to interview, you must complete a blank contact sheet (yellow) for extra chosen households if there are more than 1 living in the du.

Every selected household must have four attempts made to achieve an interview, and details of these calls should be recorded on the appropriate contact sheet(s). Do not send back any interviews for a multi-household dwelling unit until you have achieved all the interviews you can then return all the questionnaires together

Selecting a Householder

Once you have chosen the household(s) you are going to interview at a du, you must now select a householder for interview. Our definition of a household is either the person in whose name the property is owned or rented or the spouse/partner of such a person. For example if a married couple share a flat with no other adults present, either of them would be eligible for interview, as both count as householders

Where you find two or more householders according to this definition you must list their initials/names at QC2 and then select one of these people for interview using the Kish Grid. You must make up to 4 visits in an attempt to find the selected person, but on the fourth visit, if the selected person is still not available you may interview any other householder who is present at the time of the call. Every questionnaire returned to MORI must have the name of respondent written on it.

THE MAIN SOCIO-ECONOMIC QUESTIONNAIRE - GENERAL POINTS

The questionnaire is 40-45 minutes long on average. Please note the exact length of the interview on the front of the contact sheet for all your completed interviews

- Please be careful and always use leading zeros when writing in amounts

EG 25 would be

0	2	5
---	---	---

- Follow filters carefully. Always code a category where asked to (in some cases you may need to check back to previous questions to verify a particular piece of information)

Definitions Used on This Survey

Dwelling Unit. A single unit of accommodation. Often a house or a self-contained flat (with a toilet, bath and kitchen inside it). Not a whole block of flats or a whole tenement.

Household. A group of people living together who either share housekeeping expenses/food bills and/or eat together or who share a common living or sitting room.

Householder. Either the person in whose name the property is owned (on the deeds or mortgage) or in whose name it is rented or the spouse or partner of such a person.

Address. Often the same as the dwelling unit, but sometimes is a group of dwelling units. (In these cases you will need to select a single dwelling unit)

Repairs - work to the fabric of the building. Not decoration alone

Maintenance - This excludes internal decoration of the home

Summary Codes

Throughout the questionnaire you will find codes as at Q11 and Q22 where you must code tenure or date of occupation etc. These are to help you follow the sometimes difficult routing. If you are confident of how you should code one of these, there is no need to check back, but you will always be given an explanation of how one should be coded on the questionnaire. Even when you know the code, always circle it on the questionnaire - it allows us to check that no mistakes have been made. If you do not code wherever instructions tell you to we may have to return the questionnaire to you.

Introduction

As well as the introduction written at Section B of the contact sheet, please familiarise yourself with the contents of the leaflet sent to all Main addresses about the survey in August. Be prepared to explain further.

If necessary show/give them another copy of the leaflet, as they may have thrown out/lost the one sent in August. You also have a copy of the original letter sent to Main Addresses. Show this to them in case it was not delivered.

Remind them about a survey or having called. (In a very few instances, the surveyor may have called when they were out and left a note to this effect, saying that he had made 3 calls but had not found them in)

THE QUESTIONNAIRES

Main Questionnaire

Household

Q1-Q2 This survey uses a different definition of household than the one you may be used to using. By household we mean any group of people who currently either share their house-keeping expenses, or share a meal each day and/or who share a common sitting room.

Tenure

Q3-

Q11 The first few questions cover tenure. One potential problem you may find is that some people rent from an employer which happens to be one of the landlords on the list, eg Regional Council or the MoD. In cases like these where a school caretaker has accommodation which is tied to his job for the Regional Council, always code Employer as the landlord, regardless of who the employer is, or who the employer may rent the property from.

Note that at the summary at Q11, if the respondent rents from a District or Islands Council you should code 02, but if they rent from a Regional Council, you should code 03.

Be very careful at Q11 to ring the correct code. Circling the wrong code here will mean that the rest of the interview asks the wrong questions. Familiarise yourself carefully with the codes here before you start interviewing.

Repairs Section

The most complicated part of the questionnaire is the repairs section. This is a very important part of the questionnaire. Note that whether a crofter is an owner or a renter, crofters are all treated as owners when answering the repairs section.

Q50a/b Renters (including all those who are part buying/part renting on the rent-to-mortgage scheme) all get asked either Q50b or Q50c depending on how long ago they started buying/rented the du. Owner-occupiers and all crofters start the repairs section at Q56.

Q51 Renters are asked to describe all major repairs at Q51 and then complete a green Renter Repair sheet for each single repair mentioned at Q51. By repairs we do not mean decoration. We mean work on the fabric of the building. Internal decoration is only included if it occurred as part of work to the home.

Q51-Q55 cover repairs carried out by the landlord but not any done by people in the household.

Q56 Everyone should be coded at Q56.

Q57 Everyone living in a flat is asked Q57. Even if the household has paid less than £500 as its contribution towards those repairs, if the total cost of the repairs would have been greater than £500 to have been done professionally, the answer 'yes' should be coded below.

For example, if the hall was refurbished at a total cost of £1000, but the individual contribution of the 5 flats in the building was only £200, then the answer to Q57 should still be 'yes'.

Q58 Everyone is asked Q58 regardless of tenure.

- Q59 If any repairs have been completed by the household, or paid for, by the household, ask Q59 (This includes any work paid for by people in flats, to the common parts of their building,)
- Q60a/b If only one repair has been completed fill in one pink repair sheet about it.
- Q61 If two or more repairs have been completed, check whether they were paid for separately (that is, in different months) or some or all together. If they were paid for in the same month, they should not be coded as being paid separately, even if there were separate bills.
- Q62 If all these repairs paid for by householders were paid for separately (ie the work was done over a period of months), you should now complete one pink Repair Sheet for each one.
- Q63 If some repairs were paid for together/at the same time, group together these individual repairs at Q63 and then complete one pink repair sheet for group of repairs at Q63 and one for each single repair/s listed at Q64a.
- Q67b Remember to code how many repair sheets have been completed at Q67b
- Q73 asks about responsibility for maintenance. Our definition of maintenance excludes the internal decoration of the home.

Heating

- Q85 These questions ask about the use, not the existence, of a heating source. Familiarise yourself with the notes at the bottom of this page. Watch out for people describing a centrally controlled system of storage heaters as central heating.

Note that some crofters may call the living room the "kitchen". Similarly in tenement flats, people may cook in a small "scullery", with the larger room adjacent to it known as the kitchen. The definition of the kitchen we are using is the room where the majority of food preparation takes place.

Bedsits may cause problems here depending on the exact situation, you should code "room does not exist" for particular rooms.

For example, if bedsit contains cooker and sink, with toilet/bath shared (and situated outside the actual bed-sitting room), code heat source for living room and treat bedroom/kitchen area as non-existent. Living room should always be coded. Only code for other rooms if they are physically separate from the main room.

In the same way if the kitchen was elsewhere and the bedsit was merely a bed sitting room with no cooking or washing facility, the heat source for bedroom would be treated as non-existent, (unless there was a shared living room elsewhere in the building). Because kitchen and bathroom are separate rooms the heat source would then be coded for each of these.

- Q86a Asks about when heating is turned on and providing heat. Storage heaters may only be on at night but give off heat all day. Use codes '08-10' only if storage heaters used.

- Q94 If there are more than four extractor fans ask only about the first four the respondent mentions.

Q97d/

- Q97f Covers tumble dryers. Some types of tumble dryer now need no outside ventilation at all, others may have a fixed pipe built into a wall to expel moisture, or perhaps a hose of some kind that is put out of a window.

Preferred Accommodation

- Q106 This series of questions covers the ideal home for the respondent. We are asking them about the best possible home for them. Respondents who say they want to live in Balmoral Castle should be politely asked to talk about realistic options

Household Composition

- Q121 Here you ask how many children there are in the household. The subsequent questions ask about six of these children. If there are more than six, ask about the six oldest children
- Q124 If there are more than six adults, use the continuation sheet provided. Be sure to return it the stapled to the back of the questionnaire (remember to fill in the serial number)
- Q131a/
Q131b Here you decide who the HoH is, using the normal rules, and ask a series of questions about him/her. Often it will be the respondent.
- Q157 Here you must find out whether the figure they just gave for the mortgage/loan is the actual amount they pay each month after any tax relief has been deducted, or the gross amount which does not take into account any tax relief they may be eligible for

Q168a/

- Q199 These cover the earned income of the respondent and his/her partner. Please be careful to note whether respondent's figures are net or gross. The question wording should cover this

- Q200 You may find that some people only know the total amount paid and which benefits they receive but not know what amount is provided by each individual benefit. If this is the case code '18' and write in the total amount next to MULTIPLE BENEFITS, but also simply code which benefits make up that amount.

Record as much information as possible - eg if they know how much income support and child benefit they get, but not how much invalidity benefit, but they do know the total amount enter individual amounts for child benefit and income support as well as coding Multiple Benefits and entering the total amount.

- Q205 Asks how much they are being asked to pay in poll tax, but not whether they actually pay it or not!! Reassure respondent about confidentiality - no-one from central or local government will ever be able to find out any information about an individual or even an individual's street from this survey

IF THE RESPONDENT IS A PRIVATE RENTER (CODE '04' OR '10' AT Q11) YOU SHOULD GO ON TO ASK THE PRIVATE RENTERS SUPPLEMENTARY QUESTIONNAIRE

Private Rental Supplementary Questionnaire

This is asked of all private renters.

The questionnaire is much more straightforward than the main questionnaire

- QA If students are living in a property rented by their college, do not continue with the questionnaire
- Q46a/b Here self-contained accommodation means a dwelling unit with all facilities, including a kitchen and bathroom inside it, that the respondent did not share with anyone else. Shared accommodation refers to a situation where a respondent has to share the dwelling unit with another individual, that he or she is not related to
- Q48 This may cause concern the reason Scottish Homes may wish to survey landlords is to produce an accurate picture of what housing is available privately and what might encourage landlords to provide more accommodation. We will not disclose any tenant's name or details to a private landlord.

QUALITY CONTROL/QUESTIONNAIRE COMPLETION

MORI is contracted to carry out extremely detailed quality control checks on this survey. The reason for these checks is that the survey is a vitally important one and the data will be used not only by housing organisations but many other academic and government researchers.

Every page of every questionnaire and every contact sheet returned to MORI will be carefully inspected, if any questions have been missed out or wrongly coded, or if an inadequate number of calls have been made the questionnaire may be returned to you and payment withheld. We will also be examining the response rate achieved by each interviewer. The average response rate we have to achieve is 85%. Please be very careful, and check each questionnaire before sending it in. Things to look for are:

- Serial number correct and copied over wherever necessary
- All paperwork for that address secured together
- Codes used accurately, "other" category used only where appropriate
- Filters followed correctly
- All appropriate questions coded
- Repair sheets enclosed
- Each repair sheet carries correct serial number and has the repairs it covers coded
- Contact sheet details complete
- Correct number of interviews carried out and contact sheets for these returned where more than one household at an address

A team of 9 people will be inspecting your returns, followed by a rigorous computer edit, so please take care to prevent avoidable errors.

Prizes

Because quality is so important for this survey, MORI will be awarding prizes of £300, £200 and £100 to the three interviewers who perform best on this survey.

The prizes will be awarded to the three interviewers who achieve the highest response rates (calculated on Main Addresses), carry out most interviews and who are most conscientious in completing the forms. Names of the winners will be circulated in late March, after the survey is complete.

EXAMPLES OF COMPLETED FORMS

INTERVIEWER PAYCLAIM

SHCS SOCIO-ECONOMIC STAGE

INTERVIEWER NUMBER

9999/9

JOB NUMBER

6502/3

TITLE Mr/Mrs/Miss/Ms INITIALS A.N ADDRESS Green Lane
 SURNAME OTHER Glasgow
 DATE 31/10/91 G3.

FEES (Please itemise)	£	P	EXPENSES	£	P
BRIEFINGhrs @ £3.71 per hour			TELEPHONE CALLS (Details below)	0	20
DUMMY INTERVIEWSSet fee per 4 i/v's = £30.00			POSTAGE (Details below)		
SATELLITE SCREENING 3 Urban addresses @ £1 00 each	3	00	PUBLIC TRANSPORT FARES		
1 Rural addresses @ £1.25 each	3	75	MISCELLANEOUS EXPENSES (Itemised and receipts attached)		
SATELLITE INTERVIEWS 1 Urban interviews @ £9 25 each	9	25			
.....Rural interviews @ £10.25 each					
MAIN INTERVIEWS 7 Urban interviews @ £8 00 each	56	00			
1 Rural interviews @ £9 00 each	9	00			
2 Unproductive contact sheets £1 00 each	2	00			
1 Private renter bonus @ £1.25 each	1	25			
OTHER (please give details)			MILEAGE 60 Miles @ 19 pence	11	40
TOTAL FEES	84	25	TOTAL EXPENSES	11	60

PLEASE COMPLETE ANALYSIS

CAR MILEAGE/PUBLIC TRANSPORT				
DATE	NO OF INTS	FROM	TO	MILEAGE
28/10	5	Glasgow	Eggleston	30
29/10	4	Glasgow	Eggleston	30
TOTAL	9			60

POSTAGE			
DATE	POSTED TO	£	P
TOTAL			

PHONE CALLS			
ITEM/CALLS MADE TO	£	P	
Area Managers	0	40	
TOTAL		0	40

OR ANY CHANGES TO ADDRESS/BANK DETAILS ETC PLEASE COMPLETE SECTION OVERLEAF

SECTION C HOUSEHOLDER SELECTION SHEET

HOUSEHOLD NO

01

OF

01

QC1 I need to speak to one of the householders. By the 'householder', I mean the person in whose name the dwelling is owned or rented (eg. has their name on the rent book or mortgage deeds) or the spouse/partner of such a person. Can you tell me how many householders there are living in this household?

RECORD NO OF HOUSEHOLDER(S) IN THIS ACCOMMODATION AS DEFINED ABOVE

04

One

1 ASK TO SPEAK TO THIS PERSON AND GO TO MAIN QUESTIONNAIRE

Two

2 GO TO QC2

IF 2 OR MORE AT QC1 ASK QC2

QC2 Please tell me the first name or initial of each of the householders. LIST NAMES/INITIALS BELOW IN ALPHABETICAL ORDER

HOUSEHOLDER NAME/INITIALS	HOUSEHOLDER CODE NUMBER
Duncan	1
Mary	2
Pat	3
Terry	4
	5

HOUSEHOLDER NAME/INITIALS	HOUSEHOLDER CODE NUMBER
	6
	7
	8
	9

QC3 SELECT HOUSEHOLDER USING GRID

		NO OF HOUSEHOLDERS								
PLEASE RING →		1	2	3	4	5	6	7	8	9
LAST DIGIT OF ADDRESS SERIAL NUMBER	0	1	1	2	2	3	6	5	4	7
	1	1	2	3	4	1	1	6	5	9
	2	1	1	1	3	4	3	3	1	4
	3	1	2	2	1	5	4	7	6	8
	4	1	1	3	2	2	5	2	3	6
	5	1	2	1	4	3	2	1	7	2
	6	1	1	2	3	1	6	4	2	1
	7	1	2	3	1	4	1	5	8	3
	8	1	1	1	2	5	3	6	4	5
	9	1	2	2	4	2	4	3	5	7

ENTER CODE NUMBER OF SELECTED PERSON

1

AND ASK TO SPEAK TO THAT PERSON

INTERVIEWER NOTE YOU MUST ATTEMPT TO INTERVIEW THE SELECTED PERSON IF, HOWEVER, YOU HAVE BEEN UNABLE TO DO SO AFTER THREE CALL BACKS, YOU MAY INTERVIEW ONE OF THE OTHER HOUSEHOLDERS

WORKED EXAMPLES OF:

MAIN ADDRESS CONTACT SHEETS

AND

PRIVATE RENTER SCREENING EXERCISE

3

Example 1

(Main address contact)

- * Contact made at 3 Sandholm Road on 9 November
Informed that two households live at this address

- * Interview achieved with Mr Lowe of household 01

- * Blank contact sheet filled out for household 02 but householder declined interview

SHCS - Contact Sheet Main Address

EDIT DONE	
· O U O	

Address Details

3 SANDHOLM ROAD
GLASGOW
G13 0TQ

Telephone
Yes (1)
No 2
Refused 3

TELEPHONE NO INCL EXCHANGE NO

041 4289 221

NAME OF HOUSEHOLDER **J. LOWE & OTHERS**

ADDITIONAL ADDRESS INFORMATION

.....
.....

ADDRESS SERIAL NO

1 0 7 9 2

PSO 1

MOI Number

Urban/Rural URBAN

INTERVIEWER NAME A.N. EXAMPLE

Local Authority No 42

INTERVIEWER NO

9 9 9 9 / 9

DATE					DAY*	TIME*	OUTCOME
0	8	1	1	9	1/2	5 2	Not in
0	9	1	1	9	1/2	6 1	Interview completed with Mr Lowe.
				9	1/2		
				9	1/2		
				9	1/2		

*DAY CODE MON = 1 TUES = 2 WED = 3 THU = 4 FRI = 5 SAT = 6 SUN = 7
 *TIME CODE MORNING = 1 AFTERNOON = 2 EVENING (AFTER 6PM) = 3

CODE FINAL OUTCOME BELOW

LENGTH OF: MAIN INTERVIEW

TENURE - TRANSFER FROM Q11

- Successful complete interview (1)
- Refused to take part . . . 2
- Too ill to take part . . . 3
- Away during fieldwork period 4
- No contact at household after 4 calls 5
- Other (CODE '6' AND WRITE IN BELOW) 6

Mins

0 3 8

PRIVATE RENTERS Q'AIRE

Mins

- Owner-occupier 1
- Local Authority Tenant . . . 2
- Housing Association Tenant (3)
- Scottish Homes Tenant . . . 4
- New Town Tenant 5
- Other public sector Tenant . . 6
- Private renter 7

Date of interview

0 9 1 1 9 1

Total No of calls made

2

SHCS - MAIN (VERSION 1)

COPY OVER ADDRESS SERIAL NUMBER FROM CONTACT SHEET HERE

ADDRESS SERIAL NO

1	0	7	9	2
---	---	---	---	---

Last two digits are selected

SECTION A DWELLING UNIT IDENTIFICATION

QA1 Number of dwellings at this address COUNT AND CODE BELOW
 One dwelling only
 More than one dwelling

1 GO TO
 2 GO TO

QA2 RECORD PRECISE NUMBER OF DWELLING UNITS IN BOX BELOW (USE LEADING ZERO IF LESS THAN 100)

--	--	--

NOW, IF THERE IS A MOI NUMBER ON CONTACT SHEET COPY IT OVER INTO BOX BELOW

--	--	--

- IF NO MOI NUMBER PRESENT AND MORE THAN ONE DWELLING PRESENT, GO TO QA3
- IF THE MOI NUMBER IS DIFFERENT FROM THE NUMBER OF DWELLING UNITS AT THIS ADDRESS CONTINUE WITH QA3
- IF THE MOI NUMBER IS THE SAME AS THE NUMBER OF DWELLING UNITS AT THIS ADDRESS AND THERE IS A DU ALREADY SELECTED ON THE CONTACT SHEET, GO TO QA4
- IF THE MOI NUMBER IS THE SAME AS THE NUMBER OF DWELLING UNITS BUT NO DWELLING UNITS WERE SELECTED ON CONTACT SHEET, CONTINUE WITH QA3

QA3 SELECT ONE DWELLING UNIT USING THE GRID REMEMBER TO CHOOSE NEXT POSSIBLE SINGLE NUMBER AFTER RANDOM START POINT IF LESS THAN 10 DWELLING UNITS AT THIS ADDRESS. IF MORE THAN 10 DWELLING UNITS CHOOSE NEXT POSSIBLE PAIR OF NUMBERS AFTER RANDOM START POINT

		UNITS (LAST DIGIT OF ADDRESS NUMBER)									
PLEASE RING →		0	1	2	3	4	5	6	7	8	9
	0	4	3	6	0	7	5	1	1	2	9
	1	8	7	2	3	4	6	9	5	0	6
TENS	2	1	3	3	9	0	4	2	1	6	2
(SECOND	3	5	4	0	1	7	3	5	5	9	6
FROM	4	3	0	2	8	4	1	9	7	6	3
LAST DIGIT	5	7	7	4	5	2	0	3	1	8	9
OF ADDRESS)	6	2	6	6	1	5	7	8	0	9	4
	7	9	8	3	2	4	8	6	5	8	1
	8	7	9	1	0	5	6	7	1	4	4
	9	6	4	9	2	2	5	3	8	8	5

- NOW SELECT DWELLING UNIT (MAKE SURE YOU HAVE CIRCLED BOTH THE RANDOM START POINT AND THE DU, AS SELECTED ON THE GRID ABOVE)

QA4 ARE FLATS/DWELLING UNITS NUMBERED INDIVIDUALLY OR NOT? CODE BELOW

	()
Numbered individually	1
Not numbered individually	2

- IF NUMBERED INDIVIDUALLY COUNT IN FLAT/ROOM NUMBER ORDER

- IF NOT NUMBERED INDIVIDUALLY COUNT FROM BOTTOM TO TOP OF BUILDING, WORKING FROM LEFT TO RIGHT, FRONT TO BACK. DO NOT COUNT ANY COMMERCIAL UNITS IN THE BUILDING

WHICH FLOOR IS THE DU ON? (TICK ONE BOX)

SUB-BASEMENT (-2)

BASEMENT (-1)

GROUND FLOOR (0)

FIRST FLOOR (1)

SECOND FLOOR (2)

THIRD FLOOR (3)

FOURTH FLOOR (4)

IF ABOVE FOURTH FLOOR, WRITE IN FLOOR NUMBER HERE. USE LEADING ZERO IF UNDER 10 FLOORS

DWELLING UNIT/FLAT NUMBER SELECTED (REMEMBER TO WORK FROM LEFT TO RIGHT ON EACH FLOOR IF NOT NUMBERED EG F1, F2)

NOTE ANY OBSERVATIONS ABOUT DWELLING UNIT SELECTED ...

... ..

SECTION B HOUSEHOLD SELECTION

INTRODUCTION

Good morning/afternoon/evening My name is _____ from MORI the market research company We are helping to carry out the Scottish House Condition Survey on behalf of Scottish Homes, and we are now interviewing people about their homes CONFIRM THAT YOU ARE AT THE CORRECT ADDRESS AS DETAILED ON THE CONTACT SHEET REASSURE ABOUT CONFIDENTIALITY

QB1 Can I just check - how many households live in this house/flat? By a household I mean either one person living alone or a group of people (not necessarily related) living at the same address with common housekeeping - that is sharing at least one meal a day or sharing a living room or sitting room INCLUDE ADULTS & ANY CHILDREN INCLUDE ANY LODGERS OR BOARDERS WHO LIVE IN SAME DWELLING UNIT

- One
- Two
- Three
- Four

- 1 GO TO SECTION C
 - 2 THE HOUSEHOLD WITH WHICH YOU MAKE INITIAL
 - 3 CONTACT SHOULD BE NUMBERED 01 AT SECTION
 - 4 C OF THIS DOCUMENT MAKE OUT A YELLOW HOUSEHOLD CONTACT SHEET FOR EACH ADDITIONAL SELECTED HOUSEHOLD NUMBERING THEM 02, 03 OR 04 AS NECESSARY
- GO TO QB2

Five or more households (WRITE IN)

QB2 IF FIVE OR MORE HOUSEHOLDS - LIST ALL HOUSEHOLDS BELOW

HOUSEHOLD CODE	Initial/name of someone in household	
01	_____	
02	_____	IF MORE
03	_____	THAN 10
04	_____	HOUSEHOLDS
05	_____	RECORD NUMBER
06	_____	AND CONTACT
07	_____	MORI FIELD & TAB
08	_____	BEFORE
09	_____	INTERVIEWING
10	_____	

TAKE FIRST FOUR HOUSEHOLDS IF ADDRESS SERIAL NUMBER IS EVEN (ENDS IN 2, 4, 6, 8, 0)

TAKE LAST FOUR HOUSEHOLDS IF ADDRESS SERIAL NUMBER IS ODD (ENDS IN 1, 3, 5, 7, 9)

RING SELECTED HOUSEHOLD CODES

MAKE OUT A YELLOW HOUSEHOLD CONTACT SHEET FOR EACH ADDITIONAL SELECTED HOUSEHOLD NUMBERING THEM WITH THE HOUSEHOLD CODES AS APPROPRIATE

SECTION C HOUSEHOLDER SELECTION SHEET

HOUSEHOLD NO

0	1
---	---

OF

0	2
---	---

QC1 I need to speak to one of the householders. By the 'householder', I mean the person in whose name the dwelling is owned or rented (eg has their name on the rent book or mortgage deeds) or the spouse/partner of such a person. Can you tell me how many householders there are living in this household?

RECORD NO OF HOUSEHOLDER(S) IN THIS ACCOMMODATION AS DEFINED ABOVE

0	1
---	---

One

Two

1 ASK TO SPEAK TO THIS PERSON AND GO TO MAIN QUESTIONNAIRE
2 GO TO QC2

IF 2 OR MORE AT QC1 ASK QC2

QC2 Please tell me the first name or initial of each of the householders. LIST NAMES/INITIALS BELOW IN ALPHABETICAL ORDER

HOUSEHOLDER NAME/INITIALS	HOUSEHOLDER CODE NUMBER
	1
	2
	3
	4
	5

HOUSEHOLDER NAME/INITIALS	HOUSEHOLDER CODE NUMBER
	6
	7
	8
	9

QC3 SELECT HOUSEHOLDER USING GRID

		NO OF HOUSEHOLDERS								
PLEASE RING →		1	2	3	4	5	6	7	8	9
LAST DIGIT OF ADDRESS SERIAL NUMBER	0	1	1	2	2	3	6	5	4	7
	1	1	2	3	4	1	1	6	5	9
	2	1	1	1	3	4	3	3	1	4
	3	1	2	2	1	5	4	7	6	8
	4	1	1	3	2	2	5	2	3	6
	5	1	2	1	4	3	2	1	7	2
	6	1	1	2	3	1	6	4	2	1
	7	1	2	3	1	4	1	5	8	3
	8	1	1	1	2	5	3	6	4	5
	9	1	2	2	4	2	4	3	5	7

ENTER CODE NUMBER OF SELECTED PERSON

--

AND ASK TO SPEAK TO THAT PERSON

INTERVIEWER NOTE YOU MUST ATTEMPT TO INTERVIEW THE SELECTED PERSON IF, HOWEVER, YOU HAVE BEEN UNABLE TO DO SO AFTER THREE CALL BACKS, YOU MAY INTERVIEW ONE OF THE OTHER HOUSEHOLDERS

SHCS - Blank Contact Sheet

TO BE COMPLETED FOR EACH ADDITIONAL HOUSEHOLD IDENTIFIED AT SECTION B (UP TO A MAXIMUM OF 4)

EDIT DONE	
OUO	

Address Details

3 Sandhoken Rd
Glasgow
G13 0TQ

HOUSEHOLD

0	2
---	---

 OF

0	2
---	---

Telephone
Yes
No
Refused

1
2
3

NAME OF HOUSEHOLDER *R. Brown* TELEPHONE NO INCL EXCHANGE NO

ADDITIONAL ADDRESS INFORMATION

ADDRESS SERIAL NO

1	0	7	9	2
---	---	---	---	---

PSO *1*
MOI Number
Urban/Rural *Urban*
Local Authority No *42*

INTERVIEWER NAME *A.N. Example*

INTERVIEWER NO

9	9	9	9	1	9
---	---	---	---	---	---

DATE					DAY*	TIME*	OUTCOME	
0	9	1	1	9	1/2	6	1	Mr Brown not in. Told to return tomorrow p.m.
1	0	1	1	9	1/2	7	2	Contacted - refused interview
				9	1/2			
				9	1/2			
				9	1/2			

*DAY CODE MON = 1 TUES = 2 WED = 3 THU = 4 FRI = 5 SAT = 6 SUN = 7
*TIME CODE MORNING = 1 AFTERNOON = 2 EVENING (AFTER 6PM) = 3

CODE FINAL OUTCOME BELOW LENGTH OF MAIN INTERVIEW TENURE - TRANSFER FROM Q11

- Successful complete interview 1
- Refused to take part 2
- Too ill to take part 3
- Away during fieldwork period 4
- No contact at household after 4 calls 5
- Other (CODE '6' AND WRITE IN BELOW) 6

Mins

--	--	--

PRIVATE RENTERS Q'AIRE

Mins

--	--	--

- Owner-occupier 1
- Local Authority Tenant 2
- Housing Association Tenant 3
- Scottish Homes Tenant 4
- New Town Tenant 5
- Other public sector Tenant 6
- Private renter 7

Date of interview

				9	
--	--	--	--	---	--

Total No of calls made

2

SECTION C HOUSEHOLDER SELECTION SHEET

INTRODUCTION (REPEAT IF NECESSARY)

Good morning/afternoon/evening. My name is from MORI the market research company. We are helping to carry out the Scottish House Condition Survey on behalf of Scottish Homes, and we are now interviewing people about their homes. **REASSURE ABOUT CONFIDENTIALITY**

QC1 I need to speak to one of the householders. By the 'householder', I mean the person in whose name the dwelling is owned or rented (eg. has their name on the rent book or mortgage deeds) or the spouse/partner of such a person. Can you tell me how many householders there are living in this household?

RECORD NO OF HOUSEHOLDER(S) IN THIS ACCOMMODATION AS DEFINED ABOVE

0	1
---	---

One **1** ASK TO SPEAK TO THIS PERSON AND GO TO MAIN QUESTIONNAIRE
 Two **2** GO TO QC2

IF 2 OR MORE AT QC1 ASK QC2

QC2 Please tell me the first name or initial of each of the householders. LIST NAMES/INITIALS BELOW IN ALPHABETICAL ORDER

HOUSEHOLDER NAME/INITIALS	HOUSEHOLDER CODE NUMBER
	1
	2
	3
	4
	5

HOUSEHOLDER NAME/INITIALS	HOUSEHOLDER CODE NUMBER
	6
	7
	8
	9

QC3 SELECT HOUSEHOLDER USING GRID

		NO OF HOUSEHOLDERS								
PLEASE RING →		1	2	3	4	5	6	7	8	9
LAST DIGIT OF ADDRESS SERIAL NUMBER	0	1	1	2	2	3	6	5	4	7
	1	1	2	3	4	1	1	6	5	9
	2	1	1	1	3	4	3	3	1	4
	3	1	2	2	1	5	4	7	6	8
	4	1	1	3	2	2	5	2	3	6
	5	1	2	1	4	3	2	1	7	2
	6	1	1	2	3	1	6	4	2	1
	7	1	2	3	1	4	1	5	8	3
	8	1	1	1	2	5	3	6	4	5
	9	1	2	2	4	2	4	3	5	7

ENTER CODE NUMBER OF SELECTED PERSON

--

AND ASK TO SPEAK TO THAT PERSON

INTERVIEWER NOTE YOU MUST ATTEMPT TO INTERVIEW THE SELECTED PERSON IF, HOWEVER, YOU HAVE BEEN UNABLE TO DO SO AFTER THREE CALL BACKS, YOU MAY INTERVIEW ONE OF THE OTHER HOUSEHOLDERS

Example 2

(Private renter screening)

- * Six dwelling units found at 21 Kelso Terrace.
Flat 3 selected for screening using grid.

- * Contact made on 1 December 1991.
Ascertained that householder rented privately.

- * Blank private renter contact sheet completed for
Flat 3.
Grid used to choose one of the four
householders for interview.

- * Having been unable to contact householder 1
after three call backs, householder 2 was
interviewed in his place.

SHCS - Contact Sheet

Private Renter Screening Exercise

EDIT DONE	
OUO	

Address Details

21 KELS0 TERRACE
 EDINBURGH
 EH14 1TN

TELEPHONE
 Yes 1
 No 2
 Refused 3

TELEPHONE NO INCL
 EXCHANGE CODE

NAME OF HOUSEHOLDER

ADDITIONAL ADDRESS INFORMATION

6 flats at this address
 Flat 1/3 chosen (6 of 6)

ADDRESS
 SERIAL NO

9	6	4	4	7
---	---	---	---	---

Last two digits are selection digits

MOI Number
 Urban/Rural URBAN

INTERVIEWER NAME A.N. EXAMPLE

Local Authority No 29

INTERVIEWER NO

9	9	9	9	/	9
---	---	---	---	---	---

DATE					DAY*	TIME*	OUTCOME	
2	9	1	1	9	1/2	5	2	No answer
0	1	1	2	9	1/2	7	1	No-one in
0	1	1	2	9	1/2	7	3	Interview achieved
				9	1/2			

*DAY CODE MON = 1 TUES = 2 WED = 3 THU = 4 FRI = 5 SAT = 6 SUN = 7
 *TIME CODE MORNING = 1 AFTERNOON = 2 EVENING (AFTER 6PM) = 3

QA IS THIS ADDRESS TRACEABLE, RESIDENTIAL AND OCCUPIED?

Yes
 No

① GO TO SECTION A
 2 ASK QB

IF NO AT QA

QB

Why not?

- Not traced/cannot find 1 RETURN
- Not yet built/not yet ready for occupation 2 CONTACT
- Non-permanent structure 3 SHEET
- No longer usable as a dwelling 4 TO
- Vacant 5 MORI
- Demolished 6
- Business/industrial only (no private dwellings) 7
- Institution only (no private dwellings) 8
- Other (WRITE IN AND CODE '9') 9

- NOW SELECT DWELLING UNIT (MAKE SURE YOU HAVE CIRCLED BOTH THE RANDOM START POINT AND THE DU, AS SELECTED ON THE GRID ABOVE)

SECTION C

ARE FLATS/DWELLING UNITS NUMBERED INDIVIDUALLY OR NOT? CODE BELOW

Numbered individually

Not numbered individually

()
①
2

- IF NUMBERED INDIVIDUALLY COUNT IN FLAT/ROOM NUMBER ORDER
- IF NOT NUMBERED INDIVIDUALLY COUNT FROM BOTTOM TO TOP OF BUILDING, WORKING FROM LEFT TO RIGHT, FRONT TO BACK. DO NOT COUNT ANY COMMERCIAL UNITS IN THE BUILDING

WHICH FLOOR IS THE DU ON? (TICK ONE BOX)

SUB-BASEMENT (-2)

BASEMENT (-1)

GROUND FLOOR (0)

FIRST FLOOR (1)

SECOND FLOOR (2)

THIRD FLOOR (3)

FOURTH FLOOR (4)

IF ABOVE FOURTH FLOOR, WRITE IN FLOOR NUMBER HERE. USE LEADING ZERO IF UNDER 10 FLOORS

DWELLING UNIT/FLAT NUMBER SELECTED (REMEMBER TO WORK FROM LEFT TO RIGHT ON EACH FLOOR IF NOT NUMBERED EG F1, F2)

Flat 1/3

NOTE ANY OBSERVATIONS ABOUT DWELLING UNIT SELECTED

2nd door on right

SECTION D

MAKE CONTACT WITH RESPONSIBLE ADULT AT SELECTED DWELLING UNIT & INTRODUCE SURVEYOR
CALL BACK IF NECESSARY RECORD CALL OUTCOME ON CONTACT SHEET

Q1 Please can you tell me whether your household owns this house/flat or are you renting it?

- | | |
|----------------------------------|----------|
| | () |
| Own/buying on mortgage/with loan | 1 CLOSE |
| Rent | 2 ASK Q2 |
| Rent free | 3 |

Q2 SHOWCARD A Who is this house/flat rented from?

- | | |
|--|--------------------|
| | () |
| <u>Organisations</u> | |
| 01 District Council or Islands Council | 1 THANK |
| 02 Regional Council | 2 & |
| 03 New Town Development Corporation | 3 CLOSE |
| 04 Scottish Homes | 4 |
| 05 Other public sector eg, MoD, Forestry Commission,
Health Board etc | CHECK
5 CONTACT |
| 06 Housing association/trust | 6 |
| 07 Housing co-op | 7 SHEET DETAILS |
| <u>PRIVATE RENTER</u> 08 Charitable trust/church trustees or nominees | 8 |
| 09 Employer | 9 |
| 10 Property company | 0 |
| 11 Other organisation | X SEE |
| <u>Individuals</u> | |
| 12 Relative | Y INSTRUCTIONS |
| | () |
| 13 Employer | 1 BELOW |
| 14 Other individual | 2 |
| Don't know | 3 |
| Refused | 4 |

ATTACH THIS CONTACT SHEET TO A BLANK PRIVATE RENTER CONTACT SHEET (BLUE)
TRANSFER ADDRESS, SERIAL NUMBER AND ADDITIONAL ADDRESS INFORMATION AND THEN
CONTINUE AS FOR A MAIN ADDRESS

Address Details

Flat 1/3
21 Kelso Terrace
Edinburgh
EH 14 1TN

Telephone
Yes (1)
No 2
Refused 3

TELEPHONE NO INCL EXCHANGE NO

071 987 1234

NAME OF HOUSEHOLDER *Mary Smith*

ADDITIONAL ADDRESS INFORMATION *Flat 1/3 selected.
1st floor 2nd on right.*

ADDRESS SERIAL NO

9	6	4	4	7
---	---	---	---	---

PSO

MOI Number

Urban/Rural *Urban*

INTERVIEWER NAME *A.N. Example*

Local Authority No *29*

INTERVIEWER NO

9	9	9	9	1	9
---	---	---	---	---	---

DATE						DAY*	TIME*	OUTCOME
0	1	1	2	9	1/2	7	3	Duncan Smith selected, but not in.
0	9	1	2	9	1/2	5	3	Not in
1	0	1	2	9	1/2	6	3	Not in
1	4	1	2	9	1/2	3	3	still not in, so Mary Smith interviewed instead.
				9	1/2			

*DAY CODE MON = 1 TUES = 2 WED = 3 THU = 4 FRI = 5 SAT = 6 SUN = 7

*TIME CODE MORNING = 1 AFTERNOON = 2 EVENING (AFTER 6PM) = 3

CODE FINAL OUTCOME BELOW

LENGTH OF MAIN INTERVIEW

TENURE - TRANSFER FROM Q11

- Successful complete interview (1)
- Refused to take part 2
- Too ill to take part 3
- Away during fieldwork period 4
- No contact at household after 4 calls 5
- Other (CODE '6' AND WRITE IN BELOW) 6

Mins

0	3	7
---	---	---

PRIVATE RENTERS Q'AIRE

Mins

0	1	5
---	---	---

- Owner-occupier 1
- Local Authority Tenant .. 2
- Housing Association Tenant 3
- Scottish Homes Tenant 4
- New Town Tenant 5
- Other public sector Tenant, 6
- Private renter (7)

Date of interview

0	1	1	2	9	1
---	---	---	---	---	---

Total No of calls made

1

SECTION B HOUSEHOLD SELECTION

INTRODUCTION

Good morning/afternoon/evening. My name is from MORI the market research company. We are helping to carry out the Scottish House Condition Survey on behalf of Scottish Homes, and we are not interviewing people about their homes. **REASSURE ABOUT CONFIDENTIALITY**

QB1 Can I just check - how many households live in this house/flat? By a household I mean either one person living alone or a group of people (not necessarily related) living at the same address with common housekeeping - that is sharing at least one meal a day or sharing a living room or sitting room. INCLUDE ADULTS & ANY CHILDREN INCLUDE ANY LODGERS OR BOARDERS WHO LIVE IN SAME DWELLING UNIT

- One
- Two
- Three
- Four

- ① **GO TO SECTION C**
- 2 THE HOUSEHOLD WITH WHICH YOU MAKE INITIAL CONTACT SHOULD BE NUMBERED 01 AT SECTION C OF THIS DOCUMENT MAKE OUT A YELLOW HOUSEHOLD CONTACT SHEET FOR EACH ADDITIONAL SELECTED HOUSEHOLD NUMBERING THEM 02, 03 OR 04 AS NECESSARY**

Five or more households (WRITE IN) **GO TO QB2**

QB2 IF FIVE OR MORE HOUSEHOLDS - LIST ALL HOUSEHOLDS BELOW

HOUSEHOLD CODE	Initial/name of someone in household	
01	_____	
02	_____	IF MORE
03	_____	THAN 10
04	_____	HOUSEHOLDS
05	_____	RECORD NUMBER
06	_____	AND CONTACT
07	_____	MORI FIELD & TAB
08	_____	BEFORE
09	_____	INTERVIEWING
10	_____	

TAKE FIRST FOUR HOUSEHOLDS IF ADDRESS SERIAL NUMBER IS EVEN (ENDS IN 2, 4, 6, 8, 0)

TAKE LAST FOUR HOUSEHOLDS IF ADDRESS SERIAL NUMBER IS ODD (ENDS IN 1, 3, 5, 7, 9)

RING SELECTED HOUSEHOLD CODES

MAKE OUT A YELLOW HOUSEHOLD CONTACT SHEET FOR EACH ADDITIONAL SELECTED HOUSEHOLD NUMBERING THEM WITH THE HOUSEHOLD CODES AS APPROPRIATE

Q3a Some households have more than one home. Is this your household's only home or do you own or rent other accommodation as well as this? FOR EXAMPLE: HOLIDAY HOUSE, PIED A TERRE, LODGINGS = ANOTHER HOME

		(37)	
Only home	1	GO TO Q7	
Own or rent another home	2	ASK Q3b	37

IF OWN/RENT ANOTHER HOME ASK Q3b. OTHERS GO TO Q7

Q3b Does anyone from your household live there at least part of the year?

		(38)	
Yes	1	ASK Q3c	
No	2	GO TO Q7	38

IF YES

Q3c Which do you consider to be your household's main home, the house/flat we are in now, or your other home? MAIN HOME - WHERE MOST TIME SPENT. IF EQUAL TIME - TAKE THIS HOME AS MAIN HOME. STUDENTS - TERM TIME ADDRESS IS MAIN HOME

		(39)	
This home is <u>main</u> home	1	GO TO Q7	
<u>Other</u> home is <u>main</u> home	2	ASK Q4	39

IF THE OTHER HOME IS THE MAIN HOME

Q4 Is this house/flat owned or being bought by your household or is it rented? 'THIS' = HOUSE/FLAT YOU ARE INTERVIEWING IN

		(40)	
Owned/being bought	1	GO TO Q11 & CODE '07'	
Rented/rent free	2	ASK Q5	40

IF RENTED/RENT FREE ASK Q5. OWNERS GO TO Q11 & CODE '07'

Q5 How long have you rented this house/flat for or had it rent free?

		(41)	
3 months or less	1	THANK & CLOSE	
Over 3 months	2	ASK Q6a	41

IF RENTED HOUSE/FLAT FOR OVER 3 MONTHS ASK Q6a

Q6a Who is this house/flat rented from? (IF RENT FREE) Who does it belong to?

			(42/43)	
	ORGANISATIONS			
	01	District or Islands Council	01	GO TO Q11
	02	New Town Development Corporation	02	
	03	Scottish Homes	03	RING CODE '08'
	04	Regional Council	04	GO TO
	05	Other public sector eg MoD, Forestry Commission, Health Board etc	05	Q11 &
	06	Housing association/trust	06	RING CODE '09'
	07	Housing co-operative	07	ASK Q6b
	08	Charitable trust/church commissioners	08	
	09	Employer	09	GO
Private	10	Property company	10	
	11	Other organisation	11	TO
	INDIVIDUALS			
Rented	12	Relative	12	Q11 &
	13	Employer	13	RING
	14	Other individual	14	CODE
		Don't know	98	'10'
				42/43

<u>IF HOUSING COOP (CODE '07' AT Q6a) ASK Q6b OTHERS SEE ROUTING FROM Q11</u>		
Q6b	is the Housing Co-op you rent from a management co-op or is it some other type of co-op?	
	Management co-op	(44) 1 ASK Q6c
	Other type	2 GO TO Q11 &
	Don't know	3 RING CODE '09' 44
Q6c	So who does the management co-op rent from - that is, who do you pay your rent to?	
	01 District or Islands Council	(45-46) 01 GO TO Q11
	02 New Town Development Corporation	02 &
	03 Scottish Homes	03 RING CODE '08
	04 Regional Council	04 GO TO
	05 Other public sector eg MoD, Forestry Commission, Health Board	05 Q11 &
	06 Housing association	06 RING CODE 09
	07 Charitable trust	07 GO TO
	08 Employer	08 Q11 &
	09 Property company	09 RING
	10 Other organisation	10 CODE
	Don't know	98 10 45 46
<u>IF MAIN OR ONLY HOME (CODE 1 AT Q3a OR CODE 2 AT Q3b OR CODE 1 AT Q3c)</u>		
Q7	SHOWCARD A Which of these best describes your tenure here?	
	01 Own	(47) 1 GO TO Q11 & RING CODE '01'
	02 Rents	2 GO TO
	03 Rent free	3 Q9a
	04 Crofting	4 ASK Q8
	05 Part of a Co-ownership scheme (incl Housing Assoc co-ownership scheme)	GO TO Q11 &
	06 Partly own/partly rent (shared ownership)	5 RING CODE '05
	07 Squatting	6 GO TO Q11 & RING CODE '06'
		7 THANK & CLOSE 47
<u>IF CROFTING ASK Q8</u>		
Q8	Do you consider yourself to be the owner or the tenant of this house on this croft?	
	Owner	(48) 1 GO TO Q11 & RING CODE '01'
	Tenant	2 GO TO Q11 & RING CODE '04' 48
<u>ASK RENTING (CODE 02 OR 03 AT Q7)</u>		
Q9a	Does this house/flat go with the present job of anyone in the household?	
	Yes	(49) 1
	No	2 49
Q9b	Do you rent this accommodation furnished, part-furnished or unfurnished?	
	Furnished	(50) 1
	Part-furnished	2
	Unfurnished	3 50

IF RENTING

Q10a Who is your landlord? IF RENT FREE Who is it provided by? IF ACCOMMODATION IS TIED TO JOB OF ANY HOUSEHOLD MEMBER, CODE EMPLOYER ('09' OR '13') BELOW REGARDLESS OF WHO EMPLOYER IS.

			(51/52)	
	ORGANISATIONS			
	01 District or Islands Council		01 GO TO Q11	
	02 New Town Development Corporation		02 &	
	03 Scottish Homes		03 RING CODE '02'	
	04 Regional Council		04 GO TO	
	05 Other public sector eg MoD, Forestry Commission, Health Board etc		05 Q11 &	
	06 Housing association/trust		06 RING CODE '03'	
	07 Housing co-operative		07 ASK Q10b	
	08 Charitable trust/church trustees or nominees		08	
	09 Employer (a company or organisation)		09 GO	
Private	10 Property company		10	
	11 Other organisation		11 TO	
	INDIVIDUALS			
Rented	12 Relative		12 Q11	
	13 Employer		13 & RING	
	14 Other individual		14 CODE	
	Don't know		98 '04'	51/52

IF IN HOUSING CO-OPERATIVE

Q10b Is the housing co-operative you rent from a management co-operative or is it some other type of co-operative?

		(53)
	Management co-op	1 ASK Q10c
	Other type	2 GO TO Q11 &
	Don't know	8 RING CODE '03' 53

Q10c So who does the management co-operative rent from - that is who do you pay your rent to?

		(54/55)
	01 District or Islands Council	01 GO TO Q11
	02 New Town Development Corporation	02 &
	03 Scottish Homes	03 RING CODE '02'
	04 Regional Council	04 GO TO
	05 Other public sector eg MoD, Forestry Commission, Health Board	05 Q11
	06 Housing association	06 RING CODE '03'
	07 Charitable trust/church trustees or nominees	07 GO TO
	08 Employer	08 Q11
	09 Property company	09 RING
	10 Other organisation	10 CODE
	Don't know	98 '04'

INTERVIEWER SUMMARY CODE

Q11 DWELLING IS MAIN OR ONLY HOME

- (56-57)
- Respondent is OWNER (CODE '01' AT Q7 OR CODE 1 AT Q8) 01 GO TO Q14
- Respondent RENTS from
- District or Islands Council/New Town Dev Corp or Scottish Homes (COUNCIL/NEW TOWN/SCOTTISH HOMES) (CODE '01-03' AT Q10a OR Q10c) 02 GO TO
- Housing association, housing co-op or Regional Council/ other public sector (H ASSOC /OTHER PUBLIC SECTOR) (CODE '04-06' AT Q10a OR Q10c or CODE '2' OR '3' AT CODE Q10b) 03 Q16a
- Private landlord/employer (PRIVATE) (CODE '2' AT Q8 OR CODE '08-14' OR DON'T KNOW AT Q10a OR CODE '07 - 10' OR DON'T KNOW AT Q10c) 04 GO TO Q13
- Respondent is in JOINT OWNERSHIP SCHEME
- Co-ownership (CODE '05 AT Q7) 05 GO TO
- Shared ownership (CODE '06' AT Q7) 06 Q14

DWELLING IS SECOND HOME

- Respondent is OWNER (CODE '1' AT Q4) 07
- Respondent RENTS from
- District or Islands Council, New Town Dev Corp or Scottish Homes (COUNCIL/NEW TOWN/SCOTTISH HOMES) (CODE '01-03 AT Q6a OR Q6c) 08 ASK
- Housing association, housing co-op or Regional Council/other public sector (H ASSOC /OTHER PUBLIC SECTOR) (CODE '04-06' AT Q6a OR Q6c) 09 Q12
- Private landlord/employer (PRIVATE) (CODE 08-14 OR DON'T KNOW AT Q6a OR CODE '07-10' OR DON'T KNOW AT Q6c) 10

56/57

IF DWELLING IS SECOND HOME ASK Q12 ALL OTHERS SEE ROUTING AT Q11

- Q12 I am going to ask you some questions about this house/flat Please can you make sure that you do tell me about this property, rather than about your main home**
- INTERVIEWER CHECK Q11 & CODE BELOW**

- (58)
- Respondent is owner (CODE 07 AT Q11) 1 GO TO Q14-Q15
- Respondent rents from Public Sector or Housing Association (CODE 08 or 09 at Q11) 2 GO TO Q16a
- Respondent rents privately (CODE 10 AT Q11) 3 ASK Q13 58

ASK ALL PRIVATE RENTERS WHO RENT FROM A PERSON IF RENT FROM ORGANISATION GO TO Q16a

- Q13 Does your landlord live in this building? IF TENEMENT, SAME BUILDING = SAME STAIR**
- (59)
- Yes 1 GO TO
- No 2 Q16a
- Don't know 8 59

IF OWNS/IS BUYING (CODE 01,05-07 AT Q11)

- Q14 Have you personally ever owned a property other than this one?**
- (60)
- Yes 1
- No 2 60

Q15 Who did your household buy your current property from? By current property I mean this property BY HOUSEHOLD WE MEAN ANY CURRENT HOUSEHOLD MEMBERS

		(61-62)	
Builder or private developer	01		
Other private owner	02		
Local authority	03		
Scottish Homes (Scottish Special Housing Association)	04		
A housing Association	05		
A New Town Development Corporation	06		
Other (WRITE IN AND CODE '07')	07		
.....			
.....			
Didn't buy - property inherited/a gift	08		
Don't know	98		61/62

ASK ALL
Q16a On what date did your household first own/start renting this property?
BY HOUSEHOLD WE MEAN ANY CURRENT HOUSEHOLD MEMBERS

IF RESPONDENT CANNOT RECALL MONTH:

'WINTER' = JAN (01)	WRITE IN OR CODE	Month	<input type="text"/>	<input type="text"/>	
			(63)	(64)	
'SPRING' = APRIL (04)		Year 19	<input type="text"/>	<input type="text"/>	NOW CODE AT Q17
'SUMMER' = JULY (07)			(65)	(66)	63/66
'AUTUMN' = OCT (10)					

Q17 INTERVIEWER CODE BELOW

	(67)	
Property first owned/rented less than 1 year ago	1	
Property first owned/rented 1 year or more ago	2	67

ASK Q18 IF RESPONDENT IS OWNER OCCUPIER. IF RENTING GO TO Q20
Q18 Did your household rent this property just before you bought it?

	(68)	
Yes	1	GO TO Q19
No	2	INTERVIEWER CHECK Q17 AND RING APPROPRIATE CODE AT Q20
		68

Q19 - IF IS NOW BUYING THIS DU, BUT RENTED THIS DU BEFORE BOUGHT ASK: So, when did your household first start renting this property? BY HOUSEHOLD WE MEAN ANY CURRENT HOUSEHOLD MEMBERS

	(69)	
Started renting property less than 1 year ago	1	GO TO Q20 RING CODE 1
Started renting property 1 year or more ago	2	GO TO Q20 RING CODE 2
		69

Q20 INTERVIEWER: CODE BELOW WHEN BOUGHT/STARTED RENTING PROPERTY.

	(70)	
First owned/started renting less than 1 year ago (CODE 1 AT Q17, OR CODE '1' AT Q19)	1	
First owned/started renting 1 year or more ago (CODE 2 AT Q17, OR CODE 2 AT Q19)	2	70

Q21 INTERVIEWER CHECK BACK TO Q11 AND CODE BELOW (71)
 Main or only home (CODE 01-06 AT Q11) 1 ASK Q22
 Second home (CODE 07-10 AT Q11) 2 GO TO Q49 71

Q22 Can I just check, in which year did you yourself move into this house/flat, or have you lived here all your life? PROBE FOR BEST ESTIMATE IF UNSURE (72/73)

1992	01
1991	02
1990	03
1989	04
1988	05
1987	06 ASK
1986	07 Q23
1985	08
1983-4	09
1982	10
1981	11
1973-80	12
1972	13
1971	14
1970 or earlier	15 GO TO
Lived here all life	16 Q28a 72 73

IF MOVED IN 1971 OR LATER ASK Q23

Q23 Where was your previous home before you moved here? PROMPT AS NECESSARY (74)

Scotland	1
England	2
Wales	3 ASK Q24
Northern Ireland	4
Elsewhere in the UK (eg Channel Islands, Isle of Man)	5
Irish Republic	6
Somewhere else	7 GO TO Q26a 74

Q24 How far from your present home was your previous home? Was it . ? READ OUT (75)

less than 5 miles away	1
. 5 but less than 10 miles away	2
. 10 but less than 15 miles away	3
15 miles away	4
.. Over 15 miles away	5
Can't say	8 75

Q25 Can you tell me the address of your previous home? IF NECESSARY The reason we need the address is because we are interested in looking at the areas which people move to and from WRITE IN BELOW PROMPT FOR POSTCODE, RECORD ADDRESS AND POSTCODE

Street/House Number

Street Name

Town

County

Post code

--	--	--	--

--	--	--

(76) (77) (78) (79) (80) (81) (82)

INTERVIEWER CODE (83)

Full address given	1
Partial address given	2
Refused	7
Can't remember address at all	8 83

Q26a Did you (or your husband/wife/partner) own or rent that accommodation or were you lodging or boarding there? CODE ONLY ONE. IF BUYING UNDER RENT TO MORTGAGE SCHEME CODE AS OWNED

- | | | |
|---|---------|-----------|
| | (18-19) | |
| Owned/buying on a mortgage or loan | 01 | GO TO Q27 |
| Rented/rent free | 02 | ASK Q26b |
| Lodging/boarding | 03 | |
| Lived/stayed with family/friends | 04 | |
| Squatted | 05 | GO TO |
| Crofting | 06 | Q27 |
| Housing Association Co-ownership scheme | 07 | |
| Partly owned/partly rented (shared ownership) | 08 | |
| Rental purchase scheme | 09 | |
| Institution (prison, hospital etc) | 10 | GO TO Q28 |
| Other (WRITE IN & CODE '11') | 11 | GO TO Q27 |

18-19

IF RENTED/OR HAD ACCOMMODATION RENT FREE (CODE 02 AT Q26a) ASK Q26b

Q26b Who was your landlord? CODE ONE ONLY

ORGANISATIONS

(20-21)

- | | |
|--|----|
| District or Islands Council | 01 |
| New Town Development Corporation | 02 |
| Scottish Homes/SSHA | 03 |
| Regional Council | 04 |
| Other public sector eg MoD, Forestry Commission Health Board etc | 05 |
| Housing association/trust | 06 |
| Housing co-operative | 07 |
| Charitable trust/church trustees or nominees | 08 |
| Employer | 09 |
| Company (incl.property company) | 10 |
| Other organisation (WRITE IN & CODE '11') | 11 |

INDIVIDUALS

- | | |
|---------------------------|----|
| Relative | 12 |
| Employer | 13 |
| Other individual(s) | 14 |
| Don't know | 98 |

20-21

Q27 Why did you move from there? PROBE FULLY. RECORD VERBATIM

.....

.....

.....

.....

.....

22/23

24/25

26/27

28/29

ASK ALL			
Q28a	Are you . . . READ OUT		
	. . . single	(30)	
	. . . married or living as a married couple	1 GO TO Q31	
	. . . widowed, divorced or separated	2 CHECK Q28b	
		3 GO TO Q31	30
Q28b	INTERVIEWER CODE BELOW (CHECK Q22 IF NECESSARY)		
	Respondent lived here all life (CODE 16 AT Q22)	(31)	
	Respondent has not lived here all life (CODE '01-15' AT Q22)	1 GO TO Q30	
		2 ASK Q29	31
ASK Q29 IF MARRIED/LIVING AS MARRIED AND HAS NOT LIVED HERE ALL LIFE OTHERS GO TO Q31			
Q29	Were you living with your (husband/wife/partner) at your previous address?		
	Yes, lived together at previous address	(32)	
	No	1 GO TO Q31	
		2 ASK Q30	32
IF DID NOT LIVE TOGETHER AT PREVIOUS ADDRESS			
Q30	In which year did your (husband/wife/partner) move into this house/flat?		
	1992	(33-34)	
	1991	01	
	1990	02	
	1989	03	
	1988	04	
	1987	05	
	1986	06	
	1985	07	
	1984	08	
	1983-4	09	
	1982	10	
	1981	11	
	1973-80	12	
	1972	13	
	1971	14	
	1970 or earlier	15	
	He/she lived here all life	16	
	Don't know	98	33-34
ASK ALL			
Q31	How likely is it that you will try to move from this house/flat in the next two years? Is it READ OUT TICK & ALTERNATE START		
	<input type="checkbox"/> . . . very likely	(35)	
	. . . fairly likely	1 ASK	
	. . . fairly unlikely	2 Q32	
	<input type="checkbox"/> . . . very unlikely	3 GO	
	Can't say	4 TO	
		8 Q36	35
Q32	Why might you try to move from this house/flat in the next two years? PROBE FULLY RECORD VERBATIM		
		<input type="checkbox"/>	36/37
		<input type="checkbox"/>	38/39
		<input type="checkbox"/>	40/41
		<input type="checkbox"/>	42/43

Q33a Would you prefer to move into a house/flat that you owned yourself, or would you prefer to rent?

		(44)	
Prefer to own	1	GO TO Q33c	
Prefer to rent	2	ASK 33b	
No preference/don't know	3	GO TO Q33c	44

IF PREFER TO RENT ASK Q33b. ALL OTHERS GO TO Q33c

Q33b **SHOWCARD B** Please look at the different landlords on this card. GIVE TIME TO LOOK AT LIST Now, please tell me which one you would most prefer to rent from? THEN ASK And which would be your second preference? And which would be your third preference? CODE BELOW. REMEMBER TO CODE 1ST/2ND/3RD PREFERENCE UNDER APPROPRIATE HEADING. ONE CODE ONLY IN EACH COLUMN

	1st preference (45)	2nd preference (46)	3rd preference (47)	
District or Islands Council	1	1	1	
New Town Development Corporation	2	2	2	
Scottish Homes	3	3	3	
A Housing Association	4	4	4	
Housing Co-operative	5	5	5	
Private landlord	6	6	6	
Other (WRITE IN AND CODE '7')	7	7	7	
.....				
Don't care/can't say/none	8	8	8	45/47

Q33c How many bedrooms would you look for in a new house or flat? IF UNSURE WRITE IN BEST ESTIMATE

ENTER NUMBER. USE LEADING ZERO

--	--

(48) (49)

OR CODE

Don't know 98

48/49

Q33d And, how many other rooms (excluding the kitchen, bathroom and boxrooms) would you look for in a new house or flat? IF UNSURE, WRITE IN BEST ESTIMATE

ENTER NUMBER. USE LEADING ZERO

--	--

(50) (51)

OR CODE

Don't know 98

50/51

Q34a **SHOWCARD C** Which type of dwelling on this card would you look for? SINGLE CODE ONLY (52-53)

	Whole house:	
01	detached	1
02	semi-detached	2 GO TO
03	terraced	3 Q35
04	Bungalow	4
05	Flat or maisonette	5 ASK Q34b
06	Bedsit	6
	Other (WRITE IN AND CODE '7')	7 GO TO
	
	Can't say	8 Q35

52-53

ASK Q34b IF WOULD LOOK FOR FLAT OR MAISONETTE OTHERS GO TO Q35a

Q34b SHOWCARD D What type of block would you prefer your flat or maisonette to be in?

	(54)	
A tenement block	1	
A balcony or deck access block	2	
4 or 6 in a block	3	
A multi-storey block	4	
A converted house/warehouse	5	
Other (WRITE IN AND CODE '6')	6	
No preference	7	
Don't know	8	54

Q35a SHOWCARD E Have you done any of the sorts of things on this card about a possible move?

	(55)	
Yes	1 ASK Q35b	
No	2 GO TO Q36	55

IF YES

Q35b SHOWCARD E Which? CODE ALL THAT APPLY

	(56-65)	
01 Put name on list	01] CHECK] BELOW
02 Put name on a transfer or mutual exchange list	02	
03 Looked at prices of houses to buy	03	
04 Talked to solicitor/estate agent	04	
05 Talked to building society/bank about a mortgage	05	
06 Looked over some houses to buy	06	
07 Started saving money	07	
08 Looked at rents of privately rented houses	08	
09 Joined a letting agency	09	
10 Looked over some privately rented houses	10	
11 Something else (WRITE IN AND CODE '11')	11	
		56/65

* INTERVIEWER CODE HERE IF SIX OR MORE ANSWERS GIVEN AT Q35b

X 66

Q36 INTERVIEWER CODE BELOW (CHECK Q11 IF NECESSARY)

	(67)	
DISTRICT/ISLAND COUNCIL/NEW TOWN/SCOTTISH HOMES TENANT (CODE 02 AT Q11)	1 ASK Q37	
HOUSING ASSOC REGIONAL COUNCIL /OTHER PUBLIC SECTOR TENANT (CODE 03 AT Q11)	2	
ANY OTHER TENURE	3 GO TO Q49	67

ASK Q37 IF PUBLIC SECTOR/HOUSING ASSOCIATION TENANT OTHERS GO TO Q49

Q37 Do you know whether or not your household would qualify, now or in the future, to buy this home under the Right to Buy Scheme?

	(68)	
Know would qualify	1 ASK Q38a	
Know would <u>not</u> qualify	2 GO TO	
Don't know whether would qualify	3 Q43	68

IF DOES QUALIFY (CODE 1 AT Q37) ASK Q38a. ALL OTHERS GO TO Q43

Q38a Does your household intend to buy this house/flat in the next 2 years?

(69)			
Yes	1	ASK 38b	
No	2	GO TO	
Don't know	8	Q39	69

IF YES

Q38b Has anyone in your household actually made an application to buy your present house/flat?

(70)			
Yes	1	GO	
No	2	TO	
Don't know	8	Q41	70

ASK Q 39 IF NO INTENTION TO BUY IN NEXT 2 YEARS OR UNSURE (CODE 2 OR 8 AT Q38a) OTHERS GO TO Q41

Q39 Things could change in the future - so I'd like to ask you whether if certain changes did happen you would consider buying this house/flat? Would you consider buying this house/flat ... READ EACH IN TURN AND RING ONE CODE FOR EACH. ROTATE & TICK START

	Yes	No	Don't know	
<input type="checkbox"/> a) If your financial situation changed?	1	2	8	71
b) If there was a change in your family situation - eg more or fewer people living with you? ...	1	2	8	72
c) If improvements or repairs to your home were carried out by your landlord?	1	2	8	73
d) If there were improvements to the area?	1	2	8	74
<input type="checkbox"/> e) If more people in the area bought their homes?	1	2	8	75
f) If rents continue to rise at about the same rate as they have done over the past 2 years?	1	2	8	76
g) If your mortgage payments were the same as your present rent payments and you didn't need a large deposit?	1	2	8	77
<input type="checkbox"/> h) If this house/flat was transferred to a different landlord?	1	2	8	78

CARD 03	15/16
X	17

Q40a Are there any other changes you can think of which would make you consider buying this house/flat?

(18)			
Yes	1	ASK Q40b	
No	2	GO TO Q43	18

Q40b What changes? PROBE FULLY RECORD VERBATIM THEN GO TO Q43

<input type="text"/>	19/
<input type="text"/>	21/
<input type="text"/>	23/
<input type="text"/>	25/

Q41 ASK Q41 IF INTENDS TO BUY IN NEXT 2 YEARS (CODE 1 AT Q38a) OTHERS GO TO Q43
 People have different reasons for deciding to buy their homes from their landlord. Can you tell me whether or not each of these reasons has been important to you when deciding whether or not to buy your home. Please sort the cards into two piles - those reasons that are important to you and those reasons that are not important to you. WHEN SORTED, TAKE BACK IMPORTANT PILE AND CODE IMPORTANT REASONS BELOW

- | | | | | |
|----|---|---------|--|-------|
| | | (27-44) | | |
| 01 | Good financial investment | 01 | | |
| 02 | Attractive discount price | 02 | | |
| 03 | Little difference in the cost of a mortgage and renting | 03 | | |
| 04 | Rents increase more over the years than mortgages | 04 | | |
| 05 | Likely to be only chance to afford own home | 05 | | |
| 06 | Going to live here all my life so might as well own it | 06 | | CHECK |
| 07 | It would be something to leave to my family | 07 | | |
| 08 | Feeling of pride to own your home | 08 | | BELOW |
| 09 | Sense of security | 09 | | |
| 10 | My landlord does not maintain property properly | 10 | | |
| 11 | I already do a lot to the property | 11 | | |
| 12 | I could carry out repairs and improvements when and how I liked | 12 | | |
| 13 | I like my home and the area | 13 | | |
| 14 | The house/flat is in good condition | 14 | | |
| 15 | People I know have bought, it seems like a good idea | 15 | | |
| 16 | I would have more freedom to move house | 16 | | 27-44 |

* INTERVIEWER CODE 'X' IF 10 OR MORE ANSWERS AT Q41 X 45

HAND BACK 'IMPORTANT' PILE TO RESPONDENT

Q41b You said that these reasons were important to you in deciding whether to buy the house/flat. Could you show me which reason is most important to you, which is second most important and which is third most important?

	MOST IMPORTANT	<input type="text"/>	46/4
WRITE IN CARD NOS	SECOND MOST IMPORTANT	<input type="text"/>	48/4
	THIRD MOST IMPORTANT	<input type="text"/>	50/5
OR CODE	Can't say		98 46/

IF INTENDS TO BUY IN NEXT 2 YEARS (CODE '1' AT Q38a)

Q42a Are there any other reasons why you intend to buy your own home?

- (52)
- Yes 1 ASK Q42b
 - No 2 GO TO Q43
- 52

Q42b What are they? PROBE FULLY. RECORD VERBATIM

..... 53/54

..... 55/56

..... 57/58

..... 59/60

Q43 INTERVIEWER CODE BELOW (CHECK Q36 IF UNSURE)

- (61)
- DISTRICT OR ISLANDS COUNCIL/NEW TOWN/SCOTTISH HOME TENANT (CODE '1' AT Q36) 1 ASK Q44
 - HOUSING ASSOC./REGIONAL COUNCIL OR OTHER PUBLIC SECTOR TENANT (CODE '2' AT Q36) 2 GO TO Q49
 - OTHER TENURE (CODE '3' AT Q36) 3
- 61

ASK ALL DISTRICT OR ISLANDS COUNCIL/NEW TOWN/SCOTTISH HOMES TENANTS. OTHERS GO TO Q49

Q44 Most tenants of District or Island Councils, New Town Development Corporations or Scottish Homes now have the right to transfer their tenancy to a different landlord under the "Tenants Choice" arrangements. Have you heard about "Tenants Choice", and your right to transfer?

- (62)
- Yes 1 ASK Q45
 - No 2 GO TO
 - Not sure 8 Q49
- 62

IF YES

Q45 Do you know whether or not you are eligible to transfer your tenancy this way?
NOTE: SCOTTISH SPECIAL HOUSING ASSOCIATION BECAME SCOTTISH HOMES IN 1989.
THIS WAS NOT A TRANSFER

- (63)
- Yes, am eligible 1 ASK Q46
 - No, am not eligible 2 GO TO
 - Don't know whether eligible 8 Q49
- 63

IF ELIGIBLE

Q46 How likely do you think it is that you will transfer your tenancy in this way in the next 2 years? Is it ... READ OUT. ALTERNATE & TICK START

- (64)
- ... very likely 1 ASK
 - ... fairly likely 2 Q47
 - ... fairly unlikely 3 GO TO
 - ... very unlikely 4 Q48
 - Can't say 8 GO TO Q49
- 64

IF VERY OR FAIRLY LIKELY
Q47 **Why do you think it is likely that you will transfer your tenancy?**
PROBE FULLY RECORD VERBATIM THEN GO TO Q49

- 65/66
- 67/68
- 69/70
- 71/72

IF VERY OR FAIRLY UNLIKELY
Q48 **Why do you think it is unlikely that you will transfer your tenancy?**
PROBE FULLY RECORD VERBATIM

- 73/74
- 75/76
- 77/78
- 79/80

REPAIRS, IMPROVEMENT GRANTS

CARD 15/16
 17

Q49 INTERVIEWER RECORD BELOW (CHECK Q11 IF NECESSARY) IF A CROFTER, CODE '3'
REGARDLESS OF CODE AT Q11

- RESPONDENT
- rents or shares ownership (CODE 02-04, 06, 08, 09, 10 AT Q11)
 - owns or co-owns (CODE 01, 05 OR 07 at Q11)
 - Is a crofter

- (18)
- 1 CHECK Q50a
 - 2 GO TO Q56
 - 3 _____ 18

Q50a INTERVIEWER CODE BELOW (CHECK Q20 IF UNSURE)

- Started buying/started renting less than 1 year ago
(CODE 1 AT Q20)
- Started buying/started renting 1 or more years ago
(CODE 2 AT Q20)

- (19)
- 1 ASK Q50b
 - 2 GO TO Q50c 19

Q50b IF BOUGHT/STARTED RENTING LESS THAN 1 YEAR AGO ASK Q50b
 SHOWCARD F Have there been any major repairs or improvements completed by the council (your landlord) to your home (IF FLAT: or the building your home is in) since you first started renting it - I mean things like those shown on this card, which would cost £500 or more in total to have done professionally. NOTE: INCLUDE REPAIRS/IMPROVEMENTS DONE BY OUTSIDE CONTRACTORS IF ARRANGED BY COUNCIL/LANDLORD. EXCLUDE REPAIRS/IMPROVEMENTS ARRANGED BY RESPONDENT, EVEN IF COUNCIL/LANDLORD HELPED TO PAY

	(20)		
Yes	1	GO TO Q51	
No	2	GO TO	
Can't say	8	Q53	20

Q50c IF BOUGHT/STARTED RENTING OVER 1 YEAR AGO ASK Q50c
 SHOWCARD F Have there been any major repairs or improvements completed by the council (your landlord) to your home (IF FLAT: or the building your home is in) in the past 12 months since last (READ OUT MONTH OF INTERVIEW) - I mean things like those shown on this card, which would cost £500 or more in total to have done professionally. NOTE: INCLUDE REPAIRS/IMPROVEMENTS DONE BY OUTSIDE CONTRACTORS IF ARRANGED BY COUNCIL/LANDLORD. EXCLUDE REPAIRS/IMPROVEMENTS ARRANGED BY RESPONDENT, EVEN IF COUNCIL/LANDLORD HELPED TO PAY

	(21)		
Yes	1	GO TO Q51	
No	2	GO TO	
Can't say	8	Q54	21

Q51 IF MAJOR REPAIRS (CODE 1 AT Q50b OR CODE 1 AT Q50c). OTHERS GO TO Q53 OR Q54
 Please give me a brief description of all major repairs or improvements completed by the council (your landlord) in the past 12 months (since you started renting this accommodation).

GIVE BRIEF DESCRIPTION OF EACH BELOW

1.
2.
3.
4.
5.
6.

Q52 NOW COMPLETE A GREEN RENTER'S REPAIR SHEET FOR EACH REPAIR MENTIONED AT Q51

Q53 IF STARTED RENTING LESS THAN A YEAR AGO ASK Q53. OTHERS GO TO Q54
 (Apart from these) have there been any other repairs or improvements completed by the council (your landlord) to your home (IF FLAT: or the building your home is in), since you first moved in, including minor repairs or improvements?

	(22)		
Yes	1	ASK Q55	
No	2	GO TO	
Can't say	8	Q56	22

Q54 IF STARTED RENTING 1 OR MORE YEARS AGO ASK Q54
(Apart from these) have there been any other repairs or improvements completed by the council (your landlord) to your home (IF FLAT or the building your home is in) in the last 12 months, since last (READ OUT MONTH OF INTERVIEW) . . Including minor repairs or improvements?

- Yes
- No
- Can't say

- (23)
- 1 ASK Q55
 - 2 GO TO
 - 8 Q56

23

Q55 IF OTHER REPAIRS (CODE 1 AT Q53 OR AT Q54)
Please describe all these other repairs or improvements completed by the council (your landlord) in the past 12 months (since you moved in)
PROBE FOR FULL DETAILS AND RECORD BELOW

- 1
- 2
- 3
- 4
- 5
- 6

- 24/25
- 26/27
- 28/29
- 30/31
- 32/33
- 34/35

Q56 ASK ALL - REPAIRS
INTERVIEWER CODE WHETHER HOUSE/BUNGALOW OR FLAT

- House/Bungalow
- Flat

- (36)
- 1 GO TO Q58
 - 2 ASK Q57

36

Q57 ASK ALL IN FLATS OTHERS GO TO Q58
SHOWCARD F AGAIN Has anyone in your household paid for, or contributed to, any major repairs or improvements completed to any of the parts of this building that you share with other flats in the last 12 months since last (READ OUT MONTH OF INTERVIEW)

...
IF BOUGHT/STARTED RENTING LESS THAN 12 MONTHS AGO ASK since you moved in?
By major I mean things which would cost £500 or more in total to have done professionally NOTE EVEN IF HOUSEHOLD'S OWN CONTRIBUTION UNDER £500 BUT TOTAL REPAIR(S) COST OVER £500. CODE 'YES' BELOW

- Yes
- No
- Can't say

- (37)
- 1
 - 2
 - 8

37

ASK ALL

Q58 SHOWCARD F AGAIN Has anyone in your household paid for, or contributed to, any major repairs or improvements completed to this house/flat in the last 12 months since last (READ OUT MONTH OF INTERVIEW) ?
IF BOUGHT/STARTED RENTING LESS THAN 12 MONTHS AGO ASK: since you moved in? By major I mean things which would cost £500 or more in total to have done professionally. INCLUDE ANY REPAIRS PAID FOR BY A GRANT

	(38)		
Yes	1	ASK Q59	
No	2	SEE	
Can't say	8	INSTRUCTION BELOW	38

IF HOUSE GO TO Q66
IF FLAT: CHECK WHETHER ANY REPAIRS COMPLETED ON SHARED/Common PARTS OF BUILDING (CODE 1 AT Q57). IF HAVE BEEN COMPLETED ASK Q59. IF THEY HAVE NOT, (CODES 2/8 AT Q57) GO TO Q66

ASK ALL WITH ANY REPAIRS/IMPROVEMENTS TO HOUSE/FLAT OR COMMON PARTS AT Q57 OR Q58. OTHERS GO TO Q66

Q59 Please give me a brief description of all these major repairs or improvements your household has had done to this house/flat (IF FLAT: or the building this flat is in) in the past 12 months, since last (READ OUT MONTH OF INTERVIEW). . . .
IF BOUGHT/STARTED RENTING LESS THAN 12 MONTHS AGO ASK: Since you moved in?

- 1
- 2
- 3
- 4
- 5
- 6

Q60a COUNT NUMBER OF REPAIRS/IMPROVEMENTS AT Q59 AND RECORD BELOW:

	(39)		
One repair/improvement	1	FOLLOW INSTRUCTION AT Q60b	
Two or more repairs/improvements	2	GO TO Q61	39

Q60b IF ONE REPAIR/IMPROVEMENT (CODE '1' AT Q60a) COMPLETE A PINK REPAIR SHEET FOR THIS JOB

IF TWO OR MORE REPAIRS OR IMPROVEMENTS AT Q60a ASK Q61

Q61 Thinking about the major jobs you have just mentioned, did you pay for each one separately, or were there some where you paid for more than one at the same time? BY 'PAID FOR AT SAME TIME' WE MEAN IN THE SAME MONTH

	(40)		
All separately	1	FOLLOW INSTRUCTION AT Q62	
Some at same time	2	GO TO Q63	
All at the same time	3		40

IF ALL SEPARATELY (CODE '1' AT Q61)

Q62 COMPLETE ONE PINK REPAIR SHEET FOR EACH REPAIR MENTIONED AT Q59

IF SOME AT SAME TIME OR ALL AT SAME TIME

Q63 Which jobs did you pay for at the same time? COMPLETE GRID BELOW COUNT ALL REPAIRS PAID FOR IN THE SAME MONTH AS A REPAIR GROUP FOR EACH REPAIR GROUP COPY REPAIR NUMBERS AND DESCRIPTIONS FROM Q59

<u>REPAIR GROUP</u>	<u>REPAIR NUMBERS (from Q59)</u>	<u>REPAIR DESCRIPTIONS (From Q59)</u>
FIRST REPAIR GROUP	{
SECOND REPAIR GROUP	{
THIRD REPAIR GROUP	{	
FOURTH REPAIR GROUP	{	

Q64a CHECK Q59 AND RECORD REPAIR NUMBERS AND DESCRIPTIONS FOR ANY SINGLE REPAIR/S NOT PART OF A REPAIR GROUP AT Q63

<u>REPAIR NUMBER/S</u>	<u>REPAIR DESCRIPTION/S</u>
	.
	.
	.

Q65 NOW COMPLETE ONE PINK REPAIR SHEET FOR EACH REPAIR GROUP LISTED AT Q63 AND ONE FOR EACH SINGLE REPAIR LISTED AT Q64a

ASK ALL

Q66 Thinking now about any minor repairs or improvements done to this house/flat; overall about how much money would you say your household has spent on, or got a grant for, minor repairs or improvements in the last 12 months? IF MOVED IN LESS THAN 12 MONTHS AGO ASK: Since you moved in?
EXCLUDE ANY MINOR REPAIRS ALREADY RECORDED. CODE BELOW OR WRITE IN AMOUNT BELOW

RECORD TO NEAREST £100

£				
---	--	--	--	--

.00p ASK Q67a

Nothing	0000	GO TO Q67b
Under £50	0050	
Can't say	9998	ASK Q67a
Refused	9997	

41/44

Q67a Please describe all these other minor repairs or improvements you have had done in the past 12 months. IF MOVED IN LESS THAN 12 MONTHS AGO ASK: Since you moved in? PROBE FOR FULL DETAILS AND RECORD BELOW

1.	<input type="text"/>	<input type="text"/>	45/46
2.	<input type="text"/>	<input type="text"/>	47/48
3.	<input type="text"/>	<input type="text"/>	49/50
4.	<input type="text"/>	<input type="text"/>	51/52
5.	<input type="text"/>	<input type="text"/>	53/54
6.	<input type="text"/>	<input type="text"/>	55/56

ALL
Q67b INTERVIEWER: CODE BELOW NUMBER OF REPAIR SHEETS COMPLETED

	Green Sheets (57)	Pink Sheets (58)	
None	0	0	
One	1	1	
Two	2	2	
Three	3	3	
Four	4	4	
Five	5	5	
Six	6	6	57/58

Q68 SHOWCARD J Overall, how would you rate the current condition of this house/flat?

	(59)	
Very good	1	
Fairly good	2	
Neither good nor poor	3	
Fairly poor	4	
Very poor	5	
Don't know	8	59

Q69 Overall, do you think the general state of repair of your home is worse than it was 12 months ago (IF LIVED THERE UNDER A YEAR since you bought/started renting it) or better than it was, or about the same?

Worse
Better
Same
Can't say

(60)	
1	ASK Q70
2	GO
3	TO
8	Q72
	60

ASK Q70 IF WORSE OTHERS GO TO Q72

Q70 In what way is it in a worse state of repair? PROBE FULLY RECORD VERBATIM

--	--

61/62

--	--

63/64

--	--

65/66

--	--

67/68

Q71 Is there any particular reason why you have not done anything about the state of repair? PROBE FULLY RECORD VERBATIM

--	--

69/70

--	--

71/72

--	--

73/74

--	--

75/76

ASK ALL WHO HAVE LIVED AT THIS ADDRESS FOR 12 MONTHS OR MORE (CHECK Q20 IF UNSURE) ALL OTHERS GO TO Q73

Q72 And, overall do you think the general state of repair of your home is worse than it was 5 years ago (or since you moved in if that is more recent), or better than it was, or about the same?

Worse
Better
Same
Don't know

(77)	
1	
2	
3	
8	
	77

Q73 ASK ALL
SHOWCARD K Whose responsibility do you feel it is to maintain the inside of your house/flat? SINGLE CODE. IGNORE INTERNAL DECORATION, AND SUPPLY OF MAINS GAS AND ELECTRICITY

Q74 **SHOWCARD K AGAIN** And whose responsibility do you feel it is to maintain the outside of your house/flat? SINGLE CODE

	Q73 Inside (18)	Q74 Outside (19)	
The responsibility of someone in this household	1	1	
Shared responsibility with other owners in the house/block	n/a	2	
The landlord's responsibility	3	3	
Someone else's responsibility (CODE '4' & WRITE IN BELOW)	4	4	
Q73			
Q74			
No-one's responsibility	5	5	
Can't say	8	8	18/19

Q75a **SHOWCARD L** Typically, when you need to get large maintenance jobs, costing over £300, done, which one of the things on this card do you or someone from your household do? SINGLE CODE

	(20)	
1 Do it ourselves	1	
2 Get a relative or friend to do it	2	GO TO Q76A
3 Get landlord to have work done	3	Q76A
4 Employ professional tradesman to do the work	4	
5 It varies	5	
Never get large maintenance jobs done	6	ASK Q75b
Don't know	8	GO TO Q76a 20

IF NEVER GETS LARGE MAINTENANCE JOBS DONE

Q75b Why don't you ever get large maintenance jobs done? PROBE FULLY. RECORD VERBATIM

.....		21/22
.....		23/24
.....		25/26
.....		27/28

Q76a SHOWCARD L AGAIN And when you need to get small maintenance jobs done costing under E300, which one of the things on this card do you, or someone from your household do? SINGLE CODE

- | | | | |
|---|--|------|------------|
| | | (29) | |
| 1 | Do it ourselves | 1 | |
| 2 | Get a relative or friend to do it | 2 | GO TO |
| 3 | Get landlord to have work done | 3 | Q77a |
| 4 | Employ professional tradesman to do the work | 4 | |
| 5 | It varies | 5 | |
| | Never get small maintenance jobs done | 6 | ASK Q76b |
| | Don't know | 8 | GO TO Q77a |

IF NEVER GETS SMALL MAINTENANCE JOBS DONE

Q76b Why don't you ever get small maintenance jobs done?
PROBE FULLY RECORD VERBATIM

- | | | |
|--------------------------|--------------------------|-------|
| <input type="checkbox"/> | <input type="checkbox"/> | 30/31 |
| <input type="checkbox"/> | <input type="checkbox"/> | 32/33 |
| <input type="checkbox"/> | <input type="checkbox"/> | 34/35 |
| <input type="checkbox"/> | <input type="checkbox"/> | 36/37 |

Q77a RECORD BELOW (CHECK Q11 IF NECESSARY) IF CROFTER CODE '1' BELOW REGARDLESS OF CODE AT Q11

- | | | | |
|---|------|---|-----------|
| Owner (CODE '01' OR '07' AT Q11) and all Crofters | (38) | 1 | GO TO Q78 |
| Renter (CODE '02-04', '08-10' AT Q11) | | 2 | ASK Q77b |
| Co-owner or shared owner (CODE '05', '06' AT Q11) | | 3 | GO TO Q78 |

IF RENTER ASK Q77b ALL OTHERS, INCLUDING CROFTERS, GO TO Q78

Q77b SHOWCARD M How quickly do you or someone from your household report maintenance jobs to your landlord when they need to be done? SINGLE CODE. Just read out the number of the one which comes closest to what you do

- | | | | |
|----|---|------|------------|
| | | (39) | |
| 01 | I/We report maintenance jobs straight away to try to stop problems developing further | 1 | |
| 02 | I/we usually wait till maintenance jobs are essential before I/we report them | 2 | |
| 03 | I/We tend to get a bit behind reporting maintenance jobs | 3 | GO TO Q79a |
| 04 | I/We don't usually bother reporting maintenance jobs even when we should | 4 | |
| | Don't know | 8 | |

IF OWNER/JOINT OWNER/CROFTER ASK Q78

Q78 SHOWCARD N How quickly do you or someone from your household carry out home maintenance jobs or arrange for them to be done? Just read out the number of the one that comes closest to what you normally do. SINGLE CODE

		(40)	
01	I/We get maintenance jobs done straight away to try to stop problems developing further	1	
02	I/we get maintenance jobs done when they are essential, but not usually until then	2	
03	I/We tend to get a bit behind with maintenance jobs	3	
04	I/We don't usually bother getting maintenance jobs done, even when we should	4	
	Don't know	8	40

SECURITY

ASK ALL

Q79a Has anyone got into this house/flat without your permission and stolen or attempted to steal anything, or caused any damage in the last 12 months? IF BOUGHT/STARTED RENTING LESS THAN 12 MONTHS AGO ASK: since you moved in?

		(41)	
	Yes	1 ASK Q79b	
	No	2 GO TO	
	Don't know	8 Q80a	41

IF YES

Q79b How many times has this happened in the last 12 months/since you bought/started renting this house/flat? USE LEADING ZERO IF FEWER THAN 10 TIMES

ENTER NO. times

OR CODE: Don't know 98 42/43

ASK ALL

Q80a How many smoke detectors, if any, do you have in your home?

		(44)	
	None	0 GO TO Q81a	
	One	1 ASK	
	Two	2 Q80b	
	Three	3	
	Four	4	
	Five or more	5	
	Don't know	8	44

Q80b When was/were any of the smoke detectors last tested? CODE FOR DETECTOR TESTED MOST RECENTLY

		(45)	
	In the last 3 months	1	
	Over 3 months - 6 months ago	2	
	Over 6 months- 1 year ago	3	
	Over 1 year - 2 years ago	4	
	Over 2 years ago	5	
	Never been tested	6	
	Don't know	8	45

ASK ALL

Q81a Have there been any fires at this house/flat in the last 12 months IF BOUGHT/STARTED RENTING LESS THAN 12 MONTHS AGO ASK since you moved in? By that I mean any incident of fire at home causing or carrying the risk of damage to property, or injury to people.

Yes
No

(55)
1 ASK Q81b
2 GO TO Q85a 5

IF YES

Q81b How many such fires have there been in the last 12 months/since you bought/started renting this house/flat? USE LEADING ZERO IF LESS THAN 10 TIMES

ENTER NO

--	--

ASK Q82

OR CODE Don't know

98 56/5

Q82 Did you or someone in your household call the Fire Brigade (the most recent time you had a fire)?

Yes
No
Don't know

(58)
1
2
8 5

Q83 Were there any injuries as a result of the (most recent) fire?

Yes
No

(59)
1
2 5

Q84a What was the cost of the damage caused by the fire? (IF RESPONDENT UNSURE, PROBE FOR BEST ESTIMATE OF REPAIRING DAMAGE CAUSED BY THE FIRE)

Nothing
Under £25
£25-Under £50
£50-Under £100
£100-Under £500
£500-Under £2 500
£2,500-Under £5,000
£5,000-Under £10,000
£10 000-Under £15,000
£15,000-Under £20,000
£20,000 or more
Don't know
Refused

(60-61)
01
02
03
04 GO
05
06 TO
07
08 Q85a
09
10
11 ASK Q84b
98 GO
97 TO Q85a 60/6

Q84b Could I just check, what was the actual cost of the damage caused by the fire? USE LEADING ZEROS AS APPROPRIATE. PROBE FOR BEST ESTIMATE IF UNSURE

ENTER COST

£

--	--	--	--	--	--	--

00p

Don't know

999998 62/1

HEATING

Q85a Now I'd like to ask you some questions about heating your home. SHOWCARD O What type of heating do you use in your living room during cold weather in winter? CODE ALL THAT APPLY AT Q85a BELOW. Just read out the numbers that apply.

Q85b SHOWCARD O AGAIN What do you use to heat your kitchen area during cold weather in winter? CODE ALL THAT APPLY AT Q85b BELOW

Q85c SHOWCARD O AGAIN What do you use to heat the bedrooms during cold weather in winter? CODE ALL THAT APPLY AT Q85c BELOW

Q85d SHOWCARD O AGAIN What do you use to heat the bathroom during cold weather in winter? CODE ALL THAT APPLY AT Q85d BELOW

		Q85			
		a	b	c	d
		Living room	Kitchen	Bedrooms	Bathroom
		(18-27)	Area (29-38)	(40-49)	(51-60)
01	Storage heaters (including centrally controlled storage heaters)	01	01	01	01
02	Central heating (including 'warm air' heating)	02	02	02	02
03	Electric panel heating	03	03	03	03
04	Fixed fire or gas convector	04	04	04	04
05	Portable gas heater	05	05	05	05
06	Paraffin heater	06	06	06	06
07	Oil filled electric radiator	07	07	07	07
08	Electric fire, electric convector, electric heater	08	08	08	08
09	Solid fuel - open grate, enclosed grate/stove	09	09	09	09
10	Other (WRITE IN AND CODE '10')	10	10	10	10
.....					
	No heating used	95	95	95	95
	Room does not exist	96	96	96	96
* INTERVIEWER CODE X IF '6' OR MORE CODED ITEMS		X	X	X	X
		(28)	(39)	(50)	(61)

NOTES:

UNDERFLOOR OR CEILING HEATING - CODE AS CENTRAL HEATING

CODE STORAGE HEATER OR ELECTRIC PANEL HEATING EVEN IF THESE ARE CENTRALLY CONTROLLED

IF A FIRE HEATS WATER FOR CENTRAL HEATING - CODE THE FIRE AS PROVIDING HEATING IN THE APPROPRIATE ROOM AS WELL AS CODING '01' CENTRAL HEATING

EXCLUDE BATHROOM HEATING BULBS AS A FORM OF HEATING

KITCHEN IS THE ROOM IN WHICH THE MAJORITY OF FOOD PREPARATION (NOT NECESSARILY COOKING) TAKES PLACE

IF NO FORM OF HEATING EVER USED ANYWHERE IN HOME (CODE '95' AT Q85a-d) GO TO Q89 ALL OTHERS ASK Q86a

Q86a SHOWCARD P Thinking about weekdays, at what times does your household generally use your heating during cold weather in winter? When is it providing heat?
CODE ALL THAT APPLY IF STORAGE HEATERS USED, USE CODES 08-10 ONLY

Q86b SHOWCARD P AGAIN Thinking now about weekends, at what times does your household generally use your heating at weekends during cold weather in winter? When is it providing heat?
CODE ALL THAT APPLY BELOW IF STORAGE HEATERS USED, USE CODES 08-10 ONLY

	Q86a Weekdays (18-27)	Q86b Weekends (28-37)	
01 Breakfast time/early morning	01	01	
02 Later morning	02	02	
03 Afternoon	03	03	
04 Evening/bedtime	04	04	
05 Night (after bedtime)	05	05	
06 Daily - but no regular pattern	06	06	
07 Uses heating less than once a day	07	07	
08 It is on all the time (24 hours)	08	08	
09 Some heaters/radiators are on all the time (24 hours)	09	09	
10 Never use heating	10	10	18/37

Q87 SHOWCARD Q Overall, how satisfied are you with your heating?

Very satisfied	(38)	
Fairly satisfied	1	
Fairly dissatisfied	2	
Very dissatisfied	3	
Don't know	4	
	8	38

Q88 Is there anything about your heating that you are not satisfied with? IF YES What is it that you are not satisfied with? CODE ALL THAT APPLY

	(39-48)	
Expensive to run	01	
Can't afford to use heating	02	
Not enough heat	03	
Not enough radiators/only partial heating	04	
Too old	05	
Can't control heat	06	
Too hard to set controls	07	
Want central heating	08	
Other (WRITE IN AND CODE '09')	09	
No completely satisfied	10	39/48

* INTERVIEWER CODE X IF 6 OR MORE ITEMS CODED

X 40

ASK ALL

Q89 SHOWCARD R Do you have any of these problems in your home as a result of condensation or damp?

	(50)	
Yes	1 ASK Q90	
No	2 GO TO Q93a	50

Q90 SHOWCARD R What sort of problems do you have? What others? CODE ALL THAT APPLY

- (51-60)
- Steamed up windows 01
 - Wet walls 02
 - Damage to paint on windows 03
 - Damage or mould growth to wall decoration 04
 - Damage to floors, carpets or furniture 05
 - Other (WRITE IN AND CODE '06') 06

51/60

* INTERVIEWER: CODE X IF 6 OR MORE ITEMS CODED X 61

Q91 Which rooms are affected? Which others? CODE ALL THAT APPLY

- (62-71)
- Kitchen 01
 - Bathroom 02
 - Living room 03
 - Dining room 04
 - Hall 05
 - Bedroom(s) 06
 - Passage ways 07
 - Utility room 08
 - Other (WRITE IN AND CODE '09') 09

62/71

* INTERVIEWER: CODE X IF 6 OR MORE ITEMS COVERED X 72

Q92 Overall, how much does the problem of condensation or damp bother you? Does it bother you ... READ OUT

- (73)
- ... a lot 1
 - ... a little 2
 - or hardly at all 3
 - Don't know 8

73

ASK ALL

Q93a Do you have an electric extractor fan in any of your rooms, excluding any hob or oven extractor fans? EXCLUDE AIR VENTS THAT ARE NOT ELECTRIC. EXCLUDE OVEN OR HOB EXTRACTOR FANS

- (74)
- Yes 1 ASK Q93b
 - No 2 GO TO
 - Can't say 8 Q96

74

IF YES

Q93b How many electric extractor fans do you have in your house/flat?

WRITE IN NUMBER OF EXTRACTOR FANS

--	--

USE LEADING ZERO IF FEWER THAN 10

(75) (76)

ASK QUESTIONS 94-95b FOR EACH EXTRACTOR FAN

75/76

Q94 Which room is the extractor fan in? REPEAT FOR EACH FAN

	EXTRACTOR FANS			
	Fan 1 (18)	Fan 2 (19)	Fan 3 (20)	Fan 4 (21)
Kitchen	1	1	1	1
Bathroom	2	2	2	2
Toilet (if separate)	3	3	3	3
Bedroom	4	4	4	4
Living room/public room	5	5	5	5
Hallway	6	6	6	6
Utility room	7	7	7	7
Other (WRITE IN AND CODE '8')	8	8	8	8

18/21

Q95a Is this extractor fan automatic? REPEAT FOR EACH FAN By automatic I mean that the fan switches itself on without you doing anything.

	EXTRACTOR FANS			
	Fan 1 (22)	Fan 2 (23)	Fan 3 (24)	Fan 4 (25)
Yes	1	1	1	1
No	2	2	2	2
Don't know	8	8	8	8

22/25

IF ANY FAN NON-AUTOMATIC OR DON'T KNOW ASK Q95b ABOUT THIS/THESE FANS. OTHERS GO TO Q96

Q95b SHOWCARD 5 Looking at this card, roughly how often would you say this/these non-automatic extractor fan/s is used?

	EXTRACTOR FANS			
	Fan 1 (26)	Fan 2 (27)	Fan 3 (28)	Fan 4 (29)
Every or most days	1	1	1	1
Two or three times a week	2	2	2	2
Once a week	3	3	3	3
Two or three times a month	4	4	4	4
Once a month	5	5	5	5
Less than once a month	6	6	6	6
Never	7	7	7	7
It's not working	8	8	8	8
Can't say	9	9	9	9

26/29

ASK ALL

Q96 Do you or anyone else in your household ever dry your washing inside your house/flat? DO NOT INCLUDE USE OF DRYING AREAS THAT ARE NOT WITHIN THE HOUSE/FLAT, EVEN IF THEY ARE INDOORS IE GARAGE

Yes	(30)
No	1 ASK Q97
Can't say	2 GO TO
	8 Q98

30

IF DRY WASHING INSIDE

Q97a Usually, how does your household dry washing inside your house/flat? MULTICODE OK (31-34)

Tumble dryer	1	SEE	
Clothes pulley	2	INSTRUCTION	
Clothes horse	3	BELOW	
Over radiator	4		
Airing cupboard/heated cupboard	5		
Other method inside house/flat	6		
Don't know	8	GO TO Q98	31/34

IF USE TUMBLE DRYER OR ANOTHER METHOD ASK Q97b. IF ONLY USE A TUMBLE DRYER ASK Q97c

Q97b In which rooms does your household usually dry its clothes? CODE ALL THAT APPLY (35-44)

Kitchen	01		
Bathroom	02		
Utility room	03	SEE	
Bedroom	04	INSTRUCTION	
Living room	05	ABOVE	
Dining room	06	Q97c	
Hall	07		
Other (WRITE IN AND CODE '8')	08		
.....			
Can't say	98		35/44
* INTERVIEWER: CODE X IF 6 OR MORE ITEMS CODED	X		45

IF TUMBLE DRYER USUALLY USED ASK Q97c. OTHERS GO TO Q98

Q97c Which room is your tumble dryer in? CODE ONE ONLY. IF MORE THAN ONE TUMBLE DRYER CODE FOR ONE USED MOST FREQUENTLY (45)

Kitchen	1		
Bathroom	2		
Utility room	3		
Bedroom	4		
Living room	5		
Dining room	6		
Hall	7		
Other (WRITE IN AND CODE '8')	8		
.....			
Can't say	9		46

Q97d Is the moisture from inside your tumble dryer vented to outside your home, or is your tumble dryer self-vented? By self-vented I mean that the machine has a condenser built in and does not need a vent. INTERVIEWER: EXPLAIN FURTHER IF NECESSARY (47)

1. Permanently vented outside house (ie built in)	1	ASK Q98a	
2. Vented outside machine but not permanently	2	ASK Q97e	
3. Self-vented	3		
4. No vent pipe possible	4	GO TO	
Don't know	8	Q98a	47

IF VENTED OUTSIDE ASK

Q97e May I just check - is the vent pipe to outside your house/flat permanent or do you have to put it in place each time you use the tumble dryer? (48)

Permanent	1	GO TO Q98	
Non-permanent	2	ASK Q97f	48

Q97f	When you are using the tumble dryer, how often do you put the vent pipe outside your house/flat to expel moisture?	(49)	
	Always	1	
	Sometimes	2	
	Rarely	3	
	Never	4	49
ASK ALL			
Q98a	Is there an area outside that you can use to dry clothes?	(50)	
	Yes	1 ASK Q98b	
	No	2 GO TO	
	Don't know	8 Q99	50
Q98b	Do you ever use this area to dry your clothes?	(51)	
	Yes	1 ASK Q98d	
	No	2 GO TO Q98c	51
IF DO NOT USE EXTERNAL AREA TO DRY CLOTHES			
Q98c	Why do you not use this area to dry your clothes? MULTICODE OK	(52-55)	
	Too far away from my home	1	
	Too dirty	2	
	Not safe to leave clothes there/clothes might be stolen	3 GO TO	
	No need, have a tumble dryer	4 Q99a	
	Other (WRITE IN & CODE '5')	5	
			52/55
	* INTERVIEWER CODE X IF OVER 4 ITEMS CODED	X	56
ASK Q98d IF USE THE OUTSIDE DRYING AREA			
Q98d	Do you find the outside drying area satisfactory or not?	(57)	
	Satisfactory	1	
	Not satisfactory	2	57
Q98e	Can I just check, do you have to share this outside drying area with any other household?	(58)	
	Yes, share	1	
	No, don't share	2	
	Don't know	8	58

PRESENT ACCOMMODATION

ASK ALL

Q99a Now I'd like to ask you some more general questions about your home. Firstly, how many rooms does this house/flat have - excluding the kitchen and bathroom? BEDSIT COUNTS AS ONE ROOM

NOTE: ROOM = HABITABLE ROOMS. EXCLUDE:

- ROOMS USED SOLELY FOR BUSINESS PURPOSES
- THOSE NOT USUABLE THROUGHOUT YEAR EG. CONSERVATORIES
- THOSE NOT NORMALLY USED FOR LIVING PURPOSES, EG. CLOAKROOMS, STOREROOMS, PANTRIES, GARAGES

	(59)	
One	1	GO TO Q102
Two	2	
Three	3	ASK
Four	4	Q99b
Five+	5	
		59

Q99b In your view, does your house/flat have too few rooms, too many rooms, or about the right number for your current household?

	(60)	
Too few	1	
Too many	2	
About the right number	3	
		60

Q100a Thinking of the rooms you currently use as bedrooms, in your view are most of them ...

	(61)	
... about the right size	1	
... too large	2	
or too small	3	
Can't say	8	
		61

Q100b How about the kitchen or the kitchen area, in your view is this ...

	(62)	
... about the right size	1	
... too large	2	
or too small	3	
		62

Q101 And now thinking of the main living area, would you say that this is ...

	(63)	
... about the right size	1	
... too large	2	
or too small	3	
Doesn't have any living area	4	
		63

ASK ALL

Q102 All in all, how satisfied are you with the overall size of this house/flat? Are you ...
READ OUT

	(64)	
Very satisfied	1	
Fairly satisfied	2	
Fairly dissatisfied	3	
or very dissatisfied	4	
Don't know	8	
		64

Q103 INTERVIEWER CODE ACCOMMODATION TYPE OCCUPIED BY THE HOUSEHOLD
CODE ONE ONLY

- | | |
|---------------------------------------|----------|
| Household occupies whole house | (65-66) |
| detached | 01 |
| semi-detached | 02 GO TO |
| terraced | 03 Q105 |
| Household occupies bungalow | 04 |
| Household occupies flat or maisonette | 05 ASK |
| Household occupies bedsit | 06 Q104 |
| Other (WRITE IN AND CODE '07') | 07 GO TO |

.. Q105 65-66

ASK Q104 IF FLAT, MAISONETTE OR BEDSIT (CODE 5-6 AT Q103)

Q104 Does your household have to share any doors, stairs or halls with another household in the building?

- | | |
|--------------------|------|
| Yes, shares | (67) |
| No, private access | 1 |
| Don't know | 2 |
| | 3 |

67

ASK ALL

Q105a On the whole, how satisfied are you with this house/flat? Are you . . . READ OUT
ALTERNATE AND TICK START

- | | |
|--------------------------|-----------------------|
| <input type="checkbox"/> | . very satisfied |
| <input type="checkbox"/> | . fairly satisfied |
| <input type="checkbox"/> | . fairly dissatisfied |
| <input type="checkbox"/> | . very dissatisfied |
| <input type="checkbox"/> | Can't say |

- | |
|--------------|
| (68) |
| 1 GO TO |
| 2 Q106 |
| 3 ASK |
| 4 Q105b |
| 5 GO TO Q106 |

68

Q105b What is it about this house/flat that you are dissatisfied with?
PROBE FULLY RECORD VERBATIM

- | | |
|--------------------------|-------|
| <input type="checkbox"/> | 69/70 |
| <input type="checkbox"/> | 71/72 |
| <input type="checkbox"/> | 73/74 |
| <input type="checkbox"/> | 75/76 |

PREFERRED ACCOMMODATION

Now I'd like to ask some questions about the ideal type of accommodation for you (and your household).

Q106 SHOWCARD T If you had a choice, realistically, which type of dwelling on this card would you most like to live in? CODE ONE ONLY

- | | | |
|--|------|----------|
| Whole house: | (18) | |
| detached | 1 | |
| semi-detached | 2 | GO TO |
| terraced | 3 | Q108 |
| Bungalow | 4 | |
| Flat or maisonette | 5 | ASK Q107 |
| Bedsit | 6 | |
| Other (WRITE IN AND CODE '7') | 7 | GO TO |
| | | Q108 |
| Don't want to move, this house/flat is ideal | 8 | 18 |

ASK Q107a IF WOULD LIKE FLAT, MAISONETTE. OTHERS GO TO Q108

Q107a On what floor level would you like your flat or maisonette to be? PROBE TO CHECK HOW MANY FLOORS ABOVE GROUND LEVEL RESPONDENT MEANS

- | | |
|-------------------------------------|----|
| Basement (-1) | 99 |
| Ground floor/ground level (0) | 00 |
| 1st floor (1) | 01 |
| 2nd floor (2) | 02 |
| 3rd floor (3) | 03 |
| 4th floor (4) | 04 |
| 5th floor (5) | 05 |
| 6th floor (6) | 06 |

IF ABOVE 6TH FLOOR WRITE IN FLOOR LEVEL BELOW. USE LEADING ZERO IF UNDER 10TH FLOOR

- | | | | |
|----------------|---|----------|-------|
| | <input type="text"/> <input type="text"/> | th Floor | |
| Not sure | | | 98 |
| | | | 19-20 |

ASK Q107b IF WOULD LIKE FLAT OR MAISONETTE (CODE 5 AT Q.106)

Q107b SHOWCARD U What type of block would you prefer the flat or maisonette to be in? CODE ONE ONLY

- | | | |
|--------------------------------------|---|----|
| A tenement block | 1 | |
| A balcony or deck access block | 2 | |
| 4 or 6 in a block | 3 | |
| A multi-storey block | 4 | |
| A converted house/warehouse | 5 | |
| Other (WRITE IN AND CODE '6') | 6 | |
| | | |
| No preference | 7 | |
| Don't know | 8 | |
| | | 21 |

ASK ALL

Q108 On the whole, would you prefer to have your own garden which belonged to the house or flat, or not?

	(22)	
Prefer to have garden	1	
Prefer <u>not</u> to have garden	2	
No preference	3	
Can't say	8	22

Q109b INTERVIEWER CODE AGE OF RESPONDENT BELOW IF UNSURE ASK Can I just check, are you aged 60 or over?

	(23)	
Respondent aged under 60	1 GO TO Q110a	
Respondent aged 60 or over	2 ASK Q109c	
Respondent refused	3 INTERVIEWER ASK Q109c IF LOOKS 60+ OTHERS GO TO Q110a	23

IF AGED 60 OR OVER

Q109c SHOWCARD V Would you like to live in sheltered housing? By sheltered housing I mean housing provided for older people in a group of houses or flats which have warden supervision

	(24)	
Yes	1	
No	2	
Currently living in sheltered housing	3	
Don't know	4	24

ASK ALL

Q110a Do you have any long-term illness, health problem or handicap which limits your daily activities or the work you can do?

	(25)	
Yes	1	
No	2	
Don't know	3	25

IF NO AT Q110a AND LIVES ALONE GO TO Q112 OTHERS ASK Q110b

Q110b Does anyone else in your household have such a long-term illness, health problem or handicap?

	(26)	
Yes	1	
No	2	
Don't know	3	26

ASK Q111a ABOUT PERSON IN HOUSEHOLD WITH WORST DISABILITY IF NONE GO TO Q112

Q111a Can I just check, is your/his/her mobility affected by this injury/illness/handicap? IF MORE THAN ONE PERSON WITH ILLNESS/HEALTH PROBLEM, ASK ABOUT PERSON WITH MOST SEVERE PROBLEM

	(27)	
Yes	1 ASK Q111b	
No	2 GO TO	
Don't know	3 Q112	27

Q111b What aid, if any, do you/does he/she use to get around in doors? IF MORE THAN ONE PERSON WITH MOBILITY PROBLEM ASK ABOUT PERSON WITH MOST SEVERE PROBLEM

	(28)	
Nothing (no aid used)	1	
Stick	2	
Walking frame	3	
Self-propelled wheel chair	4	
Push chair	5	
Bedfast/bedridden	6	
Don't know	8	28

Q111c SHOWCARD W Would you like to live in amenity housing if it were possible? By amenity housing I mean housing either purpose built or adapted to suit people who have some physical disability.

	(29)	
Yes	1	
No	2	
Currently living in amenity housing	3	
Don't know	8	29

ASK ALL

Q112 Now I'd like to ask you a few questions about the neighbourhood immediately around your home. On the whole how satisfied are you with the neighbourhood immediately around your home? IN RURAL AREAS SAY the area immediately around your home? Would you say you are ... READ OUT. TICK & ALTERNATE START

	(30)	
<input type="checkbox"/> ... very satisfied	1	
... fairly satisfied	2	
... neither satisfied nor dissatisfied	3	
... fairly dissatisfied	4	
<input type="checkbox"/> ... very dissatisfied	5	
Don't know	8	30

Q113a Is there anything you particularly dislike about the neighbourhood immediately around your house/flat?

	(31)	
Yes	1	ASK Q113b
No	2	GO TO
Don't know	8	Q114
		31

IF YES

Q113b What do you dislike? PROBE FULLY. RECORD VERBATIM

.....	<input type="checkbox"/>	32/33
.....	<input type="checkbox"/>	34/35
.....	<input type="checkbox"/>	36/37
.....	<input type="checkbox"/>	38/39

ASK ALL

Q114 SHOWCARD X How well placed do you think your home is for ... ? Please pick your answer from this card. CODE ON GRID BELOW, THEN REPEAT FOR EACH ITEM. ALTERNATE & TICK START. READ OUT

		Very well placed	Fairly well placed	Not very well placed	Not at all well placed	Don't know	
<input type="checkbox"/>	a) General food stores	1	2	3	4	8	40
	b) Your doctor's surgery	1	2	3	4	8	41
	c) The nearest hospital with a casualty department	1	2	3	4	8	42
	d) Schools	1	2	3	4	8	43
	e) Libraries (including mobile libraries)	1	2	3	4	8	44
	f) Public transport/buses	1	2	3	4	8	45
	g) Safe areas where children can play	1	2	3	4	8	46
<input type="checkbox"/>	h) Swimming pools	1	2	3	4	8	47

Q115 INTERVIEWER CODE BELOW

Respondent lives in whole detached house/bungalow
Other types of house/flat

(48)
1 GO TO Q119
2 ASK Q116 48

ASK Q116 IF NOT A DETACHED HOUSE OTHERS GO TO Q119

Q116 When you are indoors, are you bothered by noise at all? IF HEARS BUT NOT BOTHERED, CODE NO

Yes
No
Can't say

(49)
1 ASK Q117
2 GO TO
8 Q119 49

Q117 SHOWCARD Y Which of these types of noise bothers you? CODE ALL THAT APPLY

Noise coming through shared walls
Noise coming through floor/ceiling from flats above
or below you
Noise from communal stairs or landings
Noise from outside in the street, the garden etc
Can't say

(50-53)
1
2
3
4
8 50/53

Q118 In general, how much does noise bother you when you are indoors? Would you say it bothers you . . READ OUT ALTERNATE & TICK START

A great deal
A fair amount
A little
 Not at all
Don't know

(54)
1
2
3
4
8 54

ASK ALL

Q119a Does your household own or have use of a car or van for private use?
INCLUDE COMPANY CARS/VANS IF PRIVATE USE ALLOWED EXCLUDE VANS USED
SOLELY FOR CARRYING GOODS

Yes
No

(55)
1 ASK Q119b
2 GO TO Q120 55

Q119b How many cars or vans does your household currently own or have the private use of?
USE LEADING ZERO IF FEWER THAN 10

WRITE IN

--	--

(56) (57)

56/57

HOUSEHOLD COMPOSITION

Q120 Now I'd like to ask you about the people in your household. Firstly, are there any children under 16 in your household?

		(58)	
Yes	1	ASK Q121	
No	2	GO TO Q124	58

ASK ALL
Q121 How many children aged under 16 are there in your household?
USE LEADING ZERO IF FEWER THAN 10

WRITE IN

(59) (60)

59/60

CHILDREN - GRID

RING A CHILD NUMBER ON GRID BELOW FOR EACH CHILD. COMPLETE GRID FOR EACH CHILD UNDER 16, STARTING WITH THE ELDEST, THEN THE NEXT ELDEST ETC. IF OVER 6 CHILDREN, COMPLETE GRID FOR 6 OLDEST

Q122a ENTER NAME/INITIALS

			CHILD NO			
	1	2	3	4	5	6
NAME/INITIALS

Q122b Is male or female? CODE BELOW

	(61)	(64)	(67)	(70)	(73)	(76)
Male	1	1	1	1	1	1
Female	2	2	2	2	2	2

Q123 How old was last birthday? UNDER 1 YEAR CODE 00. WRITE IN USING LEADING ZERO IF UNDER 10 YEARS OLD

Age last birthday (years)

(62) (63) (65) (66) (68) (69) (71) (72) (74) (75) (77) (78)

61/78

ASK ALL
Q124 How many people aged 16 or over are there in your household including yourself? USE LEADING ZERO IF APPROPRIATE

WRITE IN

(79) (80)

79/80

ADULTS IN HOUSEHOLD - GRID

CARD 10/15/16
 (X) 17

RING A PERSON NUMBER ON GRID BELOW FOR EACH PERSON IN HOUSEHOLD AGED 16 OR OVER. COMPLETE GRID FOR EACH PERSON AGED 16 OR OVER, STARTING WITH THE RESPONDENT AND THEN THE OTHERS IN AGE ORDER. IF OVER 6 PEOPLE, USE CONTINUATION SHEET.

	RESPONDENT		PERSON NO			
Q125a ENTER INITIALS	1	2	3	4	5	6
	—	—	—	—	—	—

Q126a Is	male or female?					
	(18)	(25)	(32)	(39)	(46)	(53)
Male	1	1	1	1	1	1
Female	2	2	2	2	2	2

ASK ALL

Q126b How old were you/was . . . last birthday? IF OVER 96, CODE 96 & WRITE IN BELOW
 Age last birthday (years)

	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	(19) (20)	(26) (27)	(33) (34)	(40) (41)	(47) (48)	(54) (55)

ASK FOR EACH PERSON IN HOUSEHOLD, CODE RELATIONSHIP TO RESPONDENT

Q127 How is related to you?

	RESPONDENT		PERSON NO			
	1	2	3	4	5	6
	(21)	(28)	(35)	(42)	(49)	(56)
Respondent	1	-	-	-	-	-
Spouse or partner	-	2	2	2	2	2
Mother/father	-	3	3	3	3	3
Son/daughter	-	4	4	4	4	4
Other relative (inc in-laws)	-	5	5	5	5	5
Other non-relative	-	6	6	6	6	6

Q128 Are you/is he/she

	(22)	(29)	(36)	(43)	(50)	(57)
Single	1	1	1	1	1	1
Married or living as married	2	2	2	2	2	2
Widowed	3	3	3	3	3	3
Divorced	4	4	4	4	4	4
Separated	5	5	5	5	5	5

Q129 SHOWCARD Z Which of these best describes . . . current position? IF UNSURE CODE THE CATEGORY WHICH OCCUPIES MOST OF HOUSEHOLD MEMBER'S TIME DURING THE WEEK IF IN FULL TIME EDUCATION CODE '10' BELOW, EVEN IF HAS A JOB

	(23-24)	(30-31)	(37-38)	(44-45)	(51-52)	(58-59)
1 Full-time job (over 30 hrs)	01	01	01	01	01	01
2 P/t job (1-30 hrs)	02	02	02	02	02	02
3 Govt training scheme	03	03	03	03	03	03
4 Unemployed	04	04	04	04	04	04
5 Retired	05	05	05	05	05	05
6 Temp sick	06	06	06	06	06	06
7 Long-term sick/disabled	07	07	07	07	07	07
8 Maternity leave	08	08	08	08	08	08
9 Looking after the home & family	09	09	09	09	09	09
10 Full-time education	10	10	10	10	10	10
Other	11	11	11	11	11	11

ASK Q130 ABOUT EVERYONE EXCEPT RESPONDENT AND SPOUSE/PARTNER
Q130 SHOWCARD AA Does receive any of these, either in his/her own name or via another person? Read out the number of any that apply

	RESPONDENT						PERSON NO					
	1		2		3		4		5		6	
			(18-21)		(22-25)		(26-29)		(30-33)		(34-37)	
01	Severe disablement allowance	n/a	1	1	1	1	1	1	1	1	1	
02	Unemployment benefit	n/a	2	2	2	2	2	2	2	2	2	
03	Maternity benefit	n/a	3	3	3	3	3	3	3	3	3	
04	Income support/SB	n/a	4	4	4	4	4	4	4	4	4	
05	Family credit (FIS)	n/a	5	5	5	5	5	5	5	5	5	
06	State retirement pension	n/a	6	6	6	6	6	6	6	6	6	
07	No, none	n/a	7	7	7	7	7	7	7	7	7	18/37

INTERVIEWER:

Q131a DECIDE WHO IS HEAD OF HOUSEHOLD. WRITE IN PERSON NO AND INITIALS OF HOH FROM Q125a

PERSON NO

INITIALS/NAME

36

Q131b INTERVIEWER CODE BELOW. (CHECK Q129 IF NECESSARY)

	(39)	
HOH is unemployed (CODE 04 AT Q129)	1	ASK Q132
HOH is in full/part-time job (CODE 01 OR 02 AT Q129)	2	GO TO Q137
Other (INCLUDING STUDENTS IN FULL-TIME EDUCATION)	3	GO TO Q134
		39

IF UNEMPLOYED

Q132 How many months continuously has (HOH) been unemployed?

	(40)	
Under 3 months	1	
3 months, less than 6 months	2	ASK
6 months, less than 12 months	3	Q133
1 year, less than 2 years	4	
2 years, less than 5 years	5	
5 years or more	6	GO TO Q134
Can't say	8	ASK Q133
		40

IF LESS THAN 5 YEARS, OR CAN'T SAY

Q133 Including this current spell of unemployment, for how many months in total has (HOH) been unemployed for in the last five years?

	(41)	
Under 6 months	1	
6 months, less than 12 months	2	
12 months, less than 18 months	3	
18 months, less than 24 months	4	
24 months, less than 36 months	5	
36 months, less than 48 months	6	
48 months, less than 60 months	7	
Can't say	8	
		41

IF NOT IN JOB OF 1+ HOURS PER WEEK ASK Q134. IF IN FULL TIME EDUCATION GO TO Q140

Q134 Can I just check, has (HOH) ever had regular paid work for 1 or more hours a week?

	(42)	
Yes	1	ASK Q135
No	2	GO TO
Don't know	8	Q140
		42

Q137d (Are/was) HOH ...

	(64)		
... an employee	1	ASK Q137e	
or self-employed	2	GO TO Q139e	
Don't know	8	ASK Q137e	64

IF EMPLOYEE

Q137e (Does/did) HOH supervise or have responsibility for the work of other people?
IF YES: How many?

	(65)		
None	1		
1-24	2		
25+	3		
Can't say	8		65

Q137f How many people (are/were) employed at the place (HOH) worked from? (Is/was it ...
READ OUT

	(66)		
... under 10	1		
10-24	2		
or 25 or more	3		
Can't say	8		66

Q138 What (does/did) HOH's employer make or do at the place where he/she usually works(ed)
from?

..... SIC

--

 67/68

..... GO TO

..... Q140

IF SELF-EMPLOYED

Q139a Does (did) HOH have any employees? IF YES: How many?

	(69)		
None	1		
1-24	2		
25+	3		
Can't say	8		69

Q139b What (does/did) HOH make or do at the place where he/she usually works(ed) from?

.....

.....

.....

ASK ALL			
Q140	SHOWCARD AC To which of the groups on this card do you consider <u>you</u> belong?	(70-71)	
	White	01	
	Black - Caribbean	02	
	Black - African	03	
	Black other - (WRITE IN AND CODE '04')	04	
	Indian	05	
	Pakistani	06	
	Bangladeshi	07	
	Chinese	08	
	Any other ethnic group - (WRITE IN AND CODE '09')	09	
	Refused	97	70/71
Q141	INTERVIEWER CODE BELOW (CHECK Q11 IF NECESSARY)	(72)	
	MAIN OR ONLY HOME		
	Respondent is Owner (CODE 01 AT Q11)	1 ASK Q142a	
	Respondent Rents (CODE 02-04 AT Q11)	2 GO TO Q160	
	Respondent is Co-owner (CODE 05 AT Q11)	3 ASK Q142a	
	Shared ownership (CODE 06 AT Q11)	4 GO TO Q149	
	SECOND HOME		
	Respondent is Owner (CODE 07 AT Q11)	5 ASK Q142a	
	Respondent rents (CODE 08,09,10 AT Q11)	6 GO TO Q160	72
	IF OWNER/CO-OWNER		
Q142a	INTERVIEWER CHECK Q16a	(73)	
	Bought in 1980 or later	1 ASK Q142b	
	Bought before 1980	2 GO TO Q154	73
Q142b	Can I just check, did you or someone in your household buy this property or was it inherited or a gift?	(74)	
	I/we/someone bought	1 ASK Q143a	
	Inherited	2 GO TO	
	Gift	3	
	Don't know	8 Q154	74
	IF BOUGHT IN 1980 OR LATER		
Q143a	Did you or someone from your household buy this house/flat under the Right to Buy or Rent to Mortgage scheme? SOMEONE IN HOUSEHOLD AROUND TIME BOUGHT NOT NECESSARILY SAME AS CURRENT HOUSEHOLD	(75)	
	Yes Right to Buy	1 ASK	
	Yes Rent to Mortgage	2 Q143b	
	No, neither	3 GO TO	
	Don't know	8 Q148	75

IF YES (CODE 1-2 AT Q143a)

Q143b Who was this house/flat rented from when you bought it?

(76)

ORGANISATIONS

- District or Islands Council 1
- Regional Council 2
- New Town Development Corporation 3
- Scottish Homes/(SSHA) 4 ASK
- Other public sector, eg MoD, Forestry Commission,
Health Boards 5 Q144
- A Housing Association 6
- Housing Co-op 7
- Other 8 GO TO Q148 76

IF 'EX-PUBLIC SECTOR HOUSING TENANT' (CODES 1-6 AT Q143b)

Q144 Did your household get a discount off the price of the property because you or someone in your household was a tenant?

(77)

- Yes 1 ASK Q145
- No 2 GO TO
- Don't know 8 Q148 77

CARD	(2)	15/16
	(X)	17

**Q145 Can you tell me what percentage discount your household received?
PROBE FOR BEST ESTIMATE**

WRITE IN %

- OR CODE: Refused 97
- Don't know 98 18/19

**Q146 Can you tell me the actual amount (in pounds) of discount you received?
PROBE FOR BEST ESTIMATE. WRITE IN TO NEAREST £**

WRITE IN £ .00p

- OR CODE: Refused 999997
- Don't know 999998 20/25

**Q147 What was the purchase price of this property - that is the price paid after any discount?
PROBE FOR BEST ESTIMATE. WRITE IN TO NEAREST £**

WRITE IN £ .00p GO TO Q149

- OR CODE: Refused 999997
- Don't know 999998 ASK Q147b 26/31

IF CAN'T SAY

**Q147b Do you know the price of the property before any discount was taken off?
PROBE FOR BEST ESTIMATE. WRITE IN TO NEAREST £**

WRITE IN £ .00p GO TO Q149

- OR CODE: Don't know 999998 32/37

**ASK ALL WHO OWN, CO-OWN, SHARE-OWNERSHIP OR ARE BUYING THIS PROPERTY
RENTERS GO TO Q160**

**Q148 What was the purchase price of this property?
PROBE FOR BEST ESTIMATE WRITE IN TO NEAREST £**

WRITE IN £

--	--	--	--	--	--

 00p

OR CODE Don't know 999998
Refused 999997

38/43

Q149 SHOWCARD AD From which of the sources on this card did your household get the money to buy this property? CODE ALL THAT APPLY

- | | |
|---|---------|
| | (44-53) |
| 01 Building society mortgage/loan | 01 |
| 02 Bank mortgage/loan | 02 |
| 03 Insurance/finance company mortgage/loan | 03 |
| 04 Local authority mortgage/loan | 04 |
| 05 Other Government or public sector loans (eg from Dept of Agriculture and Fisheries for Scotland) | 05 |
| 06 Private loan from parents | 06 |
| 07 Other private loan | 07 |
| 08 Government grant eg Tenants' Incentive Scheme | 08 |
| 09 Gift | 09 |
| 10 Sale of previous property | 10 |
| 11 Savings | 11 |
| 12 Inheritance | 12 |
| 13 Another way (WRITE IN AND CODE '13') | 13 |

Don't know 98
Refused 97

44/53

* INTERVIEWER CODE X IF 6 OR MORE ITEMS CODED

X 54

Q150 INTERVIEWER CODE BELOW (CHECK Q149 IF NECESSARY)

- (55)
Loan or mortgage (CODES '1-7' AT Q149)
No loan or mortgage (CODES '08-97' AT Q149)

1 ASK Q151
2 GO TO Q154 55

IF LOAN OR MORTGAGE (CODE 1 AT Q150)

Q151 Was the money your household borrowed at the time just to cover the cost of buying the house/flat itself, or was it also to cover the cost of repairs or improvements?

- (56)
Just for buying or building house/flat
For repairs/improvements as well

1 GO TO Q153
2 ASK Q152a 56

IF FOR REPAIRS/IMPROVEMENTS AS WELL

Q152a How much did you and your household borrow in total at this time? PROBE FOR BEST ESTIMATE USE LEADING ZERO/S

WRITE IN TO NEAREST £

--	--	--	--	--	--

 00p

OR CODE Don't know 999998
Refused 999997

57/62

Q157b Is that the final amount you pay each month after any tax relief has been deducted from your mortgage payments (NET), or is it the total amount payable each month regardless of any tax relief you may be eligible for (GROSS)?

	(25)	
Net	1	
Gross	2	
Don't know	8	25

Q158a SHOWCARD AE Do these repayments cover loans on any of the things on this card?

	(26)	
Yes	1 ASK Q158b	
No	2 GO TO Q159	26

Q158b SHOWCARD AE AGAIN Which things on this card do your repayments cover loans on? CODE ALL THAT APPLY

	(27/30)	
01 Working farmland	1	
02 Shop/post office/petrol station	2	
03 Pub	3	
04 Restaurant/cafe/tea shop	4	
05 Hotel or guesthouse (with 4 or more rooms let out on a regular basis)	5	
06 Workshop used entirely or mainly for commercial purposes	6	
07 Other commercial or business premises (WRITE IN AND CODE '7')	7	
		27/30

Q159 INTERVIEWER CODE BELOW (CHECK Q141 IF NECESSARY)

	(31)	
Owner (CODE 1 OR 5 AT Q141)	1 GO TO	
Co-owner (CODE 3 AT Q141)	2 Q166	
Shared ownership (CODE 4 AT Q141)	3 ASK Q160	
Rent (CODE 2 OR 6 AT Q141)	4	31

IF RENTING/SHARED OWNERSHIP

Q160 How much is the rent for your household's accommodation, that is before any Housing Benefit is deducted? RENT COVERED TOTALLY BY HOUSING BENEFIT, IS NOT THE SAME AS RENT FREE IF RENT SHARED CODE HOUSEHOLD'S SHARE IF CROFTER, OR TWO OR MORE RENTS PAID, ENTER TOTAL RENT PAYABLE. USE LEADING ZERO/S IF APPLICABLE IF UNSURE CODE BEST ESTIMATE

ENTER TOTAL RENT TO NEAREST £ OOP ASK Q161

OR CODE Lives rent free	0000 GO TO Q168	
Refused	9997 GO TO	
Can't say	9998 Q162	32/35

Q161 How long a period does that rent cover?

	(36)	
A week	1	
Fortnight	2	
4 weeks	3	
Calendar month	4	
Year	5	
Other (WRITE IN AND CODE 6)	6	
		36

Q162 Do you (or your husband/wife/partner) receive housing benefit from your local authority or local DSS office?

	(37)	
Yes	1 ASK Q163a	
No	2 GO TO	
Don't know	8 Q164	37

IF RECEIVES HOUSING BENEFIT

Q163a How much does your household actually pay for this accommodation after Housing Benefit is deducted? USE LEADING ZERO/S IF APPLICABLE

ENTER TOTAL RENT TO NEAREST £

--	--	--	--

.00p ASK Q163b

OR CODE: Nothing	0000	GO TO	
Don't know	9998		
Refused	9997	Q164	38/41

Q163b How long a period does that cover?

	(42)	
A week	1
Fortnight	2
4 weeks	3
Calendar month	4
Year	5
Other (WRITE IN AND CODE '6')	6

42

IF RENTING

Q164 Does the rent figure you have just given me include the cost of heating or hot water?

	(43)	
Heating	1
Hot water only	2
Both	3
Neither	4
Don't know	8

43

Q165a Does the rent figure you have just given me include a separate service charge for the maintenance or upkeep of this property, which is part of your tenancy agreement?

	(44)	
Yes	1 GO TO Q167
No	2 ASK
Don't know	8 Q165b

44

Q165b Does your household have to pay a regular service charge for the maintenance or upkeep of this property in addition to the rent, as part of your tenancy agreement?

	(45)	
Yes	1 GO TO Q167
No	2 GO TO
Don't know	8 Q168

45

IF OWNER/CO-OWNER

Q166 Does your household pay a regular service charge for the maintenance or upkeep of this property, as part of its condition of purchase?

	(46)	
Yes	1 ASK Q167
No	2 GO TO
Don't know	8 Q168

46

IF PAYS SERVICE CHARGE

Q167 SHOWCARD AF Does the service charge cover any of the items on this card? Read out all those that apply

- 01 Decoration of halls/communal areas
- 02 Repairs to building eg walls, roof
- 03 Electrical work within your property
- 04 Plumbing/heating within your property
- 05 Outside painting and maintenance
- 06 Cleaning/lighting common parts
- 07 Lift maintenance
- 08 Entry system maintenance
- 09 Care of grounds
- 10 TV aenei
- 11 Door keeper/porter
- 12 Factoring administration change
- 13 Other (WRITE IN AND CODE '13')

(47-56)

- 01
- 02
- 03
- 04
- 05
- 06 CHECK
- 07
- 08 BELOW
- 09
- 10
- 11
- 12
- 13

None of these
Don't know

97
98 47/56

* INTERVIEWER CODE X IF 6 OR MORE ITEMS CODED

X 57

READ OUT

Q168 Now I'd like to ask some questions about your income We need this information to calculate the cost of housing people can afford It will also allow us to compare this survey with other ones, so that we can check that the survey represents all types of people REASSURE ABOUT CONFIDENTIALITY

INTERVIEWER CODE BELOW CHECK Q129 IF NECESSARY

- Respondent in paid work (CODE 01 OR CODE 02)
- Respondent not working (CODE 03-11)

(58)
1 ASK Q169
2 GO TO Q183 58

ASK Q169 IF IN PAID WORK OTHERS GO TO Q183

Q169 Earlier you said that you were in paid work. I'd like to ask you some questions about your job Can I check, at the moment do you just have one job or do you have more than one job?

- One job only
- More than one job

(59)
1
2 59

Q170 I'd like to ask you about the job you do for the most hours each week. In this job are you an employee or are you self employed?

- Employee
- Self-employed

(60)
1 GO TO Q171a
2 GO TO Q178a 60

IF EMPLOYEE

Q171a Now I'd like to ask you about the pay you get in this job What is your usual pay before any deductions for tax, national insurance, union dues and so on, and including overtime, bonuses, commission or tips? PROBE FOR BEST ESTIMATE USE LEADING ZERO/S WHERE APPLICABLE

WRITE IN TO NEAREST £

00p GO TO Q172b

- OR CODE No usual pay
- Don't know
- Refused

999996 GO TO Q175a
999998 ASK Q173a
999997 GO TO Q179 61/66

IF AMOUNT GIVEN

Q172b How long a period does that pay cover?

- | | | |
|-------------------------------------|------|----|
| | (67) | |
| A day | 1 | |
| A week | 2 | |
| Fortnight | 3 | |
| 4 weeks | 4 | |
| Calendar month | 5 | |
| Year | 6 | |
| Other (WRITE IN AND CODE '7') | 7 | |
| | | 67 |

Q172c CODE ACCURACY:

- | | | |
|---------------------------------------|------|----|
| | (68) | |
| Exact, consulted pay slip | 1 | |
| Exact, did not consult pay slip | 2 | |
| Estimate | 3 | |
| | | 68 |

Q172d How many hours a week do you usually work for that pay, excluding meal breaks but including paid overtime? TAKE AVERAGE IF VARIES. NOTE: ONLY INCLUDE HOURS 'ON CALL' IF PAID FOR THEM AT 1/3 OR MORE OF NORMAL HOURLY RATE

WRITE IN HOURS GO TO Q179

OR CODE: Can't say 98 GO TO Q179 69/70

IF GROSS AMOUNT NOT GIVEN

Q173a What is your usual take home pay, that is after all deductions? WRITE IN PROBE FOR BEST ESTIMATE USE LEADING ZERO/S WHERE APPROPRIATE TO NEAREST £.

WRITE IN £ .00p GO TO Q174a

OR CODE: Don't know 999998 GO TO
 Refused 999997 Q179 71/76

CARD (14)	15/16
(X)	17

IF AMOUNT GIVEN AT Q173a

Q174a How long a period does that pay cover?

- | | | |
|-------------------------------------|------|----|
| | (18) | |
| A day | 1 | |
| A week | 2 | |
| Fortnight | 3 | |
| 4 weeks | 4 | |
| Calendar month | 5 | |
| Year | 6 | |
| Other (WRITE IN AND CODE '7') | 7 | |
| | | 18 |

Q174c CODE ACCURACY:

- | | | |
|---------------------------------------|------|----|
| | (19) | |
| Exact, consulted pay slip | 1 | |
| Exact, did not consult pay slip | 2 | |
| Estimate | 3 | |
| | | 19 |

Q174d How many hours a week do you usually work for that pay, excluding meal breaks but including paid overtime? TAKE AVERAGE IF VARIES NOTE ONLY INCLUDE HOURS 'ON CALL' IF PAID FOR THEM AT 1/3 OR MORE OF NORMAL HOURLY RATE

WRITE IN HOURS GO TO Q179

OR CODE Can't say

98 20/21

ASK Q175a IF NO USUAL PAY AT Q171a

Q175a Last time you were paid, what was your total pay, that is, before any deductions for tax, national insurance, union dues and so on, but including overtime, bonuses, commission or tips? USE LEADING ZERO WRITE IN TO NEAREST £

WRITE IN £ 00p GO TO Q177a

OR CODE Don't know
Refused

999998 ASK Q176
999997 GO TO Q179 22/27

IF NO USUAL PAY AND GROSS AMOUNT NOT GIVEN

Q176 Last time you were paid, what was your net pay after deductions? WRITE IN TO NEAREST £ USE LEADING ZERO/S WHERE APPROPRIATE

WRITE IN £ 00p GO TO Q177a

OR CODE Don't know
Refused

999998 GO TO
999997 Q179 28/33

IF AMOUNT GIVEN

Q177a How long a period did that pay cover? CODE ONE ONLY

- | | | |
|-------------------------------|------|--|
| A day | (34) | |
| A week | 1 | |
| Fortnight | 2 | |
| 4 weeks | 3 | |
| Calendar month | 4 | |
| Year | 5 | |
| Other (WRITE IN AND CODE '7') | 6 | |
| | 7 | |

34

Q177b INTERVIEWER CODE ACCURACY

- | | | |
|---------------------------------|------|--|
| Exact, consulted pay slip | (35) | |
| Exact, did not consult pay slip | 1 | |
| Estimate | 2 | |
| | 3 | |

35

Q177c How many hours a week did you work for that pay, excluding meal breaks but including paid overtime? NOTE ONLY INCLUDE HOURS 'ON CALL' IF PAID FOR THEM

WRITE IN HOURS GO TO Q179

OR CODE Can't say

98 36/37

IF SELF-EMPLOYED

Q178a About how much before tax and other deductions do you take out of the business for your own use? WRITE IN TO NEAREST £. USE LEADING ZERO/S WHERE APPLICABLE. ACCEPT NET IF GROSS NOT POSSIBLE

WRITE IN £ .00p ASK Q178b

OR CODE: No usual pay 999996 ASK Q178e
 Don't know 999998 GO TO
 Refused 999997 Q179 38/43

Q178b IF AMOUNT GIVEN: How long a period does that amount cover?

(44)
 A day 1
 A week 2
 A fortnight 3
 4 weeks 4
 A calendar month 5
 A year 6
 Other (CODE '7' & WRITE IN) 7
44

Q178c CODE FOR NET/GROSS

(45)
 Net figure given 1
 Gross figure given 2 45

Q178d CODE ACCURACY:

(46)
 Exact, consulted pay slip 1 GO TO
 Exact, did not consult pay slip 2 Q178f
 Estimate 3 46

IF NO USUAL PAY

Q178e Can you give me an estimate of how much you have received in the last year. WRITE IN TO NEAREST £. USE LEADING ZERO/S WHERE APPROPRIATE

WRITE IN £ .00p ASK Q178f

OR CODE: Don't know 999998 GO TO
 Refused 999997 Q179 47/52

Q178f How many hours a week do you usually work? USE LEADING ZERO IF APPROPRIATE

WRITE IN HOURS

OR CODE: Can't say 98 53/54

Q179 INTERVIEWER CODE BELOW (CHECK Q169 IF NECESSARY)

(55)
 One job only (CODE 1 AT Q169) 1 GO TO Q183
 More than one job (CODE 2 AT Q169) 2 ASK Q180 55

Q180 Thinking now about any other jobs you do, in total what is your usual pay before any deductions for tax, national insurance and so on, for these other jobs? USE LEADING ZERO/S WHERE APPROPRIATE

WRITE IN TO NEAREST £ 00p GO TO Q182a

OR CODE Can't say 999998 ASK Q181
 Refused 999997 GO TO Q183 56/61

Q181 Can you tell me your usual total net pay after deductions for these other jobs?

WRITE IN TO NEAREST £ 00p GO TO Q182a

OR CODE Can't say 999998 GO TO
 Refused 999997 Q183 62/67

IF AMOUNT GIVEN

Q182a How long a period does that pay cover?

- (68)
- A day 1
- A week 2
- Fortnight 3
- 4 weeks 4
- Calendar month 5
- Year 6
- Other (WRITE IN AND CODE '7') 7

68

Q182b And, how many hours a week do you usually work for this pay?

WRITE IN HOURS

OR CODE Can't say 98 69/70

ASK ALL

Q183 INTERVIEWER CODE BELOW (CHECK Q28 IF NECESSARY)

- (71)
- Respondent married, living as married (CODE '2' AT Q28) 1 ASK Q184
- Respondent not married or living as married (CODE '1' OR '3' AT Q28) 2 GO TO Q199 71

IF MARRIED, LIVING AS MARRIED

Q184 Can I check, is your partner in paid work for 1 or more hours a week?

- (72)
- Yes 1 ASK Q185
- No 2 GO TO
- Don't know 8 Q199 72

IF YES

Q185 Does he/she just have one job at the moment, or does he/she have more than one?

- (73)
- One job only 1 GO TO Q187
- More than one 2 ASK Q186
- Not sure 8 GO TO Q187 73

IF MORE THAN ONE JOB

Q186 I'd like to ask you about the work he/she does for the most hours each week. In this job is he/she an employee or self-employed?

	(74)		
Employee	1	GO TO Q188	
Self-employed	2	ASK Q194	
Not sure	8	GO TO Q188	74

IF ONE JOB ONLY OR NOT SURE AT Q185

Q187 is he/she an employee or self-employed?

	(75)		
Employee	1	GO TO Q188	
Self-employed	2	ASK Q194	
Not sure	8	GO TO Q188	75

CARD (15)	15/16
(X)	17

IF EMPLOYEE

Q188 Now I'd like to ask you about the pay he/she gets in this job. What is his/her usual pay before any deductions for tax, national insurance, union dues and so on, but including overtime, bonuses, commission or tips? PROBE FOR BEST ESTIMATE. USE LEADING ZERO/S WHERE APPROPRIATE

WRITE IN TO NEAREST £ GO TO Q190a

OR CODE: No usual pay	999996	GO TO Q191	
Don't know	999998	ASK Q189	
Refused	999997	ASK Q195	18/23

IF GROSS AMOUNT NOT GIVEN

Q189 What is his/her usual net pay after deductions in this job? PROBE FOR BEST ESTIMATE

WRITE IN TO NEAREST £ GO TO Q190a

OR CODE: Don't know	999998	GO TO	
Refused	999997	Q195	24/29

IF AMOUNT GIVEN

Q190a How long a period does that pay cover?

	(30)		
A day	1		
A week	2		
Fortnight	3		
4 weeks	4		
Calendar month	5		
Year	6		
Other (WRITE IN AND CODE '7')	7		

30

Q190b CODE ACCURACY:

	(31)		
Exact, consulted pay slip	1	GO	
Exact, did not consult pay slip	2	TO	
Estimate	3	Q195	31

IF NO USUAL PAY

Q191 Last time he/she was paid what was his/her total pay - that is before any deductions for tax, national insurance, union dues and so on, but including overtime, bonuses, commission or tips? PROBE FOR BEST ESTIMATE. USE LEADING ZERO/S WHERE APPROPRIATE

WRITE IN TO NEAREST £

--	--	--	--	--	--

00p GO TO Q193a

OR CODE Don't know
 Refused

999998 ASK Q192
999997 GO TO Q195 32/37

IF NO USUAL PAY AND GROSS AMOUNT NOT GIVEN

Q192 Last time he/she was paid what was his/her net pay after deductions? PROBE FOR BEST ESTIMATE

WRITE IN TO NEAREST £

--	--	--	--	--	--

00p ASK Q193a

OR CODE Don't know
 Refused

999998 GO TO
999997 Q195 38/43

IF AMOUNT GIVEN

Q193a How long a period did that pay cover?

- A day
- A week
- Fortnight
- 4 weeks
- Calendar month
- Year
- Other (WRITE IN AND CODE '7')

- (44)
- 1
- 2
- 3
- 4
- 5
- 6
- 7

44

Q193b INTERVIEWER CODE ACCURACY

- Exact, consulted pay slip
- Exact, did not consult pay slip
- Estimate

- (45)
- 1 GO
- 2 TO
- 3 Q195

45

IF SELF-EMPLOYED

Q194a About how much does he/she take out of the business for his/her own use before tax and other deductions? ACCEPT NET IF GROSS NOT POSSIBLE

WRITE IN £

--	--	--	--	--	--

00p ASK Q194b

OR CODE No usual pay
 Don't know
 Refused

999996 GO TO Q194b
999998 GO TO
999997 Q195 46/51

Q194b How long a period did that pay cover?

- A day
- A week
- Fortnight
- 4 weeks
- Calendar month
- Year
- Other (WRITE IN AND CODE '7')

- (52)
- 1
- 2
- 3
- 4
- 5
- 6
- 7

52

Q194c CODE GROSS/NET

	(53)	
Gross figure given	1	
Net figure given	2	53

Q194d CODE ACCURACY:

	(54)	
Exact, consulted pay slip	1	
Exact, did not consult pay slip	2	
Estimate	3	54

IF NO USUAL PAY

**Q194e Last time he/she was paid, what was his/her gross pay before deductions?
WRITE IN TO NEAREST £ USE LEADING ZERO/S WHERE APPROPRIATE**

WRITE IN £ .00p ASK Q195

OR CODE: Don't know	999998	ASK	
Refused	999997	Q195	55/60

Q195 INTERVIEWER CHECK Q185

	(61)	
Partner has one job only (CODE 1 AT Q185)	1	GO TO Q199
Partner has more than one job (CODE 2 AT Q185)	2	ASK Q196
Not sure (CODE 3 AT Q185)	8	GO TO Q199
		61

IF MORE THAN ONE JOB

Q196 Thinking now about any other jobs he/she does, in total, what is his/her usual pay before any deductions for tax, national insurance, and so on, for these other jobs? USE LEADING ZERO/S WHERE APPROPRIATE

WRITE IN TO NEAREST £ .00p GO TO Q198

OR CODE: Don't know	999998	ASK Q197	
Refused	999997	GO TO Q199	62/67

IF DONT KNOW

Q197 Can you tell me his/her total net pay after deductions for these other jobs?

WRITE IN TO NEAREST £ GO TO Q198

OR CODE: Don't know	999998	GO TO	
Refused	999997	Q199	68/73

IF AMOUNT GIVEN

Q198 How long a period does that pay cover?

	(74)	
A day	1	
A week	2	
Fortnight	3	
4 weeks	4	
Calendar month	5	
Year	6	
Other (WRITE IN AND CODE '7')	7	

74

Q199 SHOWCARD AG Finally I'd like to talk about income from sources other than work. Are you (or your partner) receiving any of the benefits listed on this card?

	(75)	
Yes	1	ASK Q200a
No	2	GO
Refused	7	TO
Don't know	8	Q201

75

IF YES

Q200a SHOWCARD AG AGAIN Which ones are you (or your partner) receiving? What others? CODE ALL THAT APPLY AT Q200a IN GRID BELOW FOR EACH CODED AT Q200a ASK Q200b/c IF CANNOT SAY WHICH RECEIVES, BUT KNOWS TOTAL AMOUNT CODE '18' BELOW

Q200b How much did you (and your partner) receive in . . . (benefit) last time you received it? IF BOTH RESPONDENT AND PARTNER RECEIVE, ADD TWO TOGETHER ENTER TO NEAREST £ IN GRID BELOW AT Q200b IF ONLY KNOW MULTIPLE BENEFIT AMOUNT CODE 18 IF REFUSE OR DON'T KNOW ANY AMOUNT ENTER 9998

Q200c What period did that cover? CODE IN GRID BELOW SINGLE CODE ONLY

		a) Received	b) Last Payment £	c) Period Covered												
				Weeks				Months				DK				
				1	2	3	4	1	2	3	6		12			
01	Income Support (SB)	01	<input type="text"/>	1	2	3	4	5	6	7	8	9	0	18/24		
02	Family Credit (FIS)	02	<input type="text"/>	1	2	3	4	5	6	7	8	9	0	25/31		
03	Unemployment Benefit	03	<input type="text"/>	1	2	3	4	5	6	7	8	9	0	32/38		
04	State Sickness Benefit	04	<input type="text"/>	1	2	3	4	5	6	7	8	9	0	39/45		
05	Invalidity Benefit	05	<input type="text"/>	1	2	3	4	5	6	7	8	9	0	46/52		
06	Industrial injury/ disablement benefit	06	<input type="text"/>	1	2	3	4	5	6	7	8	9	0	53/59		
07	Invalid care allowance	07	<input type="text"/>	1	2	3	4	5	6	7	8	9	0	60/66		
08	Severe Disablement allowance	08	<input type="text"/>	1	2	3	4	5	6	7	8	9	0	67/73		
09	Attendance allowance	09	<input type="text"/>	1	2	3	4	5	6	7	8	9	0	74/80		
10	Mobility allowance	10	DO NOT ASK b) - c) FOR BENEFITS NO 10-12				81/82									
11	Child Benefit	11					83/84									
12	One parent benefit	12					85/86									
13	Maternity Benefit	13	<input type="text"/>	1	2	3	4	5	6	7	8	9	0	18/24		
14	State Retirement Pension	14	<input type="text"/>	1	2	3	4	5	6	7	8	9	0	25/31		
15	Housing Benefit	15	<input type="text"/>	1	2	3	4	5	6	7	8	9	0	32/38		
16	Student Grant	16	<input type="text"/>	1	2	3	4	5	6	7	8	9	0	39/45		
17	Other	17	<input type="text"/>	1	2	3	4	5	6	7	8	9	0	46/52		
	MULTIPLE BENEFITS (CODE '18', ENTER TOTAL AMOUNT)	18	<input type="text"/>	1	2	3	4	5	6	7	8	9	0	53/59		
	Don't know	98												60		
	Refused	97												61		

ASK ALL
Q201 SHOWCARD AH Do you (or your partner) receive any income or payment from any sources on this card - that is at least one source?

	(62)	
Yes	1	ASK Q202a
No	2	GO TO
Don't know	8	Q203
Refused	7	
		62

IF YES
Q202a From which of these sources? Which others? CODE ALL THAT APPLY AT A IN GRID BELOW

FOR EACH CODED AT Q202a ASK Q202b AND Q202c
Q202b How much did you (and your partner) receive from (source) last time you received it? IF BOTH RESPONDENT AND PARTNER RECEIVE, ADD TWO TOGETHER. WRITE IN TO NEAREST £ IN GRID BELOW. IF DON'T KNOW OR REFUSE TO GIVE AMOUNT ENTER 9996
NOTE: FOR ITEM 07 ASK HOW MUCH RECEIVED OVERALL IN LAST 12 MONTHS

Q202c What period did that cover? CODE IN GRID BELOW. DO NOT ASK ABOUT ITEM 07

	a) Received	b) Last Payment £	c) Period Covered													
			Weeks				Months						DK			
			1	2	3	4	1	2	3	6	12					
01	Non-State pension(s) ... 1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	63/68
02	Benefit from annuity, trust or covenant ... 2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	69/74
03	Maintenance or separation allowance ... 3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	75/80
04	Rent from property or subletting, including rent from lodgers or boarders ... 4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	81/86
05	"Dig" money from other household members ... 5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	18/23
06	Benefit from accident insurance, private sickness scheme etc ... 6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	24/29
07	Investment income eg Dividends Building Society Interest ... 7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	30/35
08	Regular non-work income, from any other organisation (WRITE IN BELOW AND CODE '8') 8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	35/41

CARD (18) 15/16
 (X) 17

ASK ALL

Q203 SHOWCARD AI At the moment do you (or your partner) have any money saved or invested in any of the places mentioned on this card?

Yes
No
Refused/unsure

(42)	
1	ASK Q204
2	GO TO Q205
8	
42	

Q204 SHOWCARD AJ How much do you (and your partner) have saved together? Please tell me the letter on this card for the group in which you would place your total savings?

L Under £1,000
A £1,000-£1,999
E £2,000-£2,999
D £3,000 - £3,999
I £4,000 - £4,999
B £5,000 - £5,999
G £6,000 - £6,999
K £7,000 - £7,999
C £8,000 - £8,999
H £9,000 - £9,999
F £10,000 - £16,000
J Over £16,000
Don't know
Refused

(43-44)	
01	
02	
03	
04	
05	
06	
07	
08	
09	
10	
11	
12	
98	
97	
43/44	

ASK ALL

Q205 Are you (or your partner) entitled to receive any rebate on your Community Charge or Poll Tax apart from the £140 rebate announced by the Government in the spring of 1991?

Yes
No
Don't know
Refused

(45)	
1	ASK Q206
2	SEE
8	INSTRUCTION
7	OVERLEAF
45	

Q206 What are you (and your partner) being asked to pay in Community Charge or Poll Tax? CHECK WHETHER YOU ARE GIVEN TOTAL FOR HOUSEHOLD OR PAYMENT PER PERSON WRITE IN TO NEAREST £ USE LEADING ZERO,S IF APPLICABLE

RESPONDENT	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		46/49
PARTNER	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	ASK Q207	50/53
TOTAL	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		54/57

OR CODE Don't know
Refused

9998 SEE
9997 INSTRUCTION
ON NEXT PAGE

Q207 How many payments of this size do you make a year?

	(58)	
One	1	
Two	2	
Four	3	
Ten	4	
Twelve	5	
Other	6	
None (do not pay it)	7	
Refused	8	58

- IF RESPONDENT IS PRIVATE RENTER, CONTINUE WITH SUPPLEMENTARY QUESTIONNAIRE. OTHERS THANK & CLOSE. CHECK CONTACT SHEET DETAILS.

SHOWCARD A

- 01 Own**
- 02 Rent**
- 03 Rent free**
- 04 Crofting**
- 05 Part of a Co-ownership scheme (including Housing Assoc./co-ownership scheme)**
- 06 Partly own/partly rent (shared ownership)**
- 07 Squatting**

SHOWCARD B

District or Islands Council

New Town Development Corporation

Scottish Homes

A Housing Association

Housing Co-operative

Private landlord

SHOWCARD C

Whole house:

01 detached

02 semi-detached

03 terraced

04 Bungalow

05 Flat or maisonette

06 Bedsit

SHOWCARD D

A tenement block

A balcony or deck access block

4 or 6 in a block

A multi-storey block

A converted house/warehouse

SHOWCARD E

- 01 Put name on list
- 02 Put name on a transfer or mutual exchange list
- 03 Looked at prices of houses to buy
- 04 Talked to solicitor/estate agent
- 05 Talked to building society/bank about a mortgage
- 06 Looked over some houses to buy
- 07 Started saving money
- 08 Looked at rents of privately rented houses
- 09 Joined a letting agency
- 10 Looked over some privately rented houses

SHOWCARD F

Electrical re-wiring

Installation of, or major improvements to, central heating or plumbing

Major wall re-plastering or work to ceilings

Installation or modernisation of kitchen, bathroom or toilet

Construction of an extension, porch, garage, conservatory, etc

Demolition/construction of internal walls to change room layout

Major work to roof or chimneys

Major work to outside walls (eg. repairing, installation of cladding, etc)

Major work to gutters, drain pipes, down pipes, rhone pipes, etc

Underpinning

Re-decoration to outside or inside of property

Major damp-proof, dry rot, or wood-worm repairs

Major work on windows or doors

Cavity wall or loft insulation

Other major work to outside or inside of building

SHOWCARD G

- A New extension/conservatory**
- B Roof/chimneys/gutters**
- C Outside walls/doors/windows, damp proofing course**
- D Floors/stairs**
- E Ceilings/inside walls/doors**
- F Gas, water, electricity**
- G Foundations/drains**
- H Bathroom and kitchen units**
- I Heating**
- J Insulation**

SHOWCARD H

Very satisfied

Fairly satisfied

Neither satisfied nor dissatisfied

Fairly dissatisfied

Very dissatisfied

SHOWCARD I

Paid out of savings

Paid by getting a new mortgage

Paid by increasing the existing mortgage

Paid by getting a loan from bank

Paid by getting a loan from building society

Paid by getting a loan from relatives

Paid by getting a loan from someone else

Paid for by insurance company

SHOWCARD J

Very good

Fairly good

Neither good nor poor

Fairly poor

Very poor

SHOWCARD K

The responsibility of someone in this household

Shared responsibility with other owners in the house/block

The landlord's responsibility

Someone else's responsibility

-

No-one's responsibility

SHOWCARD L

- 1 Do it ourselves**
- 2 Get a relative or a friend to do it**
- 3 Get landlord to have work done**
- 4 Employ professional tradesmen to do the work**
- 5 It varies**

Never get large maintenance jobs done

SHOWCARD M

- 01 I/We report maintenance jobs straight away to try to stop problems developing further

- 02 I/we usually wait till maintenance jobs are essential before I/we report them

- 03 I/We tend to get a bit behind reporting maintenance jobs

- 04 I/We don't usually bother reporting maintenance jobs even when we should

SHOWCARD N

- 01 I/We get maintenance jobs done straight away to try to stop problems developing further

- 02 I/we get maintenance jobs done when they are essential, but not usually until then

- 03 I/We tend to get a bit behind with maintenance jobs

- 04 I/We don't usually bother getting maintenance jobs done, even when we should

SHOWCARD O

- 01 **Storage heaters (including centrally controlled storage heaters)**
- 02 **Central heating (including 'warm air' heating)**
- 03 **Electric panel heating**
- 04 **Fixed fire or gas convector**
- 05 **Portable gas heater**
- 06 **Paraffin heater**
- 07 **Oil filled electric radiator**
- 08 **Electric fire, electric convector, electric heater**
- 09 **Solid fuel - open grate, enclosed grate/stove**

SHOWCARD P

- 01 **Breakfast time/early morning**
- 02 **Later morning**
- 03 **Afternoon**
- 04 **Evening/bedtime**
- 05 **Night (after bedtime)**
- 06 **Daily - but no regular pattern**
- 07 **Uses heating less than once a day**
- 08 **It is on all the time (24 hours)**
- 09 **Some heaters/radiators are on all the time (24 hours)**
- 10 **Never use heating**

SHOWCARD Q

Very satisfied

Very satisfied

Fairly dissatisfied

Very dissatisfied

SHOWCARD R

Steamed up windows

Wet walls

Damage to paint on windows

Damage or mould growth to wall decoration

-

Damage to floors, carpets or furniture

SHOWCARD S

Every or most days

Two or three times a week

Once a week

Two or three times a month

Once a month

Less than once a month

Never

SHOWCARD T

Whole house:

01 detached

02 semi-detached

03 terraced

04 Bungalow

05 Flat or maisonette

06 Bedsit

SHOWCARD U

A tenement block

A balcony or deck access block

4 or 6 in a block

A multi-storey block

A converted house/warehouse

SHOWCARD V

Sheltered housing - housing, usually for older people or people with disabilities, which has a warden on duty who can check on the welfare of the occupants

SHOWCARD W

Amenity housing - housing that is specially adapted for the needs of older people or people with disabilities, but which does not have a warden on duty

SHOWCARD X

Very well placed

Fairly well placed

Not very well placed

Not at all well placed

SHOWCARD Y

Noise coming through shared walls

**Noise coming through floor/ceiling from flats above
or below you**

Noise from communal stairs or landings

Noise from outside in the street, the garden etc

SHOWCARD Z

Full-time job (over 30 hrs)

Part-time job

Government. training scheme

Unemployed

Retired

Temporarily sick

Long-term sick/disabled

Maternity leave

Looking after the home & family

Full-time education

SHOWCARD AA

- 01 Severe disablement allowance**
- 02 Unemployment benefit**
- 03 Maternity benefit**
- 04 Income support/SB**
- 05 Family credit (FIS)**
- 06 State retirement pension**

SHOWCARD AB

It was a fixed temporary job

Made redundant

Dismissed

Pregnancy

Other health reasons

Decided to leave

Retired

SHOWCARD AC

White

Black - Caribbean

Black - African

Black - other

Indian

Pakistani

Bangladeshi

Chinese

Any other ethnic group

SHOWCARD AD

- 01 **Building society mortgage/loan**
- 02 **Bank mortgage/loan**
- 03 **Insurance/finance company mortgage/loan**
- 04 **Local authority mortgage/loan**
- 05 **Other Government or public sector loans (eg. from Dept of Agriculture and Fisheries for Scotland)**
- 06 **Private loan from parents**
- 07 **Other private loan**
- 08 **Government grant eg. Tenants' Incentive Scheme**
- 09 **Gift**
- 10 **Sale of previous property**
- 11 **Savings**
- 12 **Inheritance**
- 13 **Another way**

SHOWCARD AE

- 01 Working farmland**
- 02 Shop/post office/petrol station**
- 03 Pub**
- 04 Restaurant/cafe/tea shop**
- 05 Hotel or guesthouse (with 4 or more rooms let out on a regular basis)**
- 06 Workshop used entirely or mainly for commercial purposes**
- 07 Other commercial or business premises**

SHOWCARD AF

- 01 Decoration of halls/communal areas**
- 02 Repairs to building eg. walls, roof**
- 03 Electrical work within your property**
- 04 Plumbing/heating within your property**
- 05 Outside painting and maintenance**
- 06 Cleaning/lighting common parts**
- 07 Lift maintenance**
- 08 Entry system maintenance**
- 09 Care of grounds**
- 10 TV aerial**
- 11 Door keeper/porter**
- 12 Factoring administration change**

SHOWCARD AG

- 01 **Income Support (SB)**
- 02 **Family Credit (FIS)**
- 03 **Unemployment Benefit**
- 04 **State Sickness Benefit**
- 05 **Invalidity Benefit**
- 06 **Industrial Injury/disablement benefit**
- 07 **Invalid care allowance**
- 08 **Severe Disablement allowance**
- 09 **Attendance allowance**
- 10 **Mobility allowance**
- 11 **Child Benefit**
- 12 **One parent benefit**
- 13 **Maternity Benefit**
- 14 **State Retirement Pension**
- 15 **Housing Benefit**
- 16 **Student Grant**
- 17 **Other**

SHOWCARD AH

- 01 Non-State pension(s)**
- 02 Benefit from annuity, trust or covenant**
- 03 Maintenance or separation allowance**
- 04 Rent from property or subletting, including rent from lodgers or boarders**
- 05 "Dig" money from other household members**
- 06 Benefit from accident insurance, private sickness scheme etc**
- 07 Investment Income eg Dividends, Building Society Interest**
- 08 Regular non-work Income, from any other organisation**

7

SHOWCARD AI

High street banks - deposit or savings account

Building Society

Premium Bonds

National Savings Certificates

National Savings Bank

Trustee Savings Bank

Stocks or Shares

Any other savings or investments

SHOWCARD AJ

L	Under £1,000
A	£1,000-£1,999
E	£2,000-£2,999
D	£3,000 - £3,999
I	£4,000 - £4,999
B	£5,000 - £5,999
G	£6,000 - £6,999
K	£7,000 - £7,999
C	£8,000 - £8,999
H	£9,000 - £9,999
F	£10,000 - £16,000
J	Over £16,000

05 - LIKELY TO BE
ONLY CHANCE
TO AFFORD
OWN HOME

01 GOOD FINANCIAL
INVESTMENT SN 3314

06 GOING TO LIVE
HERE ALL MY
LIFE SO MIGHT
AS WELL OWN IT

02 ATTRACTIVE
DISCOUNT PRICE

07 IT WOULD BE
SOMETHING TO
LEAVE TO MY
FAMILY

03 LITTLE DIFFERENCE
IN THE COST OF A
MORTGAGE AND
RENTING

08 FEELING OF
PRIDE TO OWN
YOUR HOME

04 RENTS INCREASE
MORE OVER THE
YEARS THAN
MORTGAGES

13 I LIKE MY HOME
AND THE AREA

09 SENSE OF
SECURITY

14 THE HOUSE/FLAT
IS IN GOOD
CONDITION

10 MY LANDLORD
DOES NOT
MAINTAIN
PROPERTY
PROPERLY

15 PEOPLE I KNOW
HAVE BOUGHT,
IT SEEMS LIKE
A GOOD IDEA

11 I ALREADY DO
A LOT TO THE
PROPERTY

16 I WOULD HAVE
MORE FREEDOM
TO MOVE HOUSE

12 I COULD CARRY
OUT REPAIRS AND
IMPROVEMENTS
WHEN AND HOW
I LIKED

----- SUPESRC2.SPS follows -----

match files file = '\$DAT/physical.sys'

 / file = '\$DAT/socioeco.sys'

 / file = '\$DAT/pderived.sys'

 / file = '/dat1/essex/sderived.sys'

 / in = insoc

 / by = refno.

*** DEFINING VARIABLES USED IN 1991 SOCIAL REPORT NUMBER 3 'CONDENSATION IN

*** 'SCOTLAND'S HOUSING' (SR3). ORIGINAL CODING BY SUSAN PURDON, SCPR. ***

*** THIS CODE REPRODUCED WITH ADDED COMMENTS BY CELIA MACINTYRE AND

*** IAN STRACHAN, FEBRUARY 1995

select if insoc.

** COMPUTE TENURE AS IN MAIN REPORT **

recode tenure (2,5,6,8=1) (4=2) (1,9=3) (3=4) (7=5) into tenmain.

variable labels TENMAIN 'Tenure (Main Report)'.
value labels TENMAIN 1 'LA/NT/OP' 2 'Scottish Homes' 3 'Owner Occupier'

4 'Housing Association' 5 'Private Rented'.

*** CREATION OF VARIABLE 'HCOND', DERIVED HOUSEHOLDER CONDENSATION ***

*** code for problems with wet walls, damage to decorations, carpets ***

*** or other items

count windows=ht90_1 to ht90_5(1).

count walls=ht90_1 to ht90_5(2).

count paint=ht90_1 to ht90_5(3).

count decor=ht90_1 to ht90_5(4).

count floors=ht90_1 to ht90_5(5).

recode ht92(-9,8=4).

count prob=walls decor floors(1 thru hi).

recode ht90_X('N'=0)('X'=1) into ht90_6.

*** COMPUTE 'HDAMP', HOUSEHOLDER PERCEPTION OF DAMPNESS ***

do if prob ge 1 or ht90_6=1.

 compute hdamp=1.

 else.

 compute hdamp=2.

end if.

*** COMPUTE 'SDAMPNOC', PRESENCE OF PHYSICAL INDICATION OF DAMP ***

do if condany=2 and (rdamp=1 or pdamp=1).

 compute sdampnoc=1.

 else.

 compute sdampnoc=2.

end if.

*** CREATE 'HCOND', CONDENSATION BUT NO DAMP ***

do if hdamp=1 and sdampnoc=2.

```
compute hcond=1.
else.
compute hcond=0.
end if.
```

```
** CREATE HTOT 'No of people in household'
recode h121 (-9 = 0) ( else=copy).
compute htot = h121 + h124.
```

```
** CREATION OF VARIABLE 'RATIO', THE NUMBER OF ROOMS PER PERSON ***
compute ratio=revi1/htot.
```

```
*** CREATION OF VARIABLE 'HEATTYPE', TYPE OF HEATING USED, CATEGORISED ***
```

```
*** DEFINE HEATING TYPE USING RESULTS OF CHAID ANALYSIS ***
recode ht85a_1 ht85a_2 ht85a_3 ht85b_1 ht85b_2 ht85c_1 ht85c_2 ht85d_1
ht85d_2(-9=11).
```

```
compute chdsegmt = $sysmis .
compute chderror = $sysmis .
do if ( ((ht85a_1= 1) )).
- compute chdsegmt = 001 .
else if ( ((2<=ht85a_1 & ht85a_1<=3)
or(ht85a_1= 7)
or(ht85a_1= 95) )).
- do if ( ((ht85a_2= 3)
or (ht85a_2= 5)
or (ht85a_2= 7)
or (ht85a_2= 9) )).
- compute chdsegmt = 002 .
- else if ( ((ht85a_2= 4)
or (ht85a_2= 8) )).
- compute chdsegmt = 003 .
- else if ( ((ht85a_2= 2)
or (ht85a_2= 6)
or (10<=ht85a_2 & ht85a_2<=95) )).
- compute chdsegmt = 004 .
- else.
- compute chderror = 1 .
- end if.
else if ( ((ht85a_1= 4)
or (ht85a_1= 9) )).
- do if ( ((1<=ht85b_1 & ht85b_1<=4)
or (6<=ht85b_1 & ht85b_1<=10)
or (ht85b_1= 96) )).
- do if ( ((ht85a_1= 4) )).
- compute chdsegmt = 005 .
- else if ( ((ht85a_1= 9) )).
- compute chdsegmt = 006 .
- else.
- compute chderror = 2 .
- end if.
- else if ( ((ht85b_1= 5)
or (ht85b_1= 95) )).
- compute chdsegmt = 007 .
- else.
```



```

- compute chderror = 3 .
- end if.
else if ( ((5<=ht85a_1 & ht85a_1<=6)
or (ht85a_1= 8)
or (ht85a_1= 10) )).
- compute chdsegmt = 008 .
else.
- compute chderror = 4 .
end if.
rename vars (chdsegmt=heattype).
recode heattype (1=1) (2=2) (3=8) (4=3) (5=4) (6=5) (7=6) (8=7).

*** CREATE VARIABLES DRY1 TO DRY6, FOR EACH METHOD OF DRYING CLOTHES IN
HOUSE ***
count dry1=ht97a_1 to ht97a_4(1).
count dry2=ht97a_1 to ht97a_4(2).
count dry3=ht97a_1 to ht97a_4(3).
count dry4=ht97a_1 to ht97a_4(4).
count dry5=ht97a_1 to ht97a_4(5).
count dry6=ht97a_1 to ht97a_4(6).

*** Recode to eliminate errors in punching/coding ***
recode dry3 dry4 (2=1).

*** DEFINE VARIABLE 'HEATTIME', TIMES HEATING USED ***
count heat1=ht86a_1 to ht86a_5(1).
count heat2=ht86a_1 to ht86a_5(2).
count heat3=ht86a_1 to ht86a_5(3).
count heat4=ht86a_1 to ht86a_5(4).
count heat5=ht86a_1 to ht86a_5(5).
count heat6=ht86a_1 to ht86a_5(6).
count heat7=ht86a_1 to ht86a_5(7).
count heat8=ht86a_1 to ht86a_5(8).
count heat9=ht86a_1 to ht86a_5(9).
count heat10=ht86a_1 to ht86a_5(10).

recode heat1 to heat10 (2 thru hi = 1).
count heatno = heat1 heat2 heat3 heat4 heat5 (1).

compute heattime=-9.
do if heat8=1 or heat9=1.
compute heattime=1.
else if heatno ge 2 or heat6=1.
compute heattime=2.
else if heatno=1.
compute heattime=3.
else if heat7=1.
compute heattime=4.
else if heat10=1.
compute heattime=5.
end if.
recode heattime(5=4).
do if heattime=0 and ht85a_1=95 and ht85b_1=95 and ht85c_1=95 and ht85d_1=95.
compute heattime=4.
end if.

```

*** CREATION OF VARIABLE 'WINDOW', WINDOW TYPE.COMBINES GLAZING AND MATERIAL ***

```
do if m10=1 and any(s13,1,5).
compute window=1.
else if m10=1 and any(s13,2,3).
compute window=2.
else if m10=1 and s13=4.
compute window=3.
else if any(m10,2,3,4).
compute window=2+m10.
else if m10=8 and s13=1.
compute window=7.
else if m10=8 and any(s13,2,3).
compute window=8.
else if m10=8.
compute window=9.
end if.
```

```
*** DEFINING VARIABLES USED IN 1991 SOCIAL REPORT NUMBER 4, ***
*** 'TENURE, HOUSING MOBILITY AND ASPIRATIONS' (SR4). ***
*** ORIGINAL CODING BY MARGARET KEOGHAN, CHRUS. ***
*** THIS CODE REPRODUCED WITH ADDED COMMENTS BY CELIA MACINTYRE AND
***
*** IAN STRACHAN, FEBRUARY 1995 ***
```

**** CREATE VARIABLE 'RTB_RTM', RENT-TO-BUY OWNERS ****

```
rename variables (EM143A = RTB_RTM).
recode RTB_RTM (-9 = 3).
if (EM142B = 8) RTB_RTM = 8.
if (TENMAIN = 5) RTB_RTM = 3.
```

**** CREATE VARIABLE 'NTENURE', SPLITTING OWNERS INTO RTB AND OTHER OWNERS ****

```
recode TENMAIN (1 = 1) (2 = 2) (3 = 4) (4 = 5) (5 = 6) into NTENURE.
if (RTB_RTM = 1 or RTB_RTM = 2) NTENURE = 3.
```

*** CREATE VARIABLE 'MIGRANT', WHEN MOVED INTO CURRENT DWELLING ***

```
** Recode TN31 'Likeliness to Move' into Likely and Unlikely 'LIKEMOVE' **
recode TN31 (1=1) (2=1) (3=2) (4=2) into LIKEMOVE.
```

```
** If non-married and moved in 1991/92 code as Migrant **
```

```
** If both partners moved in 1991/92 code as Migrant **
```

```
do if (I183 = 2).
+ do if (any(TN22,1,2)).
- compute MIGRANT = 1.
+ else.
- compute MIGRANT = 2.
+ end if.
else.
+ do if (max(TN22,TN30) < 3).
- compute MIGRANT = 1.
```

```
+ else.  
- compute MIGRANT = 2.  
+ end if.  
end if.
```

```
*** CREATE VARIABLE 'MOVERS' RELATING PAST MIGRANCY TO FUTURE INTENTIONS  
***
```

```
compute MOVERS = 5.  
do if (MIGRANT = 1).  
+ do if (LIKEMOVE = 1).  
- compute MOVERS = 1.  
+ else if (LIKEMOVE = 2).  
- compute MOVERS = 3.  
+ else if (LIKEMOVE = 8).  
- compute MOVERS = 5.  
+ end if.  
else.  
+ do if (LIKEMOVE = 1).  
- compute MOVERS = 2.  
+ else if (LIKEMOVE = 2).  
- compute MOVERS = 4.  
+ else if (LIKEMOVE = 8).  
- compute MOVERS = 5.  
+ end if.  
end if.
```

```
**** CREATION OF VARIABLE 'CTENURE', CHANGE IN TENURE ****
```

```
do if (TN26A = 2).  
+ do if (any(NTENURE,3,4)).  
- compute CTENURE = 1.  
+ else.  
- compute CTENURE = 3.  
+ end if.  
else if (TN26A = 1).  
+ do if (any(NTENURE,3,4)).  
- compute CTENURE = 6.  
+ else.  
- compute CTENURE = 5.  
+ end if.  
else if (TN26A > 2).  
+ do if (any(NTENURE,3,4)).  
- compute CTENURE = 2.  
+ else.  
- compute CTENURE = 4.  
+ end if.  
else.  
- compute CTENURE = -9.  
end if.
```

```
*** PRIVATE RENTED SECTOR SUMMARY, 'PRSEC' VARIABLE FOR GILLIAN YOUNG (R+IS)  
***
```

```
* subdivide private rented sector into sectors
```

- * Note unclassified private rented sector are
- * a small number of tenant crofters and those
- * who are renting a second home

```

compute prsec = 8.
do if (tenmain = 5).
do if ( tn9a eq 1 )
compute prsec = 1
else if ( tn9a eq 2 and tn9b eq 1 or tn9b eq 2 )
compute prsec = 2
else if ( tn9a eq 2 and tn9b eq 3 )
compute prsec = 3
else if ( tn9a eq -9 )
compute prsec = -9
end if.
end if.

```

VARIABLE LABELS

```

HCOND 'Derived Householder Condensation (SR3)' /
RATIO 'Rooms per Person (SR3)' /
HEATTYPE 'Type of Heating used (SR3)' /
DRY1 'Dry in tumble dryer (SR3)' /
DRY2 'Dry on clothes pulley (SR3)' /
DRY3 'Dry on clothes horse (SR3)' /
DRY4 'Dry over radiator (SR3)' /
DRY5 'Dry in airing/heated cupboard (SR3)' /
DRY6 'Dry by other method in house (SR3)'
HEATTIME 'Times Heating used (SR3)' /
WINDOW 'Window Type (SR3)' /
RTB_RTM 'Right-to-Buy/Rent-to-Mortgage (SR4)' /
NTENURE 'Tenure inc. RTB Ownership (SR4)' /
MIGRANT 'Occupier Migrancy (SR4)' /
CTENURE 'Change in Tenure (SR4)' /
MOVERS 'Migrancy - Previous and Future (SR4)' /
PRSEC 'Private Rental Sector'

```

VALUE LABELS

```

HCOND 0 'No Condensation' 1 'Condensation' /
HEATTYPE 1 'Category 1' 2 'Category 2' 3 'Category 3' 4 'Category 4'
          5 'Category 5' 6 'Category 6' 7 'Category 7' 8 'Category 8' /
DRY1 0 'Not in tumble drier' 1 'Dry in tumble drier' /
DRY2 0 'Not on pulley' 1 'Dry on pulley' /
DRY3 0 'Not on clothes horse' 1 'Dry on clothes horse' /
DRY4 0 'Not over radiator' 1 'Dry over radiator' /
DRY5 0 'Not in cupboard' 1 'Dry in cupboard' /
DRY6 0 'Not by other method' 1 'Dry by other method' /
HEATTIME 1 'Some heat all time' 2 'Twice/more per day' 3 'Once per day'
          4 '< once per day' -9 'Missing' /
WINDOW 1 'Full,UPVC,DG' 2 'Full,Steel/Metal DG' 3 'Full,Other DG'
          4 'Secondary DG' 5 'Mixed DG' 6 'Part DG only' 7 'Single Glazing,Wood'
          8 'Single Glazing,Metal' 9 'Single Glazing,Other' /
RTB_RTM 1 'Right-to-Buy' 2 'Rent-to-Mortgage' 3 'Other Tenures'
          8 'Dont Know' /
NTENURE 1 'LA/NT/OP' 2 'Scottish Homes' 3 'RTB Owners' 4 'Other Owners'
          5 'Housing Association' 6 'Private Rented' /
MIGRANT 1 'Migrant' 2 'Non-Migrant' /
CTENURE 1 'Rent to Own' 2 'Other to Own' 3 'Rent to Rent'

```

```
4 'Other to Rent' 5 'Owners to Rent' 6 'Owners to Owners'  
-9 'Never Moved' /  
MOVERS 1 'Migrant Movers' 2 'Non-Migrant Movers' 3 'Migrant stayers'  
4 'Non-Migrant stayers' 5 'Mig/Non-Mig cant say' /  
PRSEC 1 'Tied' 2 'Untied - Furnished' 3 'Untied - Unfurnished'  
8 'Not Applicable' -9 'Missing'.  
  
freq vars= HCOND HEATTYPE DRY1 DRY2 DRY3 DRY4 DRY5 DRY6  
HEATTIME WINDOW RTB_RTM  
NTENURE MIGRANT MOVERS CTENURE PRSEC.  
desc vars =RATIO.  
freq vars =ratio / format = notable / hist.  
  
save outfile = supesrc2.sys / keep = refno  
HCOND RATIO HEATTYPE DRY1 DRY2 DRY3 DRY4 DRY5 DRY6  
HEATTIME WINDOW RTB_RTM  
NTENURE MIGRANT MOVERS CTENURE PRSEC.
```