N a t i o n a l   P o v e r t y   S u r v e y

Questionnaire on
HOUSEHOLD RESOURCES & STANDARDS of LIVING in the UK

Record
of
Coding
procedures &
instructions

vii 68
ab

1

GREATER LONDON

101	Woolwich East
102	Islington North
103	Lewisham North
104	Hornchurch
105	Wandsworth-Streatham
106	Hendon North

SOUTH-EAST

207	Thurrock
208	Dartford
209	SW Herts
210	Aylesbury
211	Guildford
212	Bournemouth West
213	New Forest
214	Lewes

E ANGLIA & E MIDLANDS

315	Ipswich
316	Leicester SE
317	Melton
318	Grantham

WALES & SOUTH-WEST

419	Neath
420	Bristol South
421	Bristol West
422	Gloucester
423	Yeovil
424	North Devon

WEST MIDLANDS

525	Coventry East
526	Birmingham Northfield
527	Oldbury & Halesowen
528	Brierley Hill

Cols 1
2 } Region
3 } constituency
4 = Area within constituency
5 + 6 = address
7 = quarter of year.

NORTH-WEST

629	Salford East
630	Manchester Wythenshawe
631	Bolton East
632	Southport
633	Newton
634	North Fylde

NORTHERN, YORKSHIRE, HUMBERSIDE

735	Pontefract
736	Bradford East
737	Leeds NW
738	Haltemprice
739	Newcastle upon Tyne East
740	South Shields

RURAL (included with W Midlands)

541	South Worcestershire
542	Oswestry

SCOTLAND

943	Glasgow Shettleston
944	Coatbridge & Airdrie
945	Galloway
946	Aberdeen South
947	Edinburgh West
948	Kinross & W Perthshire

NORTHERN IRELAND

X49	Belfast North
X50	Belfast East
X51	Fermanagh & South Tyrone

Special area numbers

425	Neath
635) 636)	Salford
X52	Belfast
949) 950)	Glasgow Shettleston

<u>Questionnaire reference numbers: first three digits - Region/Area</u>

Aberdeen South	946	Leeds NW	737
Aylesbury	210	Leicester SE	316
Belfast East	X50	Lewes	214
Belfast North	X49	Lewisham North	103
Birmingham Northfield	526	Manchester Wythenshawe	630
Bolton East	631	Melton	317
Bournemouth West	212	Neath	419
Bradford East	736	New Forest	213
Brierley Hill	528	Newcastle upon Tyne E	739
Bristol South	420	Newton	633
Bristol West	421	North Devon	424
Coatbridge & Airdrie	944	North Fylde	634
Coventry East	525	Oldbury & Halesowen	527
Dartford	208	*Oswestry	542
Edinburgh West	947	Pontefract	735
Fermanagh & S Tyrone	X51	Salford E	629
Galloway	945	South Shields	740
Glasgow Shettleston	943	*South Worcestershire	541
Gloucester	422	Southport	632
Grantham	318	South-West Herts	209
Guildford	211	Thurrock	207
Haltemprice	738	Wandsworth-Streatham	105
Hendon North	106	Woolwich East	101
Hornchurch	104	Yeovil	423
Ipswich	315		
Islington North	102		
Kinross & West Perth	948		

*Foot and mouth areas

These notes are to supplement p.18a of the Questionnaire.

NB: October 30th or the last week in October is the most recent key date for changes in pensions and supplementary benefit (but remember there may also be changes due to birth of children, children growing over age for family allowance or retirement and other altered circumstances at any time during the year).

FAMILY ALLOWANCE (Code 01)	1st child	2nd	3rd	4th & subsequent
before end October 1967	nil	8s	10s	10s
up to April 1968	nil	8s	10s	15s
after April 1968	nil			further note to be circulated

RETIREMENT PENSION (Code 02)	Single person	Wife & income	1st depend- ent child	2nd depend- ent child
before end October 1967	£4	£2 10s	£1 2s 6d	£1 2d
after beginning November 1967	£4 10s	£2 16s	£1 5s	17s

STANDARD WIDOWS PENSION (Code 03)	Widow or widowed mother	Dependent child(ren)		
		1st	2nd	3rd
before end October 1967	£4	£2	£1 12s	£1 12s
after beginning November 1967	£4 10s	£2/2/6	1/14/6	£1/12/

WIDOWS ALLOWANCE				
before end October 1967	£5 13s 6d	£2/2/6	1/14/6	1/12/
after beginning November 1967	£6 7s	£2/2/6	1/14/6	1/12/

SICKNESS & UNEMPLOYMENT BENEFIT   (Codes 04
MATERNITY ALLOWANCE   05
changed in October as for RETIREMENT PENSION   10)

SUPPLEMENTARY BENEFIT (Code 06)

It will be too complex to work out during the interview the entitlement to benefit. But rates went up on 30 October 1967 and will go up again in the near future.

INDUSTRIAL INJURY (Code 07: dependants as for Retirement Pension)

up to end of October 1967:   £6 15s (NB: there is a mistake in the questionnaire form)

after beginning November 1967   £7 5s

INDUSTRIAL DISABLEMENT BENEFIT (Codes 08 & 09: dependants as for Retirement Pension)

up to end of October 1967:   £6 15s (NB: there is a mistake in the questionnaire form)

after beginning November 1967

C O N T E N T S

C O D I N G

In the course of checking the following coding chores are carried out:

1. **BEDROOM STANDARD**
   p 1 Q 1 cols 24-25

   At the side of the column a box is added manually and a figure inserted representing the no of bedrooms required by the household according to the standard:

   Each married couple = 1 room
   Each additional person of 21 & over = 1 room
   Each person under 21 = $\frac{1}{2}$ room (provided those aged 10 & over can be paired with another of same sex)

2. **TOTAL RENT LAST YEAR**
   p 22 Q 26 cols 35-37

   A total is entered representing the amount in cols 31-34 above multiplied by the no of weeks in the year for which rent has been paid (preference is given to monthly or quarterly payments copied out from rent books if these are more accurate than the weekly amount entered)

   If rent has been paid for only part of the 52 weeks and previous rent unknown estimate as if rent (and rates) had been paid for 52 weeks (unless there is any information given about prior costs, in which case incorporate)

   • r

   VALUE OF HOUSE
   p 21 Q 25(1) cols 21-25

   Informant's estimate entered UNLESS interviewer's estimate £500 higher or lower in which case entry is queried and decided on merits. Where informant's estimate missing take interviewer's; if this also is omitted the insured value is entered.

3. **MINORITY GROUP CODING**
   Inside back cover col 67

   As per attached duplicated instructions

-oOo-

(g) <u>Household with disabled or sick child(ren)</u>

    Child under 15 coded as follows:
    p 27 Q 2a, code 6 + 8 weeks in cols 13-14 <u>or</u>
    p 27 Q 2b, code X + 8 weeks in cols 15-16 <u>or</u>
    p 27 Q 3 codes 5, 6 or 7 in col 18 <u>or</u>
    p 27 Q 3a, code Y in col 19 <u>or</u>
       Q 3b, code 1 in col 19 <u>or</u>
       3c - 3f, codes X, 0, 3, 4, 5 or 7 in col 20

    5

(h) <u>Household containing a person aged 65 or over bedfast or ill for 8 weeks or more OR who is otherwise severely incapacitated</u>

    Code X, p 27 Q 2b + 8 weeks or more confined to
    bed or house (cols 15-16) <u>or</u>
    Code X, p 28, Q 6 <u>or</u>
    Total score of 9 or more, p 28, Q 7

    6

(i) Households in which there are

    (a) <u>Woman aged 21-59 earning under £8 a week (gross)</u>
        Must be for 30 hours or more of work (p 6 Q 5)
        last week
        Must be earnings before deductions last time paid
        (p 15 Q 2) <u>or</u>
        Self-employed (p 16 Q 11, at weekly rate)
        Ignore casual earnings

    7

    (b) <u>Man aged 21-64 earning under £14 a week</u> (gross)
        Must be for 30 hours or more last week (p 6 Q 5)
        Must be earnings before deductions (p 15 Q 2) <u>or</u>
        Self-employed at weekly rate (p 16 Q 11)
        Ignore casual earnings

    8

(j) <u>Households in which there are persons who are</u>

    (a) <u>Non-white</u>
        Interviewer code 3, p 5 Q 18 (col 26) for any adult

    X

    (b) <u>Born in Eire</u>
        Code X for any adult, p 5 Q 18 + code 1, Q 18a

    Y

- Ignore from new on the printed definitions in the questionnaire

- Ignore also interviewers' codes as they derive from the questionnaire
  definitions

- The revisions are both major and minor so close perusal of the instructions
  is necessary in conjunction with the notes below on the groups

- Multi-coding will occur: the households must be checked for all possible
  codings

PLEASE INITIAL BACK PAGE WHEN MINORITY GROUP CODING
CARRIED OUT

MINORITY GROUPS (inside back cover)

(a) <u>Households in which there is a dependent child one of whose parents is not resident</u>

      Page 4 Q 13 col 20: Interviewer's code 4 or 5, and check
      p 6 Q 6 (col 32) coded 1 for at least one child   X

(b) <u>Households consisting of woman and adult dependent(s)</u>

      Consider household composition first
      There must be no man normally at work 30 hours or more per
      week (p 8 Q 8b cols 56-57) unless he is a boarder
      There must be two or more adults including a woman who is
      unmarried, separated, divorced or widowed (p 3 Q 10f) and
      EITHER coded 8 on p 6 Q 6
      OR has net disposable income greater than the other adult
      or greater than the average income of the two or more other
      adults (find by perusal of Income section).   Y

(c) <u>Households in which there are four or more dependent children</u>

      If there is more than one family within the household the
      children must of course belong to the same family
      Look at back flap and relationships of household
      Family allowance receipts will help you to check. A family
      in receipt of 33s or more in family allowances (49s after
      April 1968) will have four or more children   0

(d) <u>Households with adult unemployed for 8 weeks or more in total over last 12 months</u>

      An adult man must be under 65, a woman under 60.
      There can be a combination of sickness & injury with un-
      employment, viz: sick or injured <u>and</u> unemployed for a total
      of 8 weeks or more providing unemployment 5 weeks or more (and
      sickness/injury less than 8) <u>or</u> 4 weeks if total of both is 8.
      Code from work record (p 8)
      If no entry in work record count if coded 2 in Q 6, p 6 (col 32)
      <u>and</u> coded 5, 6 or 7 in Q 7, p 7 (col 33).   1

(e) <u>Households with adult under 65 (men), under 60 (women), sick or injured 8 weeks or more in total over last 12 months</u>

      Or unemployed <u>and</u> sick or injured for a total of 8 weeks or
      more: but the sickness or injury 5 weeks or more and the un-
      employment less than 8 weeks.
      Code from work record (p 8)
      If no entry in work record count if coded 3 or 4 in Q 6, p 6
      (col 32) <u>and</u> coded 5, 6 or 7 in Q 7, p 7 (col 33)   2

(f) <u>Household with disabled adult under 65</u>

      (a) Disabled   Score of 5 or more, p 28, Q 7   3
      (b) <u>Borderline disabled</u> Score of 1 to 4, p 28, Q 7.   4

(a) Fatherless (& motherless) families: they must be dependent children. Look out for children of 15 and 16 who are in fact at work and no longer dependent.

(b) Woman and adult dependant: this is a difficult definition to apply but these households should be comparatively rare. What we are looking for is the woman on her own who is caring for or supporting a relative. If you find a non-relative in the situation of dependant, query it

(c) Large families: now four (not five) children and again be sure they are all dependent children and furthermore dependent on the same mother and father (or single parent)

*(d) Unemployed: now comprises minimum of 5 weeks unemployment + sickness and injury bringing total to 8 weeks or over as well as the straight 8 weeks or more unemployed.

*(e) Sick or injured: now can also include minimum of 5 weeks sickness/injury + unemployment bringing total to 8 weeks or more.

> * If total = exactly 8 weeks and half is unemployment and half sickness code under (d) as unemployed

(f) Disabled under 65: arrive at score by adding together all 1s and 2s coded for any part of the question.

(g) Disabled or sick children: note the definition of child here is not dependence but aged under 15 (p 3 Q 10 gives total number in household)

(h) Disabled over 65: arrive at score as in (f) above.

(i) Low wage-earners: (a) Female full-time earners only and aged between 21 and 59;

(b) male full-time earners only and aged between 21 & 64.

(j) Immigrants (a) coloured adults (ie: not dependent children alone)
(b) Southern Irish adults (not dependent children alone)

-oOo-

Calculations etc preliminary to main coding operation

4   SOCIAL CLASS   The coding frame below is applied to:

          p 9 Q 10: card 3/col 60
            7   7b: card 3/col 34
          10   7a: card 3/col 75 (striking out present codes x/Y)
    *   28   5c   al 74 (p 30 - create box)

     X = unclassifiable (DK or no answer)
     1   professionally qualified & high administrative
     2   managerial and executive
     3   inspectional, supervisory & other non-manual: higher grade
     4   d i t t o   : lower grade
     5   routine non-manual
     6   skilled manual
     7   semi-skilled manual
     8   unskilled manual
     9   uncodable

Problems have arisen with the self-employed which have yet to be resolved:

[Occupational codes attached @ back of folder]

5   SBC ASSESSMENT as per attached documents (cover grid marking indicates
                  completion of assessment)

6   INCOME SECTION: preparatory calculations as per attached documents

     (a) Total annual housing cost   p 21 Q 25 cols 12-15
     (b) d i t t o   p 22 Q 6 cols 39-42
     (c) d i t t o   p 23 Q 29 cols 59-61

     (d) Total annual repairs cost   p 23 Q 29 insertion of cols 62-64

     (e) Total annual rates   p 23 Q 29 insertion of cols 65-68

     (f) Value mortgage outstanding   p 21 Base of central column (for TS use)

     (g) Interest element of mortgage 21 Q 25 cols 16-19

7   TYPE of HOSPITAL   source:

     p 31 Q 13c   col 16

teaching	1
acute	2
geriatric, chronic sick	3
mental illness	4
mental subnormality	5
pri nsg Home, vol hosp	6*
other	7

       *likely code 2 in col 12

Calculations TOTAL ANNUAL HOUSING COST
              TOTAL ANNUAL REPAIRS COST
              TOTAL ANNUAL RATES

(a)   Total annual housing cost   p 21 Q 25   cols 12-15

        Annual mortgage mortgage payments (interest AND capital)
          + any annual insurance payment

          + annual amount paid in rates & water rates (Qs 25c and d)
            LESS any rebate (Q 25e)

          + annual ground rent (Q 25b)

          + insurance on house/flat (NOT contents) - Q 25i

          = figure to be filled in cols 12-15 in 4 digits: £s only

Where no information is provided on left of p 21
on total monthly payments (interest & capital)but only on right of p 21 (source
of loan, term of repayment etc), proceed as follows:

      (i) Divide amount of loan (eg: £5000) by no of years in the term of
          repayment (eg: 20 years - result, £250)

     (ii) Work out annual interest paid by taking 7 per cent of total amount
          of loan (eg: 7% of £5000 = £350)

    (iii) Add (i) + (ii) - eg: £250 + £350 = £600

Rates   If figure for rates has not been divided between business & private use
        take the figures for number of rooms for household use (p 1 Q 1 cols 26-
27) and add the number of rooms for business use. The rates for household use
will then be: $$\frac{\text{no of rooms for household use}}{\text{no of rooms for h/hold \& business use}} \quad X \quad \text{total rates}$$

Problem of combined business and private premises   If the figure for rent
cannot be separated for business and private use (eg: a farm or shop) do NOT enter
the total rent but only imputed rent for accommodation used privately. This may
be estimated by taking the figure for general rates last year (ie.: for accommo-
dation privately used) and doubling it. Thus if a man renting a farm pays £75
rates for his house (excluding rates for farm buildings and land) we would assume
his rent would be £150. If we know both the rent for business and private use
and the rates for business and private use but not the individual details for each
of business and private use assume that the proportion of the total taken by
private use is one-third.

Insurance on house/flat   If the insured value of the house but not the premium
                          is given assume that £1 premium is paid for every £1000
                          value

IF ALL INFORMATION on HOUSING COSTS not given:
Rates (including water rates) unknown but house value known - estimate rates as
2 per cent of house value (eg: if house valued at £1600 then rates = £32 p.a.)

(b) <u>Total annual housing cost</u> p 22 Q 6 cols 39-42

Annual rent paid (cols 35-37)
+ annual payment of water AND general rates IF these are paid xpx
separately and additionally

BUT DEDUCT (a) any rate rebate(s) paid in the year <u>if received</u> as a lump
sum but <u>not</u> if already coded 4 or 5 in col 38 (ie: deducted
from rent or rates)
(b) any costs of lighting, heating, meals & service that are
included in the rent (Q 26e), calculating thus:

From <u>total household income last week</u> calculate the actual
sums which the percentages below represent & deduct any that
may be appropriate from the actual rent:

lighting & power	3%	central heating	2%
gas	2%	service	
coal	2%	meals = 5s per day (4s if breakfast)	

(c) net receipts from sub-letting. Look at p 20 Q 23*& deduct
from net annual housing costs any amount received NET of
expenses & tax for accommodation which is SUB-LET (do not
deduct unless there is clear information that the income
is from sub-letting rather than rent received from accommo-
dation elsewhere) * & check also p 23 Q 30 (d/entry)

- figure to be filled in cols 39-42 in 4 digits: £s only

(c) <u>Total annual housing cost</u> p 23 Q 29 cols 59-61

General and water rates (Q 29b)
+ any rate rebate (if specified)

- figure to be filled in cols 59-61 in 3 digits: £s only

(d) <u>Total annual repairs cost</u>   Qs 25k
                                            26f
                                            29d

On p 23 INSERT by hand cols 62-64 to right of cols 59-61 and

enter (3 digits: £s only) total annual amount for repairs for

all types of owner/tenant.   Enter 0 if no cost incurred.

(e) <u>Total annual rates</u>   Qs 25c & d less e
                                     26c less d
                                     29b

On p 23 INSERT by hand cols 65-68 next to cols 62-64 (4 digits: £s only)

Enter total annual amount for rates (including water) for all types

owner/tenant.   <u>Deduct any rebate</u>.   If rates not known because included

in rent insert X in col 68 only.

13

(f) <u>Value of mortgage outstanding</u> p 21 Q 25 to be entered in box made at base
of central column: 5 digits - £s only

    0 in all spaces if DNA (ie: fully paid up)

    X if DK

<u>If all information provided</u>:

(i) work out <u>annual</u> capital repayment from monthly figure given

(ii) work out how many years have passed since the house was bought
(Q 25g) and deduct these from 20 on the assumption that the
mortgage repayment period (in the absence of any information given
on the right of the page) is 20 years and multiply years remaining
by annual capital repayment

<u>If division between capital repayment and interest has not been given on
the left of the page</u> then the questions on the right of the page should
have been answered and will allow you to work out amount of mortgage out-
standing by the following formula:

$$\text{Amount outstanding} = \frac{\text{No of years still to pay}}{\text{Total no of yrs of repayment}} \times \text{Amount of loan}$$

<u>If no information given except total monthly payment</u>: assume that 40
per cent of the payment is capital repayment. If the date of buying the
house is given then deduct the number of years that have elapsed since
buying from 20 and assume that the remainder equals the number of years
still to pay.

ANNUAL

(g) <u>Interest element of mortgage</u> p 21 Q 25 cols 16-19
                                        (x 12 to give annual amount)

Enter that part of the total monthly payment/which applies to interest
only. That is, deduct the capital repayment from the total monthly
payment and enter here the amount remaining. Estimate this amount if
the division between interest and capital is not known.

If information is not given about term of repayment: assume it is 20
years.

If information on interest or interest rate is not given assume that
the rate is 7 per cent.

Leave column blank if no interest.   [4 digits, £s only]

HOUSING

Miscellaneous assumptions made and
queries dealt with during coding:

GARAGE included in mortgage
Always include payments for garage when monthly payments are being
made for the house. Exclude them only when no further payments are
being made for house - ie: when coded X in Q 24

YEAR HOUSE PURCHASED missing
Look at length of time lived in house and if necessary assume
mid-point (ie: 5-15 years, assume 10 years since bought house)

SERVICES:
shares washing machine/TV/fridge/central heating - deduct only the
£1 for central heating from rent

clean linen - 2 per cent

use of washingmachine - ignore

services: heating/cleaning/linen - deduct another 6 per cent (ie:
2 per centbedding, 4 per cent cleaning)

PAYMENT by OVERDRAFT/BANK LOAN
Eliminate from p 26
Where term of repayment not stated calculate housing cost on
basis of ~~£3500xfmr~~ 20 years (unless small amounts and answer 'as
soon as possible' where at least on one occasion we have assumed
two years)

CAPITAL REPAYMENTS
If just started paying interest assume 7 per cent

TAX REFUNDS
Ignore

RATES unknown
Assume rates as 2 per cent of house value

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PRE-CODING: Section II

p 9 Q 11b   Fifty answers to be listed separately
             in order to draw up coding frame.
             (NOTE: three items will probably be
                  Financial betterment ("More money")
                  Dismissal ("Sacked from last job")
                  Moved house (or spouse moved)
               + ? Better prospects if not financial (more security,
                      chance of promotion/responsibility etc)

p 10 Q 16a   Fifty answers to be listed please
             so that coding frame can be drawn up.

Social class

The coder is asked to check social class has been entered at one or two
points in Section II. I list them in case they have not yet been pre-coded.

                    p 7 Q 7b
                    p 9 Q 10   —
                    p 10 Q 14a   O
                    NOTE ALSO Peter's coding instruction
                    for p 10 Q 17e

FRONT PAGE (1) of QUESTIONNAIRE

Q 1   One code only

Q 2   Column 11 <u>one code only</u>   code X = complete by original strict
                                            criteria

                                      Y = complete on Income and Assets but

        Eliminate   other section(s) incomplete

        any   1 = incomplete on income and assets

        existing

        codes   2 = complete by later more flexible
                                          criteria

                                    3 = complete on Income and Assets for
                                      at least one Income unit; incom-
                                      plete for at least one other.
                                      Note: cols 16 & 17 coded for the
                                           <u>incomplete</u> Income Unit(s)

Q 2b   Note this can be multi-coded if information incomplete for
        two or more members of household for two different reasons

Q 3   Eliminate all information at present coded in cols 13-19
        inclusive: replace as below:

        <u>Col 13</u>·   Enter number of persons in household who answered
                    (some) sections but ignore children at school or
                    pre-school or indeed anyone else with whom we would
                    not have sought a personal interview

        <u>Col 14</u>:   Enter number of persons who <u>ideally</u> ought to have
                    answered (some) sections personally (ie: all income
                    recipients in household). Include the housewife even
                    if not earning.

        <u>Col 15</u>:   Total interviewing time: check that it <u>is</u> a total of
                    periods of time entered above under "Length of interview"
                    (some interviewers did curious arithmetic) and enter
                    according to coding frame below:

$\frac{3}{4}$ hour or less	X
over $\frac{3}{4}$ hour up to 1½ hours	Y
over 1½ hours, up to 1¾ hours	0
1¼ — 2¼	1
2¼ — 2½	2
2¾ — 3¼	3
3¼ — 3½	4
3¾ — 4¼	5
4¼ — 4½	6
4¾ — 5¼	7
5¼ — 7	8
over 7 hours	9

        <u>Col 16</u>:   Enter <u>number of sections incomplete</u> (as originally
                    recorded in Q 2a)

        <u>Col 17</u>:   Enter whether Income/Assets complete or incomplete:

                    <u>Income incomplete</u> (Assets complete)   0
                    <u>Assets incomplete</u> (Income complete)   1
                    Income & Assets both <u>incomplete</u>   2
                    Income & Assets both <u>complete</u>   3

        <u>Col 18</u>·   Time of year when interview took place (we want the month
          19   only - whether 1968 or 1969 immaterial) Vertical entry
                    of number of month - ie: $\begin{smallmatrix}0\\2\end{smallmatrix}$ = February $\begin{smallmatrix}1\\1\end{smallmatrix}$ = November

                    If interview spanned two months because of return calls
                    take first month noted. Watch out, however, for ter

Q 4   <u>One code only</u>   Note: <u>unfurnished rooms</u>. These will be coded
4 at preset, with a note. Alter code to 5, leaving code 4
for any other categories. <u>Maisonette</u>: allot code 1 (they are
usually coded 4).   eg caravan

Q 5   If 0 not ringed another digit should be entered <u>and ringed</u>.

Q 6   Multi-code: delete answers to (a) if codes 2-5 not ringed
above (a common error). Watch also for, say, 8th floor noted
but no code ringed (code 5 in such cases).

Initial page (1) at bottom right-hand
corner when coded. Also write "(1)"
under the large C for coding on the
front cover of the questionnaire

18

C o d i n g

SECTION I:
Housing & Living Facilities

Coding: Section I   HOUSING & LIVING FACILITIES

p 1   Q 1   Check by addition total rooms in cols 26-27
       Q 2   Check one code only code 4 = bathroom
       Q 3   Check one code only (if 5 and 6 coded delete 6)
       Q 4   If codes Y, 2, 5 or 8 coded CHECK with preceding blue page (i)
              Q 4 that either 3 (furnished rooms) or 5 (other: unfurnished
              rooms) is coded. We may have let through as self-contained
              flats rooms without sole use of basic facilities. Alter or
              query accordingly.
       Q 5   If 0, 1 or 2 coded delete any codes 3,4,5.

p 2   Q 7   If X coded check at least one of prompt list codes ringed delete X if answered
       Q 8   Eliminate code X in col 35 where ringed provided one of codes 1-6
              is ringed (one code only: if more, query)
              Col 36: if x-3 coded delete 7 in col 35

p 3   Q 10   Enter household reference number in grid for Card 3 and ring 01,

              02 etc for members of household

              Col 12: if X, Y coded for informant, delete

       Q 10c If code 3, check that in col 13 a code has been entered from
              frame on facing page.
              Note (a) night shift workers count as having been at home
                       last night
                   (b) if a member of household is away and coded 3 in col 12
                       check he/she is also entered in Q 12 as away. This
                       will not always have been consistently done by checker

Amended instruction

       Q 11   Insert a column 42 under X and Y in col 41 on all questionnaires.
              If there is an entry for Q 11f then insert the code for reason
              (for staying here)* under col 42.
       Q 12   Insert a col 43 above code 0 on all questionnaires
CHECK FILTER (different column only)
              Insert a column 44 below code 3 in what is now col 43 and
              enter the code (for reason)* from Q 12h if there is any entry
              *Coding frames for 11f and 12h on opposite page
                                                   NOTE X - 2 should not be coded
p 4   Q 13   re BOX on left-hand side at bottom: (always) 1 e same income - not as parent
              IF ANY ENTRIES transfer notes of any unusual guardian-relationships
              to separate sheet of paper and note household reference number
              alongside
       Q 17   If 4-7 coded, delete any codes in col 24

p 5   Q 18   Eliminate X provided a code 1-7 ringed in col 25
              NOTE (a) "Au pair" girls are recorded as members of household up
                       to this point but no further. Code 5 is entered in their
                       col 26 to identify their status
                   (b) Similarly we are adding a code 6 in col 26 to indicate a
                       household or member of household who has worked abroad
                       for part of the 52 weeks prior to interview. This has
                       not been done consistently (late checking decision).
                       Look at work record p 8 to see if under 'Other' weeks
                       abroad are recorded. If no work record filled in do not
                       search entire questionnaire but bear in kind as you
                       continue to code that we would like the 6 coded if you
                       pick up any information later about absence abroad.

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Page I:

Q.4: Where one of Y,2,5,or8 hasbbeen coded and on the previous page the descripton of the type of accomodation(Q.4)has not been changed to either 3,4 or 5,then,by looking at page 2I Q. 24 we have discovered whether the accomodation is furnished or not and coded 3 or 5 accordingly.However,if,from page 2I this is not clear then 4 (other)has been coded in preference to any assumption.

Page 2:

Q.7: If X has been coded in answer to question 7,but no structural defects have been noted,we have assumed the answer is still ''Yes'' and accepted the answer to question 7(a).

Q.8(a): Frequently more than one code has been ringed here,despite an instruction to''CODE ONE ONLY'';therefore it has been necessary to create an order of importance. This has been done quite simply by taking the first code(overcrowding)as the most important,the second code(inadequate basic facilities)as the second most important, and so on.

Q.9: Sometimes there are little notes besidex items coded here,to the effect that ''the television is broken'' or ''the vacuum cleaner doesn't work''.IN In these cases we have accepted that the household does have these items.

Page 3:

Q.IO: XXWe have coded adopted children etc. as being related to the rest of the family.

Q.II:The difficulty in coding this question has arisen in discovering whether anyone staying with the household is making any payment towards their keep or not. Owing to am mistake in the questionnaire,the interviewers have hardly ever asked this and therefore column 42 has often been left blank.However,we have made certain assumptions on the strength of information found elsewhere in the questionnaire.If someone has been staying for over thirty days,page 34,question IO will snow if they have cost the household anything extra.Iftx this is the case,then we nave assumed that they are making no payment.If the housewife has said that her guest(s) costs her nothing extra,then we have assumed that she is being paid something towards their keep. Unfortunately we can only get this information if someone has been staying longdr than thirty days,so we have further assumed that if the person staying is a relative,and is only staying for a very short time(i.e.less than a week)then he/she is making no financial contribution.

See next page for Q.I2.

Page 4:

Q.I3: At first there was a good deal of confusion over how one could define a dependent child.We eventually took the easiest solution and coded as dependent all those children who belonged to the same income unit as their parents,even though thi: meant excluding people like students,who get a separate income unit.

Page 3:

Q.I2: Here we had to decided which people to include and which to exclude.We decided as follows: Anyone who had already been included in the household at question I0,above we did not code in question I2.Anyone expected never to return (e.g.a wife who has left her husband,or a son who has got married and has set up his own home)was not coded in question I2.Anyone who had never been part of the household(i.e.living at that address)was not coded;this includes a wifeof an immigrant,for instance,who is still living in the country of origin with their children.

AH

Coding — Section II — EMPLOYMENT

p 6   Q 3   If coded 3 and "NOT SELF-EMPLOYED please refer to occupational
facilities questions on p 11 and code as DNA (in that an
employer is not providing the facilities). This will be rare
but there are a few instances we have missed in checking.

Q 5   Note that DK has often been deleted and replaced by 29 (if we
know it was less than 30 hours) or 31 (if we know it is 30 or
over). Query if DK coded and left if you think it possible we
can replace by an estimate of hours.

Q 6   Check one code only.

p 7   Q 7   Eliminate code 1 in col 33 if are code 2-9 coded below.

Q 7c   If entry, check social class coding (3 categories) entered in
appropriate column.

Q 7e)
Q 7g)   Entries probably rare but please note on separate sheet or paper
together with h/hold reference number in case they are sufficient
to justify a coding frame.

p 8   Q 8   In this series of numbers of weeks, x-co will be punched for
any column without an entry

     X ring a = 10; Y = 20; and it is also possible to record
     therefore 1, 31 in any one column (X/9)

Q 8a   Check total weeks not working and working when added = 52
Q 8c   Record answers on separate sheet + reference number

p 9   Q 9   Note X = 10
     Maximum numbers of weeks holiday possible to record = 19 ("9);
     any over 19 must remain recorded as 19
     Note Y = DNA (self-employed mainly); 0 = no entitlement

Q 10   Check social class coding (3 categories) entered in appropriate
cols where applicable.

Q 11a   Eliminate 1 if code 0, 1, 2, 3, 9 ringed in col 61
     Note: code 8 = DNA (viz. re-starting work)
            9 = Never

Q 11b   Ensure that reasons of health or redundancy coded 0 and 1
respectively. Coding frame as below:

     0 = health
     1 = redundancy
     2 = miscellaneous, but delete and substitute another code if
         reply given can be slotted into one of the other categories
     3 = change of locality (by firm or by household)
     4 = Better prospects/conditions (viz. more pay, security,
         promotional opportunities)
     5 = Dismissal
     6 = Wives only who have changed because of family circumstances
         (viz. husband changed jobs, needs of the children etc)
     7 = Wanted a change (but no indication that codes 3 or 4
         applied)
     8 = DNA (re re-started work after interval of non-employment
         as housewife, say, or student)
     9 = Never

Q 11d Note: code 9 = unemployed at present or otherwise DNA

23

section II employment continued

p 9   Q 12   Eliminate X if code 2, 3, 4 or 5 ring d in col 63
       Q 13   Eliminate X if code 1, 2, 3 4 ringed in col 66

p 10   Q 14a   If Y coded in col 67 AND entry on left allows a social class
               coding (8 categories) eliminate Y and enter SC code in
               appropriate column in col 67   in col 68
               Eliminate DNA - code 1/and substitute code 4/(all working
               life). Code 4 is up to date obsolete if you find a
               questionnaire where it is used and DNA is not ringed above
               in col 67, query.

       Q 16c   If X coded in col 75 check number of years has been entered
               in the appropriate column 74
       Q 17a   Check social class (8 categories) entered in appropriate
               column where applicable

       Q 17c   Under X in col 77 drop line For columns 78 and 79 will be

               reserved for social class coding. Registrar General's six

               categories.

               Column 78 is individual's code (last or present job)

               Column 79 is Income Unit code (as per CS 2); thus col 79

               must have uniform code entry per income unit although

               everyone in that income unit must be coded, including

               children. Check this has been entered.

Page 6:

Q.3: There are certain cases where both 3 coded here,and xxd the occupational facilities questions on page II coded,might be thought compatible.A house-keeper living in the home of her employer,for instance.In these cases we have altered code 3 or page 6 to code 5,because the employer is still providing the facilities (therefore the occupational facilities questions must be answered)and the work is not strictly speaking,being carried out in the home of the employee even though he/she is living there at the moment and might have been living there for some time.

I Q.5(b): Note: There are instances where,because of people having worked less than thirty hours last week for reasons of sickness or because they are on holiday etc., Q.5(b)will be left blank since they do not usually work less than thirty hours,and there is no DNA code.

Page 9:

Q.II: Note: Code O(changed job for health reasons)includes women who had to leave work because they were pregnant.

QI3: XE We have only included here fall in earnings caused by a change of job,and not by going on the dole or sickness benefit,or retiring and taking up a part time job.

Page IO:

Q.I4: It is possible for a person to,be coded 4 here(had only one job all working life),and to have a change of job recorded on page 9.The answers to question I4 will often refer to at type of job and not a particular post or situation,whereas question II,page 9,refers to a change of firm or a move by the household and not necessarily a complete change in the type of work(e.g.a bank clerk who changes branches will answer that he has changed his job in the last five years,"When we moved",but he will say that he has been a bank clerk all his life and has never changed his job). However the opposite does not hold,i.e. if 9 is coded on page(never had a change of job),4 must be coded on page IO.

Q.I5: Number of years spent in full-time education:We have not wanted to include here any time spent in a nursery school and therefore,xxxxxx if anyone has said that they entered school at 3 years of age,we have deleted this and altered it to 5 years of age.We have,however accepted entry at 4x.

Q.I7: We have decided to enter under this question the social class of husbands who have not been included in the household(because they are working abroad,belong to the navy,are in prison etc.)since there is nowhere else to put it.This means that not all the women with a code in column 75 are widowed,separated,or divorced and this may cause confusion,however in such cases there will be an odd number of Y's coded in questionI IO(f),page 3, and there will be a code in column 14 on the same page,so these instances are easily identifiable.

SELF-EMPLOYED

Definition   Throughout checking the criterion applied has been
              whether or not a person pays the self-employed insurance
stamp.   That is, the self-employed are persons not employed by any
person or company and persons working in their own homes for an
employer (out-workers).   Include: proprietors of businesses (inclu-
ding members of partnerships), all parochial clergy, medical
practitioners who are principals in the NHS and in private practice.
Exclude: directors and managers of limited companies, everyone in
national and local government and nationalised undertakings, medical
practitioners in private practice who are also employed as NHS con-
sultants.

Social class   Basically the self-employed are to be classified in the
                same categories as employees who are not managers or
foremen. This means, for example, that following the Registrar-
General office-cleaners, lorry drivers' mates, dock and other labourer
whether self-employed or employed, are placed in Social Class 8
(according to our xxxhxxxxfxxkxxxxx numbering of classes). It means,
again, that hairdressers, cooks, typists and salesmen, whether self-
employed or employed, are placed in Social Class 6.   But shopkeepers
and business-owners of various kinds practise "management" xix of
xxx either premises or people and have to be classed separately. Some
times that "management" may involve having employees and sometimes
not.   Our procedure is therefore three-fold:

    1   Check that so far as you can tell from the questionnaire
         the person is rightly classified as self-employed

    2   Apply the classification as for employees

    3   The following groups should be classified as follows:

         Shopkeepers, business owners, farmers

         1   Income 7 or 8
         2   Income 5 or 6

         4   All others self-employed   PT 5 viii 68

/NOTE: This differs from the definition in the fertility survey
       only by virtue of the numbers employed which were known in
that survey. Thus business owners and shopkeepers with Income 5 and
6 who had less than 10 employees and those with Income 4 but 10 or
more employees were placed in a separate Class 3. Farmers were also
treated a little differently - and perhaps inconsistently./

Coding
Section III

p 11 Q 1   Delete Y wherever coded

Q 2   If X coded in col 15 there
should be no entries in
cols 13-14 above
If digit entered below X in
col 15 check if corresponds to number
of blanks in yes/no sections of cols
13-14 above

Q 3   Check 's for Q 2   Delete codes 1-3 (If 4 coded delete X) Leave X, Y, 0

p 12 Q 6   ~~Eliminate X~~ Delete codes 1-3 (If 4 coded delete X) Leave X, Y, 0

Q 6a   Ideally we want sick pay excluding sickness benefit. In practice
we can give an accurate estimate for the large majority of
employees of sick pay including sickness benefit. For example,
there are numerous entries like "full pay minus sick benefit",
"£12 10s minus sick benefit". The present coding is
inconsistent on the question of inclusion or exclusion. I pro-
pose that the simplest method of maximising information is to
recode - giving sick pay, including sickness benefit, as a per-
centage of take-home earnings. The figures will be entered in
cols 21-25 (col 21 and 22 are zero in all cases), ~~numbers in~~
~~col 20 having been obliterated.~~

(Full salary
(Earnings less sickness benefit   =   100 per cent
(Sickness benefit made up to full rate

Made up to 75% of earnings for 10 weeks   =   75 per cent

Full wage for two weeks, then no more   =   50 per cent

Basic pay less sick benefit = $\dfrac{\text{Basic}}{\text{take-home earnings}}$ X 100

Discretionary how long (coded 1)   =   100 per cent

Amounts (eg: £19 a week, £10 a week, 75 a month) which are
coded 1 originally should be listed as 100% unless there is any
reason to give a lesser percentage.

There are some tricky instances: eg 15s per week, £1 per week -
which clearly exclude sick benefit. Here the only procedure
will be to estimate the earner's sickness benefit entitlement,
add it to sick pay, and express as a proportion of total earn-
-ings.

...../...

p 12 Q 6a   If there is no information except a coding of 1, 2 or 3 in col
 c o n t d   20 then assume that sickness benefit is to be added.   Judging
            from other codings 1 = 100%

                               2 ~~allowance for sickness benefit will~~ =50% +
                                 ~~often amount to 66 or 75% and~~   benefit

                               3 ~~allowance for sickness benefit will be 33-~~
                                 ~~75% according to case of family~~ =20% + benefit

   •   TAKE CARE TO MAKE ENTRIES IN APPROPRIATE COLUMNS FOR MEMBER(s)
         of HOUSEHOLD - the box on the left is small and entries are
         often crammed and not necessarily in numerical order
         If codes 1-3 coded, delete X above.

   Q 7a If a sum per week is specified enter number of shillings in
         cols 27-29 (to nearest shilling) - eg: 8s = 008. If a percentage
         is specified insert that percentage in cols 30-31 (eg 8% = 08).
         The computer can then convert the absolute shillings in cols
         27-29 into percentage figures. Please note that you should
         make a slight adjustment if, for example, 7% of basic earnings,
         is specified, taking account of the difference between net take-
         home and basic earnings. Thus 7% of basic may be approximately
         equivalent to 5% of average take-home earnings.
         PLEASE NOTE THAT FIVE DIGITS SHOULD BE ENTERED to guarantee
         punching accuracy: eg 00800 or 00007

   Q 7d All but about 5 per cent can say whether or not they expect to
         receive a pension. Just under half those expecting a pension
         cannot specify its size, approximately or exactly. However, 31
         out of 41 men of 50 and over who expect a pension specified the
         rough or exact amount so I think it is worth coding.   NOTE THAT
         SOME CODES NEED CORRECTION (in col 35 2 is sometimes coded when
         an amount is specified on left).
         DO NOT OBLITERATE CODING in COL 35 but add amount per week in £s
         (cols 36-38) or percentage of final earnings (cols 39-40).
         PLEASE NOTE THAT FIVE DIGIT SHOULD BE ENTERED TO GUARANTEE
         PUNCHING ACCURACY eg: 02100 or 00065. Amounts of final or
         average earnings (eg: 45/80ths)should be expressed as a percen-
         tage. Amounts for month or per annum should be expressed per
         week. If X, Y, 0 or 1 is coded, but there is no other informa-
         tion, assume 75%, 60%, 40% and 20% respectively.

         If lump sum only.
         ① Code ③ col. 35. ② cols. 36-40 zeros (00000)
         ③ col. 41 code ⊗
         ④ cols. 42-46 code percentage

coding instructions
Section III continued

p 12 Q 7f Of those saying they get a lump sum about two-thirds (27/40ths) can give approximate amount. There are few absolute amounts. If lump sum (eg £1000) is inserted express as a percentage of annual net earnings (basing your calculations on the answer to Q 3b, p 15. If 45/80ths is inserted convert to percentage (ie 56%). Take the mid-point if, for example, £200 to £300 is given. If "18 months salary" is inserted, enter 150 per cent.

p 13 Q 10 Eliminate X in col 53 if 1-5 coded

Q 10b
10c There are three steps to calculate figures to be entered in cols 54-56:

If car is over 8 years old accept £25 as standard depreciation.

1 Estimate annual depreciation value on the assumption that a car when new depreciates in value by one-eighth each year. Thus a car said to be worth £200 and made in 1965 will in January 1969 be four years from the end of its "depreciation life". Therefore $\frac{£200}{4}$ = £50. This is the value per annum of using the car. Consult a current issue of the <u>Motor</u> or <u>Autocar</u> for approximate second-hand market values of cars for which descriptive information only is given.

2 The value to the <u>individual</u> is the proportion of the mileage used for personal purposes. For example, if under Q 10c the answer is 50% and under 10b(1) a depreciation value of £50 has been arrived at, then the value to the individual will be £25. Now add the value of mileage taking into account answers to Q 10a.

<u>employer pays petrol</u>		<u>employer doesn't pay petrol but pays repairs</u>
4d per mile	up to & incl 1100cc	2d per mile
5d	up to & incl 1300cc	3d
6d	over 1300cc	4d

for example: 5000 miles @ 4d per mile = £83 6s 8d

3 If Y is coded then assume that if personal mileage is more than 2000 miles per year there is a chauffeur aprtly available to the individual and that the proportion of annual mileage used for personal purposes represents the proportion of the chauffeur's salary attributable to personal use. Further assume that the chauffeur's salary is £1000 per annum.

<u>The annual value to the individual will be 1 + 2 + 3 as above.</u> The figure, in £s, should be entered in cols 54-56 (eg: £25 + £83 + 0 = £108: enter 108)

p 13   Q 11   <u>Other</u> At checking we have mostly transferred to code X
entries here as in the main they were <u>goods</u>. Watch out
for any in this category not transferred and do so, dele-
ting 6 and ringing X. Code 7 = clothing (overalls etc)
Check entries in cols 58-61 are in four digits : if, for
example "£7" is entered, alter to 0007.

Q 13b   Refer to Q 1 on this section: anyone coded 2 (transport/
travelling) will be DNA (use DK code)

p 14   Enter household reference number in
grid for Card 5 <u>ENTERING 0 and 5</u>
<u>RESPECTIVELY in cols 8 and 9:</u> and ring
household members in cols 10-11

Q 16   Eliminate X if yes and enter FIVE DIGITS in cols 14-18, amount
in £s in first three columns + 0s in last two if amount given
Or in first three cols and percentage in last two if %age
given.

16b   Cols 20-24: £s in first three, percentage in last two; a digit
to be entered in each column. Cols 45-47 at foot of page for lump sum

17   Eliminate X if entry in cols 26-30. Amount for first month
in cols 26-28; percentage in 29-30 depending on form of
information given. Enter digit in each column.

Q 18   Eliminate X if 1-5 coded. Estimate value of car as under
p 13, Q 10 above. Enter <u>personal</u> value per annum in
cols 32-36

Q 19   Note code 8 = goods; 9 = none of these. Check that code 2
(other) should not be replaced by code 8 if in fact it des-
cribes goods.

Q 20   Eliminate X in col 41 if codes 0, 1 or 2 coded.

C O D I N G

Section IV: <u>CURRENT MONETARY INCOME</u>

Page 11   Serial number entered only if at least one person in household at work
for 30 hours or more for at least 1 week in last 52.

Q2 &3   if any DK answers, relevant columns left blank. DNA's entered col. 15
or 18 only if definitely applicable

P12 Q5: code 4 = up to one week
5= 1 to 2 weeks
6= 3 to 4 weeks
8= none or DNA -e.g. contract work or type of work where only
form of notice would be instant dismissal because of serious
misbehaviour or misconduct

Q6 codes 1-3 deleted in all cases. code 4=yes, would receive sick pay from
employer, but DK how much, in which case code X is deleted, otherwise, if
information is provided, X is left coded in col 20, cols 21-22 are coded
00, and in cols 23-25, we have entered % of normal earnings INCLUDING
sick benefit that would be received for the first month of sickness.

N.B. if originally only codes 1-3 were coded in col 20, and no further
information was provided in 6a, the following assumptions have been made
code 1 = 100% of normal earnings, including sick benefit
code 2= 50% of normal earnings, maximum but excluding benefit
code 3 = 20% of normal earnings, excluding benefit

Thus, when 1 is coded, with no added info. cols 23-25 will always be 100%;
but when 2 or 3 is coded without added info., an estimate of benefit will
have been added to the above % assumptions and this total estimate will then
have been taken as a % of normal earnings, and entered in cols 23-25.

BUT ± -for the purposes of this estimate in cols 23-25, we have taken
'normal earnings' to mean average earnings as defined in income section: in
other words, the hypothetical sum arrived at which is a combination of sick
pay from employer plus sick benefit from the state has been expressed as a %
of average pay. However, in assessing the employer's contribution to this
hypothetical amount, complications arose when the person's rate of pay had
varied during the year, and the following conventions were adopted

- if an actual sum was given in 6a, with no mention of benefit, this
has been accepted, and benefit has been added
- if the answer was along the lines of 'Full pay' 'Normal Pay' etc and the
person's rate of pay has not varied, this has been accepted and coded as
100%. xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

- Answers like 'Basic less benefit' 'make up basic' 'make up benefit to
basic' have been accepted but n.b. that we have normally taken the gross
basic figure in these cases as % of average pay, on the assumption that
no tax or insurance will be paid when off sick (however if superannuation
is being paid, this has been deducted from gross basic)

£ - with answers like 'Full pay less benefit' 'Normal Payless benefit' when
the rate of pay has varied, we have had to take into account the reason
why rate of pay has varies. Normally, if the reason is overtime, piece-
work or commission, we have taken basic pay including benefit as the
relevant sum; if the reason is rise in pay, then we have coded 100% in
cols 23-25 (a logical assumption since present pay will be higher than
average over year, and Q6a refers to present time); if reason is change
of job, then we have taken a two-fold approach - if the person is a
salaried employee, and has changed from one static rate of pay to another,
then we assess the relevant amount on the basis of the current gross pay
(but deduct superannuation and other non-statutory deductions) and take
this as a % of average income, but if the person's current job involves a non-
static rate of pay, with a basic rate that is higher or lower than last
time of pay, then we take gross basic as the relevant sum and express
this as % of average income.   **33**

p12q6 (cont) Sick Benefit certificates. when adding benefit to employer's contribution, we have normally taken the relevant Flat-Rate to only (i.e. not e earnings-related). But note that:
 - Married men have been assessed at x£4.10 (not £7.6) if his wife is earning over £2.10 a week)-plus of course standard children's allowances
 - Wives or women at work have been assessed at nil benefit if they are paying the nominal National Insurance stamp only (usually 7d.)
 - Young people with a short working record, about 2 years and less, often receive reduced benefit because of insufficient stamps. If such a reduced figure is mentioned on p13q15 under sick or unemployment benefit, we have accepted this in assessing the combined benefit and sick pay figure, if there is no mention on p15 of benefit, but there is strong evidence that such a reduced benefit would apply, we have worked on the basis of a rate of £2.10 for people of lessthan 2 years working history.

q7. code 9 added = now unemployed or nonemployed
 code X stands if details in q7a are codable, if codes1-3 are ringed in col 26, code X is deleted
 code 1 = yes, but non-contributory
 2 = yes, but as yet too young to join the contributory scheme
 3 = yes, but DK details
 col 27-29 = amount per week in shillings contributed: monthly amounts x $\frac{12}{52}$
 col 30-31 = % of gross earnings contributed. N.B. cols 27-29 and 30-31 are mutually exclusive, but 0's have been filled in the non-relevant cols. Note also that % figure in col 30-31 may sometimes be of basic gross pay when rate of pay has varied
 We frequently found that the figure given in q7a was inconsistent with the figure given under deductions on p15q2. Generally speaking we have accepted the figure given at q7a, unless it is clearly wrong in the light of the standard pension shheme information collected by Marie Brown -see separate pension scheme cards
 q7d .. significantly high proportion of people were coded X-1 in col 35 with no further information provided. In these cases we have worked on the following estimates as decided by Peter in his coding instructions.
 code X = 75%
 code Y = 60%
 code 0 = 40%
 code 1 = 20%
 However, in those cases where it was felt that the person belonged to one of the standard pension schemes, the final pension information has been estimated this has been indicated in the questionnaire, but it would apply in a fairly large number of cases.
 code 3 has been added which = no pension expected, but lump sum only: in this case cols 36-40 will be coded 00C00.
 col 36-38 = amount in £s per week expected
 col 39-40 = % of final earnings expected - again, cols 36-37 and 38-40 are mutually exclusive. if X-1 is coded in col 35, and cols 36-40 are coded C0C00, this is to be taken that the amount per week expected is less than 10 shillings (i.e. we have followed the general principle that operates throughout the questionnaire that 50% or under -round down; over 50% round up)
 q7f: col 42-43 coded 00 in all cases: col 44-46 = % of final earnings expected in lump sum; in several cases, an amount in £s has been given, in which case, we have taken this as a % of current average net earnings. However, in many places, when we felt able to estimate the pension information in q7d, we were also able to estimate % of final earnings in lump sum.
 q9 if X was originally coded col 50, but we have a note that 'not used' or 'nothing saved', we have substitued code 0.-

p13 q10 see original coding notes for process of estimating net saving which
has been entered in Cu in col 54-56 note that if the c r is over 3
years old, the total annual net depreciation has been taken a- £25
(but of course the amount of this attributable to the respondent
depends on the ' of mileage he uses for personal purposes). Where
no value was given for the car, we have taken the xxxxxgxxmiddle
of 3 prices given in the Motorists Guide to Second Hand Cars for
November 1968. There no estimate was given for the total annual
mileage of the vehicle, we have worked on a general principle of
10000 miles a year for private vehicles and 30000 to 40000 miles a
year for business vehicles; where no estimate was given of the
proportion of mileage used by the respondent for personal purposes,
if any notes were helpful, we have tended to make an underestimate;
otherwise we have left cols 54-56 blank.

q11 code (has been stretched here to include as many items as possible that
reflected cost-saving to the individual or his/her family
- cols 4. life insurance paid by employer, when no figure mentioned of
actual premium, but the amount for which individual is insured is given,
we have worked on the following basis provided by Peter·
Recommended rates of average Insurance Co. Whole Life for £1000 with
                                                                    Profits

age·	25	premium	£19.10
	35		£25.10
	45		£35.10
	55		£52.10
	69		£64. 0

(Source: Life Assurance Advisory Services Ltd. Mayfair)
n.b. if no information given as to amount individual is insured for,
we have assumed £1000, which will tend to be an underestimate
- code 5 and 6. when employer makes low interest loans, we have estimated
saving to the individual on basis of 8% normal H.P. rate.
- code 7 uniform allowance, overalls etc .

q13: code5=col 63 = DNA travelling, transport etc.
code 9 = DNA now unemployed

P14 q16 As with employees, same pattern:
col 14-16 = shillings per week, monthly x $\frac{12}{52}$

col 17-18 = % of normal earnings contributed
col 19 as before if no further information
    x = 75%
    I = 60%
    0 = 40 %
    1 = 20%

col 20-21 = £s per week expected
col 23-24 = % of final earnings but col 20-21 and 22-24 are mutually
    exclusive: if a lump sum is also expected, col 45-47 has
    been added at the foot of page and % of final earnings (or
    current net earnings from p17 q12 if no information) xxxxx
    entered
q17 col 26-27 coded 00 in all cases
col 28-30 ' of current net earnings (p17q12) plus benefit estimate for
    first month off sick: Benefit is has been estimated at normal flat-rate
    levels as for employees and with same provisos as with them.
q18 As for p13 q10, but note that if the business is e.g. self-employed
    plumber, carpenter, builder etc, where if we interpret the question
    logically, all mileage is 'personal (including transport to work)',
    we have taken 25% as the proportion allowable to the business in
    absence of further information

q19 code 3 = goods etc.
n.b. very often DK answers here, and cols will be left blank
q20 n.b. very often DK answers here, and cols will be blank

(i)   Fill in household reference number in grid for Card 6

(ii) Check all members of household ringed in cols 10-11

(iii) Check that if 5th or 6th member of household 05 and 06 are
entered and ringed in cols 10-11 throughout the section

(iv) CHECK INCOME UNIT CODED for each individual (col 12). Codes
5 and 6 can be used. If higher number inserted, query

(v)   CHECK that one of codes 7, 8 or 9 ringed FOR EACH PERSON (col 12)
including dependent children (take care to check any additional
columns sellotaped to the page both here and throughout section)

- -

Questions 1 to 10: for all coded 7 in column 12

Q 1   Check that a digit is entered in each of cols 13-17 OR, if wages/salary
not known, that the columns are left blank.

Q 2   Deductions: check that a digit appears in each space in cols 19-23.
If from the tax chart the figure given for income tax seems grossly
implausible, set aside for query (this should rarely be necessary
unless marked by the checker for the coder's attention)

Q 3   If X is coded in col 33, cols 29-32 and 34-48 should be blank: GO ON to
If X is not coded (ie: if pay varied)

(a) and entries for highest and lowest are marked by checker as
gross, attempt to calculate from tax chart the net amounts or
refer for query;

(b) and code Y ringed in col 18, check that entries for highest and
lowest are also monthly amounts: refer for query if in doubt.

Q 3a Check one code only in col 39
If code 2 ringed look at what has been specified under 'other' and
extend coding frame as follows:

If bonus(es): delete code 2 and replace by code 3

commission   "   "   "   code 4

holiday or sick pay "   "   code 5

All other entries can remain coded 2

Q 3b Check digits entered in each of cols 40-44 and again, if coded Y
in col 18, that a monthly amount has been entered (if in doubt,
query)

Q 3c Either digits will be entered in cols 45-48 or X will be coded in col
48 or Y (piece-workers mainly).

p 15 continued

Q 4   If X coded and 4e has a sum entered, amend cols 40-44 by adding $\frac{1}{52}$ of the total additions to pay (one-twelfth in the case of the monthly paid) but discount sums totalling less than £2 12s.

p 16 Q 6   If the answer to Q 6 is No or DK code X or Y accordingly IN COLUMN 60 ONLY and not column 55. Cols 51-55 refer to Q 5 only (and will be blank if Y or O is coded in col 50) and cols 56-60 refer to Q 6 only.

Q 8   Check that Os are entered in each col 65-67 if no travel cost incurred

Q 9   Will EITHER be coded X and cols 68-70 blank OR X will not be ringed and there will be an entry in cols 68-71. NEITHER X coded NOR entry of digits indicates no paid holiday was taken in past year and should remain blank.

Q 10   Nothing at all will be coded for those who had no week off sick in past year. Again, if X is coded no digits should be entered in cols 72-75; if there are digits entered X should not be ringed. Check with Q 6, p 12 that answer is consistent: if not, query.

Questions 11 to 13 only for those coded 8 in col 12 on previous page

ENTER HOUSEHOLD REFERENCE NUMBER in grid for Card 7 and check all members of h/hold are ringed in cols 10-11 (01, 02 etc)

Q 11   Calculate net assessable income before tax and enter in cols 12-15 (either at the foot of p 16 or at the top of p 17). Refer problems or complex financial data for a second opinion.*

Q 12   Calculate annual net income after tax and enter (in £s) in cols 21-24. Seek a second opinion in any cases where information not straightforward

p 18 Q 15   For all members of household

    If only code 16 is ringed (ie: no benefits received) the rest of the page will be blank and can be left thus.

    If any code (1 to 15) is ringed complete a Transfer Sheet 3 an leave attached to p 18 by paper clip.

p 19 Q 17   NO CODING AT PRESENT: ignore

---

* Brian Abel-Smith is going through the majority of questionnaires with self-employed members of household. His notes on how to carry out calculations will be found attached to the facing page.

INCOME Section
p 18 Q 15
GOVERNMENT BENEFITS

DO NOT PUNCH: reference onl

						0	7

	cols	10-11	10-11	10-11	10-11	10-11	10-11	10-11
		0 1	0 2	0 3	0 4	0 5		
FIRST BENEFIT received: code type	col 38							
	col 39							
Amount last week (0000 = nothing) £	cols 40- 43 s							
Weekly average amount (for weeks received & excl. single grants) £	cols 44- 47 s							
Total amount last year	cols 48- 51 £s on1y							
SECOND BENEFIT received: code type	col 52							
	col 53							
Amount last week £	cols 54- 59 s							
Weekly average amount £	cols 58- 61 s							
Total amount last year	cols 62- 65 £s							
THIRD BENEFIT received code type	col 66							
	col 67							
Amount last week £	cols 68- 71 s							
Weekly average amount £	cols 72- 75 s							
Total amount last year	cols 76- 79 £s							

p 19 continued
_____

Q 18   Where completed this is now to be incorporated on TS 3, cols 26-33
        (leave blank if Nil).

        cols 26-27   Year last worked (enter last two digits of the year)
             28-32   Blank if 1954 or earlier coded in cols 26-27 OR
                      Total h/hold income then (cols 26-30 £s, cols 31-32
                      shillings)
                33   Household composition (Q 18c) as per frame below:

        Single adult   X
        Married couple   1
        Married couple + one child   2
        Married couple + two children   3
        Married couple + three or more children   4
        One adult + one child   5
        One adult + 2 or more children   6
        Three or more adults   7
        Three or more adults + one or more children   8
        Other   9

        If you encounter a situation where Q 18 is filled in for a member
        of household who received NO benefits (p 18 Q 15, code 16) and who
        therefore would not normally have a TS 3 completed, set aside for
        query

Q 19   If coded 0 or 1 in col 43, cols 44-51 will be left blank
        If coded X or Y (or both) calculate amounts last week (note misprint
        of 'year') and last year, ignoring whether before or after tax, and
        enter:

        cols 44-47 - reserve two spaces for £s and two for shillings
        cols 48-51 - allocate all four spaces for £s

        If amounts given both before and after tax, query

p 20 Q 20   If code 9 ringed cols 53-61 will be left blank: GO ON to Q 21

        Calculate total income from all sources coded (X to 8 in col 52) -
        ignore whether before or after tax - and enter
        total last week in cols 53-56 (two cols for £s and two for shillings)
        total last year in cols 57-60 (all four spaces £s)

        If amounts given both before and after tax, query.

Q 21   Enter total (combined if more than one allowance) for last week
        in cols 63-66 (two cols for £s, two for shillings) and for last
        year in cols 67-70 (all four cols for £s).

38

Q 23   If Y or O coded in col 72, cols 73-76 will be left blank: GO ON to Q 24.

NOTE Whilst lodgers can be included in this quest on, boarders are
excluded and income from boarders should appear under Q 30, p 23.

If X coded in col 72, calculate yearly total of rent or rents less
expenses and tax and enter (in £s) in cols 73-76.

If information is given only about gross rents, a rough estimate of
deductions must be made.   Deduct therefore

(a) an estimate to represent rateable value   *If no expenses*
mentioned deduct 5/
(b) a further 5 per cent for other expenses;   then

(c) estimate the tax likely to have been deducted taking account of
information sup lied about ot er income and consulting tax
chart.

p 21 & 24   Only one member of household - the householder - will be coded in
col 77 (if this is not so, refer for query). Insert and ring code
9 for all other members of household.

FILL IN Household Reference
Number for Card 2 grid on
right-hand side

Q 25   For households coded X or Y in col 77

Cols 12-15:   check that a nual housing cost has been entered here
as four digits (£s only)

Cols 16-19:   check that interest element of mortgage has been
entered here (if none, the cols remain blank)

Cols 21-25   check house value has been entered here in hundreds
of £s

IF RANGE CODE USED AS BASIS FOR ENTRY enter and ring
code X in col 20 and delete any other entry therein.

p 22 & 26   For households coded O, 1, 2, 3, or 7 in col 77

Cols 31-34:   may have been left blank because weekly rent varied
considerably over past year and interviewer has supplied
annual figure instead: if so, fill in amount paid last week

Cols 35-37:   check total rent paid last year has been entered: if not,
query

Cols 39-42:   check that total annual housing costs entered - if not,
query

Q 27   For households coded 1, 2, 3 or 7 in col 77

Col 48:   If DK leave blank
If entry in double digits (ie: 10 or more) delete and
substitute code 9

Q 28   For households coded 0 in col 77

Col 49.   number of years   Use coding frame as follows –

less than one year/Unit	1	10 to 14 years	6
1 or 2 years	2	15 to 19 years	7
3 or 4 years	3	20 to 24 years	8
5 or 6 years	4	25 or more years	9
7 to 9 years	5		

If 0 entered, replace by code 1
If IK leave blank

Col 53.   If code 2 (other) ringed, check the reason given is not
CPO (compulsory purchase order) and if it is substitute
code 5; or slum clearance, in which case substitute code
Y for code 2.

p 23 Q 29   For households coded 4 or 5 in col 77

Check cols 59-61 have entry for total annual housing cost: if not, query

INSERTION of COLUMNS   Check
(a) cols 62-64 (total annual repairs cost) inserted
manually to right of cols 59-61· if not, query
(b) cols 65-68 (total annual rates) inserted manually
next to cols 62-64: if not, query

FILL IN Household Reference Number for
Card 11 grid and check all members of
household ringed

Q 30   NOTE This should now read 'payments from boarders'; income from
lodgers should appear on p 20, Q 23.

Cols 13-16   If total ayment has been given but no net amount has been
entered, deduct according to the following schedule for
any item coded in Q 30b:

1	light	4s
2	heat	10s
3	breakfast only	25s
4	breakfast + one meal	60s
5	all meals	75s
6	cleaning (per room)	3s
7	laundry	6s

Q 33   Check that X has been coded if income information complete (X will
not always have been ringed consistently by interviewer or checker).

Range codes should not be entered for more than one member of an income
unit: delete if double entries but query if, say, husband and wife both
earn ng have quoted different range codes.

Cols 36-39: if X ringed in col 35 above delete any entry here
if range code given enter mid-point of range (again for
only one member of an income unit); and if mid-point
comes to five digits, query.

FINALLY: record the coding of this section on the relevant cover grid

INCOME SECTION: additional coding decisions

Pensions   If peculiar figure given for <u>old</u> rate (ie: prior to October
            1967) adjust according to chart but normally accept new or
            most recent amount

p 20 & 21   If payment last week coded but no indication of whether payments
            made all year, assume it <u>was</u> paid all year

Sick pay/benefit   (a) When informant unable to separate sick pay from employer
                       and sick benefit from government (usually salary earners)
                       code under benefits (p 18) the standard amount from
                       chart <u>if off work sick for 4 weeks or less</u>; if off work
                       for over 4 weeks adjust subsequent weeks to a wage-related
                       benefit
                   (b) Where there is inconsistency between p 12 Q 6 and p 16 Q 10
                       leave this as it is ("This is interesting for analysis" BAS,
                   (c) But if it is clear from information provided that the
                       informant <u>has</u> received some <u>benefit</u> it is imperative to
                       record this on p 18 Q 15 and estimate an amount. Therefore
                       if X is coded on o 16 Q 10 (same as average earnings) deduct
                       this estimate of benefit from average pay and enter result
                       on p 16 Q 10

Supplementary benefit   (a) If informant didn't know or refused to give amount
                            of SB received ask Colin or Marge to estimate
                        (b) If SB amount given as steady throughout year <u>but</u>
                            <u>pension rates changed</u>, accept SB amount given for
                            52 weeks

p 15 Q 4   When rate of pay did not vary and an amount over £2 12s is entered
            in Q 4 adjust Q 1 (last time paid) by adding 1/52 (or 1/12th) of
            amount given: BUT if amount given is over £52 deduct from it an
            estimate of the tax payable (this applies to adjustment of average
            pay in Q 3 as well) and proceed as above

p 15 Q 3b   When no average figure is given take- mid-point between highest and
            lowest rate of pay

p 16 Q 9
Holiday pay   If no answer but work record shows paid holiday then assume
               received basic pay and estimate deductions <u>if pay varied</u>. If
               pay did not vary assume received same as last time of pay. If
               basic pay appears to have been given (ie: gross) estimate
               deductions

p 13 Q 3   Highest/lowest: where lowest figure coincides with basis rate of pay
            in Q 3c assume figures given for highest and lowest are gross and
            adjust accordingly with reference to tax chart (DO NOT DO THIS if
            questionnaire has been amended and has 'take-home' written in next
            to Q 3 but <u>accept figures given</u>)

p15 q1 Income units full-time College and University Students aged 18 and over are separate income units

- code 0 col 18 are deleted in all cases: answers in terms of 'fortnight' are recoded X col 18, and cols 13-17 income and col 19-23 are divided by 2; answers of less than a week are recoded X col 18 and col 13-17 and 19-23 stand, answers of more than a week and less than a fortnight have been recoded throughout on basis of a 5 day week if no contrary information, all answers in multiples of weeks or months have been recoded throughout as one week/month as relevant.

- n.b. code 1 col 18 can include 'paid in advance'

q2 General. we have accepted deductions as board (naturally after any relevant query with interviewer) unless any additional information has been provided which clearly contradicts figure provided

- Tax estimates where no tax figure was provided, or where the tax given is clearly wrong, we have used the Tax Chart as worked out by Hilary Land to estimate amount married women have been estimated for tax purposes as Single Person, No Dependents if paying full Insurance Stamp, otherwise their income has been added to husbands in order to estimate tax.

- National Insurance and Grad Pensions. we have occasionally had to estimate these from notes on p15a

- Superannuation as mentioned in notes on Section 111, figures given here vary frequently with figure mentioned in Pension questions, but we have in all cases accepted figures given here

N.B. If 'savings' 'private life insurance' 'holiday savings' 'repayment of loans' have been included in Deductions, we have deleted 'her', subtracted them from col 19-23 and added them back to col 13-17 last take-home pay: MOREOVER in such cases, if the rate of pay has varied, we have added the relevant amount onto Highest (col 29-33) Lowest (34-38) and Average (40-44) UNLESS either there is additional information to suggest that the particular savings scheme, loan or insurance payment has only recently started or -e.g. change of job or only very small amount recorded under 'other' in Assetts section, p24 q2

- Whenever a blanket figure has been entered for deductions, with no proper breakdown of separate items, we have accepted this total unless there is strong evidence against it.

q3 Highest/lowest pay this was often in the early stages given as Gross. in such cases we have estimated deductions as above, taking into account the tax figure given in q2, nat. Ins + grad pens, and any other non-statutory deductions mentioned. If Lowest given coincides with Basic rate of pay in col 45-48, we have tended to assume it to be Gross if no explanatory note, particularly if main reason for variation in pay was said to be Overtime.

- n.b. in some questionnaires, lowest rate of pay was explained by person being off sick and getting reduced pay from employer, but note that in q3 we are only concerned with 'weeks at work' - details of sick pay from employer appear on p16, and we would delete such info. from here - this also applies to q1 above, particularly in the case of e.g. long-term illness when a salaried worker may well have indicated that last time of pay was last week/month since he is getting sick pay from employer - again, in such cases, we would have deleted the information from col 13-17 and transferred it to p16 q10 in order to tie in with the work record r8 or, instead, we would have substituted details of last time of pay when fully at work if this was in last 52 weeks, or if this was not provided, we would have coded x in col17 = DK

n/3c additional codes x - bonus and piece-work   PTO

4 • Commission

5 • Holiday or sick pay, but N B this should ideally have been deleted in light of above logic ie we are asking here only of those weeks at work as defined by our recast p 8 q 8.

p15 q3b Average pay col 40-44

    N.B. -where no figure given, and complete lack of other information,
we have had to take mid-point between Highest/lowest as a last resort
- if Average given is same as Lowest pay, we have normally accepted
this if the reason for variation in rate of pay was 'overtime' on
the assumption that overtime was only very occasional -there was
sometimes a note to this effect - but we have made this assumption
only where it was felt that the type of work was such that overtime
would be an exception rather than the rule - all other cases have been
referred to Peter or Brian
    - where Average given clearly conflicts with additional information
provided about e.g. number of weeks worked at a particular rate of pay,
we have altered col40-44 to fit the additional facts - this will often
have been in cases where variation in pay was caused by 'change of job'
or 'rise in pay' - and again this conflict can be explained by the
tendency to spread total pay over the whole 52 weeks rather than just
over the weeks actually worked.

q3c if individual is monthly-paid or on piece-work, code Y DNA in col 48

q4 - also included here: pay inlieu of holidays or in lieu of notice
    - the total of all answers here for each individual has been added to
col 40-44 average pay. when rate of pay hasn't varied, it has been
added to figure in col 13-17 last take home pay and entered in cols
40-44: thus, whenever X is coded in col 49, there will be an entry
in cols 40-44, <u>whether or not rate of pay has varied</u>.The method
used for distributing total figure of bonuses etc in col 40-44 is
as follows:
        if weekly paid, add $1/52$ nd of total
        if monthly paid, add $1/12$ th of total
    - but figures of less than £2.12 (i.e. less than 1/- per week) have
been discounted AND on figures of over £52 (i.e. £1 per week) we have
made an estimated tax deduction if the figure given was specifically
<u>before tax</u>.
    (Note therefore that in spreading any bonus etc over the whole
    year, we will be under-counting the total figure if the the
    particular individual has been at work for less than the full
    year: note also that in raising the Average figure in this manner,
    we will be affecting any answers to p16 q9 and q10 which are coded
    X'Same as Average')

q8 - if at this point it is evident that employer pays for all or some
of travel costs, this has been deducted from total figure given here
(Section 111 p13 can also provide this info.)

q9 If figure given for holiday pay was same as Basic pay ~~gross~~ we have
assumed this to be <u>Gross</u> and made estimate deductions unless clear
evidence to the contrary. this particularly applies to weekly-paid
employees whose pay has varied considerably through 'overtime'

q10 This was a very tricky question. Very frequently coded X -same as
average pay when off sick, but in addition sick benefit is mentioned
on p18 q15. Although it does happen that certain salaried workers
do receive both full pay from employer and sick benfit, it is also
true that a lot of salaried workers receive their normal pay when
off sick and are unaware whether or not/their employers claim sick benefit
from state on their behalf. Thus it could be that a proportion of
those salaried employees wh o are coded same as average here with
no mention of sick benefit in p18 q15 were in fact credited with
benefit but it did not actually come into their hands. Generally
speaking we have made the following assumptions:
    - for salaried, non-manual employees, when there is no mention
    on p12 q6 that benefit would be deducted from pay, we have
    accepted what is coded here in q10, even if benefit is mentioned
    on p18 q15 - this assumes either that both benefit and full pay
    was received: or that full pay was received and the individual

id not bother to claim benefit, or was unaware whether or not his firm claimed enefit for him; or that a proportion of normal pay was received and he id not bother to make up the rest with benefit

q10 (cont) - again for non-manual salaried employees, if p12 q6 definitely indicates that sick benefit would be deducted from whatever is received from the firm, and benefit has been mentioned p18 q15, but q10 is coded 'same as average' then we have usually deducted benfit from q10, especially with those types of employers where it is normal to collect benefit direct from the state on behalf of the employee, such as Civil service, Local Govt, Teaching, Hospitals etc., xxthxxxthxxxtxxxxxxxfxxxxxxxxxxxxxxxxxxxxxxxxxxx xxthxxxdxxxxdxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

- with other types of salaried employees, if no benefit is mentioned on p18 but p12 clearly states that benfxtefit would be deducted, then if the period of sickness was less than 3 weeks total in year, we have accepted code X in q10, with longer totals of sickness we have normally consulted Peter or Brian.

It must be remembered that unfortunately we have no way of knowing from the work record p8 q8 whether the weeks of illness were consecutive or isolated and scattered throughout the year (though sometimes p27 q2 or p31 q14 can give a clue), because of this, our assumptions may not correspond at all with reality -e.g. we may have assumed by one of the above criteria that an employee who was off work sick for 8 weeks recived benefit for this period, when in fact his 8 weeks sickness were all sporadic weeks and he received no benefit at all, and although the total amount he will oe credited with during these weeks will probably be correct (i.e. same as normal) we shall have course distorted the benefits picture.

- with weekly-paid employees, and particularly manual workers, we have had to be more flexible in dealing with q10. Whenever benefit is mentioned on p18 but also 'same as average' is coded in q10, we have normally deducted benefit from q10: Moreover, if the individual has a Basic Rate and has done a lot of overtime during the year is, we have often deducted the amount of benefit from the Gross Basic figure, on the assumption that this is the most realistic figure to take, given that he probably wont pay tax on the reduced amount of pay from his employer, and nor will he pay National Insurance when off sick if no benefit is mentioned p18, and employee has only been off work sick for 1 or 2 weeks only, we hav normally assumed these were sporadic weeks when no berefit was claimed and left q10 as it was originally coded, if he has been off for a longer period, and there is still no mentions of benefit, contrary to the evidence given on p12 that benefit would be deducted, and also there is no evidence from elsewhere about the consecutive length of the period of sickness, then we have usually consulted Peter or Brian - it must be noted therefore that in these latter cases, there will be times when we have estimated that sick benefit was actually received, and will have coded it thus, even though there was no mention of it in the original questionnaire - and in these cases, the amount of estimated benefit will have been deducted from the answer to q10.

- n.b. that if sick pay has been received from the employer for only a proportion of the total number of weeks of sickness, then we will have averaged out the total amount received from employer over the total number of weeks of sickness as recorded in work record p8 q8

- n.b. for both q9 and q10, when X 'same as average' has been coded, but from p15 q3a, we know that this is unlikely since the individual has either changed his job or had a rise in pay, then, in absence of contrary information. we have deleted code X and substituted the Lowest rate of pay from p15.

q11 q12 -all relevant questionnaires on the self-employed have been referred to Brian unless they were completely straightforward: but note -

q12b there have been occasions when it was not possible to differentiate between tax on income and tax on capital; in such cases, the total amount of tax paid in the last year may have been entered and deducted from figure in col 12-15 Card7 net assessable income before tax; this in turn may mean that there will be double-counting of some xxxxxxx tax, if the figures for interest in the Assets section have been given after tax (but this will have happened in very few cases) P.T O.

b col 21-24 contain net annual income after tax and deductions for
actuarial insurance

.

q14b this has often been uncoded by interviewers, and unless there was
strong evidence to persuade us to code X in col 35, we have left it
uncoded

q15 - if particular benefit not actually received last week, but
credited to individual for last week (e.g. retirement pension
received quarterly) we have coded it as received last week on
Transfer Sheet 3.
- N.B. Throughout the coding, we have had to make frequent estimates
on benefits where amounts were unknown or implausible we have
worked from the yellow Fact Sheet for amounts and dates of change
in rates (several benefit rates have changed at least twice
during period of survey) note the following·
    01 - Family Allowance· very frequently wrong amount given which
    can presumably be explained by interviewer wrongly estimating
    amount when respondent said 'Usual amount' etc.
    02 - When both husband and wife are over retirement age, this has
    been split up between them. When rate given is higher or lower
    than usual, and this has been confirmed by interviewer, e have
    accepted it, especially if the respondent clearly worked beyond
    retirement age or clearly had an incomplete Nat. Insurance
    contribution record.
    04 & 05 - sick and unemployment benefit· we have frequently
    accepted amounts which seemed higher or lower than would be
    expected, since we had no way of knowing about r spondent's
    contribution record, nor whether e have missed information about
    additional dependents etc. outside household. N.B. very often
    the amount given was static over a number of weeks and although
    in reality this is unlikely owing to a) 3 waiting days in first
    week off work and b) Earnings related benefit in 4th week off
    work · thus there is possibly a slight over-estimation of these
    benefits, since the amount coded is likely to be the most recent
    (and thus often the highest) rate received during period off work.
    - also, where no amount provided but there is evidence that
    benefit was received, we have estimated at Standard rates unless
    there was clear evidence that earnings-related benefit was received
    - where we know that person has been off work sick or unemployed
    but we have no firm evidence that benefit was received or not,
    we have usually put it to Peter or Brian
    - where we know from work record that person was off sick or
    unempl. for e.g. 9 weeks but he/she mentions receiving benefit
    over e.g. 6 weeks only, we have normally accepted this, on same
    reasoning as above, i.e. that we don't know contribution record
    and also, e can't know the particular facts in each case e.g.
    perhaps the person didn't bother to sign on for first few
    weeks, or wasn't able to, and more important, as before, we
    cannot tell from work record whether period off work as consecu-
    tive or sporadic (thus in example above, the 3 weeks not accounted
    for in benefit record may well have been isolated weeks when no
    benefit was claimed)
    N.B. - in above example, where work record shows 9 weeks off
    work e.g. sick and benefit record only shows 6 weeks of benefit   .
    received, we have averaged out the total amount received
    in sick benefit over 6 weeks only, and not over x 9 (on TS3,
    that is)
    - also, there was a feeling at coding stage that in some cases
    amounts recorded under 02, 03, 04, and 05 were actually including
    some Supplementary Benefit (06) but in cases where we could not
    really ascertain this, we have left them coded as recorded.
    09 - occasional estimate of % of disability necessary, in which
    cases we have consulted Sally Sainsbury
    15 - included here are Education Grants if it was not possible
    to code them under p30 q12 (i.e. person over 25 or not at
    university at time of interview, but has been during interview-
    year)

p20 q20 code X includes maturing policies
        code 5 includes inheritances not coded on p26 q11 (i.e. not
        spent on ordinary living expenses)   P.T.O·

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n.b. if regular income mentioned here, but received monthly, we have entered
in cols 53-56 a weekly amount × 12/52

p20 q23 the wording here caused some confusion in cols 67-70: as a
general rule, if a payment last week was mentioned, with no
mention of the annual total, we have assumed payments to have been
made all year thus there may be an occasional over-estimate here

q23 q23 see original coding notes for approach taken here: out NB
we have done NO tax estiamtes here - it was felt to be too complicated
to warrant the risk of distortion: thus actual income may be over-
estimated here

p21 q24 code 7 added = rented from employer
code 8 = no accomodation at present

Generally, householder only coded, but joint-ownership has also
been coded.

q25 Housing Costs. Rates -if business included in private accomodation,
we have coded % of private rooms of total rooms x total rates here.
- if amount of rates not given, we have worked from assumption of
2% of house value
- if householder has moved house during interview-year, we have ex-
panded current rates over whole year, unless we have info. of previous
rates aid.

Mortgages· see separate notes for methods of treating these. Note
that we have added at the foot of page the amount of Capital out-
standing on the loan, which has also been transferred to TS1: cols
16-19 = monthly interest on ortgage loan
House Value· blank in cols 21-25 if no information at all if there
is disagreement between interviewer's estimate and respondent's,
we have taken respondents est. if the discrepancy is less than
£500 if more, we have taken into account reasons given by interviewer
and also insured value of house in deciding on figure to enter.

Insurance if premium not given, but insured value has been, we have
estimated insured value at £1 per £1000, and vice versa

- col 30 code 9 added = DNA, owner-occupied

p22 q26 cols 35-37 annual rent if householder has moved during year, we
have expanded current rent to fit whole year, unless we were given
clear indication of previous rent(s).
cols 39-42 = total annual rent/less any rates costs of Light, heat,
meals & services included in rent less any receipts from
sub-letting less any rate rebate not already allowed for above (for
details of assessing these deductions from total annual housing cost
see attached coding notes)

q27 col -8 code X = 10 code Y = 20

q28 col 49 see original coding notes for coding frame for col 49
col 9 code Y includes Slum Clearance
code 5 = Compulsory Purchase Order
col 54 code X = Yes, Council operates scheme
Y = No, council doesn't operate scheme
D = Dk whether council operates scheme or not

p23 q30: Boarder here must be taking meals in household: otherwise he is
taken as Lodger and is coded on p20q23· we code amounts here per
week and per year AFTER all expenses and code 6 in p38 q19 col 48
deleting all information in subsequent cols 49-60 (for estimates
of expenses with boarders see original coding notes)

q31 Householder only coded in theory
q33 col 35 code X only ringed if all crucial income questions have
been answered- i.e. there could be a few minor questions unanswered
but we would still consider the Income section complete
cols 36-39 coded only if total annual income estimate is given·
NB this will be by individual and not income unit, and these cols will
be taken in preference to all other income info that may have been
partially entered in section: if cols 36-39 are coded then cols 34-35
must be blank and all more codes deleted: thus if e.g. wife has

omplete income info, she will be coded X in col 35, and blank in cols 36-39, if her husbands info is incomplete, col 35 will be blank for him, but cols 36-39 ill indicate his ~~total~~ annual take-home ~~pay~~ income from all sources, incl. enefits etc, but not including any income

already coded under the wife, otherwise this will be double-counted.

1. In all these assumptions, it must be understood that they will have
been made only where it was not possible or practicable to confirm the
information provided with the interviewer.

2. In cases where the Household Composition has changed during the
   interview-year, then in some cases the current situation will have
   been retrospectively spread back out through the whole year
   e.g. xoxxaxxoxkexkexkexsxyxxdxyxexexexxxxyxxbexyxexyxxwoxexgsttxxxx
           woman whose husband is temporarily away, and excluded from
household -we would usually know how much she is receiving from
him while he is away, but we would not of course be able to include
details of husband's earnings whilst he was at home earlier on in the
interview-year in this case we would have assumed the present income ✳ ✗
3. If e.g. person is now self-employed but has been employed during
the year, or vice versa, he will appear from the coding to have been
in his current employment situation all year: thus we have had to
artificially present his income details from the earlier employment
situation as part of his present situation -e.g. if he is now an
employee and was self-employed, then as far as ossible the amounts
he earned whilst self-e ployed will be reflected in cols 40-44 p15
(average pay over the weeks worked in interview-year), conversely,
if he is now self e ployed, then his employee earnings would be
rxix reflected in cols 21-2~ p17. however, there have been times when
we have not been able to establish what the person's income details
were in his previous employment situation, and in such cases we have
had to assume his current earnings or average earnings apply to the
complete interview-work-year
   In Fact, this establishes the general principle that has been
adopted at many points throughout the questionnaire; i.e. when it
was not possible to feel confident about particular details of an earlier
time during the interview-year, we have had to assure the present
information to apply constantly throughout the year, even when we knew
from other information that the particular person's situation, or the
household's had in fact changed earlier on during the year.

✳ ✳
situation of the woman to have remained constant throughout the
   interview-year even though we knew this as not reflecting reality.

<u>C O D I N G</u>   <u>Section V: ASSETS and SAVINGS</u>   p 24ff

The entire section is to be coded in one

operation from Q 1 to Q 17 according to

the attached duplicated instructions.

Note an additional instruction on estimating

interest on savings where amount not known

or not given

Furhter notes to be added on

UNIT TRUSTS   STOCKS & SHARES

Coding

Section V·   SAVINGS and ASSETS

p 24

Q 2   If coded 8 or 9 cols 42 to 52 will be blank

Q 2b   Col 48: if range code entered delete, leaving the column blank
          and enter mid-point of range in cols 42-47

Q 2c   Similarly if range code given (no column space allowed so it will be
          written somewhere on the left and marked for the coder's attention),
          enter mid-point of range in cols 49-52   Interest on Savings
                                                    -see attached

Q 3a   Col 59 if range code entered delete, leave column blank and enter mid-
          point of range in cols 54-58

Qs 4   If range code has been given it will be on the left hand side of the page
& 5   in a box (not printed). enter mid-point of range in cols 65-69 and/or
          cols 71-75 respectively.   If either question coded DK the columns for
          figures (65-69 and 71-75) will be left blank

Q 6c   If coded DK leave cols 17-20 blank

Q 7   Check that insurance bound up with owner-occupied housing has been moved
          from here at checking stage to p 21 Q 25

Q 8   Cols 26-30. first check minimum entry is £25 (delete any sums below and
          alter code in col 30 above accordingly) BUT wherever X is ringed, delete;
          where 0 (DK) is ringed, change to X

Q 9   Cols 31-35: if X is ringed in col 55, delete; if 0 is ringed change code to X

Q 10   Check minimum entry in cols 37-41 is £25 (delete if below and alter codes
          in col 36 accordingly to 4)

Q 11   Cols 43-47: check minimum entry is £25 (delete if below and alter code to 2
          in col 42)

Q 14   If arrears, calculate and enter in OFFICE cols 60-62

Qs 15   Check minimum entries on these questions is £25 (delete if below and alter
& 16   coding accordingly in cols 66 and 70 respectively)
          When X is ringed in col 66 (Q 15) or col 70 (Q 16) delete; where 0 is ringed
          change code to X

Q 17   Check that X has been entered and ringed in col 71 if information in this
          section complete (the interviewer/checkers will sometimes have omitted to
          do this).
          The interviewer will also sometimes have asked Q 17 unnecessarily and
          obtained a range code entered in col 71.   If information complete for
          household delete range code and cols 72-76 will be left blank.
          If information incomplete and range code entered check it is entered only

54

for one of the members of the income unit, delete range code from col 71, and write in for that individual the mid-point of the range code in cols 72-76

(Blank if (x) can't be range + no code)

For any questionnaire where HP payments were made last week (look at Q 6 and Q 12), we are going to add manually the figures 77-80 and insert below four digits - two for £s and two for shillings - giving <u>total</u> HP payments last week <u>including</u> interest. (Add together information given in Qs 6 & 12. In a household consisting of one income unit enter under informant's column; where there is more than one income unit query which member of h/hold should have the additional cols 77-80 X in col 80 = DK amount

Correction

DK = leave blank thro' out

coding: Section V <u>continued</u>

INTEREST on SAVINGS (Q 2c)

E s t i m a t e s
where amounts not known or not given

Assume 3 per cent interest for UNIT TRUSTS

Take as standard for all United Kingdom
the following assumptions:

BANK DEPOSIT (tax payable)	5½ per cent
POST OFFICE SAVINGS BANK (untaxed)*	2½
TRUSTEE SAVINGS BANK (tax payable)	
up to £50	2⅛
over £50	5 per cent
CO-OP (tax payable)	4
DEFENCE BONDS ⎫	
NATIONAL DEVELOPMENT BONDS ⎬ tax payable	6 per cent
BRITISH SAVINGS BONDS ⎭	
SAVINGS CERTIFICATES (no tax payable)**	4½ per cent
BUILDING SOCIETIES (no tax payable)	4½

* Sometimes not given because the book has not recently been sent in
for calculation of interest: so make and enter estimate in such cases

**It will not normally have been assumed by informant or interviewer that
any interest should be quoted for savings certificates. Thus <u>wherever</u>
they are coded an estimate will probably be necessary

Compare notes on left-hand side of page carefully with column

entries as sometimes husband/wife savings have been split in

columns though quoted jointly on left-hand side.

56

p24 q1 Current Accounts only

q2 Current accounts deleted here. Joint accounts split up; `
- Interest when not given, or clearly confused, we have estimated
interest on basis of attached list xxx thus we will have over
estimated amounts in some cases since we xxx have assumed present
amounts of savings to be constant throughout the year - but of
course we may have also underestimated in some cases since savings
cand have been drawn out. when 'nil' was mentioned or coded, we
have accepted this, except in cases like Post Office, where the
respondent said e.g. 'Not sent in book' in which case we have
estimated interest, also with Savings Certificates, we have usually
made an interest est. unless this had already clearly been llowed
for, on the assumption that many people tend to forget that these
Certificates accrue interest as they grow older.

q3 Brian has looked at all the tricky situations here

p25 q6 H.P. amounts outstanding have been given whenever possible
less interest, but in a significant number of cases this was not
possible, since only a blanket figure was given, without any
details of original price, payments etc.

q7 n.b. cols 22-25 only apply if more than 10/- per xxxxx head is paid
per week however, if 10/- or more is paid for someone (e.g. child)
by someone else, this has been accepted
- in many cases, amount insured for was given 'without profits'
and in these cases we have entered the amount given in cols 22-25
- n.b. policies connected with house purchase - mortgage endowment
etc have been deleted from here and have been incorporated in
mortgage info. on p21 ✳✳
q8 on Brian's recommendation, when an amount was given for 'antiques'
we have cut the value in half, unless the particular items were
specified, but where a blanket figure was given which included
'antiques' among xxxx other items, this was not possible

q10 also included here as 'ordinary living expense' was savings etc.
taken out for holidays
- if 3 coded 'borrowed money' but also note to indicate that
the amount has being paid back, then we discount it here.

q11 inheritances not spent on ordinary living expenses have beenk
transferred to p20 q20

q12 again, H.P. interest has been deducted here when possible. TV
rentals, clothes clubs, mail order not included here

q13, 15, 16: Self employed here we have included overdrafts and debts
without knowing if they were personal or business ones.

q17 col 71 coded X only if information substantially complete other-
wise we have coded mid-point of Range Code by individual in cols
72-76 for some reason which we cannot recall, we have discounted
house value here of the inhabited house only, i.e. not other houses
or property else here.

-col 77-80 below. this has been added to code amounts of H.P. weekly
payments for the household income unit in £s col 77-78 and shillings in 79-80,
But unfortunately, in very many cases it was not possible to
decipher from the replies given to H.P. question whether the payment
was weekly or monthly, and as a result in many cases these cols will
be blank when they ought to be coded, not also that in some cases
these cols will be entered under the Inft in first column, and not
under person who actually pays the H.P.

XX NB 8 May '69. This decision was reversed after discussion with Peter .. There will be a number of cases (but a distinct minority) where the relevant house-endowment policy etc. will have been deleted from Assets section & correspondingly punched

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C o d i n g

Section VI: HEALTH & DISABILITY

Section 6: Health & Disability

q2 col 12   code 6 includes <u>Retired</u>
q3 col 18   code YY includes 'Slipped Disk'
q5 col 24   code Y includes 'Present or last job'
         code 7 = during period of non-employment - e.g. housewife
         code 8 = school or pre-school age
         code 9 = after retirement
q8 col 35 code 6 = DK if would find it easier/more difficult
q10 col 37 code 2 = DNA - used for men when no female in household

Coding

Section VI: HEALTH & DISABILITY

i) Enter household reference numbı in gril for Card 13

ii) Check 01, 02 etc ringed in cols 1C-11

p 27 Q 2   If 2 is coded in col 12 then 5, 6, 7 or 8 should also be coded.

If 5 or 6 is coded then cols 13-17 sho ld be completed.

If 7 or 8 is coded cols 15-17 should be filled in.

NOTE: Code 8 includes the retired and unemployed

Q 2d   No coding of illness s at present

Q 3   Check skipping instructions are carefully followed if anyt' ing
other than X (none of these) is coded.

p 28 Q 4   Note if DK code DNA (code 3).

Check entries here have either CURRENT long-t rm illness (8 or
more weeks in cols 15-16 on previous page) OR a condition coded
in col 18 (previous page) AND if codes X to 4, an affirmative
answer to the relevant Qs 3a-f.   Otherwise delete entries.

Q 5   Check filt r as in Q 4 but also delete any entries for those
outside t e age-group 15-64 which may have escaped checking
stage.
Check that numb r of years entered in cols 22-23 tallies with
year given on left.
Note extra codes 7, 8, 9 may have been inserted.

Q 5c   (Pre-coded as previous instructions on Social Class: but code
9 used both for uncodable and DK. Code entered on p 30 at
foot of appropriate column beneath cols 75-75: this is now
col 76)

a d d i t i o n a l
PRELIMINARY CODING

Health section: to SOCIAL CLASS CODING add
p 28 Q 5c and enter in col 76
on p 30 (ie: create a box at
foot of cols 73-75 for the
appropriate member(s) of
household)

/It would be nice if
all questionnaires
as they return from
punchers have this one
chore performed so
that in future we
can do all the social
class things at one
go: but hold action
till we ensure there
isn't further prelim
coding on social
class - I'll ask
Dennis M/

Social services section: Type of HOSPITAL
p 31 Q 13c col 16
coding frame:

Teaching	1
Acute	2
Geriatrić, chronic sick	3
Mental illness	4
Mental subnormality	5
Private nsg Home, vol hosp	6*
Other	7

either HOSPITAL PLAN
or HOSPITAL YEARBOOK
will be used for this:
query with Sheila who
is trying both sources
for ease of reference

Code 8 = DK/unidentifiable

*in which case it is likely that 2 will be coded in col 12

62

N.B.

p 29 Q 5 c codes ⓪ ①.

it was felt at coding stage that
owing to the ~~stidily~~ confusing lay-
out, code ① had frequently been
coded in cases where ⓪ really
applied : i.e there may well be
an exaggerated response to ~~could~~
~~----~~ "not enough to eat"
at present .

C). MF.

p. 30 Q. 9(a) - Northern Ireland-
no uniform grants then available :
code ⑨ if children : ⑦ if junors only.
            secondary

(M?)

C o d i n g

Section VII : SOCIAL SERVICES

C o d i n g

Section VII: <u>SOCIAL SERVICES</u>

p 29 Q 1   Check child(ren)'s column coded - NOT parent's. Column 5

Q 2)
Q 3)   Code 2 only if entirely NHS
Check filter - ie: mother of child under 5. In rare cases there
may be two mothers of children under 5. Query if someone <u>other</u>
than the mother has been coded.

delete ① if < 2-4 coded

Q 4   Check that no X has been coded in col 41 in error: if so, delete.
Note in case of query for <u>type of Scottish schools</u>: Junior secondary
= secondary modern, code 5; senior secondary, academy and high school
= grammar, code *8*.

If 5-9 coded delete 0 ←Q5

Q 6   Note that after summer 1968 secondary schoolchildren may not have been
coded here (free milk discontinued at secondary schools): where this
is so leave blank.

Q 7   Check code 9 has been entered and ringed if none of these. Assume 9
should be coded if column blank. 9 = none

Q 8   If X is ringed check 1, 2 or 3 ringed: or delete X

p 30 Q 9   Col 46: check codes X, Y and 0 in <u>child's</u> column; codes 2-7 in <u>parent's</u>
column.   Note code 7 = primary schoolchild only (ie: 9b should only
have been asked of those with child(ren) at secondary school).
2 deleted if 4-7 coded
Where codes 4 or 5 ringed check amount entered in cols 47-48 for the
recipient (viz, the child). Leave blank if DK. 7 = DNA under 2y. sch age

4-7 only coded if 2 coded - delete 2.

Q 10   Cols 49-57: if X is not coded for each schoolchild check at least one
amount has been entered in sets of columns above. Check any entry
in cols 56-57 exceeds 5s - if not, delete and adjust coding according-
ly. if X coded, 49-57 should be blank

Q 11   Check application of filter (14-18 only). If 6 coded an amount should
be entered in cols 60-62 and if DK leave blank. delete X if 2-5 coded

Q 12   Check application of filter (entries for all aged 16-25): QUERY if
any entries for 15 year olds   Check that code 5 is entered in col
65 for all aged 16 and over who are still attending secondary school.
If code 5 is entered (or X, Y, 0) there should be no further entries
in cols 64-75.

other ① = org, trust but not employer

delete ① if 2-4 coded ←Col. 63, codes 2,3, 4. QUERY if information given doesn't fit codes
(eg: 6-week course twice a year paid by employer)
Col 68 can be multi-coded.
Cols 65-67, 69-71, 73-75: if DK or refuse to answer leave blank BUT
"Nothing" is signified by zero digits in the appropriate columns.

p 31

<u>Enter household reference number
in grid for Card 14 and check all
members of h/hold ringed in cols
10-11</u>

Q 13   If X ringed in col 12 codes 1 or 2 must also be ringed and a
number entered in cols 13-15. Delete X if 1 or 2 coded
1 & 2 can both be coded

Col 16: where X coded in col 12 check code for type of hospital entered
in col 16 (Code 8 = DK or unclassifiable)

coding: section VII - social services
c o n t i n u e d

Q 14 If X or Y ringed in col 17 there should be an entry in cols 18-20 and
21. If not QUERY (there has b en misund rstanding of our definiton
of 'ill in bed').   If X ringed check code 2 also ringed on p 27,
Q 2: if not, QUERY.

Q 15 If anything entered, check one code only

Q 16 If X or Y is ringed i col 27 then cod s 3 or 4 must also be ringed.
If DK,no entry.

Q 18 If no digits in cols 28-39 the X or Y must be ringed in col 40.

Cols 34-35: cneck 99 entered if 99 or more visits but retain priginal
entry on left hand side of the page.

If at least one visit has been paid (for any of the sub-sections) but
exact number not known, enter one visit only.

Section 7: Social Services

q1 col 38   coded under each chil under 5

q3 col 40   codes 2-4: code 2 only if <u>entirely</u> of National Health

q4 col 41   Scottish Senior Secondary coded as code 8 - State Grammar

q6 interpreted as 'does he/she <u>drink</u> free milk?'

q7 col 44   code 9 = none

q9 col 46   codes X-1 coded under each child
            code 3-7 coded under Informant (Code 2 is deleted if 4-7 can
                                             be coded)
            code 7 = DNA under Secondary School age

q10 col 58 If X coded, cols 49-57 should be blank

q11 col 59 If 2-5 is coded, X should be deleted

q12 col 63 If 2-5 coded, code 1 should be deleted
            code 5 = still at Secondary School
    col 68 code 1 Someone else has been taken to mean some other ~~relxkxxr~~
                    organisation, trust, person outside household, but no̲t̲
                    employer· employers' contributions to educational
                    fees etc have been recorded on p13 q11
            code 1 col 72: as above

q13 pol 12 codes 1 and 2 can be both coded if both apply
    col 16   see separate coding frame: it can be double-coded
       ✗ nb, For Scotland and Northern Ireland, Hospital Year Book always give ✗
          differential between trust, leading a other. that are coded as ... view,
q16 col 27 codes 3-4   ost people have to pay something towards NHS
           spectacles, but often 4 was coded here· this is probably
           because they understood the question to mean , did you pay
           anything in addition to normal contribution. Thus the number
           of people coded 'no' here is likely to be too high

C o d i n g

Section VIII: INCOME in KIND

p 32 Q 1 Col 41: note that any person related either to a husband or wife and
including children as well as parents are counted as relatives.
A husband's mother or sister, for example, will count as a
relative seen by the wife.

Q 2)
Q 3) DELETE ANY CODING FOR CHILDREN AGED 9 and UNDER

Q 2 If any codes in col 42 ringed then X or Y or both in col 43 should be
ringed AND an estimate of total hours must be entered in cols 44-45.
The estimate can be nil (ie: less than an hour a week). If number of
hours not known columns to be left blank.

Q 3 If any code in col 46 ringed then either X or Y or both in col 47 should
be ringed AND estimate of total hours entered in cols 48-49. If DK
cols 48-9 left blank.

p 33 Q 4 Check only housewife coded in col 50. Codes 2-6 will sometimes be
missing - leave blank. If man (men) living alone code equivalent of
housewife. If more than one housewife (rare) QUERY.

Q 5 If X or Y or both ringed in col 51 an amount should be entered in cols
52-54. If DK leave cols blank: if X for DK has been ringed, DELETE.

Q 6a Cols 55-58: DELETE any entries of under £25 and ring X.

6b Cols 59-62 DELETE any entries of under £100 and ring Y in col 62,
deleting X.

Q 7 As for Q 5 above.

Q 8a Cols 67-70: DELETE any entry of under £25 and ring X in col 70.

8b Cols 71-74. DELETE any entry of under £100, delete code X and ring
code Y.

p 34

Enter household reference number
in grid for card 15; check all
members of h/hold ringed in 10-1?

Qs 9)
10) CODE ONE MEMBER ONLY of EACH INCOME UNIT,
STARTING WITH INFORMANT:
WHO MAY NOT NECESSARILY BE THE HOUSEWIFE (query if difficulties arise)

Q 9 If X and/or Y ringed a figure should be entered in cols 13-15; if the
figure is 30 or over an entry should be made in cols 16-18. A figure
for approximate savings in shillings per week should be entered under
the member of income unit coded and should represent total savings of
all in that income unit (IF more than one). Usually this is already
totalled by the interviewer and entered under the housewife.

Q 10 If X and/or Y coded figure entered in cols 20-22 and further entry in
cols 23-25 if figure 30 or over.

Section 8: Income in Kind

q2 q3 cols 42-49· our impression is that this ~~xmxxixmx~~information is not
very reliable· the word 'regularly' has been interpreted in different
ways by different people and it is clear from the cases where we have
explanatory notes that help coded here has not always been regular
throughout the year but just in the period immediately prior to the
interview (E.g. whilst wife is having baby, or in one case, re-deco-
ration of new house); moreover, there have been cases where the info.
has been double-coded within an income-unit (e.g. when help is given
'minding children' this has been coded under parents but also under
children who were being minded) -when this has clearly happened, we
have deleted information from children's column, but there will be
a number of cases of double -counting which have been left in; in
theory, all children under 9 have been deleted here, but as this was
a late decision there is bound to be cases where this hasn't been done

2/

q2 q3 p 32: (cont) In general, respondents were very reluctant to give
estimates of hours per week and cleafly in some cases the est they
did give was unrealistic; however, in some cases, where it is clear
the help given or received was extremely minimal, we have coded 1
hour per week as an acceptable minimum

q4 col 50: occasionally 2 women coded here when clearly both take on
responsibilities in household (e.g. 2 married couples in same household)
Men alone can be coded here too tho' sometimes they won't be

q5 col 51)
q7 col 63)   Again, confusion was felt to exist over 'regularly' here but
we have left in all entries unless it was explicit that the
gifts were occasional or sporadic

q 6 q8   included here are wedding gifts made or received

q9 q10 there has been terrible confusion over this question due to change
in coding decision : the latest policy may well be very inconsistent
and it was felt by all who came into contact with this question that
the info was very dodgy
col 12 should be coded for all by individual response and the number
of nights shd be recorded in col 13-15 under relevant individual; the
amount per week saved shd be coded in col 16-18 under column of ~~~~~~
~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ relevant individual .
col 19 as before info shd be recorded by individual in relevant
column and the number of nights in col 20-22 under relevant individual
however, this is where any of the complications arose, since if e.g.
some relatives came to stay, but also a teenage child has a friend to ┃
stay, in theory the number of nights the relati es stayed should be
coded in all cols but in addition the number of nights the friend stayed
shd be added to that number in the col of teenage child, but in practice
it was never very clear which nights had been recorded in which person's
col, for often (and logically enough) the interviewer will have recorded
the nights that the child's friend stayed under the housewife since
more often than not it is she wh would be providing the info at this
stage and moreover it would often be on her that the additional burden
of a friend to stay ould fall· thus all figures here should be treated
with extreme caution, and perhaps the only safe info is that in some
families 'people have stayed' hereas in others, 'people have not stayed'
cols 23-25 additional costs will ~~~~~~~ be in the ~~~~~~~ col if
it is clear that someone has stayed for at least 50 nights in all
during the year·
An additional h sard that throws some doubt on the info recorded in
cols 16-18 and 23-25 is the way in which the amount per week su ed or
spent has been calculated: if e.g. relatives have stayed for 26 weekends
in the last 52, this would probably be coded as 52 nights, but in
giving the amount per week extra spent, it is quite probable that the
housewife estimated e.g. 20/- a weekend and this will have been
entered as the cost per week - but xxxxxxx.in since e ha e recorded
only the number of nights and not the number of weeks this will presumably
result in a considerable underestimate of the cost (i.e. 52 nights =
7 weeks approx = 7 x 20/- hen in fact the real amount is 26 x 20/-)
wherever possible, we have coded info in such a way as to take this
into account by averaging out the total number of days and the total
costs in weekly terms; however there will be a number of cases here
info was already coded by the interviewer where we had no way of knowing
the true picture and we feel that in several of these cases the info
coded may well be faulty in terms of the questionnaire coding frame

C o d i n g

Section IX   STYLE of LIVING

C o d i n g

Section IX   STYLE of LIVING

rc attached

p 35 Q 1   If X ring d in col 26 one code (1 to 5) should also be ringed. ~~Delete~~ X
            If DK leave blank.

      Q 2   Col 27: code 1 (DNA) for all under 15 in household (but only in
                   this question) *or* (also other - also code DNA q 3)

      Q 3   Col 28. both X and Y can be ringed.
      Q 5   If young children not under 3 coded ⑦. delete ⑦, add ⑤ ④ ③ in 5(b)
      Q 6   Col 34· check th t only if Y or Y coded should 3,4,5,6 or 7 also
            be coded.

p 36 Q 8   Household cols 53-54:   ENTER PERSONAL IDENTIFICATION NUMBER OF
                                    HOUSEWIFE (01, 02 etc). If apparently
                                    more than one housewife, QUERY: BUT if
                                    one of them was also the informant through-
                                    out interview, enter 01)

      Q 9b Cols 57-58 should represent total expenditure of household where this
                   is given even if more than one income unit is involved.

      Q 1C Check men living alone coded DNA (X) in col 36 (question applies to
            women only).

      Q 11 CODE DNA FOR ALL AGED ONE and UNDER.

      Q 12 CODE DNA FOR ALL AGED 9 & UNDER.

            Codes X to 1 can be multi-codes. If X coded check entry made in Q 12a.

            HOUSEHOLD COLUMNS 60-61   Estimate total quantity smoked by household
                                       in week (all income units if more than one)
                                       and convert into approximate shillings value.
                                       Assume 20 cigarettes = 5s and ½oz tobacco =
                                       5s. Code as below·

		Cigs	Ozs
under 20s per week	0 1	1-79	1-3
20s & under 30s	0 2	80-119	4-5
30s and under 40s	0 3	120-159	6-7
40s and under 50s	0 4	160-199	8-9
50s and under 60s	0 5	200-239	10-11
60s and under 80s	0 6	240-319	12-15
80s and under 100s	0 7	320-399	16-19
100s and under 120s	0 8	400-479	20-23
120s and under 160s	0 9	480-639	24-31
160s and over	1 1	640→	32→

This coding
frame may be
revised in the
light of the
first 100 Qaires
coded

Coding Notes:SECTION IX

Page 35:

Q.2: Code I(DNA)will sometimes be coded for people other than those under fifteen years old.These will usually be children at boardingyschool,people on training courses away from home,or somebody temporarily away from home for some other reason.In these cases,DNA will also be coded in question 3~~xandxtherefxrexthexxxxxxdxstxnxtxfxxm~~

Q.5.: In many instances,young children(but not under 3 years old)have been coded as 7(under 3years old or others,Does Not Apply);when this occursx we have deleted the 7 and coded 5 in its place,with code 3 coded in question 5(b) below.

Page 36:

Q.8: Column 53-54: Where there was more than one housewife,and one of them was the informant,we have coded OI.If none of them was the informant,we have had to decide from the rest of the questionnaire which was the most likely to have given the information. If there was no housewife in the household,then we coded the informant.

p 37   Q 14   Check all members of household coded
       Q 15   Check any members of household coded
              are aged 3 to 14 only
       Q 16   Check filter. and also that amounts
              where entered are in shillings and
              not shillings and pence (most of such
              common errors will have been caught at
              checking stage)
       Q 17a Self-rating of social class   Man & wife
              to be coded separately. If only the
              housewife or only the CWE has replied
              code only the person who replied and
              leave the other column blank.

note
If UNCODABLE
leave blank
(many of the answers
in rural areas
will have to be
left blank: viz,
"farming class",
"farm labourer"
etc)

Col 42	Upper	1
coding	Upper middle	2
frame	Middle	3
	Lower middle	4
	Upper working	5
	Working	6
	Poor	7
	Ordinary	8
	Lower, lowest	9
	Classless	Y
	DK	X
	No conception of class	0

Codes 1-7 are straightforward (but note re
 code 7: if the answer is "submerged tenth"
 code as "poor")
Code 8: such answers as "Not the lowest"
                        "In between"
                        "Average"
                        "We pay our way"

Code 9: "The lowest class"
        "The bottom dogs"
        "The lowest dynasty"
        "The bottom end of the stick"

Code Y: those who reject grading -
        "Snobbery, that is"
        "Don't believe in it"
        "We're all the same"
        "I'm not struck on social classes"

Code O: "I don't belong to any clubs like that"
        "I've never thought about it"
        "That's something for other people"

Note 1
On the sheet in the examples folder
record interesting variations + h/hd
reference number

Note 2
When coding is
in doubt raise
direct with PT

Note 3
Delete all but
easily classifi-
able h/wife & CWE

p 39 col 78

At this point create col 78 on p 39 for all members of
household. Code X for the housewife and Y for the CWE.
All others code 0. Check housewife against p 36 cols
53-54. Enter above col 78 in CWE's column cols 76 and
77. If no CWE but only housewife, enter these two extra
columns for her.

If X Y Y present but y coded nbr didn't

answer enter extra ods for X and free n X's replies

75

coding: remainder Section IX pp 37-9

p 37   Qs 17b   Check that CWE and housewife only are coded (in those non-
       17c   standard household compositions where the interviewer has
                failed to be able to identify a housewife and a CWE delete
                answers - ie: from three girls sharing a flat)

       17b - code 4 (other): if answer given "combination of two or
              more of prompt list" leave as code 4;   code 6 should be
              entered for "other".
       17d   Enter social class for housewife and CWE <u>according to 8-fold</u>
             <u>classification</u> and not RG.   Blank for DK.

       Q 18   Blank for DNA

p 38   Q 19   All household members must have a code (ie code 6, DNA, for
              all non-recipients of income).   Entries from July onwards
              will also code husband and wife 6 as the question was
              dropped for married couples.   Check that brother and
              sister are not deleted and that entries have been made
              for other earners in the household.   A boarder will also
              be coded 6 because his contributions will have been recorded
              in Q 30 p 23.

                         N o t e
                         Peter still wants to punch entries for
                         about 200 husband and wives so entries
                         have accordingly been left in this number
                         of households although of course no check
                         has been made for consistency of entry
                         (the impossibility of doing this was one
                         reason for abandoning the question half-
                         way through fieldwork)

       Q 20   It is likely that checkin was inconsistent on early Qaires
              due to misleading filter heading.   All recipients of
              income should be coded (ie: including pensioners but with
              the one exception of women receiving <u>only</u> family allowance).
              If the question was not put by the interviewer to the correct
              persons in the household there is little we can do: but we
              should aim to exclude those at present coded but not in
              receipt of income (match against entries on income pages
              15, 18 and 19 and delete those not receiving any income).

       Q 21   Check filter (a few under 35 may have escaped the checking
              net and should be deleted).   9 = 9 or over (eg of 11 adults
              living in the household)   13 camden or

       21c   Blank for DK.   If annual income given at side please calculate
              and enter weekly amount.

       Q 22   Check filter (only CWE/HoH to be coded - delete others and
              raise queries if the solution is not plain)

p 39   Q 23   <u>If Y coded delete other codes</u>
       23a   If coded 9 in col 71 list entries on separate sheet in
              examples folder + household reference number.

.../...

p 39 Q 24b In new col 77 enter reply as it
could   may fall within the coding frame
      below:

Note
People's emphasis on
their own locality
often
We fail to reflect
accent on child
poverty in many
answers

X Group poverty working
Y Group poverty: other
0 Starvation (usually overseas) poverty
1 Subsistence poverty
2 Relative poverty: compared with others *vice versa poverty*
3 Relative poverty: compared with past [viz *but*] *this is more*
4 Secondary poverty
5 Non-existent poverty (at least in Britain) — *There is none*
6 Other (*No money, poverty of loneliness*]
7 DK

GROUP POVERTY: WORKING = people with low wages; large families; ill-paid
   OTHERS = old people; disabled & sick; unemployed;
   no proof fatherless families, *surprise etc*
STARVATION POVERTY = people in Biafra, India
SUBSISTENCE POVERTY = not enough food (for children to go to school on,
     men to go to work on); nowhere decent to live,
     nothing to wear or threadbare clothing; pinch &
     scrape last days of every week, not enough to live c

RELATIVE POVERTY:
- COMPARED WITH OTHERS = having hard times compared to other sections of
     society (Lacking the sort of things our society
     regards as necessities"; "Can't enjoy life like
     everyone else")
- COMPARED WITH PAST =Either comparison with when younger or with the
     historical past ("When a man comes down in the
     world"; "Can't stand a drink like a man used to" OR
     "Not like the Depression"; "Not like when my parents
     were bringing us up")
SECONDARY POVERTY = The pejorative view of poverty ("People who neglect
    their children"; 'Won't work"; "Spend all their
    money on drink or bingo"; "Shiftless")
NON-EXISTENT POVERTY = "Don't think there is any"; "Ive never met/seen it"

OTHER: list interesting examples in examples folder as well as other
  interesting illustrations under other codes: queries direct to PT
 Poverty is more a state of mind than most reverse
N o t e *Not enough money* *"No friends or relatives to keep"*
on poverty coding

Very difficult to unravel the answers which are in fact a combination of
two, often three, of the above codes. eg: "Well of course there's plenty
of those who just won't work (code 4), though you have to feel sorry for
the old folk, the pensioners who have a hard time of it (code Y), but I
wouldn't say there was really poverty today what with the Welfare State
(code 5) - at least not like it was in the Thirties (code 3)". This
combined response is not uncommon and one could use a code 8 = combination
but this would give little indication of the kind of combination. I tried
to take the main emphasis and code that, looking at answers to Q 26 as well
sometimes.   Where codes X and Y were both appropriate I gave priority to
code X (because usually Y was old people - occasionally the sick;and this
would probably show in the coding for col 76).

The tenor of two forms of reply will not be reflected by the results of
the above coding frame:

Housing Those who made poverty mainly a concomitant of bad housing
   will be included in code 1 (subsistence poverty)
Starvation and Destitution Tricky. Starvation usually meant Biafra or
relative poverty compared to the past (when children went hungry) BUT
note that in N Ireland starvation was referred to in N Ireland and not
necessarily in the distant past.   A few other replies are coded 0 also
because although they do not apply to overseas poverty the informant
clearly equated poverty with severe malnutrition (and used the word
"starvation". Similarly destitution was often the reply and often this

has been coded 1 (subsistence poverty) except where answers indicated that the informant was thinking of something worse than the above description of subsistence poverty and qualified the word destitution as meaning no food, no roof over the head — and here because of the extreme they were applying such answers have been coded (rightly or wrongly) along with starvation (code 0)

Q 24c If code 2 (other) ringed list reply + h/hd ref no
in Examples folder

Q 25 DNA = recent immigrants and others not on register or
away at last election etc (Note: Fermanagh & S Tyrone -
in one of the rural areas there was no election last time
as an uncontested seat)

Q 26 If particularly interesting answer check front of Qaire
starred. List the gist of such answers in examples folder
+ h/hd ref no.

Two coding frames are to be applied to these answers:

(a) in Col 75 TYPE of ACTION
one code only

If really
perplexed
treat
certain
answers
as un-
codable
r
leave
blank

X	Nothing	)pre-coded: be
Y	DK	) sure to delete
		) if replaced by
		another code

0 Individual action ("It's up to people themselves")

1 Government action (Include here "Bring work to the underdeveloped
areas" - often the reply in Scotland and NI)

2 Education (*often meaning in the right to benefits / or in household*)

3 Employers' actions (include here "Higher wages") *management*)

4 Combination of above

5 Other (This has included to date: International action
The Church must help)
Voluntary organisations
unions

(b) in col 76. ATTITUDES
multi-code where necessary

unsympathetic

X Punishing (irresponsible unemployed/large families etc)

Y Punishing: anti-immigrant only (note not just anti-racial)

Sympathetic

0 Expansive (generous to all poor or at least two groups)

1 Expansive: to old age pensioners only

2 Pessimistic (there'll always be those who won't work/can't
fend for themselves; the poor are always with us)

3 Optimistic (the government/welfare state is seeing to it/has done
away with it)

4 Other (Examples coded 4 so far:

Teach people to handle money so they can manage
Educate people to work harder
Help poorer countries
Stop helping poorer countries)

Where X + 0 are multi-coded this means that generosity was indeed
shown to at least two groups but another group was inveighed against
("Well if you're old or sick you can't help it but I can't stomach al
these so-called unemployed living off the State and off to betting-
shops all the time")

Blank columns - no clear answer given that was susceptible to the
coding frames.   Or th answer was "Nothing" or "DK"
in col 76 and nothing futher was said in reply.

NOTE
This coding has been done hurriedly and not as well as might have been
wished. It can of course always be recoded on an amended coding frame.
The main difficulty was overlap of answers so that no one code covered
the whole of a reply. To save queries and time I have coded cols 75 and
76 from looking at all the information given in reply to Qs 24b & Q 26.

TS 1
H O U S E H O L D

	1	2	3	4	5	6	7	8	9	10	11
									9	9	9	9

Coder's initials:

date: _____

(12)　　　　　　　　　　　　　　　(33)　　　　　　　　　　　　(56)

Number of bedrooms p 1 Q 1a 1/24-25		Central heating	Yes DK No	5 6 9	Sunday joint p 36 Q 8a 1/50	X Y 0
No of bedrooms need-ed by bedroom stan-dard (p 1 Q 1 box)		Chairs	Yes DK No	6 8 9	Fresh milk pints p 36 Q 8b 51-2 bought	
Number of all rooms p 1 Q 1a 1/26-27		Carpet	Yes DK No	7 8 9	Second-hand clothes p 36 Q 9a 1/56	X 1 0 1
Number rooms heated p 1 Q 1a 1/28-29		Number of persons in house-hold p 3 Q 10a			Winter coat p 36 Q 10 15/36	X Y 0 1
Amenities p 1 Q 4 (a) WC	X Y 0	Household type p 3 Q 10 1/38-40			Christmas expenditure p 36 Q 13 1/62-4 0 all spaces = none	
(b) Sink etc	1 2 3	No of different income units p 15 col 12 ENTER HIGHEST No			Difficult to manage p 38 Q 22 15/70	Y 0 1
(c) Bath	4 5 6	Housing status p 21 Q 24 1/77			Poor now p 39 Q 23 15/71	Y 0 1 2
(d) Cooker	7 8 9	Housing cost pp 21-23 Qs 25 2/12-15 26 39-42 29 59-61			INSIDE BACK COVER Check cols 67-8 initialled Special groups	(68)
Durables p 2 Q 9 Television	Yes DK No	X 8 9	Value mortgage outstanding p 21 Q 25h: box base centre col ENTER in HUNDREDS of £s 0 in all spaces if DNA X in all spaces if DK BLANK if non-owners (no box)	(45)	(a)	Yes No	X 9
Record Player	Yes DK No	Y 8 9	Value of house p 21 Q 25i 2/21-5 ENTER in HUNDREDS of £s 0= DNA (none) X = DK BLANK for non-owners	(49)	(b)	Yes No	Y 9
					(c)	Yes No	0 9
Radio	Yes DK No	0 8 9			(d)	Yes No	1 9
Refrigerator	Yes DK No	1 8 9	Rate rebate p 21 Q 25e OR p 22 Q 26d	Yes No DK	7 8 9	(53)	(e)	Yes No	2 9
					(f) - a)	Yes No	3 9
						Yes No	4 9
Washing machine	Yes DK No	2 8 9	Differential rent p 22 Q 28e 2/54 No coding for owner/occupiers & non-council tenants	Y 0 1 2 3 4 5	- b)	Yes No	4 9
					(g)	Yes No	5 9
Vacuum cleaner	Yes DK No	3 8 9			(h)	Yes No	6 9
					(i) - a)	Yes No	7 9
						Yes No	8 9
Telephone	Yes DK	4 8	Repair cost p 23 Q 29 cols 62-64		(j) - a)	Yes No	X 9
					- b)	Yes No	1 9

P.T.O.

Telephone   Yes   4   Repair lost
             DK   8   p 23 q 29 cols 62-64
      ,   . No   9   On all spaces if none   double
                                                          checked [   ]

Telephone   Yes   4   Repair lost
             DK   8
             No   9   On all spaces if none

TS 2

I N D I V I D U A L

1	2	3	4	5	6	7	8	9
							0	5

Coder's initials. [   ]

date· _____

Identification
ENTER 01 (Inf), 02 etc   *(column 10)*

Actual age
SEE BACK FLAP

Sex   Male
p 3 Q 10o col 12   Female

0	0	0	0	0
1	1	1	1	1

Marital status
p 3 Q 10f col 16

Origin   EXCLUDE
p 5 Q 18 col 25   Code X ·

Colour   CODE
p 5 Q 18 col 26   2, 3 or 4

***Hours worked last week**
p 6 Q 5 cols 29-30

***Desire more work**   CODE 5,6,   *(column 20)*
p 6 Q 5b col 31   7, 8 or
                           9 ONLY

***Why no work OR under 30 hours**   *(column 21)*
p 6 Q 6   col 32
ENTR ONE CODE X to 7
CODE 7 for all coded 7,8,9
or X or Y in col 33

***Weeks off work**   *(column 22)*
p 8 Q 8   Unemployment
                    col 37

On p 8
code X = 10
code Y = 20   Sickness   *(column 24)*
                    col 38
ENTER
ACTUAL WEEKS
if more than
39   Disability   *(column 26)*
                    col 39
Code 00 =
none

                    Paid holiday   *(column 28)*
                    col 40

***Total weeks working**   *(column 30)*
p 8 Q 8 cols 54-55

***Social class**   *(column 32)*
  p 7 Q 7b col 34
CR 9 Q 10 col 60
OR 10 Q 7a col 75

***Years of education**   *(column 33)*
p 10 Q 15a cols 71-72

***Years of apprenticeship**   *(column 35)*
p 10 Q 16a col 74
CODE X = 10 or more

***Place of work**   *(column 36)*
p 11 Q 2 col 12

***Conditions: indoor**   No of   *(column 37)*
p 11 Q 3   Yeses
cols 16-17 & 18   ─────────
CODE 9 = 9 or more   No of
                             DNAs

***Notice**   CODES   *(column 39)*
p 12 Q 5 col 19   4 to 9

***Sick pay**   CODE   *(column 40)*
p 12 Q 6 col 20   X, Y or 0

***Pension**   CODE   *(column 41)*
p 12 Q 7 col 26   X, Y or 0

Membership Income Unit CODES
top p 15 col 12   1 to 6

No of weeks illness p 27 Q 2
cols 13-14) ENTER LARGER
cols 15-16) of ENTRIES
00 = none

Disablement conditions p 27
ENTER TOTAL NO of following:
  col 19· codes Y, 1
  col 20: codes X,0,3,4,5,7
  0 = none

***Disability score**
p 28 Q 7 cols 26-34
ENTER TOTAL of DIGITS RINGED

No of DKs (ENTER 0 if none)   *(column 42)*

***Welfare milk**   CODES
p 29 Q 1 col 38   Y, 0, 1
                       or 2

C o d e r s
questions marked * are preceded by filters - that is, they would not necessarily
be asked of all members of household. If any member of household
is excluded (ie: no code ringed in the relevant column) make no
entry on the transfer sheet: just leave blank

82

TS 2
INDIVIDUAL
continued

NOT TO BE PUNCHED

Household reference number·

page
two

*School meals p 29 Qs 5a,5b col 42 ENTER ONE CODE (1 to 9) ONLY	(column 50)				
*Why no meals at school p 29 Q 5 col 43	(column 51)				
*School uniform p 30 Q 9 col 46 ENTER ONE CODE ONLY in EACH SCHOOL CHILD'S COLUMN	Y 3 4 5 6 7	Y 3 4 5 6 7	Y 3 4 5 6 7	Y 3 4 5 6 7	Y 3 4 5 6 7
*Educational maintenance allowance p 30 Q 11 col 59 ENTER ONE CODE ONLY in EACH SCHOOL CHILD'S COLUMN	Y 2 3 4 5 6	Y 2 3 4 5 6	Y 2 3 4 5 6	Y 2 3 4 5 6	Y 2 3 4 5 6
*Educational allowances p 30 Q 12 cols 60-62 65-67 &/or 73-75 ENTER TOTAL of AMOUNTS	(column 54)				
Frequency relatives seen p 32 Q 1 col 41					
*Critical help CODE X, p 33 Q 4a col 50 Y or 0					
Holiday away p 35 Qs 1, 1a col 26 CODE 1-5 in preference to X					
*Meal or snack out CODE X, p 35 Q 2 col 27 Y or 0	(column 60)				
*Friend to meal/snack CODE X,Y, p 35 Q 3 col 28 0 or 1	(column 61)				
*Friend to play/tea CODE Y, 0 p 35 Q 4 col 29 or 1	(column 62)				
*Evenings out p 35 Q 5a cols 31-32 00 = none	(column 63)				
Cooked breakfast p 36 Q 7 col 35 ENTER Codes X, Y, 0 or 1	(column 65)				
No cooked meal p 36 Q 7b col 35 ENTER Codes 2, 3, 4 or 5					
Refreshment p 36 Q 7c col 35 ENTER Codes 6, 7, 8 or 9					

Footwear p 35 Q 11 col 36 ENTER Code 2, 3, 4 or 5	(column 68)				
Fuel shortage p 37 Q 14 col 38					
*Birthday party p 37 Q 15 col 39	(column 70)				
*Subjective class p 37 Q 17c col 44	(column 71)				

S u p p l e m e n t a r y
   B e n e f i t

p 18 Q 15 Received Could not claim At or above Below	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4

SB Categories £10 3 and 4 ONLY. Assessable income £1 tenths of £1					
£10 Income Allowed £1 tenths of £1					

SB Allowance Man in boarder couple (com) Man in non-boarder couple Wife Single boarder (com) Single householder Not householder/not boarder· 21 + 18-20 16-17 11-15 5-10 under 5	(column 79)				
	1 2 3 4 5 6 7 8 9 0 X	1 2 3 4 5 6 7 8 9 0 X	1 2 3 4 5 6 7 8 9 0 X	1 2 3 4 5 6 7 8 9 0 X	1 2 3 4 5 6 7 8 9 0 X

double checked

TS 3   N o t e s
               f o r   C o d e r s

1   Deal with fractions of a week as in work record
    - ie: 1 or 2 days to be discounted, 3 or more
    days - 1 week

2   Average weekly amount is to be calculated for
    those weeks in the year when benefit was paid

3   Discount from above any single grants received:
    include in annual total

4   If a fifth or subsquent benefit was received: code
    in column of adjacent member of SAME income unit
    (or if only one person in household code in col for
    02)

HOUSEHOLD RESOURCES AND STANDARDS OF LIVING

IN THE UNITED KINGDOM

RECORD OF RE-CODING

1

		Old card/col	New card/col
Household Reference Number		cc/1-7	cc/1-7
Card in Case	Appears on every card of the case	cc/8-9	cc/8-9
Blank		-	cc/10
Individual Number		cc/10-11	cc/11-12

Interview carried out at:

First Call	0		
Second Call	1	1/10	1/13
Third or later	2		

Informatin

Complete by original strict criteria	0		
Complete on incomes and assets	1		
Incomplete on incomes and assets	2	1/11	1/14
Complete by later more flexible criteria	3		
Complete on incomes and assets for at least one income unit	4		

Incomple becuase

ill/disabled		1/15
0 = false DK.		1/16
1 = true unwilling to give information		1/17
other	1/12	1/18

Number of persons who answered (some) sections	1/13	1/19
Number of persons who ideally ought to have answered some sections	1/14	1/20

2

Total interviewing time in hours

			Old Card/col	New Card/col
	3/4 or less	0		
over	3/4 but less than 1¼	1		
	1¼	1¾	2		
	1¾	2¼	3		
	2¼	2¾	4		
	2¾	3¼	5	1/15	1/21
	3¼	3¾	6		
	3¾	4¼	7		
	4¼	4¾	8		
	4¾	5¼	9		
	5¼	7	&		
	7		–		

	Old Card/col	New Card/col
Number of sections incomplete	1/16	1/22

		Old Card/col	New Card/col
Income incomplete (assets complete)	0		
Assets complete (income incomplete)	1		
Income and assets incomplete	2	1/17	1/23
Income and assets complete	3		

	Old Card/col	New Card/col
Time of year interview took place (number of month)	1/18-19	1/24-25

Type of house:

		Old Card/col	New Card/col
Semi or detached house or bungalow	0		
terrace house or bungalow	1		
self contained flat in block	2		
self contained flat in house	3		
self contained flat attached to shop/business	4	1/20	1/26
room(s) furnished	5		
room(s) unfurnished	6		
other	7		

	Old Card/col	New Card/col
Number of other households at address	1/21	1/27

3

2

Household living on

	ground floor			1/28
	basement			1/29
	1st floor			1/30
0 does	2nd floor		1/22	1/31
not use floor	3rd floor			1/32
1 uses	4th floor			1/33
floor	5th or higher floor			1/34

Is there a lift in the building

0 no; 1 yes		1/22	1/35

Is there a flight of at least 4 steps to the dwelling entrance

0 = No; 1 = yes		1/23	1/36

Number of bedrooms ~~_____~~ .	1/24-25	1/37-3
Number of bed + living + dining rooms	1/26-27	1/39-4
Number of rooms heated in winter	1/28-29	1/41-4

Want:

more than one room extra	0		
extra bedroom	1		
extra living room	2		
number of rooms O.K.	3	1/30	1/43
one room less	4		
more than one room less	5		
bathroom	6		

Is electricity laid on:

Yes: power and lighting	0		
Yes: lighting only	1		
No:	2	1/30	1/44
D.K.	3		

4

Does the household have the following indoor facilities:

flush W.C.				1/45
sink or washbasin and cold tap	none 0 shared 1		1/31	1/46
fixed bath or shower	sole use 2			1/47
gas or electric cooker				1/48

Does the household have

sole use of garden	4		
sole use of yard	3		
shared garden	2	1/32	1/49
shared yard	1		
neither	0		

Is garden or yard:

too small for household to sit in the sun	0	*space if 1/49 < 3*	
large enough for household to sit in the sun but smaller than a tennis court	1	1/32	1/50
substantial in size	2		

foul smelling

Is the air in the neighbourhood dirty, smokey or ~~feil something~~

D.K.	0		
Never	1		
Sometimes	2	1/33	1/51
Always	3		

Does the house have any structural defects

D.K.	0		
No	1	1/34	1/52
Yes	2		

If yes, is there any danger to health

D.K.	0		
No	1	1/34	1/53
Yes	2		

4

5

Do you have a housing problem now? If so which is the worst

DK.	0		
None	1		
overcrowding	2		
inadequate basic facilities	3		
damp	4		
other structural defects	5	1/35	1/54
need to move elsewhere	6		
other	7		
unspecified	8		

Have you had a housing problem at any time since you were 21   codes as above   1/35 & 1/36   1/55

Length of housing problem

	O		
Less than 2 years			
more than 2 years but less than 5	**I**		
more than 5 years but less than 9	**2**	1/36	1/56
more than 10 years	**3**		

Do you have in household   *Use 15/43 .... instead. if has*
DK code for each

	television			1/57
	record player			1/58
	radio			1/59
Codes	refrigerator			1/60
0 = No	washing machine			1/61
1= Yes	vacuum cleaner		1/37	1/62
	telephone			1/63
	central heating			1/64
	enough upholstered chairs for every member of the family and one visitor			1/65
	main room *CARPET*			1/66
	D/K to one or more of the above			1/67
C.D.	score (yet to be calculated)		-	1/68

3 digit household type	1/38-40	1/69-71

Do you have a visitor living here

       0 = no; 1 = yes   1/41   1/72

What is his relationship to you

relative - no payment	1	
friend - no payment	2	
relative - with payment	3	1/42 1/73
friend - with payment	4	
other - with payment	5	
other	6	

Any member of household absent

D/K	0	
none	1	
adult	2	1/43 1/74
dependent child	3	

Why is he/she away

hospital	1	
with relative or friend	2	
otherwise on holiday	3	
services or Merchant Navy	4	
school, college or university	5	1/44 1/75
working	6	
borstal	7	
childrens home/foster home	8	
prison	9	
other	—	

TO PAGE 56 of ?aire.

Do you normally have a Sunday joint

D/K	0	
no	1	1/50 1/76
yes	2	

Number of pints of fresh milk/week   1/51-52   1/77-7!

Spare   —   1/79-8(

Reference number of housewife   1/53-54   2/13-1/

7

Tinned milk bought

D.K.	0			
no	1		1/55	2/15
yes	2			

Do you ever buy second hand clothing

D.K.	0			
never	1			
sometimes	2		1/56	2/16
often	3			

Do you buy clothing through clubs or by cheques

Some code 2 lost
If 2/18-19 > 0
recode this to 2

D.K.	0			
no	1		1/56	2/17
yes	2			

Number of shillings spend on clothing club · · · 1/57-58 2/18-19

Do you ever miss club payments

D/K	0			
no	1			
not often	2		1/59	2/20
regularly	3			

Cost of smoking per week

(less than original 2cost code)

less than 20/-	0			
20/- up to 30/-	1			
30/- " " 40/-	2			
40/- " " 50/-	3			
50/- " " 60/-	4			
60/- " " 80/-	5		1/60-61	2/21
80/- " " 100/-	6			
100/- " " 120/-	7			
120/- " " 160/-	8			
more than 160/-	9			

£'s extra spent last Christmas · · · 1/62-64 2/22-24

Minority groups   *from back page*

household with child, one parent not present		2/24 25
household of woman and adult dependants		2/25 26
household with 5 or more dependant children		2/26 27
household containing adult unemployed for more than 8 weeks		2/27 28
household containing adult under 65 ill or injured for more than 8 weeks	1/68	2/28 29
household containing adult under 65 who is		
(a) disabled		2/29 30
(b) borderline disabled		2/30 31
household containing disabled or handicapped child		2/31 32
household containing person over 65 who has been bedfast or ill for 8 weeks		2/32 33
household containing persons earning less than £12/week		2/33 34
household containing adult male earners earning less than £14/week		2/34 35
household containing persons who are non-white		2/35 36
household containing persons born in Eire		2/36 37

Spare	-	2/37-

FOR OWNER OCCUPIER   *page 2c of ?*

Does the dwelling include business as well as private accommodation

DNA	0		
no	1	2/10	3/13
yes	2		

rate

Do you get a reduction under the ~~rent~~ rebate scheme   *use 15/75*

DK	0	*which consolidate*	
no	1		
yes	2	*this + 3/43* 2/11	3/14
DNA	3		

Is this deducted· from the amount given for rates

no	1	2/11	3/15
yes	2		

Total annual housing cost £		2/12-15	3/16-1
Monthly interest on mortgage £.£		2/16-19	3/20-2
Value of house range code		2/20	3/24
Value of house £ — *Run some leading blanks →*		2/21-25	3/25-29
Insured value of house £100's		2/26-28	3/30-32

Has your employer helped you with loan or grant
in purchasing your house

no	1		
yes	2	2/29	3/33

Are you applying for a mortgage under the Governments
new option mortgage scheme

D/K	0		
no	1		
yes	2	2/30	3/34
DNA	3		

IF HOUSEHOLD PAYS RENT

How much do you pay/week (££.ss)		2/31-34	3/35-3
Total rent last year (£££)		2/35-37	3/39-4\

Do you pay rates in addition

DK	0		
no	1	2/38	3/42
yes	2		

Have you had a rates rebate

DK	0	*see 15/75*	
no	1	*which consolidate* 2/38	3/43
yes	2	*this + 3/14*	

Was it

deducted from rent	0		
deducted from rates	1	2/38	3/44
lump sum payment	2		

Total annual housing cost £		2/39-42	3/45-48

10

<u>IF RENTS PRIVATELY</u>

Is accommodation owned by your employer

DNA	0		
DK	1		
no	2	2/43	3/49
yes	3		

If so does it cost less than it would rented in the ordinary way

DK	0		
no	1	2/43	3/50
yes	2		

How much extra would you expect to pay £/year .   2/44-46   3/51-£

Would you have to leave if you stopped working for him or when you retire

D.K.	0		
no	1	2/47	3/54
yes	2		

Are you on a council housing list

entire household	1		
part of household	2		
no	3	2/47	3/55
DK	4		

If so how long

code:

0 - 9 years	0-9		
10 - 19 years	- and 0-9	2/48	3/56
20 - 29 years	& and 0-9		

*Also copy in 3/78-79 as 2 digit No. with value > = 3 coded **

<u>IF RENTS FROM COUNCIL</u>

How long were you on the list

DK	0	2/49	3/57

Number of years 1 - 9

in herited &

DNA   -

When was the house built

before the war	1		
1946-1954	2	2/50	3/38
1955 or later	3		
DK	0		

How long have you been in council accommodation (years)   2/51-52   3/59-60

Why did you get a councilhouse when you did

D/K	0		
inherited	1		
bad housing	2		
health of member of family	3		
overcrowding	4	2/53	3/61
top of list	5		
compulsory purchase	6		
other	7		

Does council operate a differential rent or rent relate scheme

D.K.	0		
no	1	2/54	3/62
✳ yes	2		

Have you benefited

rent reduced	1		
applied but no reduction	2		
not applied	3	2/54	3/63
other	4		
D.K.	5		

✳ Some code 2 lot. 2/ 3/63 is non blank, recode 3/62 to 2

11   12

IF LIVES RENT FREE

Do you give any service in return for living rent free

DK	0		
employer owns, no services beyond employment	1		
employer owns, some extra services	2		
relative or friend owns, no services	3	2/55	3/64
relative or friend, some services	4		
other	5		
does not apply	6		

Estimated rent for property £		2/56-58	3/65-67

Total annual housing cost £		2/59-61	3/68-70

2/62-64 → 3/71-73 → *TOTAL RENT COST* 3/71-80

Spare *but some dates in* 2/65-68 → 3/74-77 — *TOTAL RATES PAID IN YEAR (— = INCREASE IN RENT*

Relationship to informant			
related	} 1		
not related	} 0	3/12	4/13

Sex			
male	} 1		
female	} 0	3/12	4/14

Present last night			
no	0		
yes	1	3/12	4/15

If absent last night reason was			
codes as in new 1/75		3/13	4/16

13

How old are you

0 - 1	01	
2 - 4	02	
5 - 9	03	
10 - 14	04	
15 - 19	05	
20 - 29	06	
30 ≑ 39	07	
40 - 49	08	3/14-15 4/17-18
50 - 59	09	
60 - 64	10	
65 - 69	11	
70 - 78	12	
80 +	13	
DK	-	
NA	&	

Spare   -   4/19

Marital Status   *0*

       unmarried

       married, present last night   *1*

ask (a) married, away last night   *2*
below

ask (a) separated, no court order   *3*   3/16   4/20
below

ask (b) separated, court order   *4*
below

ask (b) divorced   *5*
below

ask (c) widowed   *6*
below

       (a) how long since your husband/wife at home

       (b) how long since you were living together

       (c) how long since you were widowed

Code: years if one or more

       - in col 22 if 3 months - 1 year   3/17-18 4/21-22

       & in col' 22 if less than 3 months

Have you been married before

yes, married twice or more	0		
no, married once	1		
never married or too young	2	3/19	4/23
married, D.K. times	3		
does not apply	4		

Any children from a previous marriage

D.K.	0		
no	1	3/19	4/24
yes	2		

Any children adopted or fostered

D.K.	0		
no	1		
adopted	2	3/19	4/25
foster	3		

Both natural parents present, married	-		
" " " " not married	&		
Mother present and legal stepfather	0		
" " " accepted stepfather	1		
Father present and legal stepmother	2		
" " " accepted stepmother	3		
Mother only present	4		
Father only present	5	3/20-21	4/26
Neither present, both alive	6		
" " father alive	7		
" " mother alive	8		
" " neither alive	9		
D.K.	A		

15

FOR THOSE WITH CHILDREN AGED 1 - 4

Is there a safe place for him to play within easy reach of the house

DK	0		
no	1		
yes	2	3/21	4/27
DNA	3		

FOR THOSE WITH CHILDREN AGED 5 - 10

Is there a safe place nearby to which he/she can go
unaccompanied to play

DK	0		
no	1		
yes	2	3/21	4/28
DNA	3		

FOR THOSE WITH CHILDREN AGED 1 - 10

Do the children have enough good places to play indoors without
troubling the neighbours

DK	0		
not enough space and annoys neighbours	1		
not enough space	2		
enough space but annoys neighbours	3	3/22	4/29
yes	4		
DNA	5		

How long have you lived at this address

D.K	0		
less than 3 months	1		
3 months and less than 6 months	2		
6 months and less than 1 year	3	3/23	4/30
1 year and less than 2 years	4		
2 years and less than 5 years	5		
5 years and less than 15 years	6		
15 years or more	7		
all life	8		

How many times have you moved in the last two years

		3/24	4/31
1 - 5 number of times			
6 or more	6		
D.K.	7		

Anyone born outside U.K.

		3/25	4/32
D.K.	0		
born inside U.K.	1		
Irish republic	2		
West Indies	3		
India	4		
Pakistan	5		
Africa	6		
Europe	7		
Other	8		
unspecified non U.K.	9		

How many years have you lived in U.K.

		3/26	4/33
less than 2 years	0		
2 years and less than 5 years	1		
5 years and less than 20 years	2		
20 years or more	3		

		3/26	4/34
White	0		
non- white	1		
DK white/non-white	2		

		3/26	4/35
Au Pair	0		
U.K. born and has been working abroad for the past 52 weeks	1		

Spare		-	4/36-39

Did you work at all last week

		3/27	4/40
DK	0		
no	1		
yes	2		

rather, picked for Hazel Date 14/35

gets good estimate

Now corrected

17

16

One job or more

one job	1	
two or more	2	3/27 4/41

Is the work carried out here in the house/flat

yes, main/only job	1	
yes, secondary job	2	3/27 4/42
no	3	

What were your usual starting and finishing times last week

from before 8 a.m. to 6 p.m. or earlier	0	
from before 8 a.m. to after 6 p.m.	1	
from 8 a.m. or after to 6 p.m. or earlier	2	
from 8 a.m. or after to after 6 a.m.	3	3/28 4/43
after 6 p.m. to 8 a.m. or earlier	4	
no usual hour	5	

Number of hours worked

DK - - in col 45		3/29-30 4/44-45

Spare		- 4/46

IF WORKED LESS THAN 30 HOURS

When did you last work more than this

less than 6 months ago	1	
more than 6 months and less tha 1 year	2	
more than 1 year and less than 3 years	3	3/31 4/47
more than 3 years and less than 10 years	4	
10 years or more	5	
never	6	
DK	0	

17

18

Would you work more hours if such a job were available

D.K.	0		
yes, unconditionall	1		
yes, with reservations	2		
no, would not wish to	3	3/31	4/48
no, could not do so	4		

IF NOT AT WORK OR WORKING LESS THAN 30 HOURS

Housewife	-		
retired	&		
student	0		
pre-school or school child	1		
unemployed	2		
sick or injured	3		
disabled or handicapped	4	3/32	4/49
paid holiday	5		
unpaid holiday	6		
because of school holidays	7		
caring for someone ill	8		
deputising for housewife	9		
other	-		
D.K.	&	3/33	4/50

IF NOT AT WORK LAST WEEK

Are you at work this week

yes	0		
no	1	3/33	4/51

If not how long is it since you were at work

DK	0		
never in paid employment	1		
less than 6 months	2		
6 months to 1 year	3		
1 year to 3 years	4	3/33	4/52
3 years to 10 years	5		
10 years or more	6		

1	2	3	4	5	6	7	8	9
							0	8

				10-11	10-11	10-11	10-11	10-11	10-11	10-11
				0 1	0 2	0 3	0 4	0 5		
FOURTH BENEFIT received:	code type	col 12								
		col 13								
	Amount last week	cols 14– 17	£							
			s							
	Weekly average amount	cols 18– 21	£							
			s							
	Total amount last year	cols 22– 25	£s							
Question 18	Year last worked	col 26								
		col 27								
	Total income per week of household then	cols 28– 32	£							
			s							
	Type of household	col 33								

individuals not working in year last employment

Social Class (8 point scale)   3/34   4/53

Are you looking for work

DK	0		
no	1	3/35	4/54
yes	2		

Are you registered at employment exchange

DK	0		
DNA	1		
no	2	3/35	4/55
yes	3		

Have you looked in the papers for any job

D.K.	0		
DNA	1		
no	2	3/36	4/56
yes	3		

— <u>FOR ALL WORKING AT LEAST 1 WEEK LAST YEAR</u> —

How many weeks have you been off work for each of the
following reasons

Codes: 0 - 9 weeks   0 - 9   0 - 9
         10 - 19 weeks   — and 0 - 9   18, 42-50
         20 - 29 weeks   & and 0 - 9   SEE OVER FOR
         30 - 39 weeks   & and — and 0 - 9   DETAILS

This reduces to 0 - 9 weeks coded 0 - 9 and 10+ weeks with wild
code but we could sort out all less than ~~30 20~~ 30 *Also*

Also coded as 2 digit   unemployment   5/ 49-50 3/37   4/57
nos with values   sickness or injury   5/ 51-52 3/38   4/58
*30 + coded **   disablity or handicap 5/ 53-54 3/39   4/59
Cd location in first   holiday: paid   3 5/ 55-56 3/40   4/60
dummy See   holiday; unpaid   5/ 57 58 3/41   4/61
Also   because of school holidays 5/ 59-60 3/42   4/62
                                 caring for someone who is ill 5/ 61-62 3/43   4/63
14/39 ....   deputising for housewife 5/ 63-64 3/44   4/64
                                 resuming duties as housewife 5/ 65-66 3/45   4/65
                                 stopped work upon marriage for honeymoon 5/ 67-68 3/46   4/66
                                 childbirth   5/ 69-70 3/47   4/67
                                 retirement   5/ 71-72 3/48   4/68
                                 taking up or resuming full-time study 5/ 73-74 3/49   4/69

20

Sort out as follows:

Value	Character	Integer Code	
0	0	0	ICL DDP 6/actual
1	1	1	"61
~	~	~	#70
8	8	8	
9	9	9	"71
10	" or (quotes)	29 or 9	"55 or "42
11	J	42	"112
12	K	43	'113
~	~	~	"121
18	Q	49	
19	R	50	"122
20	& * { THIS IS FROM FORTRAN DDP IS ILLEGAL }	11	"46
21	A	33	"101
22	B	34	
28	H	40	
29	I	41	"111
30 +	*	26	"52

Combs &∅ + −∅ are noticed, & + − instead of

have to be safe look for " (quotes), comb &∅ illegal in 1900 + PDP

19 − A would not fit *

21

other	5/75-76 3/50	4/70
reason not known/given	3/51	4/71

Total weeks not working	3/52-53	4/72-73
Total weeks working	3/54-55	4/74-75
Number of weeks working for less than 30 hours	3/56-57	4/76-77

Spare	-	4/78-80

ever

Have you had a spell off work continuously for as long as
8 weeks

because of sickness	0		
because of unemployment	1		
anything else	2	3/58	5/13
no	3		
DK	4		
more than one reason	* 5		

Was the work you were doing responsible for your being
off work   *2 off 8 weeks continuously in last 12 months*

DNA	1		
DK	0		
no	2	3/58	5/14
yes	3		

How many weeks holiday are you entitled
codes as 4/57-71   *Now also in 5/77-78* | 3/59 | 5/15 |

What is your occupation (or last occupation if working in
last 12 months) 8 point social class scale | 3/60 | 5/16 |
asked only if working >1 week in last year see 4/53

When did you last change your job

less than 5 years ago	∅	3/61	5/17
more than 5 years ago	1		

Why did you change

DK	0		
DNA	1		
health reasons	2		
made redundant	3	3/61	5/18
other reasons	4		
never changed job	5		22

Did you have any re-training

none	0		
in service training	1		
I.R.U. etc.	2	3/62	5/19
other	3		

only if changed
job in last 5 years

How did you get your present job

D.N.A.	0		
labour exchange	1		
advertisement	2		
recommendation by relative	3	3/62	5/20
inquired about vacancy	4		
recommended by friend	5		
other	6		

Have you been on training course, who arranged it.

D.N.A.	0		
D.K.	1		
no	2		
government	3		
employer	4	3/63	5/21
armed services	5		
other	6		

How long did it last (weeks)   3/64-65   5/22-23

Did it help you get a better job

D.K.	0		
no	1	3/65	5/24
yes	2		

Have you experienced a big fall in earnings

DK	0		
no	1	3/66	5/25
yes	2		

How much

DK	0			
less than 10%	1			
10% - 19%	2			
20% - 49%	3		3/66	5/26
50% or over	4			

What is the best job you have ever had

DK	0		
social class 8 point	1 - 8	3/67	5/27
same as present job	9		
different but unspecified	*x*		

Why was it the best

DK	0		
best paid	1		
job in itself	2		
company at work	3	3/68	5/28
easiest	4		
other	5		
D.N.A.	6		

How old were you then

teens or twenties		5/29
thirties		5/30
forties	3/68	5/31
fifties		5/32
sixties or seventies		5/33

How old were you when you left school or college

    - = still in full-time education   3/69-70   5/34-35

Spare   -   5/36

How many years of full-time education did you have   3/71-72   5/37-38

Spare   -   5/39

24

Have you completed an apprenticeship

D.N.A.	0		
D.K.	1		
no	2	3/73	5/40
yes	3		

How long was it   3/74   5/41

FOR SEPARATED/WIDOWED/DIVORCED WOMEN

What was yourhusbands last occupation

-	D.N.A.		
&	D.K.	3/75	5/42
1 - 8	social class		

After separation were you worse off financially

yes	2		
no	1	3/76	5/43
D.K.	0		

FOR SEPARATED/DIVORCED

Did he leave you or did you leave him

D.K.	0		
husband left	1		
wife left	2	3/76	5/44
mutual separation	3		

Did you stay in the house where you lived together

DK	0		
no	1	3/76	5/45
yes	2		

How long did it take you to get a divorce (years)

- = D.K.		3/77	5/46

Registrar Generals' social class materials job 3/K 5/47;
income and (i.e. on basis of husbands occupation) 79 5/48

Income unit code		

Spare	-	5/49-:

Do you work indoors or outdoors

mainly outdoors, mainly one place	0		
mainly outdoors, different places	1		
mainly outdoors, trans port travelling	2	4/12	6/13
mainly indoors, mainly one place	3		
mainly indoors, different places	4		
about as much indoors as out	5		
D.N.A.	6		

FOR THOSE WORKING OUTDOORS

How many of the following are provided

1 = provided; 0 = not provided

dry warm place to shelter in heavy rain	4/13	6/14
tea or coffee	4/13	6/15
lavatory	4/13	6/16
washing facilities	4/13	6/17
indoor place to eat meal	4/13	6/18
cupboard or locker	4/13	6/19
first aid box	4/14	6/20
facilities to receive at least on peronal telephone call per day	4/14	6/21

facilities too varied to say _for any of above code = -_
othewise number that do not apply _(ie no. 6/1 blank above)_ 4/15 6/22

WORKING INDOORS

How many of the following are provided

adequate heating in winter	4/17	6/23
tea or coffee	4/17	6/24
indoor flush W.C.	4/17	6/25
facilities for washing and changing	4/17	6/26
place to buy lunch or eat sandwiches	4/17	6/27
place to keep clothes	4/17	6/28

26

place for personal articles		4/17	6/29
first aid facilities		4/17	6/30
possibility of receiving one personal telephone call per day		4/17	6/31
lighting which individual can control		4/17	6/32

facilities too varied to say for any of the above –
otherwise number that do not apply 4/18 6/33

How much of your time do you stand or walk about

D.K.	0		
very little or none	1		
some but less than ¼	2		
more than ¼, less than ½	3	4/19	6/34
at least ½ but not all	4		
all or nearly all	5		

How much notice are you entitled to

D.K.	0		
one week or less	1		
more than one week, less than two	2		
three to four weeks	3	4/19	6/35
none or D.NA because of nature of work	4		

Would you receive sick pay from your employer

D.K.	0		
no	1	4/20	6/36
yes	2		

Amount of sick pay as percentage of normal earnings 4/21-25 6/37-4⌐

If you stay in your present job until you retire will you
receive a pension from your employer

D.K.	0		
no	1	4/26	6/42
yes	2		

How much do you contribute

        amount in shillings   *only one of these fields, the other not filled.*   4/27-29   6/43-45

        amount as % of earnings   4/30-31   6/46-47

At what age do you take the pension

D.K.	0		
55	1		
60	2		
62	3		
65	4	4/32	6/48
67	5		
70	6		
other	7		

How many years counting towards pension have you served   4/33-34   6/49-50

What proportion of your final earnings do you expect to receive

D.K.	0		
less than ¼	1		
more than ¼, less than ½	2		
more than ½, less than ¾	3	4/35	6/51
more than ¾	4		
lump sum	5		

Amount in pounds   *only one of these fields the other not filled.*   4/36-38   6/52-54

Amount as % age of final earnings   4/39-40   6/55-56

Is there a lump sum in addition

D.K.	0		
no	1	4/41	6/57
yes	2		

How much (%age)   4/42-46   6/58-62

Do you receive meal vouchers

D.K.	0		
no	1	4/47	6/63
yes	2		

How much are they worth (shillings/week)   4/48-49   6/64-65

Any subsidised meals

D.K.   0

provided by employer at below
    restaurant prices   1

paid on account chargeable to
    employer   2   4/50   6/66

none   3

How much does this save you shillings/week   4/15-52   6/67-68

Have you the use of car paid for by employer

D.K.   0

no   1   4/53   6/69

yes   2

Does your employer pay

road tax   6/70

insurance   6/71

petrol   4/53   6/72

normal repairs   6/73

none of the above   6/74

Value to individual of use of car   4/54-56   6/75-77

Do you when using for personal reasons

drive it yourself   } 1
                                                                 4/51   6/78
have it driven by employee of firm   } 0

Spare   -   6/79-80

27

29

Does your employer provide

goods, free or at reduced prices		7/13
travel, other than for work		7/14
medical expenses		7/15
educational expenses, children		7/16
educational expenses, yourself		7/17
shares or option to purchase shares	4/57	7/18
life insurance		7/19
loans or grants towards car purchase		7/20
other		7/21
clothing		7/22
none of these		7/23

How much are these worth/year	4/58-61	7/24-27

Are you a member of a trades union or professional association

D.K.	0		
no	1		
yes, union	2	4/62	7/28
yes, p.a.	3		
yes both	4		

Are you satisfied with

(1) pay	D.K.	0		
	dissatisfied	1		
	neutral	2	4/63	7/29
	satisfied	3		
(2) facilities at work)			4/63	7/30
(3) security) codes as above			4/63	7/31
(4) the job itself)			4/64	7/32

Spare	-	7/33-80

FOR SELF EMPLOYED

Do you work

mainly indoors	0		
mainly outdoors	1	5/12	8/13
as much indoors as outdoors	2		

How much of your time do you spend standing

D.K.	0			
very little	1			
some but less than ¼	2			
¼ to ½	3	5/12	8/14	
more than ½ but not all	4			
all or nearly all	5			

Do you have provision for a private pension

D.K.	0		
no	1	5/13	8/15
yes	2		

How much do you pay   (either £££00 or 000%%)   5/14-18   8/16-20

What proportion of your final earnings do you expect

D.K.	0		
less than ¼	1		
¼ to ½	2		
½ to ¾	3	5/19	8/21
more than ¾	4		

Amount of pension (£££00 or 00%%)   5/20-24   8/22-26

Have you made-made provision for cash benefits in sickness

D.K.	0		
no	1	5/25	8/27
yes	2		

How much do you expect in the first month of sickness (££ss)   5/26-30   8/28-32

Does business include car which you use for personal purposes

D.K.	0		
no	1	5/31	8/33
yes	2		

Does business pay for

road tax		8/34
insurance		8/35
petrol	5/31	8/36

29

31

normal repairs		5/31	8/37
none of the above			8/38

Personal value of use of car		5/32-36	8/39-43

Because of business are you able to buy more cheaply

travel other than for work			8/44
medical expenses			8/45
educational expenses for children			8/46
educational expenses for self		5/37	8/47
other			8/48
goods			8/49
none of these			8/50

How much per year is this worth to you		5/38-40	8/51-53

Are home and business in the same premises

no	0	5/41	8/54
yes	1		

Are you able to offset against tax any of the family's expenses	5/41	8/55

How much does this help you		5/42-44	8/56-58

Spare		-	8-59-80

ON ALL CARDS   COLS 1-7, SERIAL; ... ...
COL 10 SPACE   11,12 RESPONDENT N

09/13-21 SPACE	Reference number	col 1 = area
		2-6 = serial no
		7 = quarter of year
9/22	Individual number	
	Membership of income unit	
	Employment status	7 = employed
9/23		8 = self-employed
		9 = not employed during year
9/24	Is last payment of wages or salary recorded?	1 = yes
		2 = no
		3 = DNA
9/25-28	Amount of last wages or salary	
	What period does this cover?	1 = weekly
		2 = monthly
9/29		0 = DNA
	When last paid	1 = less than 1 month ago
		2 = 1 month & less than 3
9/30		3 = 3 " " " 6
		4 = 6 " " " 12
		0 = DNA
9/31-34	Amount of tax deductions	
	Does pay vary?	1 = yes
9/35		2 = no
		0 = DNA
9/36-39	Highest pay	
9/40-43	Lowest pay	
	Reason for variation	0 = overtime
		1 = short working week
		2 = other reasons
9/44		3 = bonus, piece rate
		4 = commission
		5 = holiday/sick pay
		6 = change of job
		7 = rise in pay
		8 = DNA
9/45-48	Average pay	
	Is basic rate of pay stated?	1 = yes
9/49		2 = no
		3 = DNA
9/50-52	Basic rate	
	Receive bonus?	1 = yes No
9/53		2 = no
		3 = DK
	Tax repayment?	1 = yes
9/54		2 = no
		0 = DK
9/55-58	Amount of tax repayment	
	Tax paid direct?	1 = yes
9/59		2 = no
		3 = DK
9/60-63	Amount of tax paid direct	
	Work expenses?	1 = yes
9/64		2 = no
		0 = DK
9/65-67	Amount of work expenses	
9/68-70	Expense travelling to work	
	Do you get holiday pay?	1 = same as average earnin
		2 = amount stated in next
9/71		0 = DNA
9/72-74	Amount of holiday pay / week	
	Sickness pay?	1 = same as average earnin
9/75	30A	2 = amount stated in next
		0 = DNA

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9/76-78	Amount of sickness pay / week	
9/79-80; 10/13-14	Self-employed income before tax	(SPLIT OVER TWO CARDS)
	Income tax paid?	2 = yes
10/15		3 = no
		1 = DNA
		0 = DK
10/16-19	Self-employed annual income after tax	
	Has income fluctuated?	0 = no
		1 = DK
10/20		2 = DNA
		3 = yes, considerably
		4 = yes, a little
	Why?	0 = DNA
		5 = change of job
10/21		6 = seasonal variation
		7 = varying fortunes of business
		8 = other
	Has this affected your standard of living	1 = standard not affected
	and have you experienced hardship?	2 = DK
10/22		3 = standard affected, hardship
		4 = " " " no
		0 = " " " DK
		5 = DNA
10/23	Did you have a second job last week?	1 = yes
		2 = no
10/24-26	Income from second job last week	(also null 4 as indicated on card)
10/27-30	Income over last year from second job	
10/31	Benefits received?	1 = yes 2 = no answer
		0 = no
	benefit	0 = none
	Type	01 = family allowance
		02 = retirement pension
10/32-33		03 = widows pension
		04 = sickness benefit
		05 = unemployment benefit
		06 = supplementary benefit
		07 = industrial injury ben
		08 = industrial disablemen
		09 = war disability pensio
		10 = maternity allowance
		11 = maternity grant
		12 = death grant
		13 = redundancy payment
		14 = single grant
		15 = other

10/34-36	Amount last week	
10/37-39	Weekly average for weeks received	
10/40 43	Total last year	
10/44-45	benefit	
	Type	
10/46-48	.05 Amount last week	
10/49-51	108 Weekly average	
10/52-55	Total last year	
10/56-57	benefit	
	Type	
10/58-60	117 Amount last week	
10/61-63	120 Weekly average	
10/64-67	Total last year	
10/68-69	benefit	
	Type	
10/70-72	129 Amount last week	
10/73-75	132 Weekly average	
10/76-79	Total last year	SPARE (FORM.) 10/80
11/13-14	Year last worked	Last 2 digits of actual
11/15-18	.142 Total income per week of household then	30 B

34

Housing Tenure

11/74-75   has code 9 = not house holds
on all respondants other than H.OH.

15/59-60   has coded for each respondant
            the HOH code of 11/74-75

20 K

44

	Type of household then	0 = single adult
11/19-20		1 = married couple
		2 = married cou le + child
		3 = married couple + 2 children
		4 = married couple + 3+ children
		5 = 1 adult + 1 child
		6 = 1 adult + 2+ children
		7 = 3 or more adults
		8 = 3+ adults + 1+ children
		9 = other
		10 = DNA

	Were you advised to apply for SB, and if so, by whom?	8 = own idea
		0 = DK
		1 = DNA
11/21	advised by:	2 = doctor
		3 = welfare worker
		4 = post office
		5 = relative
		6 = friend
		7 = other

	Are you embarrassed to receive SB?	0 = not embarrassed
		1 = DK
11/22		2 = DNA
		3 = yes, very embarrassed
		4 = yes, a little embarrassed

	Do you pay the rent yourself, or does the SBC?	3 = DNA
11/23		4 = paid by housewife
		5 = paid by SBC

	When did you last work full time?	0 = never
11/24		1 = DNA
		2 = 1955 or later
		3 = 1954 or earlier

11/25-27	Not used at present	
	Have you received a pension from a former employer?	0 = no
11/28		1 = DK
		2 = Govt or armed forces
		3 = other employer

11/29-31	Weekly amount of pension received	
11/32-35	Amount of pension received last year	
11/36	Any extra benefits this year?	1 = no
		0 = yes

enefits

11/37	Annuity	0 = no
		1 = yes
11/38	Gratuity	"
11/39	Trust or covenant	"
11/40	Court order	"
11/41	Allowances from relatives in armed forces	
11/42	Other allowances from husbands temporarily away	
11/43	Regular cash help from relatives or friends	
11/44	Money gift from family or friend	"
11/45	Trade union benefit	"
11/46	Friendly Society	"
11/47	Other benefits (private sickness or accident insurance)	
11/48-50	Amount received last week	
11/51-54	Amount received last year	

	Court Order?	0 = DK
		1 = DNA
11/55		2 = collected by informant
		3 = collected by SBC

	Are you supporting others elsewhere?	0 = DK
		1 = yes
11/56		2 = no

11/57-59	Amount paid last week	

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11/60-63	Amount paid last year	
	Any tax relief?	1 = yes
11/64		2 = no
		3 = DK
11/65	Support of relatives	1 = yes
		0 = no
11/66	Housekeeper	"
11/67	Covenant for education	"
11/68	Life insurance	"
	Have you received income from property?	0 = DK
11/69		1 = yes
		2 = no
11/70-73	Income last year from property	
	Housing tenure	0 = rented from local council
		1 = privately rented - furnished
11/74-75		2 = " " - unfurnishe
		3 = with farm, business
	This coded for Hott only	4 = rent free, because of employ.
	Secuber 15/ 54-60	5 = " " other reasons
		6 = DK
		7 = rented from employer
		8 = DNA (no accommodation)
		9 = not householder
		10 = owner-occupied, fully owned
		11 = " " paying mortgage
	Do you have lodgers or boarders?	0 = no
		1 = DK
11/76		2 = lodgers only
		3 = boarders only
		4 = both
		9 = boarding house
11/77-79	Income from these last week	
11/80 & 12/13-14	Income from these last year	*(Split into 2 cards)*
	Do you have a garage?	0 = no
		1 = DK
12/15		2 = yes, attached
		3 = yes, elsewhere
		4 = yes, both
12/16-18	Income from garage last week	
12/19-21	Income from garage last year	
	Do you grow any of your own food?	0 = no
		1 = DK
12/22		2 = yes, own garden
		3 = yes, allotment
		4 = yes, both
12/23-25	Money saved by growing food *(average per week)*	
12/26	Incomplete incomes - est. amount in next cols = 0 otherwise = 1	
12/27-30	Estimated income for those incomplete	
	Do you have a personal bank account?	0 = DK
		1 = joint
12/31		2 = exclusive
		3 = none
12/32	Bank deposit account	0 = no
		1 = yes
12/33	Post Office	"
12/34	Trustee Savings Bank	"
12/35	Co-op	"
12/36	Other Savings Bank	"
12/37	In Building Society	"
12/38	Savings Certificates	"
12/39	Defence Bonds	"
12/40	Premium Bonds	"
12/41	Other	"

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12/42	Whether has savings	1 = has savings
		2 = no savings
		3 = DK
12/43-47	Amount in savings	
12/48-51	Interest received on savings	
12/52	Have you stocks or shares?	0 = DK
		1 = yes
		2 = no
12/53-57	Value of stocks and shares	
2/58-61	Interest, dividends from stocks and shares	
12/62	Have you a business, farm or professional practice?	0 = DK
		1 = yes
		2 = no
12/63-67	Value of this	
12/68	Other houses, boats, caravans?	0 = no
		1 = DK
		2 = yes, including house(s)
		3 = yes, not incl. house(s)
12/69-73	Value of these	
12/74	Any vehicles?	0 = no
		1 = yes
		2 = DK
12/75	Motor cycle	0 = no
		1 = yes
12/76	Other vehicles, not elsewhere classified "	
12/77	Cars	0 = no
		1 = 1 car
		2 = 2 or more cars
12/78	Vans	0 = no
13/14-10 SPACE		1 = yes ←
13/13-17	Value of vehicles	
12/18	HP on vehicles?	1 = yes
		2 = no
		3 = DK
13/19-22	Amount owed	
13/23	Do you have life insurance?	0 = DK if have life insurance
		1 = yes, pays over 10/-, sum sta
		2 = yes, pays less than 10/-
		3 = yes, DK what pays
		4 = no insurance
		5 = yes, pays over 10/-, sum not stated
13/24-27	Total sum insured for	
13/28	Valuables?	1 = yes
13/29		2 = no
		3 = DK
13/30-33	Value	
13/34	Other assets?	1 = yes
		2 = no
		3 = DK
13/35-39	Value of other assets	
13/40	Have you raised money for living expenses?	1 = yes
		2 = no
		3 = DK
13/41	Sold property	0 = no
		1 = yes
13/42	Raised loan	"
13/43	Sold personal possessions	"
13/44	Sold stocks and shares	"
13/45	Drawn savings	"
13/46	Otherwise sold assets or borrowed money	"

Code	Field	Values
13/47-51	Amount raised	
13/52	Any windfalls?	1 = yes 2 = no 3 = DK
13/53	Inheritance	0 = no 1 = yes
13/54	Betting or football pool win	"
13/55	Premium bond	"
13/56	Other	"
13/57-61	Amount of windfall	
13/62	Any HP?	0 = DK 1 = yes 2 = no
13/63-66	Amount owed	
13/67	Have you an overdraft?	0 = DK 1 = DNA 2 = yes 5 = no
13/68-72	Amount of overdraft	
13/73	Are you behind with the rent?	0 = DK 1 = DNA 2 = yes 5 = no
13/74-76	Amount of arrears	
13/77	Do you owe anyone any money?	1 = yes 2 = no 3 = DK
13/78-80	Amount owed	
14/14	Does anyone owe you any money?	1 = yes 2 = no 3 = DK
14/5-18	Amount owed	
14/19	Incomplete assets information	0 = Incomplete 1 = complete
14/20-24	Est. amount for Incomplete Information	
14/25-27	HP payments last week	
14/28-29	Age	
14/30	Sex	0 = male 1 = female
14/31	Marital status	0 = married, away last night 1 = married, separated, no court or 2 = " " , court order 3 = divorced 4 = widowed 5 = unmarried 6 = married, present last night
14/32	Origin	0 = DK 1 = Irish Republic 2 = West Indies 3 = India 4 = Pakistan 5 = Africa 6 = Europe 7 = other 8 = born in UK 9 = born outside UK, DK where
14/33	Colour	2 = white 3 = non-white 4 = DK
14/34-35	Hours worked last week	

(handwritten note next to "Amount of windfall"): THIS IS 10× too large, it is now ÷£t£

(handwritten note, 13/57-61): 13/57-61

(handwritten note near 13/74-76): and 14/3

(handwritten note near Do you owe anyone): Split two cards

14/36	Desire more work?	0 = DNA
		5 = yes, unconditionally
		6 = yes, with reservations
		7 = no, would not wish to
		8 = no, could not do ho
		9 = DK
14/37-38	Why no work, or under 30 hours?	0 = student
		1 = child
		2 = unemployed
		3 = sick or injured
		4 = disabled or handicapped
		5 = paid holiday
		6 = unpaid holiday
		7 = other reasons
		8 = DNA
		9 = housewife
		10 = retired

ts off work:

14/39-40	Unemployment
14/41-42	Sickness
14/43-44	Disability
14/45-46	Paid holiday
14/47-48	Total weeks working

14/49	Social class	0 = unclassifiable (DK, NA)
		1 = professionally qualified, high admin
		2 = managerial and executive
		3 = inspectional supervisory, other n-m, hi.
		4 = " " " " , lo.
		5 = Routine non-manual
		6 = Skilled manual
		7 = semi-skilled manual
		8 = unskilled manual
		9 = uncodable

14/50-51	Years of education	
14/52-53	Years of apprenticeship	10 = 10 years and over
14/54	Place of work	0 = mainly outdoors, 1 main place of work
		1 = " " , different places of wor
		2 = transport, travelling
		3 = mainly indoors, 1 main place
		4 = " " , different places
		5 = about as much indoors as outdoors
		6 = DNA
		7 = DNA, self-employed

14/55	onditions, indoor	No of yeses
14/56	" "	No of DNAs
14/57	Notice	4 = week
		5 = fortnight
		6 = month
		7 = more than a month
		8 = none
		9 = DK
		0 = DNA
14/58	Sick pay from employer?	0 = DK
		1 = DNA
		2 = yes
		3 = no
14/59	Pension?	0 = DK
		1 = DNA
		2 = yes
		3 = no

14/60-61	No of weeks illness	
14/62	No of disablement conditions	(p. 27, col 19, codes Y,0,1
		col 20; codes X,0,3,4,5,7)

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14/63-64	Disability score	(p. 28, q. 7)
14/65	" "	no of DKs
14/66	Welfare milk?	0 = free
		1 = not at all
		2 = DK
		3 = DNA
		4 = at cheaper rate
14/67	School meals	0 = no, DNA
		1 = DK
		2 = has meals, pays
		3 = " " , free
		4 = " " , DK whether pays
		5 = meals at home
		6 = meals with relatives
		7 = takes sandwiches
		8 = buys meals out
		9 = other
14/68	Why no meals at school?	0 = doesn't like food
		1 = not enough to eat
		2 = other
		3 = DNA
		4 = no facilities at school
		5 = cheaper at home
14/69	School uniform	3 = DK grants
		4 = had grant from ed. dept.
		5 = " " " SBC
		6 = had no grant
		7 = primary school child or living in Northern Irel.
		8 = no uniform at school
		0 = DNA (adult or child under school a
14/70	Educational maintenance allowance	0 = DNA
		2 = applied, successful, but not this
		3 = " , not successful
		4 = not applied
		5 = DNA - child aged 14
		6 = receiving at present
		7 = not heard of EMA
14/71-73	Educational allowances amount	
14/74	Frequency relatives seen	0 = no rels, or not seen weekly
		1 = DK
		2 = seen most days
		3 = at least weekly
14/75	Critical help	0 = DK
		1 = DNA (not housewife)
		2 = yes
		3 = no
14/76	Holidays away	0 = DK
		1 = less than 1 week
		2 = 1 week
		3 = more than 1 week, less than 3 weeks
		4 = 3 weeks, less than 5 weeks
		5 = 5 or more weeks
		6 = yes, unspecified time
		7 = none
14/77	Meal or snack out	0 = DK
		1 = DNA (under 15)
		2 = yes
		3 = no
14/78	Friend to meal or snack	0 = no
		1 = DK
		2 = DNA
		3 = yes, relative
		4 = yes, friend
14/79	Friend to play/tea	0 = no
		1 = DK
		2 = DNA
		3 = yes

40

15/13-14   No of evenings out
Have cooked breakfast?   0 = DK
       1 = DNA
15/15   2 = yes
       3 = no
No cooked meal?   2 = yes
       3 = no
       4 = DK
15/16   5 = DNA
       6 = no answer
Fresh meat?   6 = yes
       7 = no
       8 = DK
15/17   9 = DNA
       0 = NA
Adequate footwear?   2 = yes
       3 = no
       4 = DK
15/18   5 = DNA
       0 = NA
Fuel shortage   0 = DK
       1 = DNA
       2 = yes
15/19   3 = no
       2 = DNA, no answer
Birthday party   9 = no
       1 = DK
15/20   3 = yes
       7 = upper middle
Subjective class   8 = middle
       0 = lower middle
15/21   1 = upper working
       2 = working
       3 = poor
       4 = DK
       5 = none
       6 = DNA (housewife & chief wage earner
Supplementary benefit   1 = received
       2 = could not claim
15/22   3 = at or above
       4 = below   no assessment possible
15/23-25 18   SB assessable income
15/26-28 21   Income allowed
SB allowance   1 = man in boarder couple
       2 = man in non-boarder couple
       3 = wife
       4 = single boarder
15/29-30   5 = single householder
       6 = not householder, not boarder 21+
       7 = "   "   "   "   18-20
       8 = "   "   "   "   16-17
       9 = "   "   "   "   11-15
       0 = "   "   "   "   5-10
       10= "   "   "   "   under '

15/31-32   No of bedrooms
15/33-34   No of bedrooms needed
15/35-36   No of all rooms
15/37-38   No of rooms heated   Use T/41-42   00 = DK there he rated ∅
nities
Indoor WC   1 = sole use
       2 = shared
       3 = none
15/39   0 = DK
       "
15/40   Sink, etc,
15/41   Bath   "
Cooker   "
15/42   30 T

Durables

15/43	Television	1 = yes
		2 = no
		3 = DK
15/44	Record player	"
15/45	Radio	"
15/46	Refrigerator	"
15/47	Washing machine	"
15/48	Vacuum cleaner	"
15/49	Telephone	"
15/50	Central heating	"
15/51	Chairs	"
15/52	Carpet	"
15/53-54	Household size	
15/55-57	Household type	See back page of questionnaire
15/58	No of income units	
15/59-60	Housing tenure of household coded as M(89)	SEE OVER
15/61-64	Housing cost	
15/65	Mortgage?	1 = yes or no EH?
		2 = DK
15/66-69	Amount outstanding (in hundreds of £s)	
	Value of house?	1 = yes or no
15/70		2 = DK
15/71-74	Value of house (in hundreds of £s)	
	Rate rebate?	1 = yes
15/75		2 = no
		3 = DK
	Differential rent	0 = DK if knows whether council operates schen
		1 = rent reduced
		2 = appled, no rent reduction
15/76		3 = not applied
		4 = other
		5 = DK if applied/had reduction
		6 = DK if council operates scheme
		7 = not council tenant
15/77-79	Repair cost	
	Sunday joint?	1 = yes
15/80		2 = no
		0 = DK
16/13-14	No of pints of milk per week	
	Secondhand clothes	0 = never
		1 = DK
16/15		2 = often
		3 = sometimes
	New winter coat in last	0 = no
	3 years?	1 = DK
16/16		2 = DNA
		3 = yes
16/17-19	Christmas expenditure in £s	
	Difficult to manage?	0 = no
16/20		1 = DK
		2 = yes
	Poor now	0 = sometimes
16/21		1 = never
		2 = DK
		3 = all the time

Minority groups

16/22	Household with child, 1 parent not resident	0 = not known
		1 = yes
		2 = no
16/23	Woman and adult dependents	"
16/24	4 or more dependent children	"
16/25	Adult unemployed 8 weeks	"
16/26	Adult under 65 ill or injured 8 weeks	"
16/27	Disabled adult under 65	"
16/28	Borderline disabled adult under 65	

60 fd Women

430 J

ιority groups, cont.

Disabled or handicapped child

11/27   Person aged 65 or over bedfast or ill 8 weeks
16/30   No earner earning £12 a week or more
16/31   Adult male earners earning less than £14 a week
16/32   Non-white
16/33   Born in Eire
16/34   Income variables
11/35-38   Last week's net disposable income
16/89   Code for whether complete   (0 = complete)
11/40-44   Last year's net disposable income
16/45   Code for whether complete
16/46-51   Positive assets, readily realisable
16/52   Code
16/53-58   Positive assets, not readily realisable
16/59   Code
16/60-65   Negative assets, readily realisable
16/66   Code
16/7-72   Negative assets, not readily realisable
6/73   Code
16/74-77   Gross pay before deductions (weekly) ← 3 SPACES
17/13-16   Pay after deductions (weekly)
77/17-19   Expenses going to work
17/20-22   Cash income from State last week
17/23-26   Cash income from State last year
17/27-31   Income from assets and property
17/32   Code
   Is head of household?   I = yes
17/33   0 = no

ρr income unit

17/34-37   5 Last week's net disposable income
17/38   Code
17/39-43   Last year's net disposable income
17/44   Code
17/45-50   Positive assets, readily realisable
17/51   Code
17/52-57   Positive assets, not readily realisable
17/58   Code
17/59-64   Negative assets, readily realisable
17/65   Code
17/66-71   Negative assets, not readily realisable
17/72   Code
17/73-76   Gross pay
17/77-80   Net pay
18/13-15   Work expenses
18/16-18   Cash income from State last week
18/19-22   Cash income from State last year
18/23-27   Income from assets and property
18/28   Code
18/29-30   No of persons in income unit
   ιsehold income
18/31-34   8 Last week's net disposable income
18/35   Code
18/36-60   Last year's net disposable income
18/41   Code
18/42-47   Positive assets, readily realisable
18/48   Code
18/49-54   Positive assets, not readily realisable
18/55   Code
18/56-61   Negative assets, readily realisable
18/62   Code
18/63-68   Negative assets, not readily realisable
   Code
18/69

43

This is copy of stuff ~ left with alignment a little better

...ehold income, cont.

Gross pay		../70-73
Net pay		78/74-77
Work expenses		15/78-80
Cash income from State last week		19/75-5
Cash income from State last year		16/16-19
Income from assets and property *...complete*		19/20-24
Code		19/25

Style of living score 19/26-27 0 - 8

9 = not enough answers to make score
(ie fewer than 5)

10 = child under 3

Score made up from variables: 196
197 (199 for children)
198 (206 for children)
200
201
202
203
204

19/ 28 —58 on oth. sheet

19/59 on is free

249-261 (Minority groups) ∅ = not known ...

321   Style of living score.   0-10   -
                         - 11 = not enough
                             to make &c
                           (ie. more th...
      19/26-27
          ↓   X W 12 = child unde...

Score made up from:

         196 :   has not had a holiday away
         203 :   has not had fresh meat
         201 :   no cooked breakfast
         202 :   has had day with no cooked me...
         200 :   no evenings out
         223 :   household has no refrigerator
         242 :   no Sunday joint.
         216-219 : has not got sole use of all 4 amen...
for adults { 198 :   no friend or relative to meal or sn...
         197 :   no meal or snack out
for children { 199 : has not had friend to play / tea...
         206 :   no birthday party.

Additions

322   Household type I   0 { 1 = 1 man 60 and over
                                      { 2 = 1 man under 60
      19/28 — 29   1 { 3 = 1 woman 60 and over
                               { 4 = 1 woman under 60
                            2   5 = 1 man + 1 woman
                            3   6 = 1 man, 1 woman, 1 ch...
                            4   7 =   "   "   "   2 ch
        0   W(...)   5   8 =   "   "   "   "   3
                            6   9 =   "   "   "   "   4 or ch
                            7   10 = 3 adults
                            8   11 = 3 adults + children
                            9   12 = 4 adults
                            X   13 = all other households w...
                            —   14 = all other households with chi...

323   last week's household income as % of income ho...
   192   19/30-33   would be eligible for on Supplementar...

324   as 323 last for last year
12/34-37

47

300 d

19/38 - 41

325 Last year's net disposable income of the household as % above or below the mean for their household type I

19/42 - 46

326 Annual gross earnings from employment of the individual.

19/47 - 50

327 As 325, but for last week's income

328 As 325, but as % above or below the mean for their household type II.

19/51-54 Household type II is a condensed form of the household type coding on the inside of the back cover of the questionnaire:

new code	made up from:
1	101
2	102
3	103
4	104
5	105
6	106
7	107
8	108 - 114
9	201
10	202
11	203
12	204
13	205
14	206
15	224
16	207-223+225-226
17	all 3 & 4 generation househo

19/55-58

329 As 328, but for last week's income.

48

30 P   31 fellows

Health

DK	0		
poor for age	1		
fair for age	2	13/12	20/13
good for age	3		

Anyone unwell

DK	0		
no	1	13/12	20/14
yes	2		

Are you

off work	0		
off school	1	13/12	20/15
neither	2		
DNA	3		

How many weeks off work

number of weeks, - in col. 17 less than week	13/13-14	20/16-17

Confined to bed or the house

no	0´	13/16	20/18
yes	1		

How many weeks

0 = less than one otherwise number	13/15-16	20/19-20

Seeing Doctor

DK	0		
no	1	13/17	20/21
yes	2		

Trouble with

chest or lungs		20/22
back or spine		20/23
joints		20/2~ 24
nerves		20/25
sight		20/26
hearing		20/27
speech	13/18	20/28
fits or blackouts		20/29
diabetes		20/30
a mental handicap		20/31
anything else		20/32
D.K.		20/33
none of these	13/19	20/34

codes

0= no

1= yes

31

Breathlessness or coughing fits

    no   0   13/19   20/35
    yes   1

Difficulty in moving freely

only for. back or spine trouble + not for joints as in ?arthr Buy in carnrnn (handwritten annotation)

    no   0   13/19   20/36
    yes   1

Affected by

    depression or weeping   20/37
    getting into a rage   20/38
    unable to concentrate   13/19   20/39
    sleeping badly   20/40
    none of these   20/41

Seeing a doctor

    no   0   13/20   20/42
    yes   1

Think you should

    no   0   13/20   20/43
    yes   1

Can you read newsprint

    no   0   13/20   20/44
    yes   1

Difficulty in hearing

    no   0
    no but observed   1   13/20   20/45
    yes   2

Difficulty in joining conversation

    no   0   13/20   20/46
    yes   1

Do you attend

    special training or occupational   0
      centre
    a special school   1
    disabled persons club   2
    any other club school or centre   13/21   20/47
      because of your health   3
    no club school or centre   4
    does not apply   5

50

When did you first become sick   13/22-23   20/48-49

Occupation then

    never in paid employment   -
    started in last job   &
    started in previous job   0
    started in period of non-
      employment   7   13/24   20/50
    at birth or school   8
    after retirement   9

If previous job what was it

    code 1-8 social class, 9 uncodeable   13/76   20/51

Anyone

    usually confined to bed   1
    unable to walk outdoors without
      help   2   13/25   20/52
    neither of these   3
    D.K.   0

    Space   -   13/53
                                        20/53

Any difficulty in performing the following

    cols ODNA, 1 none, 2 some, 3 cannot perform
      task

    washing down   13/26   20/54
    removing jug from overhead shelf   13/27   20/55
    tying a good knot is string   13/28   20/56
    cutting toenails   13/29   20/57
    running to catch a bus   13/30   20/58
    going up and down stairs   13/31   20/59
    going shopping   13/32   20/60
    doing heavy housework   13/33   20/61
    preparing a hot meal   13/34   20/62

    DK to any or all of the above code   13/35   20/63

33

Any time you would have given different answers

D.K.	0		
much easier	1		
easier	2		
no difference	3	13/35	20/64
more difficult	4		
much more difficult	5		
yes unspecified	&		

Any week to week variation

yes	-		
no	&		
D.K.	0	13/36	20/65
D.N.A.	1		

Do you feel tired

all the time	-		
sometimes	&		
rarely or never	0	13/37	20/66
D.K.	1		
N.A.	2		

Get welfare milk for child.

D.N.A.	-		
at cheaper rate	&		
free	0	13/38	20/67
not at all	1		
D.K.	2		

Visited child welfare clinic and obtained goods

D.N.A.	0		
visited and obtained goods	1		
visited and not obtained goods	2		
D.K.	3	13/39	20/68
Obtained goods but not visited	4		
neither goods nor visit	5		

Ever visited clinic

D.K.	0		
no	1	13/39	20/69
yes	2		

52

Have baby at home or in hospital

D.N.A.	0		
home	1		
D.K.	2	13/40	20/70
hospital	3		

On national health

yes	2		
no	1	13/40	20/71
D.K.	0		

CORRECTION IS SIMPLE BUT NOT YET ON MASTER.

Now done

What school does child attend

codes see questionnaire		13/41	20/72

Built pre-1940 -, post 1940 &

		13/41	20/73

School meals

nearly always	~~3~~ 2		
sometimes	~~2~~ 3		
never	1	13/42	20/74
D.K.	0		

Pay for meals

pays	2		
free	1	13/42	20/75
D.K.	0		

If not school meals, what

meals at home	0		
meals with realtive	1		
sandwiches	2	13/42	20/76
buys meals out	3		
other	4		

Why not school meals

no facilities	0		
cheaper at home	1		
does not like food	2	13/43	20/77
not enough to eat	3		
other	4		

Free milk

D.K.	0		
yes	2	13/43	20/78
no	1		

Space		-	20/7980

Been off school other than for sickness

going out with someone in family	0		21/13
helping at home	1		21/14
no dry shoes or raincoat	2		21/15
anything else	3	13/44	21/16
D.K.	4		21/17
none of these	5		21/18

Go to boarding school

(codes as questionnaire)   13/45   21/19

Does school have uniform

D.N.A.	0		
D.K.	1		
no	2	13/46	21/20
yes	3		

Do you know that uniform grants can be obtained

no	1	13/46	21/21
yes	2		

Had one

no	0		
yes local education department	1		
yes SBC or other	2	13/46	21/22
primary school only	3		

How much (££)   13/47-48   21/23-24

Cost anything to havecchildren at school

in fees (£££)		13/49-51	21/25-27
in class materials (£££)		13/52-53	21/28-29
in school holidays (£££		13/54-55	21/30-31
more than 5/- week transport (ss)		13/56-57	21/32-33
none of these	−	13/58	21/34
D.K.	&		

54

Any period a hospital/nursing home

D.K.	0	
no	1	14/12 22/13
yes	2	

On N.H.S.

N.H.S.	0	
private	1	14/12 22/14
both	*	

How many nights   14/13-15   22/15-17

Type of hospital

teaching	1	
acute	2	
geriatric, chronic sick	3	
mental illness	4	14/16 22/18
mental subnormality	5	
private nursing home, vol hospital	6	
other	7	

Ill in bed during previous year

D.K.	0	
no	1	
ill previously	2	14/17 22/19
ill or bedfast at present	3	

For how many days   14/18-20   22/20-22

Visited by doctor/nurse

D.K.	0	
no	1	
yes, nurse	2	
yes, doctor	3	14/21 22/23
yes, both	4	

How many times did doctor visit you   14/22-23   22/24-25

How many times did you visit doctor   14/24-25   22/26-27

On N.H.S.

N.H.S.	−	
paid	&	14/26 22/28
NHS and paid	0	

Heard of edcuational maintainance allowances

D.N.A.	0		
D.K.	1		
no	2	13/59	21/35
yes	3		

Did you apply

D N.A.	0		
no	1		
yes, unsuccesful	2	13/59	21/36
yes, successful	3		

Currently receiving allowance 13/59 21/37

How much a year 13/60-62 21/38-40

Still receiving education

D.N A	0		
D K.	1		
no	2	13/63	21/41
yes	3		

Is it

full time	0		
part time	1		
part time evening	2	13/63	21/42
school	3		
COMBINATION OF ABOVE	4		

Which college/course codes as questionnaire 13/64 21/43

How much grant/year 13/65-67 21/44-46

Additional fees paid by

self or parents	-		
someone else in household	&		
relative elsewhere	0		
someone else	1	13/68	21/47
D.K.	2		
none of these	3		

How much/year 13/69-71 21/48-50

Any private help

from parents	-		
someone else in household	c		
relative elsewhere	0		
someone else	1	13/72	21/51
D.K	2		
none	3		

How much/year 13/73-75 21/52-54

Any period a hospital/nursing home

D.K.	0		
no	1	14/12	22/13
yes	2		

On N.H.S.

N.H.S.	0		
private	1	14/12	22/14
both	*		

How many nights   14/13-15   22/15-17

Type of hospital

teaching	1		
acute	2		
geriatric, chronic sick	3		
mental illness	4	14/16	22/18
mental subnormality	5		
private nursing home, vol hospital	6		
other	7		

Ill in bed during previous year

D.K.	0		
no	1		
ill previously	2	14/17	22/19
ill or bedfast at present	3		

For how many days   14/18-20   22/20-22

Visited by doctor/nurse

D.K.	0		
no	1		
yes, nurse	2		
yes, doctor	3	14/21	22/23
yes, both	4		

How many times did doctor visit you   14/22-23   22/24-25

How many times did you visit doctor   14/24-25   22/26-27

On N.H.S.

N.H.S.	—		
paid	&	14/26	22/28
NHS and paid	0		

Obtained spectacles

yes, N.H.S lenses and frames	4		
yes, N.H.S. lensnse or frames	3		
yes, private	2	14/27	22/29
no	1		
D K	0		

Did you pay anything

no	0	14/27	22/30
yes	1		

Hearing aid

yes, N.H S	3		
yes, private	2		
yes, both	*	14/27	22/31
no	1		
D.K.	0		

How many times in last 12 months have you

visited doctor at hospital	14/28-29	22/32-33
visited dentist	14/30-31	22/34-35
been visited by district nurse	14/32-33	22/36-37
been visited by home help	14/34-35	22/38-39
been visited by welfare or childrens officer	14/36-37	22/40-41
been visited by anyone else from N.H S or welfare	14/38-39	22/42-43

none of these	0		
D.K	1	14/40	22/44

If dentist, did you pay)	yes	2	14/40	22/45
)	no	1		
If home help did you pay)	D.K	0	14/40	22/46

See relatives

most days in week	-		
at least weekly	&		
no relatives or non seen weekly	0	14/41	22/47
D K.	1		

Help anyone by

minding children		22/48
preparing meals		22/49
shopping		22/50
arraning money matters		22/51
laundry		22/52
cleaning	14/42	22/53
looking after/dressing		22/54
driving		22/55
gardening		22/56
anything else		22/57

57

Helps

relative		22/58
friend/neighbour	14/43	22/59
does not help		22/60
D.K.		22/61

How many hours/week | 14/44-45 | 22/62-63

Does anyone help you by

minding children		22/64
preparing meals		22/65
shopping		22/66
arraning money matters		22/67
laundry	14/46	22/68
cleaning		22/69
looking after you		22/70
driving		22/71
gardening		22/72
anything else		22/73

Helped by

relative		22/74
friend/neighbour		22/75
does not help	14/47	22/76
D.K.		22/77

Space | – | 22/79-80

How many hours/week spent helping you | 14/48-49 | 23/13-14

If someone ill could you count as help

~~DK~~   DNA   0   *H/w only*   14/50   23/15
~~no~~   DK   1
~~yes~~   NO   2
     YES   3

Had such help in last 12 months   14/50   23/16

DK   0   *H/w only.*
NONE   1
A LITTLE   2
SOME   3
A LOT   4

40

58

Do you give things

    yes, to relatives   -
    yes, to friends   &
    yes, to relatives and friends   3   14/51   23/17
    no   0
    D.K.   1
    D.N.A.   2

How much/week   14/52-54   23/18-20

Do you give things worth more than £25

    amount in £'s or in col 24

    no   -
    D.K.   &   14/55-58   23/21-24
    D.N.A.   0

Any large gifts worth more than £100

    codes as above   14/59-62   23/25-28

Anyone give you anything

    yes, relatives   -
    yes, friend/neighbour   &
    yes, both   3   14/63   23/29
    no   0
    D.K.   1
    D.N.A.   2

How much/week, - in col 32 = D.K.   14/64-66   23/30-32

Received larger gitfs worth more than £25

    amount in £'s or in col 36

    none   -
    D.K.   &   14/67-70   23/33-36
    D.N.A.   0

Any large gifts worth more than £100

    amount in £'s or in col 40

    yes, amount not specified   -
    no   &   14/71-74   23/37-40
    D.K.   0

59

Stayed overnight with anyone 15/12 24/13

DK	0
No	1
Yes, relatives	2
Yes, friends	3
Yes, both	4

How many nights in year 15/13-15 24/14-16

How much saved (shillings/week) 15/16-18 24/17-19

in col 19 - ▪ D.NA, & ▪Nothing, 0▪D.K.

Anyone stayed overnight with you

DK	0
No	1
Yes, relatives	2
Yes, friends	3
Yes, both	4

15/19 24/20

How many nights in years 15/20-22 24/21-23

How much extra did this cost you 15/23-25 24/24-26

in col 26 - ▪DNA, &▪nothing, 0▪D.K.

Had a holiday

DK	0
No	1
Yes	2

15/26 24/27

For how long

less than 1 week	0
one week	1
more than 1 week, less than 3	2
more than 3 weeks, less than 5	3
more than 5 weeks	4

15/26 24/28

Been out for meal

Yes	-
No	&
DK	0
DWA	1

15/27 24/29

60

Anyone come here for meal

        Yes, relative   -
        Yes, friend   &
        Yes, both   4   15/28   24/30
        No   0
        DK   1
        DNA   2

Child had friend to play

        DNA   -
        Yes   &
        No   0   15/29   24/31
        DK   1

Been to

      codes 0 not visited, 1 has visited.

        Cinema or theater   24/32
        Sports meeting   24/33
        Pub   24/34
        Social club   24/35
        Dancing   15/30   24/36
        Bingo   24/37
        Other   24/38
        None of these   24/39
        DK   24/40
        DNA   24/41

How many afternoons or evenings out in last 2 weeks   15/31-32 24/42-43

If none why not

        No desire to   -
        Not enough money   &
        Cannot leave children   0
        Ill   1   15/33   24/44
        Full social life in other
         ways   2
        Other   3
        DK   4

Been to church

During past 4 weeks	-		
In last year	8		
Not in last year	0	19/34	24/45
DK	1		
DNA	2		

Which denomination do you belong to

C of E	3		
R.C.	4		
Non conformist	5	15/34	24/46
Sectarians	6		
Other	7		

Normally have cooked breakfast

Yes	3		
No	2		
DK	1	15/35	24/47
D.N.A.	0		

In last two weeks any day on which you ate no
cooked meal at all

Yes	3		
No	2		
DK	1	15/35	24/48
DNA	0		

Do you have fresh meat most days

Yes	3		
No	2		
DK	1	15/35	24/49
DNA	0		

Housewife :-

Had a new winter coat in last 3 years

DWA	0		
DK	1		
Yes	2	15/36	24/50
No	3		

Got adequate foot wear for fine and wet weather

DWA	0		
DK	1		
Yes	2	15/36	24/51
No	3		

Do you

Codes 0=No, 1=Yes

Smoke		24/52
Buy daily newspaper		24/53
Do football pools regularly	15/37	24/54
Bet on horses/dogs regularly		24/55
None of these		24/56
DK		24/57
DNA		24/58

Ever short of fuel

DNA	1		
DK	0		
No	&	15/38	24/59
Yes	–		

Did child have birthday party

DNA	–		
DK	1		
No	0	15/39	24/60
Yes	&		

How much pocket money for child (shillings)   15/40-41   24/61-62

Subjective class

Upper	1		
Upper middle	2		
Middle	3		
Lower middle	4		
Upper working	5		
Working	6	15/42	24/63
Poor	7		
Ordinary	8		
Lower	9		
Classless	&		
DK	–		
No conception of class	0		

What decides the class you are in

DNA	-		
Job	&		
Education	0		
Family	1		
Way of life	2	15/43	24/64
Money	3		
Other	4		
DK	5		

Subjective Class (from flashcard)

Upper middle	-		
Middle	&		
Lower middle	0		
Upper working	1		
Working	2	15/44	24/65
Poor	3		
DK	4		
None	5		

Fathers main job.

8-fold social class code	15/45	24/66

Compared with the rest of your family are you

Better off	0		
About the same	1		
Worse off	2	15/46	24/67
DK	3		

Compared with people round here are you

Better off	0		
About the same	1		
Worse off	2	15/46	24/68
DK	3		

Compared with the average in the country are you

Better off	0		
About the same	1		
Worse off	2	15/42	24/69
DK	3		

On the whole are you now

Better off than ever	0		
Worse off than ever	1		
Known better and worse times	2	15/42	24/70
About the same as ever	3		
DK	4		

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How do you arrange payment of housekeeping

        Give fixed amount   -
        Give amount which depends on
          earnings   &
        Give entire wage receiving
          back pocket money   0
        Give entire wage after taking
          out pocket money   1
        Pay wage into joint bank
          account   2   15/48   24/71
        No fixed agreements   3
        Any other arrangement 4
        DK   5
        Does not apply   6

How much housekeeping per week ££'s   15/49-52 24/72-75

How much received back, ££'s   15/53-56 25/13-16

How much paid for household bills from the money he keeps   15/57-60 25/17-20

Manage to save

        Yes   -
        No   &
        DK   0   15/61   25/21
        DNA   1

Were you as well off 10 years ago

        DNA   2
        Yes   3
        No   4   15/61   25/22
        DK   5

No of adults in family then   15/62   25/23

No of children aged 11-14 then   15/63   25/2⁻

No of children aged 0-10 then   15/64   25/2⁵

Family income then/week ££'s   15/65-69 25/26-30

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Difficult to manage on income

DWA	-		
Yes	&		
No	0	15/70	25/31
DK	1		

Are you poor now

DNA	-		
All the time	&		
Sometimes	0	15/71	25/32
Never	1		
D.K.	2		

Feel poor in any of these times and situations

codes No 0; Yes 1

at weekends		25/33
Mid week		25/34
Christmas		25/35
With some friends	15/71	25/36
With some relatives		25/37
With some people round here		25/38
Other		25/39

Any real poverty these days

DNA	-		
Yes	&	15/72	25/40
No	0		
DK	1		

What would you describe as poverty

Group poverty working	-		
Group poverty other	&		
Starvation	0		
Subsistence	1		
Relative poverty, compared with others	2		
Relative poverty, compared with past	3	15/77	25/41
Secondary poverty	4		
Non existent	5		
Other	6		
DK	7		

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What is the blame for poverty

-	Their own fault		
&	Governments fault		
0	Fault of their education		
1	Fault of industry in not providing right job	15/73	25/42
2	Anything else		
3	A combination of these		
4	None of these		
5	DK		

Did you vote in last election

Yes	-		
No	&		
DK	0	15/74	25/43
DWA	1		

What can be done about poverty

-	Nothing		
&	DK		
0	Individual action		
1	Government action		
2	Education	15/75	25/44
3	Employers actions		
4	Combination		
5	Others		

Attitude to poverty

Punishing		25/45
Punishing, ante emmigrant		25/46
Expansive		25/47
Expansive to old age pensioners only	15/76	25/48
Pessimistic		25/49
Optimistic		25/50
Other		25/57

There is some data in this col. but what it is I have no idea	15/78	25/52

Spare	-	25/53-80

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